



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
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BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : RENOVATION OF DCOD AREA AND VP OFFICES, OFFICE OF THE SENIOR VICE PRESIDENT – INFORMATION TECHNOLOGY MANAGEMENT GROUP (OSVP-ITMG), AND IMPROVEMENT OF FAÇADE AND REAR EXTERIOR WALL OF SSS BAGUIO BUILDING AND ANNEX BUILDING

ITB NO. : CIVIL 2024-015

SUBJECT : BID BULLETIN NO. 1

DATE : 17 October 2024

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – September 29 – October 06, 2024
Approved Budget for the Contract (ABC) and Source of Fund	₱ 36,448,272.00 Broken down as follows: Lot 1 – Renovation of DCOD Area and VP Offices ₱14,273,797.00 Lot 2 – Renovation of OSVP-ITMG ₱1,517,000.00 Lot 3 – Improvement of Façade and Rear Exterior Wall of SSS Baguio Building and Annex Building ₱20,657,475.00 Approved 2024 Corporate Operating Budget under Capital Outlay of code PAPs 2024-0285, 2024-0291, and 2024-0233 of the Annual Procurement Plan
Price of BD (non-refundable)	LOT 1: ₱11,500.00 LOT 2: ₱2,000.00 LOT 3: ₱13,500.00

Delivery/Completion Period	<p>LOT 1 - Within one hundred fifty (150) calendar days from receipt of Notice to Proceed (NTP) and Signed Contract</p> <p>LOT 2 – Within seventy-five (75) calendar days upon receipt of Notice to Proceed (NTP) and signed contract</p> <p>LOT 3 – Within two hundred ten (210) calendar days upon receipt of Notice to Proceed (NTP) and signed contract</p>
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This addendum/Bid Bulletin **No. 1** is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on **07 October 2024**. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: **Wednesday, 09 October 2024**
- Issuance of Bid Bulletin No. 2–reply to queries: **Monday, 14 October 2024**
- Pre-Screening of Documents: **Wednesday, 16 October 2024**
- **Submission and opening of two (2) envelopes: Monday, 21 October 2024, 10:00 a.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Revised Schedule:

- Issuance of Bid Bulletin No. 1 –reply to queries: **Thursday, 17 October 2024**
- Pre-Screening of Documents: **Tuesday, 22 October 2024**
- **Submission and opening of two (2) envelopes: Thursday, 24 October 2024, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Amendments/Clarifications – Annex “A”

3. Documentary Requirements

a. 1st Envelope

a.1. The following Eligibility requirements shall be applicable to any or all lots the bidder intend to participate:

a.1.1 PhilGEPS Certificate of Registration and membership. In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

a.1.2 PCAB License and Registration

License Category	C & D
Size Range	Small B
Classification	General Building

a.1.3 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

For projects with Non-Disclosure Agreement, bidders are required to disclose the projects and its details using Form-05 of the Bidding Documents.

a.1.4 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance)

The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.

a.1.5 Omnibus Sworn Statement.

a.1.6. Foreign ownership limited to those allowed under the rules may participate in this Project, provided must submit any of the following:

- Copy of Treaty, International or Executive Agreement; Or
- Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

a.2 The following Technical and Financial documents shall be submitted on a per lot basis. Please indicate on the document the corresponding lot number the bidder intends to participate:

a.2.1 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to **at least fifty (50%) of the ABC** completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA’s consumer price index;

For this purpose, contracts similar to the Project refers to contracts which have the same major categories of work, which shall be comprised of:

Lot 1 – Renovation of DCOD Area and VP Offices Civil-Architectural, Sanitary, Electro-mechanical, and

Structured Cabling works or as detailed in the Specifications and Bill of Quantities (BOQ) Form

Lot 2 – Renovation if OSVP-ITMG Civil-Architectural, Sanitary, Electro-mechanical, and Structured Cabling works or as detailed in the Specifications and Bill of Quantities (BOQ) Form

Lot 3 – Improvement of Façade and Rear Exterior Wall of SSS Baguio Building and Annex Building Civil-Architectural, Cladding, Sanitary, and Electrical works or as detailed in the Specifications and Bill of Quantities (BOQ) Form.

a.2.2 NFCC Computation

a.2.3 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied).

a.2.4 Technical Documents – project requirements- (with TPF if with design)

- Organizational Chart for the contract to be bid
- List of contractor's key personnel with resume
- List of contractor's equipment with supporting documents

b. 2nd envelope

- b.1 Bill of Quantities (form supplied) – please refer to the attached form
- b.2 Bid Form (form supplied) – pages 171 to 176
- b.3 Cash Flow by Quarter
- b.4 Detailed Estimates

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid


- c.1 Registration Certificate from Security Exchange Commission, for corporation including Articles of Incorporation and General Information Sheet, Department of Trade and Industry for sole proprietorship, or Cooperative Development Authority for cooperatives or its equivalent documents.
- c.2 2024 Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
- c.3 Valid Tax Clearance per E.O. No. 398, s2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
- c.4 Latest Audited Financial Statement filed through Electronic Filing and Payment System (EFPS)
- c.5 Latest Income Tax Return filed through EFPS corresponding to the submitted Audited Financial Statement
- c.6 Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last (6) months prior to the submission and opening of bids filed EFPS.

4. **Secretary's Certificate/Special Power of Attorney must clearly specify the name and position of the authorized representative who will:**
 - a. **submit its bid; and**
 - b. **sign the contract (in case of award)**
5. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
6. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

Prepared by:


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Bids and Awards Committee I

ANNEX "A"

BAC Resolution No. BB-2024-113
dated 17 October 2024

