



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
 East Avenue, Diliman, Quezon City
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Invitation to Bid
ITB-SSS-Civil-2019-027

**REPAIR/MAINTENANCE AND REFURBISHING OF VARIOUS OFFICES AT SSS
 MAIN BUILDING AND BAGBAG RECORDS CENTER**

Approved Budget for the Contract (ABC) & Source of Fund	Delivery/ Completion Period	Price of Bid Documents (non-refundable)	Schedule of Activities Date/Time	
			Pre-bid Conference	Deadline of submission and receipt of bids
P 2,010,000.00 Broken down as follows:		P 2,000.00		
Item No. 1 – Renovation of Office Comfort Room at Bilateral Agreements Department (BAD) P 180,000.00	30 calendar days		} October 16, 2019 2:30 p.m. (Wednesday)	} October 30, 2019 2:00 p.m. (Wednesday)
Item No. 2 – Renovation and Conversion of Records Space into Microfilm Storage Room for RASD at SSS Bagbag Records Center P 820,000.00	} 65 calendar days			
Item No. 3 – Replacement of Polycarbonate Roof Sheets at Sunken Garden and Re-sealant of Fixed Glass Windows at SSS Main Lobby P 440,000.00				
Item No. 4 – Re-layout of Office for Fixed Income Investments Department and Alternatives Investments Department (FIID & AID) P 570,000.00	40 calendar days			
2019 Corporate Operating Budget - M/R Building – Repairs and Others (MOOE)				

1. The **SOCIAL SECURITY SYSTEM** now invites Bids for the above item. Completion of the Works is required within the period specified above. **Bidders should have completed within one (1) year prior to the date of submission and receipt of bids, a contract similar to the Project.** The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II - Instruction to Bidders.
2. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
3. Bidding shall be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from the **SSS** and inspect the Bidding Documents at the address in the last item of the ITB from Monday to Friday, 8:00a.m. to 5:00p.m.
5. A complete set of Bidding Documents may be acquired by interested bidders starting **05 October 2019** up to the scheduled submission and receipt of bids from the address stated in the last item of the ITB and upon payment of the applicable fee for the Bidding Documents, in the amount specified above.

The mode of payment shall be on a cash basis payable at the SSS Cash Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

It may also be **downloaded free of charge** from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the SSS, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The SSS will hold a Pre-Bid Conference on the date and time specified above at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City which shall be open to prospective bidders, but attendance shall not be mandatory. To ensure completeness and compliance of bids, bidders are advised to send their authorized technical and/or administrative representatives who will prepare the bid documents.
7. Bids must be duly received by the BAC Secretariat at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City on the deadline specified above. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on the date & time specified above at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Bids shall be opened in the presence of the Bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

8. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, the deadline shall be extended to the same time on the immediately succeeding business day in Quezon City.
9. The **SSS** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. The **SSS** assumes no obligation to compensate or indemnify parties for any expense or loss that they may incur as a result of their participation in the procurement process, nor does SSS guarantee that an award will be made as a result of this invitation. Furthermore, the SSS reserves the right to waive any defects or formality in the responses to the eligibility requirements and to this invitation and reserves the right to accept the proposal most advantageous to the agency.

11. For further information, please refer to:

Bids & Awards Committee

The Secretariat

2nd Flr., SSS Main Bldg., East Ave., Diliman, Q.C.

Tel # (632) 922-1070; 920-6401 local 5492/6382

Email – bac@sss.gov.ph

**THE VICE-CHAIRPERSON
BIDS & AWARDS COMMITTEE**

ref.: itb-sss-civil-2019-027-Bagbag Records Center