



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10779114  
**Procuring Entity** SOCIAL SECURITY SYSTEM - WESTERN VISAYAS DIVISION 1  
**Title** 1 LOT SUPPLY & DELIVERY OF BOND PAPER FOR BACOLOD BRANCH  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	BA24-007	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables		
<b>Approved Budget for the Contract:</b>	PHP 54,167.50	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	23/04/2024
<b>Contact Person:</b>	KATHYRINE NACIONALES VENERACION CEO I 2nd Lacson St., Brgy 17 Bacolod City Negros Occidental Philippines 6100 63-034-4416614  veneracionkn@sss.gov.ph	<b>Last Updated / Time</b>	22/04/2024 15:27 PM
		<b>Closing Date / Time</b>	26/04/2024 10:00 AM

#### Description

1 LOT SUPPLY & DELIVERY OF BOND PAPER FOR BACOLOD BRANCH

Specification:  
250 reams BOND PAPER;LEGAL SIZE; GSM 70

GRAND TOTAL ABC = ₱54,167.50  
 Bacolod Branch – Purchase Request dated 04-03-2024 received by LBAC dated \_04.19.24\_ with Request # \_24-065\_  
 APP Details: APP 2023 PAP NoAPP Details: APP 2023 PAP No 2024-0359 SUPPLIES & MATERIALS  
 SHOPPING

Delivery Terms: 30 Calendar days from receipt of approved P.O.  
 Payment Terms: Government Terms ( Payment shall be on the actual services made or rendered and upon the submission of the billing statements and supporting documents).  
 Price validity : 3 months

#### Other Information

NOTE/S:

1) For contract price amounting to P100,000.00 and above, the winning supplier shall be required to post a Performance Security from receipt of Notice of Award equivalent to % of Contract Price as follows:

- 5% (Goods & Consulting Services) or 10% (Infrastructure) Cash, Cashier's/Manager's Check, Bank Draft/Guarantee, or
- 30% Surety Bond callable upon demand
- 2) In case two or more suppliers submitted the same price quotation and have been evaluated as the Lowest Calculated and Responsive Quotation, submission of best offer in a sealed envelope to be dropped at the drop box located at SSS Lacson St., Bacolod City or password-protected zipped file folder send via e-mail at bacolod@sss.gov.ph shall be adopted as the tie-breaking method to finally determine the single winning supplier.
- 3) Supplier shall be required to indicate his PhilGEPS Registration Number on the Request for Quotation form.
- 4) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 5) Alternative offer shall not be allowed.
- 6) Quantity is subject to change but not to exceed the quantity in the approved PO/JO/LO.
- 7) Award shall be per "(LOT or ITEM) BASIS".
- 8) For clarification of details, please contact Sheila Mae G. Pillora at 433-2293.
- 9) Open Quotations may be submitted through the following:
  1. Dropped at the drop box located at SSS, Lacson St., Bacolod City. The sealed envelope shall be addressed to Sheila Mae G. Pillora, indicate the RFQ Form number, company name, name of company representative, business address and contact details, indicate the RFQ Form number, company name, name of company representative, business address and contact details.
  2. Sent via electronic mail at pillorasg@sss.gov.ph

**Created by** KATHYRINE NACIONALES VENERACION

**Date Created** 22/04/2024

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