



Republic of the Philippines
SOCIAL SECURITY SYSTEM

East Ave., Diliman, Quezon City
Tel. Nos. (632) 8920-6401 • (632) 8920-6446
E-mail: member_relations@sss.gov.ph • Web site: <http://www.sss.gov.ph>

NOTICE TO PROCEED

20 May 2022

ADVANCE SOLUTIONS, INC.

3rd Floor PPL Building,
UN Avenue corner San Marcelino Street,
Paco, Manila

Attention: Ms. Fritzie Marie F. Ventenilla
VP-Sales and Marketing

Dear Ms. Ventenilla:

Notice is hereby given to your company that the award of the project: Supply, Delivery, Deployment, and Installation into Operational State of Various Front-End Information Technology Resources – Lot 1, having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with the Concurrent Acting Head Benjamin V. Billedo, of the IT Resource Management Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 89247848 loc. 5692 and email address billedobv@sss.gov.ph, for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Corporate Executive Officer III Benjamin V. Billedo, for variation, amendment or suspension of contract, whichever is applicable.
3. Posting of Warranty Security after the issuance of Certificate of Final Acceptance pursuant to Sec. 62 of the 2016 Implementing Rules and Regulations of RA No. 9184, and/or the Special Conditions of the Contract in the Bidding Documents or in the Request for Quotation.
4. A 3-year warranty is required on all delivered goods and shall take effect upon issuance of the Certificate of Final Acceptance. Said warranty, in addition to the

provisions of GCC Clause 17 and to the expressed or implied warranties as provided for under Philippine laws, shall include, as follows:


- The winning bidder should warrant that should there be announced improvements on the proposed product and/or any of its components, after date of submission of proposals and before date of implementation, such improved product or its components should be delivered to and installed at the SSS by the Supplier without affecting the submitted bid price proposal.
 - During the warranty period, SSS should be entitled to all applicable software version upgrades (OS, bundled software), security patches, and feature packs at no additional cost to SSS.
 - During the warranty period, winning bidder shall provide onsite maintenance support, consisting of Preventive and Remedial Services on all delivered products and/or its components. Details of said preventive and remedial services are described in Item VI of the Technical Specifications of the bidding document.
5. The following warranties shall be in addition to the expressed or implied warranties, as provided for under Philippine laws:
- Software performance check and fine tuning.
 - The frequency of preventive maintenance shall be on an annual basis. Where applicable, the preventive maintenance shall include standard cleaning, of the equipment to ensure that it is in optimum operating condition.
 - The Winning Bidder/s shall utilize experienced and trained technicians or engineers under its supervision in rendering the required maintenance. Hence, the Winning Supplier is required to provide a list of support personnel with detailed resume on experience and training. The support personnel must have experience and/or training in front-end It resources support such as PC Workstations and/or Laptops.
 - Spare parts shall be available 24x7 in case of system malfunction.
 - Service units shall be available 24x7 for all equipment.

Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

Thank you.

Very truly yours,


DOREND M. DASMARIÑAS
Vice President ✓
Procurement Management Division

I acknowledge receipt of this Notice on MAY 24, 2022
Printed Name of the Representative GEMMA D. APALISO
Designation of the Representative SENIOR ACCOUNT EXECUTIVE
Signature of Authorized Representative 



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
Tel. Nos. (632) 8709-7198 local 6385/ 6386/5888/5889
E-mail: contractmanagement@sss.gov.ph* Website <http://www.sss.gov.ph>

CONTRACT MANAGEMENT DEPARTMENT

24 May 2022

ADVANCE SOLUTIONS, INC.
3/F PPL Building
U.N. Avenue corner San Marcelino Street
Paco, Manila

Attention: Ms. Fritzie Marie F. Ventenilla
VP-Sales and Marketing

Dear Ms. Ventenilla:

Please be informed that the Social Security System (SSS) implements the "NO GIFT POLICY" as prescribed by Republic Act No. 6713.

Hence, SSS does not solicit or accept gifts, favors, or anything of monetary value from any entity.

Should you receive any solicitation from anyone making representation from SSS, please notify the Head, Procurement Management Division at dasmarinasdm@sss.gov.ph or call at 8709-7198 extension 5544.

Thank you.


EARTH BURGOS
Acting Head

I acknowledge receipt of this Notice on MAY 24, 2022
Printed Name of the Representative GEMMA D. APALICO
Designation of the Representative SENIOR ACCOUNT EXECUTIVE
Signature of Authorized Representative 