



(Procurement Management Division)
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MEMORANDUM

Approved, 04-24-2020

FOR : **ALLAN MARTIN M. GAYONDATO**
Department Manager III & Approving Authority

THRU : **JOHNSY L. MANGUNDAYAO**
Acting Head, Administration Group

DATE : 15 April 2020

FROM : **DORENDA M. DASMARIÑAS**
Acting Head, Procurement Management Division

SUBJECT : **CHANGES/UPDATE ON THE 2020 ANNUAL PROCUREMENT PLAN (APP) FOR THE MONTH OF APRIL (1st UPDATE)**

RECOMMENDATION:

Respectfully submitted, for your consideration and/or approval are the **changes/update on the 2020 Annual Procurement Plan (APP) for the month of April (1st Update) with an increase of P992,330.00**, details of which are shown in Annex "A":

Description	Amount
1. Without effect in the amount of APP (no increase/decrease) due to: (a) Re-allocation of budget from Modular Furniture (2020 APP #56) to Mobile Disinfection Tent for Main Office P312,000.00 (b) Change in method of procurement for IT Supplies – Checks P536,004.00 TOTAL P848,004.00	
2. Inclusion of additional items/projects in the APP (a) Medical Supplies P572,810.00 (b) Mobile Disinfection Tent for SSS Makati Building P312,000.00 (c) Disinfectant (70% Ethyl Alcohol) (60 gals) - SSS Makati Building P 53,760.00 (d) Disinfectant (70% Ethyl Alcohol) (60 gals) for Main Office P 53,760.00	P992,330.00
INCREASE IN THE AMOUNT OF APP	P992,330.00

The changes/update is in accordance with the Project Procurement Management Plan (PPMP), as requested by the process owners and endorsed by the Budget Department.

JUSTIFICATION:

1. Section 7.2 of the 2016 Revised Implementing Rules & Regulations (RIRR) of Republic Act (RA) 9184 states, "No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto."
2. Section 7.4 of the same RIRR, provides that changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity (HOPE).
3. The SSC, in its Resolution No. 774-s.2018 dated 26 September 2018, granted additional authority to Management officials, who have been duly designated to approve recommendations for awards of procurement projects with Approved Budget for the Contract of P10,000,000.00 and below, to act on proposed changes/updates to the Annual Procurement Plan covering items within the jurisdictional amount of their authority. The said SSC Resolution is covered by Office Order No. 2018-74 dated 31 October 2018.
4. The SSC, in its Resolution No. 686-s.2019 dated 25 September 2019, approved the appointment of new Approving Authorities to act on Award.

BACKGROUND:

1. The BAC II, in its Resolution No. 2020-051-2 dated 15 April 2020, resolved to recommend the appropriate procurement modality for the above items for procurement.

att.: Annex "A" – APP for FY 2020 – Update for the month of April (1st Update)

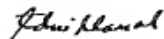
SOCIAL SECURITY SYSTEM

Annual Procurement Plan for FY 2020-Update for the Month of April (1st Update)

ANNEX "A"

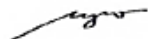
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of bids	Notice of Award	Contract signing	Total		MOOE	CO		
	GOODS AND SERVICES												
1	Mobile Disinfection Tent (1 lot) (SSS Makati Building)	EFMD	Emergency Procurement under the Bayanihan Act	N/A	N/A	Apr	Apr	Others	312,000.00		312,000.00		Additional PPMP- to ensure a more effective sanitizing and disinfection procedure to avoid the spread of the COVID-19 in the workplace. (Annex "A-1") To be charged to Investment Income
2	Disinfectant (70% Ethyl Alcohol) (60 gals) (SSS Makati Building)	EFMD	Emergency Procurement under the Bayanihan Act	N/A	N/A	Apr	Apr	Others	53,760.00	53,760.00			Additional PPMP- to ensure a more effective sanitizing and disinfection procedure to avoid the spread of the COVID-19 in the workplace. Disinfectant will be used for one-month operation of the disinfection tent. (Annex "A-1") To be charged to Investment Income
3	Mobile Disinfection Tent (1 lot) (Main Office)	EFMD	Emergency Procurement under the Bayanihan Act	N/A	N/A	Apr	Apr	Corporate Operating Budget	312,000.00		312,000.00		Revised PPMP-To be sourced from 2020 APP Item # 56 (Modular Furniture through Competitive Bidding amounting to P28,687,367.00). To ensure a more effective sanitizing and disinfection procedure to avoid the spread of the COVID-19 in the workplace. (Annex "A-1")
4	Disinfectant (70% Ethyl Alcohol) (60 gals) (Main Office)	EFMD	Emergency Procurement under the Bayanihan Act	N/A	N/A	Apr	Apr	Corporate Operating Budget	53,760.00	53,760.00			Additional PPMP- to ensure a more effective sanitizing and disinfection procedure to avoid the spread of the COVID-19 in the workplace. Disinfectant will be used for one-month operation of the disinfection tent. (Annex "A-1")
5	Purchase of Various Medical Supplies -Non-contact Infrared Forehead Thermometer (SME account of MSD) (81) - P307,800.00 -Hand sanitizer-Alcohol gel 1000ml (med/dental supplies of MSD) (221) - P55,250.00 -Hand sanitizer-Alcohol gel 1 gallon refill (med/dental supplies of MSD) (368) - P209,760.00	Health Care Department	NP-53.2- Emergency Purchase	N/A	N/A	Feb	Feb	Corporate Operating Budget	572,810.00	572,810.00			Additional PPMP- for the procurement of medical supplies thru emergency procurement as approved by the PCEO as precautionary measures to avoid the spread of the COVID-19 in the workplace and for the protection of the employees and members. The items were purchased in February and March 2020 due to the urgency of the need. Annex "A-2"
6	IT SUPPLIES - CHECKS Miscellaneous/Operational - Main Office - P77,004.00 Miscellaneous/Operational -Branch Operations Sector - P459,000.00	OSD	NP-53.5 - Agency to Agency (RGP)	N/A	N/A	Apr	Apr	Corporate Operating Budget	536,004.00	536,004.00			Revised PPMP- change in procurement method for APP Item# 486 from NP-Agency to Agency (LBP) to NP-Agency to Agency (RGP) . This was previously being procured from Land Bank of the Phils., however, per email from the Land Bank - North NCRBG Cluster A, we can directly purchase the said check from the Recognized Government Printer (RGP). Annex "A-3"
	GRAND TOTAL								1,840,334.00	1,216,334.00	624,000.00		

Prepared by:



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Reviewed by:



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CEO IV
BAC Secretariat Department

Noted by:



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