



Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

REQUEST FOR QUOTATION

2020-0138

OPEN QUOTATION FORM

September 16, 2020
Date

PHILGEPS BID ID NO : 38707
DATE POSTED : 9-18-20
POSTED BY : ERIKA

Sir / Madam:

Please furnish us with your quotation on or before **September 22, 2020 @ 5:00PM** for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	100 Boxes	TSF 11" X 8 1/2", 1 PLY(200M) 2,000 SHEETS/BOX ABC = P 750.00 / Box SPECIFICATIONS: 11" x 8 1/2", 1 ply, 70 gsm, plain white, 2000 sheets/box 1. Long strand type white bond 2. With tractor holes free from hanging punches 3. Compatible with high speed computer printer 4. Each sheet must have a pre-printed page number 5. Acceptance is subject to production run test. (per SSS sample) GRAND TOTAL ABC = P 75,000.00 PAD - PR dated 9-10-2020 received by PPMD via e-mail on 9-16-2020 (Revised) with Req. # 2020-0241 [FY 2020 APP (Original) – Various Supplies not carried in stock / item not available in stock (Pool Budget) NP-Small Value Procurement (Code PAP) No. 423]	P _____/Box	P _____

Delivery Terms: Fifteen (15) Calendar Days from receipt of approved Job Order / Purchase Order.

Payment Terms: Government Terms (Payment is upon delivery of items / services & submission of billing documents.)

Price validity : Three (3) months

- NOTE/S:** 1.) For canvass with an ABC of P 100,000.00 and above, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.
- 2.) **Supplier is required to indicate his PhilGeps Registration Number on the canvass form.**
- 3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 4.) **Alternative offer is not allowed.**
- 5.) **Quantity is subject to change but not to exceed the quantity in the approved P.O.**
- 6.) **For further inquiries, please reach Mr. Mario Valdez / OSD (valdezmc@sss.gov.ph) or Mr. Alejandro Garcia / OSD (garciaau@sss.gov.ph) @ (8) 920-6401 local 5509.**

This is to certify that my Company is updated in the payment of contributions and loans to SSS and the data / quotation indicated are valid.

Owner/Company Representative
(Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business SSS No. _____

PhilGeps Registration No. _____

T I N no. _____

Date Received : _____

(Business Name)

(Address & Telephone No.)

(E-mail Address)

Very Truly Yours,


HYDEE R. RAQUID

Department Manager III

Procurement, Planning & Management Department

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