

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
Tel. Nos. (632)8709-7198*(632)8920-6446
E-mail: contractmanagement@sss.gov.ph*Website
<http://www.sss.gov.ph>

NOTICE TO PROCEED

20 June 2023

NATION PAPER PRODUCTS AND PRINTING CORPORATION

No. 34 Narciso Street
East Canumay, Valenzuela City

Attention: MR. JOSEPH TAN
Account Executive

Dear Mr. Tan:

Notice is hereby given to your company that the award of the project: **Bulk Purchase of Supplies and Materials for CY 2023 [Lot 1 – Paper and Paper Products]**, having been approved, your company may now commence performing its obligation effective upon acknowledgement of this Notice to Proceed (NTP) or after the lapse of 7 calendar days if the acknowledged NTP will not be returned to the Contract Management Department from its release. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with Department Manager Wendelino V. Comboy, Jr., Office Services Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 87097198 loc. 5497 and email address comboywv@sss.gov.ph for the implementation of the project.

Further, be reminded of the following:

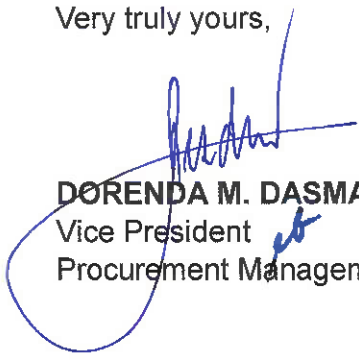
1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Department Manager Wendelino V. Comboy, Jr. for variation, amendment or suspension of contract, whichever is applicable.

- 3. Posting of Warranty Security after the issuance of Certificate of Final Acceptance pursuant to Sec. 62 of the 2016 Implementing Rules and Regulations of RA No. 9184, and/or the Special Conditions of the Contract in the Bidding Documents or in the Request for Quotation in the form of either retention money in the amount equivalent to 5% of every progress payment or a special bank guarantee equivalent to 5% of the total contract price.

Please acknowledge receipt and acceptance of this notice by filling out the portion below of this document.

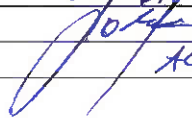
Thank you.

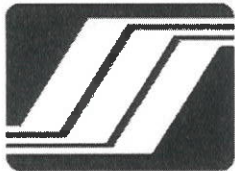
Very truly yours,



DORENDA M. DASMARIÑAS
 Vice President
 Procurement Management Division

I acknowledge receipt of this Notice on
 Printed Name of the Representative
 Designation of the Representative
 Signature of Authorized Representative

6-22-2023
 JOSEPH TAN

 ACCOUNT EXECUTIVE



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CONTRACT MANAGEMENT DEPARTMENT

20 June 2023

NATION PAPER PRODUCTS AND PRINTING CORPORATION

No. 34 Narciso Street
 East Canumay, Valenzuela City

Attention: MR. JOSEPH TAN
 Account Executive

Dear Mr. Tan:

Please be informed that the Social Security System (SSS) implements the "NO GIFT POLICY" as prescribed by Republic Act No. 6713.

Hence, SSS does not solicit or accept gifts, favors, or anything of monetary value from any entity.

Should you receive any solicitation from anyone making representation from SSS, please notify the Head, Procurement Management Division at dasmarinasdm@sss.gov.ph or call at 8709-7198 extension 5544.

Thank you.


EARTH BURGOS
 Acting Head

I acknowledge receipt of this Notice on
 Printed Name of the Representative
 Designation of the Representative
 Signature of Authorized Representative

6-22-2023

JOSEPH TAN

ACCOUNT EXECUTIVE

