



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**

**Iloilo-Central Branch**

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## **PROCUREMENT OF PETROLEUM (DIESEL) FUEL FOR SSS ILOILO-CENTRAL BRANCH FOR OFFICIAL VEHICLE FOR THE PERIOD SEPTEMBER TO DECEMBER 2022**

### **Terms of Reference:**

1. Prices for procurement during refueling/delivery shall be using the Retail Pump Price or the price of petroleum diesel fuel per liter, as established by the retailers, dealers or gas stations for the particular day.
2. For and in consideration of the performance and accomplishment of the procurement of fuel and due to the fast changing/erratic fuel price fluctuations, the maximum allowable amount of fuel purchase for the duration is pegged/dependent/bared on the ABC and/or must be within the Contract Price as per Purchase Order.
3. Deliveries/Refueling shall be on staggered basis for the duration of the contract. For every delivery/refueling the SSS shall present the Fuel Purchase Request to gasoline station that will be the basis for the issuance of fuel to the corresponding vehicle based on the total amount on the request. No Fuel Purchase Request, No serving of fuel.
4. SSS will determine the allowable unit/volume that may still be ordered to the gasoline station from the remaining amount allotted for the petroleum product based on the contract price. The SSS shall be allowed to make adjustment in the units/volume to be delivered/refueled to conform with the remaining amount in the contract price.
5. Payment shall be made monthly upon the submission of the gasoline station the complete billing statement with corresponding supporting delivery receipt/invoice and the fuel purchase request.
6. During the contract implementation, if the total contract amount for the project would have been consumed notwithstanding that the requirements were not fully consumed or delivered in the units/volume contemplated, no further order or refueling shall be made and served.