

REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City  
Tel. Nos. (632)8709-7198\*(632)8920-6446  
E-mail: [contractmanagement@sss.gov.ph](mailto:contractmanagement@sss.gov.ph)\*Website  
<http://www.sss.gov.ph>

## NOTICE TO PROCEED

28 December 2022

**CONVERGE INFORMATION AND COMMUNICATIONS  
TECHNOLOGY SOLUTIONS, INC.**

New Street Building, Mc Arthur Highway  
Balibago, Angeles City, Pampanga

**Attention: MR. JESUS C. ROMERO**  
Chief Operations Officer

Dear Mr. Romero:

Notice is hereby given to your company that the award of the project: **Subscription of 3x400 MBPS Corporate Internet Access for Main Office and Disaster Recovery (DR) Site for Three (3) Years [Lot 1]**, may commence performing its obligation based on the attached Schedule of Requirements. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with Department Manager Leo Calixto C. Abayon, of the Network and Communications Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 87097198 loc. 5632 and email address [abayonlc@sss.gov.ph](mailto:abayonlc@sss.gov.ph), for the implementation of the projects.

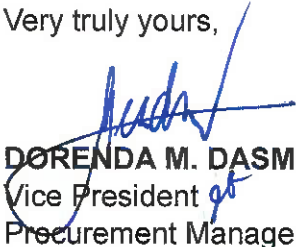
Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Department Manager Leo Calixto C. Abayon for variation, amendment or suspension of contract, whichever is applicable.
3. Posting of Warranty Security after the issuance of Certificate of Final Acceptance pursuant to Sec. 62 of the 2016 Implementing Rules and Regulations of RA No. 9184, and/or the Special Conditions of the Contract in the Bidding Documents or in the Request for Quotation in the form of either retention money in the amount equivalent to 5% of every progress payment or a special bank guarantee equivalent to 5% of the total contract price.

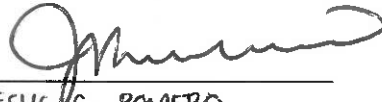
Please acknowledge receipt and acceptance of this notice by filling out the portion below of this document.

Thank you.

Very truly yours,

  
**DORENDA M. DASMARIÑAS**  
Vice President  
Procurement Management Division

I acknowledge receipt of this Notice on  
Printed Name of the Representative  
Designation of the Representative  
Signature of Authorized Representative

  
JESUS C. ROMERO  
CHIEF OPERATIONS OFFICER  
January 16, 2023