



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
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BIDS AND AWARDS COMMITTEE (BAC) II

PROJECT : RENOVATION OF FIXED INCOME INVESTMENTS DIVISION (FIID)
AND ALTERNATIVE INVESTMENTS DIVISION (AID)

ITB NO. : CIVIL 2024-009

SUBJECT : BID BULLETIN NO. 1

DATE : 04 September 2024

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – August 19, 2024 to August 26,2024
Approved Budget for the Contract (ABC) and Source of Fund	₱ 2,991,000.00 Approved 2024 Corporate Operating Budget under Capital Outlay included in the APP Update for the month of April (4th Update) with Code PAP 2024-0286
Price of BD (non-refundable)	₱3,000.00
Delivery/Completion Period	Within Ninety (90) calendar days from receipt of Notice to Proceed and Job Order

This addendum/Bid Bulletin **No. 1** is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on **27 August 2024**. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Site Inspection: August 27-September 10,2024
- Deadline for the submission of written queries: **Friday, 30 August 2024**
- Issuance of Bid Bulletin No. 1–reply to queries: **Tuesday, 03 September 2024**
- Pre-Screening of Documents: **Friday, 06 September 2024**
- **Submission and opening of 2 envelopes: Tuesday, 10 September 2024, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Revised Schedule:

- Site Inspection: August 27-September 09,2024
- Deadline for the submission of written queries: **Friday, 30 August 2024**
- Issuance of Bid Bulletin No. 1–reply to queries: **Wednesday, 04 September 2024**
- Pre-Screening of Documents: **Monday, 09 September 2024**
- **Submission and opening of two (2) envelopes: Tuesday, 17 September 2024, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Amendments/Clarifications – No Queries

3. Documentary Requirements

a. 1st Envelope

a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

a.2 PCAB License and Registration

License Category	C & D
Size Range	Small B
Classification	General Building

a.3 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

For this project with Non-Disclosure Agreement, bidders are required to disclose the projects and its details using Form-05 of the Bidding Documents.

a.4 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA’s consumer price index;

For this purpose, contracts similar to the Projects refers to contracts which have the same major categories of work, which shall be comprised of civil-architectural, electro-mechanical and structured cabling works as detailed in the Specification and Bill of Quantities (BOQ) Form.

SLCC should be a project without a Non-Disclosure Agreement.

a.5 NFCC Computation

a.6 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance, except for SSS Clearance that must be complied by all JV partners);

- a.7 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.8 Technical Documents – project requirements- (with TPF if with design)
 - Organizational Chart for the contract to be bid
 - List of contractor's key personnel with resume
 - List of contractor's equipment with supporting documents
- a.9 Omnibus Sworn Statement.

b. 2nd envelope

- b.1 Bill of Quantities (form supplied) – pages 55 to 58
- b.2 Bid Form (form supplied) – pages 64 to 65
- b.3 Cash Flow by Quarter
- b.4 Detailed Estimates

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid

- c.1 Registration Certificate from Security Exchange Commission, for corporation including Articles of Incorporation and General Information Sheet, Department of Trade and Industry for sole proprietorship, or Cooperative Development Authority for cooperatives or its equivalent documents.
- c.2 2024 Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
- c.3 Valid Tax Clearance per E.O. No. 398, s2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
- c.4 Latest Audited Financial Statement filed through Electronic Filing and Payment System (EFPS)
- c.5 Latest Income Tax Return filed through EFPS corresponding to the submitted Audited Financial Statement
- c.6 Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last (6) months prior to the submission and opening of bids filed EFPS.

4. Secretary's Certificate/Special Power of Attorney must clearly specify the name and position of the authorized representative who will:

- a. submit its bid; and**
- b. sign the contract (in case of award)**

5. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

6. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

Prepared by:


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Concurred by:


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Technical Working Group

Approved by:


PEDRO T. BAÓY
Senior Vice-President &
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Bids and Awards Committee II

BAC Resolution No. BB-2024-081
dated 04 September 2024