



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10686782  
**Procuring Entity** SOCIAL SECURITY SYSTEM - WESTERN VISAYAS DIVISION 1  
**Title** SUPPLY AND DELIVERY OF 1100 LITERS DIESEL FUEL FOR SSS SAGAY BRANCH SERVICE VEHICLE WITH PLATE NO. P8 D457 FOR THE PERIOD MARCH TO DECEMBER 2024  
**Area of Delivery** Negros Occidental

|  |   |                              |                     |
|--|---|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | SAG 2024-007  | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  |                              |                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Associated Components</b> | 1                   |
| <b>Classification:</b>                   | Goods   | <b>Bid Supplements</b>       | 0                   |
| <b>Category:</b>                         | Fuels/Fuel Additives & Lubricants & Anti Corrosive  | <b>Document Request List</b> | 0                   |
| <b>Approved Budget for the Contract:</b> | PHP 69,135.00   | <b>Date Published</b>        | 22/03/2024          |
| <b>Delivery Period:</b>                  | 10 Month/s  | <b>Last Updated / Time</b>   | 21/03/2024 16:14 PM |
| <b>Client Agency:</b>                    |   | <b>Closing Date / Time</b>   | 26/03/2024 10:00 AM |
| <b>Contact Person:</b>                   | KATHYRINE NACIONALLES VENERACION<br>CEO I<br>2nd Lacson St.,<br>Brgy 17<br>Bacolod City<br>Negros Occidental<br>Philippines 6100<br>63-034-4416614<br><br>veneracionkn@sss.gov.ph |                              |                     |

#### Description

SUPPLY AND DELIVERY OF 1100 LITERS DIESEL FUEL FOR SSS SAGAY BRANCH SERVICE VEHICLE WITH PLATE NO. P8 D457 FOR THE PERIOD MARCH TO DECEMBER 2024

#### Specification:

- Diesel or approved equal for automotive
- Euro 4 compliant
- Clean Air Act of 2014 compliant to sulfur content
- Water content (%vol.), 0.1 maximum
- Biodegradable and Non-toxic
- Must conform with the PNS/DOE QS 004: 2003 Diesel Oils
- nothing follows-

GRAND TOTAL ABC = ₱69,135.00

Sagay Branch – Purchase Request dated 3/1/2024 received by LBAC dated 03/21/2024 with Request # 24-044

APP Details: APP 2024 PAP No 2024-0105 Initial GASOLINE/DIESEL FUEL  
NP 53.9 SMALL VALUE PROCUREMENT

Delivery Terms: Staggered deliveries subject to adjustment of the volumes, basis within ten (10) months March to December 2024. For staggered deliveries, the end- user shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may be ordered from the remaining amount allotted for the fuel product. The procuring entity shall be allowed to make adjustments in the units/volume of petroleum to be delivered/refueled to conform to the remaining amount in the total contract price. Fuel purchase request shall be issued for every delivery or refueling of diesel fuel.

Payment Terms: Government Terms ( Payment shall be on the actual services made or rendered and upon the submission of the billing statements and supporting documents).

Price validity : Pump price at the time of purchase subject to change depending on the market price.

**Terms of Reference:**

1. Prices for procurement during refueling/delivery shall be using the Retail Pump Price or the price of petroleum diesel per liter, as established by the retailers, dealers or gas stations for the particular day.
2. For and in consideration of the performance and accomplishment of the procurement of fuel and due to the fast changing/erratic fuel price fluctuations, the maximum allowable amount of fuel purchase for the duration is pegged/dependent/bared on the ABC and/or must be within the Contract Price as per Purchase Order.
3. Deliveries/Refueling shall be on staggered basis for the duration of the contract. For every delivery/refueling the SSS shall present the Fuel Purchase Request to gasoline station that will be the basis for the issuance of fuel to the corresponding vehicle based on the total amount on the request. No Fuel Purchase Request, No serving of fuel.
4. SSS will determine the allowable unit/volume that may still be ordered to the gasoline station from the remaining amount allotted for the petroleum product based on the contract price. The SSS shall be allowed to make adjustment in the units/volume to be delivered/refueled to conform with the remaining amount in the contract price.
5. Payment shall be made monthly upon the submission of the gasoline station the complete billing statement with corresponding supporting delivery receipt/invoice and the fuel purchase request.
6. During the contract implementation, if the total contract amount for the project would have been consumed notwithstanding that the requirements were not fully consumed or delivered in the units/volume contemplated, no further order or refueling shall be made and served.

**Other Information**

- 1)"For contract price amounting to P100,000.00 and above, the winning supplier shall be required to post a Performance Security from receipt of Notice of Award equivalent to % of Contract Price as follows:
  - 5% (Goods & Consulting Services) or 10% (Infrastructure) Cash, Cashier's/Manager's Check, Bank Draft/Guarantee, or
  - 30% Surety Bond callable upon demand"
- 2)In case two or more suppliers submitted the same price quotation and have been evaluated as the Lowest Calculated and Responsive Quotation, submission of best offer in a sealed envelope to be dropped at the drop box located at SSS -Square and Circle's Bldg, Old Sagay Road,Brgy. Pob2, Sagay City or password-protected zipped file folder send via e-mail at sagay@sss.gov.ph shall be adopted as the tie-breaking method to finally determine the single winning supplier.
- 3)Supplier shall be required to indicate his PhilGEPS Registration Number on the Request for Quotation form.
- 4)SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 5)Alternative offer shall not be allowed.
- 6)Quantity is subject to change but not to exceed the quantity in the approved PO/JO/LO.
- 7)Award shall be per "(LOT or ITEM) BASIS".
- 8)For clarification of details, please contact Sherrie Pie Joan G. Merced at 488-0112.
- 9)"Open Quotations may be submitted through the following:
  1. Dropped at the drop box located at SSS - Square and Circle's Bldg, Old Sagay Road,Brgy. Pob2, Sagay City. The sealed envelope shall be addressed to Sherrie Pie Joan G.Merced, indicate the RFQ Form number, company name, name of company representative, business address and contact details, indicate the RFQ Form number, company name, name of company representative, business address and contact details.
  2. Sent via electronic mail at mercedsg@sss.gov.ph"

**Created by** KATHYRINE NACIONALES VENERACION

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