



Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
NCR NORTH DIVISION



8th floor SSS Bldg. East Ave. Diliman QC
Tel. No. 922-3453 Fax No. 435-9827

August 12, 2022

REQ 2022 - 038

Gentlemen :

Please furnish us with your quotation on or before **August 15, 2022** for the request for the purchase of various LED Lights.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
I	LED Panel Rectangular (120 cm x 29.5 cm)	10	pcs		
II	LED Panel Light AC 220 V-240 V50/60HZ, Power Rating 40W LED Color Temperature - 6000K	30	pcs		
III	LED Lights 15 Watts (round)	30	pcs		
IV	LED Bulb daylight 9w	20	pcs		
TOTAL COST					

End User: SSS Malabon Branch.

Total Approved Budget for the Contract: Php88,500.00

Please see attached of the following:

- Statement of Compliance

Note: Please accomplished attached Statement of Compliance

The SSS shall withhold the VAT from the amounts payable to the supplier in accordance with the BIR Regulations.

Price Validity: Three (3) months

This is to certify that my firm/company has paid/updated in all SSS Obligations / contribution payments to the Social Security System.

Signature : _____

Name of Owner/Company Rep : _____

Business Name : _____




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TERMS AND CONDITIONS

1. Price quotation should be made with extra care taking into account the specifications and unit of quantity to avoid errors.
2. All bids in excess of the Approved Budget Contract shall be automatically rejected.
3. Supplier must present demo units of their offered units on the scheduled inspection, if required.
4. The offeror binds himself to this quotation.
5. Completion period: Seven (7) calendar days upon receipt of Purchase Order.
6. Quotations not using the prescribed/official canvass form/ and/ or unsealed shall automatically be disqualified.
7. Indicate the correct SSS Number of supplier/contractor in the quotation form.
8. Please make certain to affix the signature of the owner, manager or any of its duly authorized representatives in a clear legible manner.
9. Prospect supplier shall offer one (1) quotation only. Alternative bids shall be rejected.
10. All payments to suppliers/creditors/payees shall be electronically and directly credited to the suppliers/creditors/payees bank accounts. Accounts Information will be requested once the supplier qualifies from the initial evaluation.
11. Should the suppliers/creditors/payees prefer other banks, any charges or fees that will be imposed by the bank shall be charged to the suppliers/creditors/payees account.
12. Please send your QUOTATION/CANVASS to the above address or thru email at lobolm@sss.gov.ph or ruilesmp@sss.gov.ph with the following Eligibility Requirements, failure to attach the following legal documents shall be a ground for automatic disqualification of submitted quotation:
 - a) Valid Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration.
 - b) Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
 - c) Valid Certificate of PhilGEPS Registration/Number
 - d) Latest Form SSS R5 Contributions Payment
 - e) BIR Certificate of Registration (Form 2303)

Very truly yours,


LYDIA C. CERENO
Chairperson, BAC Division

PLEASE SIGN YOUR :

NAME : _____

BUSNAME : _____

ADD : _____

SS EMPLOYER ID NO : _____

TIN NO. : _____

TEL/FAX NO. : _____