



Republic of the Philippines
SOCIAL SECURITY SYSTEM

East Ave., Diliman, Quezon City
Tel. Nos. (632) 8920-6401 • (632) 8920-6446
E-mail: member_relations@sss.gov.ph • Web site: <http://www.sss.gov.ph>

NOTICE TO PROCEED

02 June 2022

EGM SYSTEMS GLOBAL TECHNOLOGIES INC.
Unit 309 Armal Plaza Building, C. Raymundo Avenue
Barangay Maybunga, Pasig City

Attention: Ms. Lyca A. Laynesa
Account Manager

Dear Ms. Laynesa:

Notice is hereby given to your company that the award of the project: Supply, Delivery, and Installation of New Four (4) Sets 20TR Precision Air Conditioning Unit Including Five (5) Year Preventive Maintenance Services, having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with the Department Manager III Gilbert N. Magalit, of the Engineering and Facilities Management Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 87097198 loc. 5532 and email address magalitgn@sss.gov.ph, for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through DM III Gilbert N. Magalit, for variation, amendment or suspension of contract, whichever is applicable.
3. Posting of Warranty Security after the issuance of Certificate of Final Acceptance pursuant to Sec. 62 of the 2016 Implementing Rules and Regulations of RA No. 9184, and/or the Special Conditions of the Contract in the Bidding Documents

or in the Request for Quotation in the form of either retention money in the amount equivalent to 5% of every progress payment or a special bank guarantee equivalent to 5% of the total contract price.

Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

Thank you.

Very truly yours,


DORENDA M. DASMARIÑAS
Vice President
Procurement Management Division

I acknowledge receipt of this Notice on June 3, 2022
Printed Name of the Representative LYCA A. LAYNEA
Designation of the Representative ACCOUNT MANAGER
Signature of Authorized Representative 