

PROJECT: RENTAL OF PHOTOCOPIERS**QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:**

	Query/Clarifications	TWG/BAC Reply
1	The budget indicated is exclusive for the copies cost or for the rental fee only?	The ABC is intended for the rental of the unit which is inclusive of all other requirements specified in the Technical Requirements.
2	Is it possible to submit a Single Largest Completed Contract (SLCC) that is good for one (1) year only?	The SLCC must be a project of rental of photocopying machines with at least two-year contract.
3	As mentioned earlier in the presentation, there is an allocated 10% quantity in case there will be a new branch to open. We suggest to put a duration because if there will be a branch opening that fall in the last month of contract, will that be bound within the contract or is that for another two (2) years.	<p>Additional 10% or forty-seven (47) photocopying machines will be deployed should the SSS opens a new office/branch sixty (60) calendar days prior to the expiration of the contract.</p> <p>This amends Section V. Special Conditions of Contract GCC Clause 1 – Scope of Services, IV – Service Maintenance item 1; V – Additional Deployment and VIII – Other Conditions item 1.</p> <p>Please refer to attached Annex A-1</p>
4	What do you mean by print anywhere stated in the technical requirements?	Print anywhere means that the user can use the unit available anywhere using the passcode that will be provided to the user.
5	Is it possible to remove the standby technician?	No, it is included in the Service Level Agreement that within the specified hours based on nature of request, the provider can respond.
6	<p>The Click Per Page is not indicated in the document although there is estimated volume per machine mentioned.</p> <p>Additionally, in relation to the suggestion of another bidder in the subject of "print anywhere"</p>	<p>The estimated number of copies for a two-year contract is indicated in the Bid Breakdown – Form 2.</p> <p>The "print anywhere" feature intends for the user to use the unit available anywhere in the Main Office using the passcode that will be</p>

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	requirement, the common term for that is “follow me printing”. This is an added software for other brand so it will have a cost impact to the computation.	provided to the user. This feature should be available on the unit to be provided, thus, should not entail additional cost.
7	Page 34 of the Bidding Documents specifically in the Technical Specification, can we change the supplier to manufacturer so that it will not be post to self-serving?	This amends Section VII. Technical Specifications B. Capabilities and Other Features #12 – Brand new machines manufactures not earlier than CY 2023 Bidders must submit Certification of Date Manufactured issued by the manufacturer of the units. Please refer to the attached Annex A-2
8	Is the consumable required to be original and genuine?	Yes, the consumables must be original, especially the toners.
9	Is there an option for refurbish?	No, we require brand new machines to be deployed nationwide.
10	May we suggest that the prospective suppliers should not have records of Blacklisting to ensure that the supplier will give 100% of their service?	Under Form 09 – Omnibus Sworn Statement (Revised) Bidders are not Blacklisted nor barred from bidding by the Government of the Philippines.
11	How many percent will be for the spoilage?	Under Section V. Special Conditions of Contract GCC Clause 1, VIII. Other Conditions item#6 – maximum of two percent (2%) spoilage rate for each copier.
12	How many is the required standby technician?	Under Section V. Special Conditions of Contract GCC Clause 1, VIII. Other Conditions item #6 – Only one (1) technician is required but the winning bidder may provide more than the required number of technicians at its discretion.

WRITTEN QUERIES:

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1	Inclusion of rebirth technology copiers as an additional option alongside brand-new copiers	We require brand new machines to be deployed nationwide.
2	Delivery period to 150 days to give prompt time for delivery to remote sites.	The delivery period will be ninety (90) calendar days from receipt of Notice to Proceed and Signed Contract. This amends Section I. Invitation to Bid and Section VI. Schedule of Requirements. Please refer to attached Annex A-3