

Template 4. Petition for Adjustment of Retirement Benefits.

Republic of the Philippines
SOCIAL SECURITY COMMISSION
Makati City

_____,
Petitioner,

- versus -

SSC CASE NO. _____

SOCIAL SECURITY SYSTEM,
Respondent.

x ----- x

P E T I T I O N

COMES NOW Petitioner (full name of petitioner), by counsel, and unto this Honorable Court, most respectfully states that:

1. PETITIONER

- a. Name of Petitioner _____ Sex _____
Age _____ Civil Status _____
b. Petitioner's home address City _____
Zip Code _____
c. Province, if applicable _____
Zip Code _____
Telephone No. _____ Cellphone No. _____
d. Place of Work _____
Telephone No. _____ Cellphone No. _____

If petitioner is assisted by counsel or law student pursuant to the requirements under this Commission's Revised Rules of Procedure

- e. Petitioner's counsel/assisting law student Name _____
f. Firm Name/Law school clinical legal education program _____
g. Mailing Address _____
h. Email Address _____
i. Tel/Cel/Fax Nos. _____
j. PTR No. _____ Date/Place of Issue _____
Roll No. _____
IBP No. _____ [] Lifetime
[] Date/Chapter _____
MCLE [] Compliance No. _____
[] Exemption _____

Other Compliances _____

2. Respondent Social Security System is a corporate body created by law pursuant to RA 1161, as amended, with principal office located on East Avenue, Diliman, Quezon City, Metro Manila;
3. Petitioner is a member of the Social Security System and was assigned with SS No. _____;
4. He/She was employed by the following employer/s for the period/s indicated herein:

NAME/S OF EMPLOYER/S	PERIOD/S OF EMPLOYMENT
_____	_____
_____	_____
_____	_____
_____	_____

Evidencing his/her employment with the above employer/s are as follows: *(Please enumerate documentary evidence and attach the same)*

5. He/She has been paying to the SSS his/her SS contributions as a self-employed (SL)/voluntary member (VM) for the period/s *(state period/s of payment)*, evidenced by: *(Please enumerate documentary evidence and attach the same)*

6. He/She filed his/her retirement pension with SSS *(state SSS branch)* on *(date of filing)* and after having been processed, he/she:

- started receiving a monthly pension in the amount of ₱_____
- received the first 18 monthly pension in lump sum in the amount of ₱_____
- received a lump sum benefit only in the amount of ₱_____

7. However, it came to his/her knowledge that the SS contributions during his/her employment with *(state name/s of name/s of employer/s)* for the period/s *(state the period of employment)* **or** her payment of SS contributions as SE/VM for the period/s *(state the period of payment as SE/VM)* was/were not considered by the SSS in arriving at his/her retirement benefit as aforementioned;

8. He/She sought for an explanation from the SSS about such matter and requested for the manual verification of his/her contributions *(Please attach copy of manual verification issued by the SSS)*;

9. He/She then filed a claim for adjustment of his/her retirement benefit but the same was denied by *(state SSS Branch concerned)* on *(date of denial)* based on the ground that *(state reason/s for the denial and attach a copy of the denial letter)*;

10. He/She respectfully submits that his/her monthly pensions **or** lump sum benefit be correspondingly adjusted from the amount of _____ to _____ pursuant to (state the provisions of law, rules or regulations where his/her claim is anchored upon);

11. He/She also prays that he/she will be entitled to and be paid of a differential, if there be any, as a result of the above-stated adjustment.

P R A Y E R

WHEREFORE, it is most respectfully prayed of this Honorable Commission that an Order be issued:

a. Declaring petitioner entitled to the corresponding adjustment/increase of his/her

- monthly pension from the amount of ₱_____ to ₱_____
- retirement benefit from lump sum benefit in the amount of ₱_____ to a monthly pension of ₱_____;

b. Declaring petitioner entitled to a differential in the amount of ₱_____.

Other reliefs as may be just and equitable in the premises, are likewise prayed for.

(place signed), Philippines, (date signed).

(Name of petitioner and his/her signature or name/s and signature/s of his/her counsel or the assisting law student and his/her supervising attorney)

**VERIFICATION AND CERTIFICATION
AGAINST FORUM SHOPPING**