



REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY SYSTEM East Avenue, Diliman, Quezon City  
 Tel. Nos. (632) 8709-7198\*(632)8920-6446  
 E-mail: [bac@sss.gov.ph](mailto:bac@sss.gov.ph)\*Website <http://www.sss.gov.ph>

**NOTICE TO PROCEED**

July 13, 2023

**CENTURIAN INTERNATIONAL**  
 505 St, Martin Subd. Marilao  
 Bulacan

Dear Sir/Madam,

Notice is hereby given to your company that the award of the project: **Procurement of Bulk Purchase of Supplies & Materials for CY2023, Lot 3 – TSF & Printed Forms**, having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with the Department Manager III, Wendelino V. Comboy, Jr. of Offices Services Department, SSS Main Office, East Avenue, Diliman, Quezon City with email address [comboywv@sss.gov.ph](mailto:comboywv@sss.gov.ph), for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Ms. De Silva for variation, amendment or suspension of contract, whichever is applicable.

Please be informed that your performance on the deliverables under the contract will be subject to evaluation.

Kindly acknowledge receipt and acceptance of this notice by filling out the portion below of this document.

Thank you.

Very truly yours,

  
**EARTH E. BURGOS**  
 Officer-in-Charge  
 Procurement Management Division

I acknowledge receipt of this Notice on  
 Printed Name of the Representative  
 Designation of the Representative  
 Signature of Authorized Representative

7/18/2023  
 Jocelyn B. Campa  
 Account Manager  
