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## **RENATO JACINTO S. CUISIA**

VICE PRESIDENT

Operations Legal Services Division I

Social Security System (SSS)

(02) 8709-7198 local 5380



### **BRIEF DESCRIPTION OF FUNCTION**

- Directs and manages all sixteen (16) Operations Legal Departments with three (3) Operations Legal Extension Offices and the Employer Delinquency Monitoring Department (in the National Capital Region, Luzon, Visayas & Mindanao);
- Exercises overall control and functional, technical and administrative supervision in the handling of all contribution/member loan collection, coverage and benefits cases, either initiatory or responsive, before the Prosecutor's Office, Regular Court and the Social Security Commission referred by various organizational offices/units nationwide for legal action;
- Plans, formulates, adopts and implements projects, policies, procedures and processes necessary and proper for the seamless operations of the Divisions/Departments consistent with its functional mandate and in pursuance of corporate goals and set deliverables for both internal and external customers and other stakeholders; and
- Performs such other special and additional duties and tasks assigned by Higher Management from time to time.

### **MAJOR ACHIEVEMENTS**

- Planned, formulated and implemented various project, policy and procedural reform initiatives and enhancements such as, but not limited to, the following: Guidelines on the Creation, Utilization, and Pilot-Implementation of Project: Legal Enforcement Officers (LEOs); Creation of Project: Run After Contribution Evaders (SSS RACE Team); Guidelines on the Issuance of SSS Clearance; Guidelines on the Additional Payment/Settlement Scheme for Employers & Creation of the Employer Delinquency Settlement Review Committee (EDRSC); Creation of Three (3) Operations Legal Extension Offices (San Fernando-Pampanga, Tacloban-Leyte, General Santos City-South Cotabato); Guidelines on the Issuance of a Warrant of Distraint, Levy and/or Garnishment (WDLG); Guidelines on the Handling of Non-Compliant and Delinquent Employer Accounts Referred for Legal Action; Project: SSS "Oplan Tokhang" Style; Project: AO Helpline; and others.
  - Established partnerships, memberships and entered into joint agreements (MOAs/MOUs) with concerned national government agencies, local governments, law enforcement agencies such as, but not limited to, the following: Bureau of Internal Revenue (BIR); Department of Labor & Employment (DOLE); Securities & Exchange Commission (SEC); Philippine National Police (PNP); National Bureau of Investigation NBI; National Law Enforcement Coordinating Council (NALECC); Various Media Outfits; and others.
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- Accorded SSS the 2018 ASEAN Social Security Association (ASSA) Innovation Recognition Award for the effectivity of its “three-pronged approach” in improving employer compliance and enhancing collection efficiency in implementing various projects, programs and procedural enhancements in enforcing and effecting collections through legal action.
  - Collected a record high of P1.2 Billion (FY 2017) collection through legal action and upward increases year on year over and above set targets and deliverables up to 2019 (pre-Covid19 pandemic years).

## PROFESSIONAL WORK EXPERIENCE / HIGHLIGHTS

- Legal Researcher: Presidential Commission Good Government (Prosecution Division) - June to December 1986;
- Paralegal Officer: RAZON, MANAGUELOD & YABUT LAW OFFICES - January 1987 to August 1990;
- Part-Time Practitioner: ELREY Lending Investors - May to June 1991;
- Legal Officer IV/Legal Officer V/Attorney VI: SSS Legal Department - July 1991 to December 1997;
- Senior Attorney (Attorney III)/Section Head: Litigation Section, SSS Corporate Legal Department - January 1998 to April 2015;
- Special Prosecutor: Department of Justice (Office of the City Prosecutor, Quezon City) - February 2009 to February 2011;
- Officer-In-Charge: SSS Operations Legal Department - August 2014 to April 2015;
- Department Manager III (Assistant Vice President): SSS Operations Legal Department - May 2015 to May 2016;
- Officer-In-Charge: SSS Employer Delinquency Monitoring Department - April 2016 to March 2017;
- Officer-In-Charge: SSS Operations Legal Services Divisions I & II - June 2016 to February 2018;
- Officer-In-Charge: SSS Legal and Enforcement Group - December 2016/December 2017 to January 2018;
- Acting Vice President (Acting Head): SSS Operations Legal Services Divisions I & II - March 2018 to January 2020;
- Vice President: SSS Operations Legal Services Divisions I - February 2020 to Present; and
- Concurrent Acting Head: SSS Operations Legal Services Divisions II - February 2020 to April 2021

## EDUCATIONAL ATTAINMENT

- Primary: Elementary - Notre Dame of Greater Manila (1971 to 1976);
  - Secondary: High School - Notre Dame of Greater Manila (1976 to 1981);
  - Tertiary: Bachelor of Arts in Political Science - University of Santo Tomas (1981 to 1985);
  - Post-Graduate/Doctoral Degree: Bachelor of Laws (Juris Doctor) - University of Santo Tomas (1985 to 1989).
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