

SS NUMBER 		SOCIAL SECURITY SYSTEM SELF-EMPLOYED DATA RECORD FORM BRG-103		RS-1 (REV. 7/91)	
SURNAME		GIVEN NAME		MIDDLE NAME	DATE OF BIRTH
PLACE OF BIRTH					
ADDRESS					
SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		CIVIL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWER		TELEPHONE NUMBER: RESIDENCE: _____ OFFICE: _____	
POSTAL CODE (SSS USE ONLY) 	PROFESSION/BUSINESS	YEAR PROFESSION/ BUSINESS STARTED	PROFESSION/BUSINESS CODE (SSS USE ONLY)	DATE OF COVERAGE (SSS USE ONLY)	
TAX IDENTIFICATION NUMBER		YEARLY NET EARNINGS P _____		MONTHLY NET EARNINGS P _____	
BENEFICIARY/IES					
SPOUSE		AGE	FATHER	AGE	
CHILDREN		AGE	MOTHER	AGE	
1. _____		_____	OTHER BENEFICIARIES (If you do not have spouse, children and parents.) NAME RELATIONSHIP 1. _____ 2. _____ 3. _____		
2. _____		_____			
3. _____		_____			
4. _____		_____			
5. _____		_____			
DATE RECEIVED:			I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.		
			SIGNATURE		
			THUMBMARKS		
			LEFT	RIGHT	

PLEASE SEE INSTRUCTION AT THE BACK

I N S T R U C T I O N

In registering as a self-employed, please submit the original/certified true copy and the photocopy of the following documents **if you have no SS number yet**:

- **Primary documents** (only **ONE** is required):

- Baptismal certificate
- Birth certificate
- Driver's license
- Passport
- Professional Regulation Commission Card
- Seaman's Book

- **Secondary documents** (in the absence of the primary documents, submit **TWO** of the following):

- Alien Certificate of Registration
- ATM card with the cardholder's name
- ATM card and Certification from the bank, if without name
- Bank Account Passbook
- Birth/Baptismal Certificate of child/ren
- Certificate from:
 - Office of the Southern/Northern Cultural Communities
 - Office of Muslim Affairs
- Certificate of Licensure/ Qualification Documents/ Seafarer's ID & Record Book from Maritime Industry Authority
- Certificate of Naturalization from the Bureau of Immigration
- Company ID
- Company Representative Authorization Card issued by SSS
- Credit Card
- Fisherman's Card issued by the Bureau of Fisheries & Aquatic Resources
- GSIS Card
- GSIS Certificate of Membership
- Health or Medical Card
- ID Card issued by LGUs (e.g. Barangay/Municipal/City)
- ID card issued by professional association recognized by PRC
- Life Insurance Policy
- Marriage Contract
- Membership Card issued by private companies
- NBI Clearance
- Overseas Worker Welfare Administration Card
- Pag-ibig Member's Data Form
- Permit to Carry Firearms issued by the Firearms & Explosives Unit of PNP
- PHIC Member's Data Record
- Police Clearance
- Postal ID Card
- School ID
- Seafarer's Registration Certificate issued by the Philippine Overseas Employment Authority
- Senior Citizen Card
- Tax Identification Number Card
- Temporary License issued the by Land Transportation Office
- Transcript of School Records
- Voter's Identification Card/Affidavit