

**GUIDELINE/MECHANICS IN RANKING OFFICES/DELIVERY UNITS
FOR THE GRANT OF FY 2023 PERFORMANCE-BASED BONUS (PBB)***

SOCIAL SECURITY SYSTEM

The Corporate Policy and Planning Department (CPPD) plays a pivotal role in facilitating the planning sessions of the Social Security System (SSS). The focus of these sessions are the formulation and the cascading of the strategic goals and roadmaps by the Senior Executives.

In the succeeding sessions with the various groups/units, CPPD takes a proactive approach by ensuring that the Office Performance Commitment and Review (OPCR) forms accurately delineate the strategic priorities and other deliverables of various groups as their commitments.

CPPD also ensures that the commitments of SSS as stipulated in the Performance Agreement executed with the Governance Commission for GOCCs (GCG), have designated business process owners.

Further, CPPD monitors and evaluates the OPCR, considering accomplishments and substantiating proof of achievements.

The formula for the computation of the OPCR's total weighted score is shown below:

Weighted Score of Deliverable = Sum of scores from Quality, Efficiency, and Timeliness x Weight Allocation

$$\text{Total Weighted Score} = \sum_{i=1}^x \text{Weighted Score of Deliverable } i$$

where x is the number of deliverables

CPPD recommends the ranking of various OPCR to the Performance Management Team. The recommendations are then endorsed to the Office of the President and Chief Executive Officer for approval and indorsement to the Social Security Commission.


COLETTE H. CORDIAL

Department Manager III

Corporate Policy and Planning Department

Date: _____


ROLANDO LEDESMA MACASAET

President and CEO

Social Security System

Date: _____

**Departments/Agencies shall cascade to their employees the procedures in ranking offices/delivery units*

***The Head of CPPD is in charge of evaluating the performances and ranking of the offices/delivery units of SSS*