

Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**  
 East Avenue, Diliman, Quezon City

**2020-0061**

**RUSH PLS**

**SEALED CANVASS**

March 10, 2020  
 Date

PHILGEP'S REF. NO.: 6935647  
 DATE POSTED : 03-12-20  
 POSTED BY : ERIKA

POSTPONED: 3-19-20; 3-26-20; 4-7-20

Sir / Madam:

Please furnish us with your quotation on or before **APRIL 14, 2020 @5:00 PM** for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	1 Lot	Supply of Labor and Materials for the dismantling & hauling of Package type A/C & related accessories at SSS MAC Building, East Avenue, Diliman, Quezon City  <i>(Please see attached Scope of Works, General Conditions, &amp; Bill Of Quantities)</i>	P _____ /Lot	P _____
GRAND TOTAL ABC = P 146,895.00 / Lot EFMD – Revised Memo, PR # 1047-20 received by PPMD dated 3-9-2020 with Request # 2020-0149 [APP FY 2020, Original - #355 M/R Building – Repairs & Others – Standard Elec./ Mechanical (Pool)]				

**Delivery Terms: Thirty (30) Calendar Days upon receipt of Job Order / Purchase Order.**

**Payment Terms: Government Terms (Payment is upon delivery of items / services and submission of billing documents.)**

**Price validity : Three (3) Months.**

- NOTE/S:**
- 1.) **For canvass with an ABC of P 100,000.00 and above**, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.
  - 2.) **Supplier is required to indicate his PhilGeps Registration Number on the canvass form.**
  - 3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
  - 4.) Alternative offer is not allowed.
  - 5.) **Quantity is subject to change but not to exceed of the approved PO.**
  - 6.) **For clarification of details, please call Engr. Christian Misleng / EFMD @ 920-6401 loc 5527.**

This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conformed with the above terms & conditions, and the data / quotation indicated are valid.

\_\_\_\_\_  
 Owner/Company Representative  
 (Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

**Please indicate below your Business Name, Address and Telephone Number and Date Received.**

Your Business SSS No. \_\_\_\_\_

PhilGeps Registration No. \_\_\_\_\_

T I N no. \_\_\_\_\_

Date Received : \_\_\_\_\_

\_\_\_\_\_  
 (Business Name)

\_\_\_\_\_  
 (Address & Telephone No.)

\_\_\_\_\_  
 (E-mail Address)

Very Truly Yours,

**HYDEE R. RAQUID**

Department Manager III

Procurement, Planning & Management Department

Tel No. 920-6401 loc 5504-5507

Fax No. 435-9861

E-mail Address: bansilea@sss.gov.ph; pmd@sss.gov.ph

## ENGINEERING AND MAINTENANCE DEPARTMENT

**PROJECT** : Supply of labor ,materials for the dismantling and hauling of Package type A/C and related accessories at SSS MAC building, East Ave., Diliman Q.C.

**LOCATION** : SSS MAC Building, East Avenue, Diliman, Quezon City

### I. SCOPE OF WORKS

1. Dismantle and Pull-out existing 10 TR -- 12 sets (FCU and ACCU ) Package type Air-conditioning units and related accessories (Such as copper tubing, control wiring and circuit breakers)..
2. Dismantle and Pull-out existing 5 TR -- 39 sets (FCU and ACCU ) Package type Air-conditioning units and related accessories (Such as copper tubing, control wiring and circuit breakers)..
3. Transport of Pulled out air-conditioning equipment from SSS Main office to certain location as prioritized by EFMD..
4. Turn-over of waste materials to Electro-Mechanical Team, Maintenance Section, EFMD.
5. Dismantling, pull-out and hauling of electrical service entrance cables, panel boards, and other wiring of MAC building including other related works.

### II. TECHNICAL SPECIFICATIONS

1. 10 TR – 12 sets (FCU and ACCU ) Package type Air-conditioning units and related accessories (Such as copper tubing, control wiring and circuit breakers).
2. 5 TR – 39 sets (FCU and ACCU ) Package type Air-conditioning units and related accessories (Such as copper tubing, control wiring and circuit breakers)..

### GENERAL CONDITIONS

1. Prospective bidders are required to conduct site inspection. To determine all necessary considerations and include the same in their proposal of any incidentals, materials and activities that are necessary to be furnished and executed to complete the project.
2. Extra precautionary measures shall be observed. Otherwise, any damage incurred due to the fault of the contractor shall be replaced with a new one and must be restored to its original form for the account of the supplier/ contractor.
3. Prior to the implementation of the project, the contractor is required to present all materials to EMD authorized representative for the installation and repair job to determine that all technical specifications are complied with.


**GUARANTEE AND SERVICE** : The materials furnished/installed under this part of the specifications shall be guaranteed for a period of one (1) year and from date of acceptance thereof, and materials and equipment furnished shall be free from any defects in the materials, workmanship and design. At any time within one year after acceptance and upon proper notice the Contractor shall rectify any and all deficiencies including replacement of parts or the entire units without additional cost to the Owners, if such deficiencies have been caused directly or indirectly by inferior materials, faulty workmanship and/or defective design or parts.

5. Certificate of Completion and Acceptance (CCA) shall be issued after due observation of the equipment's performance. Duly accomplished (CCA) shall be issued by the Department Head / Head of Maintenance Services Section prior to the release of payment.
6. ~~Completion. Thirty (30) calendar days from receipt of approved Job Order/ Purchase Order.~~
7. Payment due to the contractor is subject to deduction of 5% withholding tax and 2% expanded tax which will be remitted to BIR directly by the SSS.

Prepared by:

  
**CHRISTIAN C. MISLANG**  
Social Security Officer IV

Recommending Approval:

  
**GEORGE N. CARREON**  
OIC, Maintenance Section

Approved by :

  
**EDWIN B. MALIWAT**  
Department Manager III-EFMD

**PROJECT :** Supply of labor ,materials for the dismantling and hauling of Package type A/C and related accessories

**LOCATION :** at SSS MAC building, East Ave., Diliman Q.C.building, East Ave., Diliman Q.C.

**SUBJECT :** BILL of QUANTITIES

ITEM NO.	DESCRIPTION	QTY	UNIT	MATERIALS COST		LABOR COST		DIRECT COST	MARK-UP % D.C.)	VAT (12% (DC +MU )	INDIRECT COST	TOTAL COST
				UNIT	TOTAL	UNIT	TOTAL					
		C	D	E	F	200/TR/10TR	H	I	J	K	L	M
<b>1</b>	<b>Particulars</b>											
1.1	Supply of labor ,materials for the dismantling and hauling of 10TR Package type A/C and related accessories	12	sets									
1.2	Supply of labor ,materials for the dismantling and hauling of 5TR Package type A/C and related accessories	39	sets									
1.3	Hauling, Transport & equipment rentals	1	lot									
1.4	Dismantling, pull-out and hauling of electrical service entrance cables, panel boards, and other wiring of MAC building including other related works.	1	lot			1.00						

**Prepared by:**

**TOTAL COST:**

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