



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
Tel. Nos. (632)8709-7198*(632)8920-6446
E-mail: contractmanagement@sss.gov.ph*Website
<http://www.sss.gov.ph>

NOTICE TO PROCEED

23 February 2024

GIBMA ENGINEERING SERVICES

#93 Kalikasan Street, Karangalan Village
Barangay Dela Paz, Pasig City

Attention: **MR. GILBERT B. MAGBUTAY**
General Manager

Dear Mr. Magbutay:

Notice is hereby given to your company that the award of the project: **Construction Management Services for the Retrofitting of La Union and Baguio Buildings**, having been approved, your company may commence performing its obligation effective upon receipt of the information from the Branch Support Services Department (BSSD) on the effectivity of the Contract to coincide with the retrofitting for the project. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with Department Manager Teddy N. Carreon, BSSD, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 87097198 loc. 6119 and email address carreontn@sss.gov.ph for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Department Manager Teddy N. Carreon, for variation, amendment or suspension of contract, whichever is applicable.

3. Posting of Warranty Security after the issuance of Certificate of Final Acceptance pursuant to Sec. 62 of the 2016 Implementing Rules and Regulations of RA No. 9184, and/or the Special Conditions of the Contract in the Bidding Documents or in the Request for Quotation in the form of either retention money in the amount equivalent to 5% of every progress payment or a special bank guarantee equivalent to 5% of the total contract price, if applicable.

Please be informed that your performance on the deliverables under the contract will be subject to evaluation.

Kindly acknowledge receipt and acceptance of this notice by filling out the portion below of this document.

Thank you.

Very truly yours,


EARTH BURGOS
Officer-in-Charge
Procurement Management Division

I acknowledge receipt of this Notice on
Printed Name of the Representative
Designation of the Representative
Signature of Authorized Representative

01 MARCH 2024
GILBERT B. MAGNUTAY
GENERAL MANAGER
