



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9934093
Procuring Entity SOCIAL SECURITY SYSTEM - WESTERN VISAYAS DIVISION 1
Title PROCUREMENT OF THE 2023 ANNUAL PHYSICAL EXAMINATIONS SERVICES FOR 194 EMPLOYEES UNDER SSS VISAYAS WEST 1 DIVISION BRANCH OFFICES AND OTHER UNITS WITH THE FOLLOWING LABORATORY TEST AND PROCEDURES FOR E
Area of Delivery Negros Occidental

Solicitation Number:	VW1-09-2023	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Diagnostic and Laboratory Services	Document Request List	0
Approved Budget for the Contract:	PHP 534,793.00	Date Published	12/07/2023
Delivery Period:	30 Day/s	Last Updated / Time	12/07/2023 00:00 AM
Client Agency:		Closing Date / Time	18/07/2023 10:00 AM
Contact Person:	KATHYRINE NACIONALES VENERACION CEO I 2nd Lacson St., Brgy 17 Bacolod City Negros Occidental Philippines 6100 63-034-4416614 veneracionkn@sss.gov.ph		

Description

1 LOT PROCUREMENT OF THE 2023 ANNUAL PHYSICAL EXAMINATIONS SERVICES FOR 194 EMPLOYEES UNDER SSS VISAYAS WEST 1 DIVISION BRANCH OFFICES AND OTHER UNITS WITH THE FOLLOWING LABORATORY TEST AND PROCEDURES FOR EACH EMPLOYEE.

Laboratory Test & Examinations:

CBC
 FBS
 BUN
 CREATININE
 LIPID PROFILE
 SGPT
 URIC ACID
 URINALYSIS
 CHEST X-RAY
 ECG
 With Additional:

HBA1c

Branch/Units No. of Employees

OVP/AGAS VW1 11

EFMD 1

NCD 1

BACOLOD 63

BACOLOD EAST 15

BAGO 23

KABANKALAN 17

SAGAY 14

SAN CARLOS 16

VICTORIAS 12

LEGAL 5

EDMD 3

HAAMD 3

RASD 10

TOTAL 194

Specifications:

1. Diagnostic Laboratory must have a mobile clinic to conduct an on-site testing at SSS Bacolod Branch for two (2) working days and on one (1) Saturday. (To be specified by the SSS)
2. Service provider must be a reputable laboratory provider who is engaged in its laboratory and diagnostic services for the last two (2) years.
3. Must have a competent, reliable and licensed staffs that is qualified to handle the diagnostic and ancillary procedures of the various laboratory test as stated in the package.
4. Service provider must have the latest Mayors Permit, must be registered with PhilGeps and execute the Omnibus Sworn Statement.
5. HBA1c test shall be depending upon the recommendation of the Medical Specialist thus a separate recommendation shall be prepared and must only be conducted upon the referral from the Medical Specialist to the service provider.
6. Test results of the laboratory test conducted to the employees must be forwarded by the laboratory service provider to the SSS Medical Operations Department within seven (7) working days.
7. Employees who were not able to have their test on the scheduled on-site mobile clinic can have an the option to have it done at the service provider laboratory clinic.
8. Payment shall be made as per the actual amount that each employees incurred as included in the final billing statement that the service provider will submit.

GRAND TOTAL ABC = P 534,793.00

Visayas West 1 Division Purchase Request dated July 6, 2023, received by LBAC dated __JULY 07, 2023__ with Request No. __2023-134__.

APP Details: (APP No 2023-0358)3rd Update May 2023.; Outsourcing of Annual Physical Examination-Non NCR Branches/Offices/Branches;

Mode of Procurement: NP 53.9 – Small Value Procurement)

Delivery Terms: Completion within thirty (30) days upon receipt of J.O.

Payment Terms: Government Terms (Payment upon completion of services & submission of complete billing statement/documents), only completed laboratory test to employees shall be paid .

Price validity : Three (3) months

Other Information

NOTE/S:

- 1) For contract price amounting to P100,000.00 and above, the winning supplier shall be required to post a Performance Security from receipt of Notice of Award equivalent to % of Contract Price as follows:
 - 5% (Goods & Consulting Services) or 10% (Infrastructure) Cash, Cashier's/Manager's Check, Bank Draft/Guarantee, or
 - 30% Surety Bond callable upon demand
- 2) In case two or more suppliers submitted the same price quotation and have been evaluated as the Lowest Calculated and Responsive Quotation, submission of best offer in a sealed envelope to be dropped at the drop box located at 2nd Flr, SSS Main Building, 2nd Lacson St., Bacolod City or password-protected zipped file folder send via e-mail at veneracionkn@sss.gov.ph shall be adopted as the tie-breaking method to finally determine the single winning supplier.
- 3) Supplier shall be required to indicate his PhilGEPs Registration Number on the Request for Quotation form.
- 4) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 5) Alternative offer shall not be allowed.
- 6) Quantity is subject to change but not to exceed the quantity in the approved PO/JO/LO.
- 7) Award shall be per "(LOT) BASIS".
- 8) For clarification of details, please contact KATHYRINE N. VENERACION at 441-6614 or email at veneracionkn@sss.gov.ph
- 9) Sealed Quotations may be submitted through the following:

1. SEALED ENVELOPE to be dropped at the drop box located at 2nd Flr, SSS Main Building, 2nd Lacson St., Bacolod City. The sealed envelope shall be addressed to Ms. KATHYRINE N. VENERACION – LBAC Secretariat, indicate the RFQ Form number, company name, name of company representative, business address and contact details.
2. VIA ELECTRONIC MAIL at veneracionkn@sss.gov.ph with the following requirements:
 - a. Quotations and attachments should be in portable document format (pdf) and a compressed/zipped and protected by a password (see attached Guide in Creating password protected zip file folder).
 - b. Name the zip file folder by RFQ number and the Project Title
 - c. The Supplier who timely submitted its Sealed Quotation but who fails to provide its password on the date and time of opening shall be disqualified.
 - d. Passwords shall be made available only (not earlier and not beyond the prescribed schedule) thru email (sarmientomp@sss.gov.ph) which is scheduled on:
Date: JULY 18, 2023 Time: 10:00 AM

Created by KATHYRINE NACIONALES VENERACION

Date Created 11/07/2023

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