

Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**  
East Ave., Diliman, Quezon City  
Tel. Nos. (632) 8920-6401 • (632) 8920-6446  
E-mail: [member\\_relations@sss.gov.ph](mailto:member_relations@sss.gov.ph) • Web site: <http://www.sss.gov.ph>

## NOTICE TO PROCEED

June 28, 2022

**TRENDS & TECHNOLOGIES, INC.**

6/F Trafalgar Plaza,  
105 H.V. Dela Costa Street,  
Salcedo Village, Makati City

**Attention: Mr. Wilfredo N. Aguilar**  
Account Director

Dear Mr. Aguilar:

Notice is hereby given to your company that the award of the project: Supply, Delivery, Installation and Configuration into Operational State of Active Directory, having been approved, your company may now commence performing its obligation effective upon receipt of this notice. You are responsible for the compliance of the terms and conditions under the Contract and its attached documents.

Accordingly, kindly coordinate with Vice President and Concurrent Acting Head Maria Salome E. Romano, of the IT Operations Division and Information Systems Security Department, SSS Main Office, East Avenue, Diliman, Quezon City with telephone no. 89281526 loc. 5594 and email address [romanome@sss.gov.ph](mailto:romanome@sss.gov.ph), for the implementation of the project.

Further, be reminded of the following:

1. Delay in the performance of obligation – Liquidated damages equivalent to 1/10 (0.001) of 1% of the unperformed portion of the contract or up to a maximum of 10% of the contract price shall be charged for every day of delay.
2. Variation, amendment and suspension of contract (see Annexes “D” and “E” of the Implementing Rules and Regulations of RA 9184, for reference) – Do not start variation, amendment or suspend implementation of the contract without prior approval from the SSS. Send a letter request to SSS through Vice President Maria Salome E. Romano, for variation, amendment or suspension of contract, whichever is applicable.
3. Posting of Warranty Security after the issuance of Certificate of Final Acceptance pursuant to Sec. 62 of the 2016 Implementing Rules and Regulations of RA No. 9184, and/or the Special Conditions of the Contract in the Bidding Documents or in the Request for Quotation in the form of either retention money in the amount equivalent to 5% of every progress payment or a special bank guarantee equivalent to 5% of the total contract price.

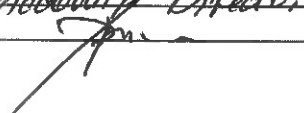
Please acknowledge receipt and acceptance of this notice by signing both copies of this notice.

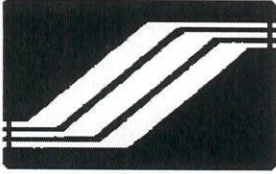
Thank you.

Very truly yours,

  
**DORENDA M. DASMARIÑAS**  
Vice President  
Procurement Management Division

I acknowledge receipt of this Notice on  
Printed Name of the Representative  
Designation of the Representative  
Signature of Authorized Representative

June 29, 2022  
Wilfredo N. Aquitara  
Account Director  




REPUBLIC OF THE PHILIPPINES  
**SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City  
Tel. Nos. (632) 8709-7198 local 6385/ 6386/5888/5889  
E-mail: [contractmanagement@sss.gov.ph](mailto:contractmanagement@sss.gov.ph)\*Website <http://www.sss.gov.ph>

## CONTRACT MANAGEMENT DEPARTMENT

28 June 2022

### TRENDS & TECHNOLOGIES, INC.

6<sup>th</sup> Floor Trafalgar Plaza  
105 H.V. Dela Costa Street,  
Salcedo Village Makati City

**Attention: Mr. Wilfredo N. Aguilar**  
Account Director

Dear Mr. Aguilar:

Please be informed that the Social Security System (SSS) implements the "NO GIFT POLICY" as prescribed by Republic Act No. 6713.

Hence, SSS does not solicit or accept gifts, favors, or anything of monetary value from any entity.

Should you receive any solicitation from anyone making representation from SSS, please notify the Head, Procurement Management Division at [dasmarinasm@sss.gov.ph](mailto:dasmarinasm@sss.gov.ph) or call at 8709-7198 extension 5544.

Thank you.

  
**EARTH BURGOS**  
Acting Head

I acknowledge receipt of this Notice on  
Printed Name of the Representative \_\_\_\_\_  
Designation of the Representative \_\_\_\_\_  
Signature of Authorized Representative \_\_\_\_\_

June 29 2022  
Wilfredo N. Aguilar  
Account Director  
