



Republic of the Philippines
SOCIAL SECURITY SYSTEM

East Ave., Diliman, Quezon City
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E-mail: member_relations@sss.gov.ph • Web site: <http://www.sss.gov.ph>

NOTICE TO PROCEED

April 22, 2022

INNOVE COMMUNICATIONS, INC.

28th Floor, The Globe Tower
32nd Street cor. 7th Avenue
Bonifacio Global City
Taguig City

Attention: **KATREZE CHARMAYN B. TAEZA**
Account Manager
Geographical Sector
Globe Business – Enterprise Group

Dear Ms. Taeza:

Notice is hereby given to your company that the award of the project: **Subscription of Primary Branch Connectivity (IPVPN) for Six (6) Months**, having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with the DM III Leo Calixto C. Abayon of Network and Communications Department (NCD), SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 8709-7198 local 5632 and email address abayonic@sss.gov.ph, for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes "D" and "E" of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Mr. Abayon for variation, amendment or suspension of contract, whichever is applicable.

Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

Thank you.

Very truly yours,

DORENDA M. DASMARIÑAS
Vice President
Procurement Management

I acknowledge receipt of this Notice on APRIL 25, 2022
Printed Name of the Representative KATREZE TAEZA
Designation of the Representative ACCOUNT MANAGER
Signature of Authorized Representative [Handwritten Signature]