



Republic of the Philippines
SOCIAL SECURITY SYSTEM
 East Avenue, Diliman, Quezon City

REQUEST FOR QUOTATION

2021-0001

SEALED QUOTATION FORM

January 5, 2021
 Date

PHILGEPs REF. NO.: 7398343
 DATE POSTED : 01-06-21
 POSTED BY : ERIKA

Sir / Madam:

Please furnish us with your quotation on or before **January 11, 2021 @ 5:00PM** for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	48 Trips (1 Year)	<p>RENTAL, CLOSED VAN for hauling & delivery of supplies & materials to & from SSS Main Office, Bagbag Warehouse, & PS-DBM Manila, with the following specifications & requirements: ABC = ₱ 6,036.80 / Trip</p> <p>a) Vehicle Size: At least Six (6)-wheeler closed van; b) Vehicle Load Capacity: At least Two (2) tons; c) Helper Requirement: Two (2) personnel with proper working attire; d) Hauling/Pick-up schedule Monday -Friday: 8:00AM – 5:00PM (at least one (1) trip/week or 4trips/month); e) Hauling/pick up arrangement: "On Call" basis; f) Additional requirements: "No truck ban" policy and provision of hauling equipment such as: kartilya and others; g) Mode of Payment: Monthly basis, less 5% VAT and 2% EWT to be deducted by SSS</p> <p>GRAND TOTAL ABC = ₱ 289,766.40 / Year</p> <p>OSD - PR Memo dated 12-18-2020 received by PPMD thru email on 01-05-2021 with Request # 2021-0002 [APP FY 2020, Original - #257 Rental of Closed Van (for hauling & delivery of supplies & materials to & from SSS Main Office, Bagbag Warehouse, & PS-DBM Manila)]</p>	₱ _____ /Trip	₱ _____

Delivery Terms: One (1) Year from receipt of approved Purchase Order / Job Order.

Payment Terms: Government Terms (Payment is upon delivery of items / services & submission of billing documents.)

Price validity : Three (3) Months

- NOTE/S:**
- 1.) **For canvass with an ABC of P 100,000.00 and above**, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.
 - 2.) **Supplier is required to indicate his PhilGeps Registration Number on the canvass form.**
 - 3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 4.) **Alternative offer is not allowed.**
 - 5.) **Quantity is subject to change but not to exceed of the approved P.O./J.O.**
 - 6.) **Please submit the accomplished Request for Quotation (RFQ) Form before the closing date at PPMD 2nd flr. SSS Main Bldg., East Ave., Quezon City. Submit in Sealed Envelope address to Ms. VIOLETA V. JAVAR – Acting Head, Procurement Planning & Management Department and indicate the RFQ Form number, company name, name of company representative, business address and contact details.**
 - 7.) **For clarifications of details, please call Mr. Mario Valdez / OSD at Tel. # 8920-6401 local 5494 or via e-mail at valdezmc@sss.gov.ph.**

This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conformed with the above terms & conditions, and the data / quotation indicated are valid.

 Owner/Company Representative
 (Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business SSS No. _____

PhilGeps Registration No. _____

T I N no. _____

Date Received : _____

 (Business Name)

 (Address & Telephone No.)

 (E-mail Address)

Very Truly Yours,

VIOLETA V. JAVAR
 Acting Head

Procurement Planning & Management Department
 Tel No. 920-6401 loc 5504-5507
 Fax No. 435-9861

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