

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

9776280

Procuring Entity

SOCIAL SECURITY SYSTEM

Title

1 LOT, SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF DEFECTIVE PARTS FOR THE MAZDA3 WITH CS#RJ- 9564 OF THE SSS MAIN OFFICE

Area of Delivery

Metro Manila

<div>Solicitation Number:</div>	2023-0086	Status	Active
<div>Trade Agreement:</div>	Implementing Rules and Regulations		
<div>Procurement Mode:</div>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
<div>Classification:</div>	Goods		
<div>Category:</div>	Vehicle Repair and Maintenance	Bid Supplements	2
<div>Approved Budget for the Contract:</div>	PHP 230,000.00		
<div>Delivery Period:</div>	30 Day/s	Document Request List	3
<div>Client Agency:</div>			
<div>Contact Person:</div>	VIOLETA V JAVAR Corporate Executive Officer III Procurement Management Dept., 2nd Floor, SSS Building East Avenue Quezon City Metro Manila Philippines 63-2-9206401 Ext.5507 javarvv@sss.gov.ph	Date Published	23/05/2023
		Last Updated / Time	01/06/2023 15:47 PM
		Closing Date / Time	05/06/2023 17:00 PM

Description

SUBMISSION OF SEALED QUOTATION:
SEALED QUOTATION MAY BE SUBMITTED THROUGH THE FOLLOWING:
1.SEALED ENVELOPE to be dropped at the drop box located at Procurement Planning & Management Dept. (PPMD), 2nd Flr. SSS Main Bldg., East Ave., Diliman, Quezon City. The sealed envelope shall be addressed to Ms. BILLY V. DIBDIB – Acting Head, indicate the RFQ Form number, company name, name of company representative, business address and contact details.
2.VIA ELECTRONIC MAIL at bacsealedquotations@sss.gov.ph with the following requirements:
a.Quotations and attachments should be in portable document format (pdf) and a compressed/zippped and protected by a password.
b.Name the folder by Solicitation/RFQ Number and the Project Title.
c.The Supplier who timely submitted its Sealed Quotation but who fails to provide its password on the date and time of opening shall be disqualified.
d. Passwords shall be made available only thru email (bacsealedquotations@sss.gov.ph) or SMS (09062603807) during opening of bids on the date and time stated on the RFQ.

REQUEST FOR QUOTATION FORM & SPECIFICATIONS:
Click on the Associated Components to download the official RFQ Form or email us at bacsealedquotations@sss.gov.ph to request for its electronic copy.

NOTE:

1. Supplier must ensure to fill-out the Total Cost, the BIDDER'S INFORMATION (Business Name, Address, Name of Company Representative, Email Address, Tel/Mobile Number, PhilGEPS Registration No., SS Number & BIR TIN) and the Owner/Company Representative signature over printed name and date in the CERTIFICATION at the lower portion of the RFQ Form. Incompletely filled-out RFQ Form is a ground for disqualification of the submitted quotation.
2. Supplier should indicate "COMPLY" or "NOT COMPLY" in the STATEMENT OF COMPLIANCE COLUMN under Annex A. Technical Specifications and completely fill out Annex B. Bill of Quantities. Failure to indicate compliance or non-compliance is a ground for disqualification.
3. Supplier must submit documentary requirements listed under Item 4 - INSTRUCTION TO SUPPLIERS of the RFQ Form.
4. If in case you did not receive an automatic reply acknowledging receipt of sealed quotation, it means we did not receive your email. You may try resending email using your different email address.

DOCUMENTARY REQUIREMENT:
After evaluation of offer, the SUPPLIER shall be required to submit the complete and applicable documentary requirements under Appendix A - Annex "H" of R.A. 9184 after receipt of notice or advice from the SSS, as follows:
For new suppliers, documentary requirement mentioned below should be submitted together with the quotation (for accreditation purposes).
For previous/regular suppliers, submission of required documents is once a year only (for updating purposes)

1. Valid Mayor's/Business Permit¹
2. PhilGEPS Registration Number (Red Membership) or PhilGEPS Certificate (Platinum Membership)
3. Professional License/Curriculum Vitae (for Consulting Services)
4. Philippine Contractors Accreditation Board License (PCAB) (for Infrastructure Projects)
5. Latest Annual Income / Business Tax Return (for ABCs above P500K)
7. Notarized Omnibus Sworn Statement (for ABCs above P50K)
For ABCs amounting to P50,000 and below, the supplier with lowest calculated & responsive quotation/bid shall be required to submit a Notarized Special Power of Attorney (SPA) for Sole Proprietorship or Secretary's Certificate for Partnership/Corporation, authorizing the representative, if any, to sign on behalf of the owner/company.
8. Domestic Trade & Industry (DTI) Registration²
9. Certificate of Registration (BIR Form 2303)²

[1] Per GPPB Resolution No. 09-2020, dated 7 May 2020, Expired Business or Mayor's permit with Official Receipt of renewal application and Unnotarized Omnibus Sworn Statement may be submitted for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions subject to compliance therewith after award of contract but before payment.
[2] For individuals engaged under Sec. 53.6, 53.7 and 53.9 of the IRR of RA No. 9184, only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.

Remarks

Pls email us at bacsealedquotations@sss.gov.ph to request the RFQ Form with extended closing date.

Created by

VIOLETA V JAVAR

Date Created

22/05/2023

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