Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue,Diliman, Quezon City

REQUEST FOR QUOTATION (RFQ)

2019-0318

July 5, 2019
Date

PHILGEPS REF. NO.: 6308869
DATE POSTED : 7-10-19
POSTED BY : ERIKA

Sir / Madam:

Please furnish us with your quotation on or before **July 15, 2019** for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	1,600 pcs	**Printing of four (4) kinds of posters: 1)SSS Mission, 2)Vision, 3)Corporate Values and 4) Quality Policy** **Specifications:** Size : 15" x 21" Paper Stock : C2S #140 (Printer to submit sample paper along w/ quotation) Color : Full-color, with color separation Printing : Offset printing on one side, with UV lamination Typesetting :Desktop; PDF file supplied Quantity : 1,600 pcs (400 pcs x 4 kinds) Source of Budget : Posters – By Request (APP # 672) Delivery Terms **Proofing**: Up to (3) colored proofs; 1st proof must be submitted to CCD after three (3) calendar days upon receipt of approved material **Final Print**: 10 calendar days after receipt of approved/ signed final blueprint Packaging : SSS Mission Poster – 400 pcs/pack SSS Vision Poster – 400 pcs/pack SSS Corporate Values – 400 pcs/pack SSS Quality Policy Poster – 400 pcs/pack ABC = P 50.00/pc CCD – Memo received by PPMD on 7-05-19 with Request # 2019-0641 TOTAL ABC = P 80,000.00	P _____/pc	P _____

Delivery Terms : **10 Calendar Days after receipt of approved/signed final blueprint**

Payment Terms : **Government Terms (Payment is upon full delivery of items / services and submission of billing documents.)**

Price Validity :**Three (3) Months.**

NOTE/S:

1.) **For canvass with an ABC of P 100,000.00 and above**, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.

2.) Supplier is required to indicate his PhilGeps Registration Number on the canvass form.

3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.

4.) Please specify brand name / model offered.

5.) Quantity is subject to change but not to exceed of the approved P.O.

6.) Alternative offer is not allowed.

7.) For further clarifications, please call Ms. Jhoanna Lyn H. Garcia @ 920-6401 loc. 5333

This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conformed with the above terms & conditions, and the data / quotation indicated are valid.

_____
Owner / Company Representative
(Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

Please indicate below your Business Name, Address and Telephone Number and Date Received.
Your Business SSS No. _____
PhilGeps Registration No. _____
TIN no. _____
Date Received : _____

_____
(Business Name)

_____
(Address & Telephone No.)

_____
(E-mail Address)

Very Truly Yours,

HYDEE R. RAQUID
Department Manager III
Procurement, Planning & Management Department
Tel No. 920-6401 loc 5504-5507
Fax No. 435-9861
E-mail Address: bansilea@sss.gov.ph; pmd@sss.gov.ph

/crba

SOCIAL SECURITY SYSTEM

MISSION

To manage a financially stable social security system which shall promote social justice through savings, and provide meaningful protection and exemplary service to members and their families.

SOCIAL SECURITY SYSTEM

VISION

A viable social security institution providing universal and equitable social protection through world-class service.

SOCIAL SECURITY SYSTEM

CORPORATE VALUES

The SSS aims to institutionalize a corporate culture that instills the core values of **TRUST, EMPOWERMENT** and **TEAMWORK.**

SOCIAL SECURITY SYSTEM

QUALITY POLICY
STATEMENT

SSS is committed to provide prompt, convenient, reliable, and meaningful social security protection services to its current and future members and their beneficiaries.

As such, the SSS shall continually improve its systems and processes to enhance its performance and ensure customer satisfaction in conformity with customer, internal and applicable statutory and regulatory requirements in relation to the context of the organization.

07 June 2019

AURORA C. IGNACIO
President and CEO