



(08-2013)

Republic of the Philippines

SOCIAL SECURITY SYSTEM

APPLICATION FOR DIRECT HOUSE REPAIR AND/OR IMPROVEMENT LOAN

APPLICATION NUMBER
(TO BE FILLED OUT BY SSS)

THIS FORM MAY BE REPRODUCED AND IS NOT FOR SALE

PLEASE READ INSTRUCTIONS & REMINDER AT THE BACK AND THE ATTACHED TERMS AND CONDITIONS & CHECKLIST OF REQUIREMENTS BEFORE FILLING OUT THIS FORM. PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK OR BLUE INK ONLY.

PART I - TO BE FILLED OUT BY APPLICANT

A. PRINCIPAL APPLICANT'S DATA

SS NUMBER 	COMMON REFERENCE NUMBER (IF ANY) 	DATE OF BIRTH (MMDDYYYY) 	TAX IDENTIFICATION NUMBER (IF ANY)
NAME (LAST NAME) (FIRST NAME) (MIDDLE NAME) (SUFFIX)			
LOCAL ADDRESS (RM./FLR./UNIT NO. & BLDG. NAME)		(HOUSE/LOT & BLK NO.)	(STREET NAME)
(SUBDIVISION)	(BARANGAY/DISTRICT/LOCALITY)	(CITY/MUNICIPALITY)	(PROVINCE) ZIP CODE
GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	CIVIL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> OTHERS (PLEASE INDICATE) _____		
TELEPHONE NO. (AREA CODE + TEL. NO.) 	MOBILE/CELLPHONE NUMBER 	E-MAIL ADDRESS	
FOREIGN ADDRESS (FOR OVERSEAS FILIPINO WORKER)		COUNTRY	ZIP CODE

B. PRINCIPAL APPLICANT'S EMPLOYER DATA (IF LOCALLY EMPLOYED)

EMPLOYER NUMBER 	TAX IDENTIFICATION NUMBER (IF ANY) 	TYPE OF EMPLOYER <input type="checkbox"/> BUSINESS <input type="checkbox"/> HOUSEHOLD	
EMPLOYER NAME			
EMPLOYER ADDRESS (RM./FLR./UNIT NO. & BLDG. NAME)		(HOUSE/LOT & BLK. NO.)	(STREETNAME)
(SUBDIVISION)	(BARANGAY/DISTRICT/LOCALITY)	(CITY/MUNICIPALITY)	(PROVINCE) ZIP CODE
TELEPHONE NUMBER (AREA CODE + TEL. NO.) 	E-MAIL ADDRESS	WEBSITE (IF ANY)	

C. SPOUSE'S DATA (IF APPLICABLE)

SS NUMBER 	COMMON REFERENCE NUMBER (IF ANY) 	DATE OF BIRTH (MMDDYYYY) 	TAX IDENTIFICATION NUMBER (IF ANY)
NAME (LAST NAME) (FIRST NAME) (MIDDLE NAME) (SUFFIX)			
EMPLOYER NUMBER 	TAX IDENTIFICATION NUMBER (IF ANY) 	TYPE OF EMPLOYER <input type="checkbox"/> BUSINESS <input type="checkbox"/> HOUSEHOLD	
EMPLOYER NAME			
EMPLOYER ADDRESS (RM./FLR./UNIT NO. & BLDG. NAME)		(HOUSE/LOT & BLK. NO.)	(STREETNAME)
(SUBDIVISION)	(BARANGAY/DISTRICT/LOCALITY)	(CITY/MUNICIPALITY)	(PROVINCE) ZIP CODE
TELEPHONE NUMBER (AREA CODE + TEL. NO.) 	E-MAIL ADDRESS	WEBSITE (IF ANY)	

D. LOAN PARTICULARS

AMOUNT APPLIED FOR P	TERM (NUMBER OF YEARS) <input type="checkbox"/> 5 <input type="checkbox"/> 10 <input type="checkbox"/> 15 <input type="checkbox"/> 20	LOAN TYPE <input type="checkbox"/> REGULAR <input type="checkbox"/> DISASTER-RELATED _____
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E. COLLATERAL

A. LAND		
OCT/TCT/CCT NO.	LOCATION	LOT AREA (SQ.M.)
B. BUILDING		
DESCRIPTION		FLOOR AREA (SQ.M.)

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Republic of the Philippines

SOCIAL SECURITY SYSTEM

**APPLICATION FOR DIRECT HOUSE REPAIR AND/OR IMPROVEMENT LOAN
ACKNOWLEDGEMENT STUB**

SS NUMBER/COMMON REFERENCE NUMBER 	NAME OF MEMBER (LAST NAME) (FIRST NAME) (MIDDLE NAME) (SUFFIX)		
RECEIVED BY			
SIGNATURE OVER PRINTED NAME	POSITION TITLE	DATE & TIME	BRANCH

F. CERTIFICATION

I/We hereby certify that any misrepresentation of a material fact is a ground for disapproval of the application, cancellation of the loan, or foreclosure of the mortgage, as the case may be.

The foregoing statement made for the purpose of obtaining a direct house repair and/or improvement loan are true, correct and complete to the best of my/our knowledge and belief; hence, I/we agree that the same shall be considered as part of the mortgage contract.

I/We further certify that I/we have read and understood all the information and requirements pertaining to this loan, as well as conform to the attached **TERMS AND CONDITIONS** of the House Repair and/or Improvement Loan, and consider the same as part of the mortgage contract.

SIGNATURE OVER PRINTED NAME OF PRINCIPAL APPLICANT DATE SIGNATURE OVER PRINTED NAME OF SPOUSE OF PRINCIPAL APPLICANT DATE

PART II - TO BE FILLED OUT BY SSS

RECEIVED BY

SIGNATURE OVER PRINTED NAME POSITION TITLE DATE & TIME BRANCH

INSTRUCTIONS

1. Fill-out this form in two (2) copies.
2. Place a checkmark on the applicable box.
3. Always indicate "**N/A**" or "**Not Applicable**", if the required data is not applicable.
4. Present identification document/s.
 - Filed by member
 - Social Security (SS) Card or Unified Multi-Purpose ID (UMID) Card or Passport or Professional Regulation Commission (PRC) Card or Seaman's Book (both with signature and at least one (1) with photo)
 - Filed by authorized representative
 - Representative's SS Card or UMID Card or Passport or PRC Card or Seaman's Book or two (2) valid IDs (both with signature and at least one (1) with photo)
 - Member's SS Card or UMID Card or Passport or PRC Card or Seaman's Book or two (2) valid IDs (both with signature and at least one (1) with photo)
 - Filed by employer/company representative
 - Employer/company representative's SS Card or UMID Card or Passport or PRC Card or Seaman's Book or two (2) valid IDs (both with signature and at least one (1) with photo)
 - Member's SS Card or UMID Card or Passport or PRC Card or Seaman's Book or two (2) valid IDs (both with signature and at least one (1) with photo)
5. Submit this form together with the documentary requirements (please refer to the attached Checklist of Requirements For Direct House Repair And/Or Improvement Loan) to the nearest SSS branch office.
6. This form can be downloaded thru the SSS Website at www.sss.gov.ph.

REMINDER

Verification of status may be made thru the SSS Website at www.sss.gov.ph or contact our Call Center at 9206446 up to 55 or 9177777.

WARNING

ANY PERSON WHO MAKES ANY FALSE STATEMENT IN THIS APPLICATION OR SUBMITS ANY FALSIFIED DOCUMENT IN CONNECTION WITH THE APPLICATION FOR LOAN WITH THE SSS SHALL BE LIABLE CRIMINALLY UNDER SECTION 28 OF R.A. 8282 OR UNDER PERTINENT PROVISION OF THE REVISED PENAL CODE OF THE PHILIPPINES.