SSS FORM ML-1(Rev. 03/98)

Republic of the Philippines

SOCIAL SECURITY SYSTEM
MONTHLY-SALARY/CALAMITY/EDUCATIONAL/EMERGENCY/STOCK INVESTMENT LOAN
PAYMENT RETURN
(To be submitted in 3 copies)

<table>
<thead>
<tr>
<th>EMPLOYER ID NUMBER</th>
<th>EMPLOYEE SS NUMBER</th>
</tr>
</thead>
</table>

EMPLOYER’S REGISTERED NAME & ADDRESS

(FOR SSS USE ONLY- Do not alter or change amount printed in this box)

<table>
<thead>
<tr>
<th>Amount due per collection list</th>
<th>P</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior periods Penalty</td>
<td></td>
</tr>
<tr>
<td>Prior periods over payment</td>
<td></td>
</tr>
<tr>
<td>Prior periods under payment</td>
<td></td>
</tr>
</tbody>
</table>

Please pay on or before

| NET DUE | P |

**INSTRUCTIONS**

1. Pay your monthly amortization on the following schedule:
   Employer - on or before the 5th calendar day following the applicable month.
   Self-Employed/Voluntary Member - on or before the last working day of the applicable month.
2. Always indicate your ID or SS number along with your name and address.
3. Use this form exclusively for your SALARY/CALAMITY/EDUCATIONAL/EMERGENCY/STOCK INVESTMENT LOAN payments.
4. Always support this form with the SSS official pre-printed collection list to ensure proper posting of payments. If the employers do not receive the list, please notify the respective SSS office.
5. Leave employer ID No. blank if individual payment.

Enter total amount collected per collection list

Add: Penalty

Less: Over Payment

Add: Under Payment

**Total Amount Remitted**

**Total amount remitted in words**

PAYMENT MADE IN: (All checks & postal money orders must be made payable to Social Security System)

☐ Check/PMO: Bank _____________ Check No.________ Date ___________

☐ Cash: ________________

CERTIFIED CORRECT:

(SIGNATURE OVER PRINTED NAME)

Official Designation: ____________________________________________

Internet Edition (1/2003)