



**SOCIAL SECURITY SYSTEM**

**PHILIPPINE BIDDING DOCUMENTS**

**Sixth Edition**

# Procurement of GOODS

**JANITORIAL SERVICES CONTRACT FOR  
LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2,  
LUZON SOUTH 1 & 2, AND LUZON BICOL  
DIVISIONS**

Lot I : Luzon North 1 & 2 Divisions  
Lot II : Luzon Central 1 & 2 Divisions  
Lot III : Luzon South 1 & 2 Divisions  
Lot IV : Luzon Bicol Division

**ITB-SSS-GOODS-2025-005**

**JANUARY 2025**

**Government of the Republic of the Philippines**

  
**GLORIA CORAZON M. ANDRADA**  
TWG Chairperson

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)



**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**SSS** – Social Security System

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

A handwritten signature in blue ink, appearing to be 'Gmmet', is located in the bottom right corner of the page.

## ***Section I. Invitation to Bid***



Invitation to Bid  
ITB-SSS-Goods-2025-005

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON  
CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

Approved Budget for the Contract (ABC) & Source of Fund	Delivery/ Completion Period	Price of Bid Documents (non- refundable)	Schedule of Activities Date/Time	
			Pre-bid Conference	Deadline of submission and receipt of bids
Lot I: Luzon North 1 & 2 Divisions ₱ 14,967,331.00/year	Three (3) Years upon turn-over after the receipt of Notice to Proceed and Signed Contract	₱ 11,500.00	February 06, 2025 (Thursday) 2:30 p.m.	February 20, 2025 (Thursday) 2:00 p.m.
Lot II: Luzon Central 1 & 2 Divisions ₱21,062,406.00/year		₱ 13,500.00		
Lot III: Luzon South 1 & 2 Divisions ₱22,469,097.00/year		₱ 13,500.00		
Lot IV: Luzon Bicol Division ₱ 8,096,386.00/year		₱ 9,000.00		
Approved 2024 Corporate Operating Budget - MOOE with Code PAP 2025-0282, 2025- 0283, 2025-0284 and 2025-0285 of the Annual Procurement Plan (APP)				

1.

The **SOCIAL SECURITY SYSTEM** now invites Bids for the above item. Delivery of the Goods is required within the period specified above. **Bidders should have completed within ten (10) years prior to the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II - Instruction to Bidders.
2.

Bids received in excess of the ABC shall be automatically rejected at bid opening.
3.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act 9184 (RA) 9184, otherwise known as the “Government Procurement Reform Act”.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4.

Interested bidders may obtain further information from the SSS and inspect the Bidding Documents at the address in the last item of the ITB from Monday to Friday, 8:00 a.m. to 5:00 p.m.
5.

A complete set of Bidding Documents may be acquired by interested bidders **starting 29 January 2025 up to the scheduled submission & receipt of bids** from the address stated in item 11 of the ITB and upon payment of the applicable fee for the Bidding Documents in the amount specified above.

The mode of payment will be on a cash basis payable at the SSS Cash Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6. The Bidding Documents shall be received personally by the prospective Bidder or its authorized representative.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the SSS, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The SSS will hold a Pre-Bid Conference on the date and time specified above at the Bidding Room, 2<sup>nd</sup> Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City which shall be open to prospective bidders, but attendance shall not be mandatory. **To ensure completeness and compliance of bids, bidders are advised to send their authorized technical and/or administrative representatives who will prepare the bid documents.**

**The Pre-Bid Conference will be conducted through online conference using Microsoft Teams. Kindly e-mail us on or before February 05, 2025, through e-mail address [bac@sss.gov.ph](mailto:bac@sss.gov.ph), the following:**

**a. Name of the representative and e-mail address; and**

**b. Technical and administrative queries.**

7. Bids must be duly received by the BAC Secretariat at the Bidding Room, 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City on the deadline specified above. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 14.

Bid opening shall be on the date and time specified above at the Bidding Room, 2<sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

8. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, the deadline shall be extended to the same time of the immediately succeeding business day in Quezon City.
9. The SSS reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. The SSS assumes no obligation to compensate or indemnify parties for any expense or loss that they may incur as a result of their participation in the procurement process, nor does SSS guarantee that an award will be made as a result of this invitation. Furthermore, the SSS reserves the right to waive any defects or formality in the responses to the eligibility requirements and to this invitation and reserves the right to accept the proposal most advantageous to the agency.
11. For further information, please refer to:

**Bids & Awards Committee**

**The Secretariat**

2<sup>nd</sup> Flr., SSS Main Bldg., East Ave., Diliman, Q.C.

Tel # (632) 8922-1070; 8709-7198 local 3420/3424

Email – [bac@sss.gov.ph](mailto:bac@sss.gov.ph)

12. Bidding Documents may be downloaded from PROCUREMENT tab at [www.sss.gov.ph](http://www.sss.gov.ph) starting January 29, 2025.

  
**THE VICE CHAIRPERSON **  
**BIDS & AWARDS COMMITTEE**

ref.: *itb-sss-goods-2025-005-Janitorial Services for Luzon Operations Group*



## ***Section II. Instructions to Bidders***

1. Scope of Bid

The Procuring Entity, *Social Security System* wishes to receive Bids for the JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS, with identification number *ITB-SSS-Goods-2025-005*.

The Procurement Project (referred to herein as “Project”) is composed of *four (4) lots*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *CY2025* in the amount of -

LOTS	ABC per year
Lot I: Luzon North 1 & 2 Divisions	₱ 14,967,331.00
Lot II: Luzon Central 1& 2 Divisions	₱ 21,062,406.00
Lot III: Luzon South 1 & 2 Divisions	₱ 22,469,097.00
Lot IV: Luzon Bicol Division	₱ 8,096,386.00

2.2. The source of funding: Approved 2025 Corporate Operating Budget - MOOE of the APP, details as follows:

LOTS	ABC per year	APP Code
Lot I: Luzon North 1 & 2 Divisions	₱ 14,967,331.00	2025-0284
Lot II: Luzon Central 1& 2 Divisions	₱ 21,062,406.00	2025-0283
Lot III: Luzon South 1 & 2 Divisions	₱ 22,469,097.00	2025-0285
Lot IV: Luzon Bicol Division	₱ 8,096,386.00	2025-0282

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
  - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
  - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - iii. When the Goods sought to be procured are not available from local suppliers; or
  - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- b. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:
  - a. The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

#### 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

#### 7. Subcontracts

- 7.1. The Procuring Entity has prescribed that Subcontracting is not allowed.



## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **Bidding Room, 2nd Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City and/or through online conference using Microsoft Teams** as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **the last ten (10) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:



- a. For Goods offered from within the Procuring Entity's country:
  - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
  - ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in the **BDS**.
- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in the **BDS**.

### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid for **One Hundred Twenty (120) Calendar Days from the Date of the Bid Opening.** Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

### 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which

must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **16. Deadline for Submission of Bids**

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **17. Opening and Preliminary Examination of Bids**

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 7 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **18. Domestic Preference**

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as one project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the

committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.



***Section III. Bid Data Sheet***

*gmm*

# Bid Data Sheet

ITB Clause								
5.3	For this purpose, contracts similar to the Project shall be:  a. Contract for Janitorial Services  b. Completed within ten (10) years prior to the deadline for the submission and receipt of bids.							
7.1	No further instruction							
12	The price of the Goods shall be quoted Delivered Duty Paid (DDP).  For Delivery Sites, please refer to “Annex 6.1 to 6.4”.							
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table><tr><th>Form of Bid Security</th><th>Amount of Bid Security (Not less than the Percentage of the ABC)</th></tr><tr><td>Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.</td><td rowspan="2">Two percent (2%) or <b>Lot I – ₱ 299,346.62</b> <b>Lot II – ₱ 421,248.12</b> <b>Lot III – ₱ 449,381.94</b> <b>Lot IV – ₱ 161,927.72</b></td></tr><tr><td>Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</td></tr><tr><td>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td><td>Five percent (5%) or <b>Lot I – ₱ 748,366.55</b> <b>Lot II – ₱ 1,053,120.30</b> <b>Lot III – ₱ 1,123,454.85</b> <b>Lot IV – ₱ 404,819.30</b></td></tr></table> <p>* Bank issued securities must be issued by a universal/commercial bank. * Surety Bonds must be accompanied by a certification from Insurance Commission that issuer is authorized to issue such security. * Bid Securing Declaration must be notarized by a duly commissioned Notary Public.</p>	Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)	Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%) or <b>Lot I – ₱ 299,346.62</b> <b>Lot II – ₱ 421,248.12</b> <b>Lot III – ₱ 449,381.94</b> <b>Lot IV – ₱ 161,927.72</b>	Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%) or <b>Lot I – ₱ 748,366.55</b> <b>Lot II – ₱ 1,053,120.30</b> <b>Lot III – ₱ 1,123,454.85</b> <b>Lot IV – ₱ 404,819.30</b>
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19.3	The ABCs are:  Lot I: Luzon North 1 & 2 Divisions <b>₱ 14,967,331.00 / year</b>							

	<p>Lot II: Luzon Central 1 &amp; 2 Divisions  <b>₱ 21,062,406.00 / year</b></p> <p>Lot III: Luzon South 1 &amp; 2 Divisions  <b>₱ 22,469,097.00 / year</b></p> <p>Lot IV: Luzon Bicol Division  <b>₱ 8,096,386.00 / year</b></p> <p>Any bid with a financial component exceeding the ABC per lot as indicated above shall not be accepted.</p>
20	<p>The Lowest Calculated Bidder shall submit the following:</p> <ol style="list-style-type: none"> <li>1. Registration certificate from Securities and Exchange Commission (SEC) for corporation including Articles of Incorporation and General Information Sheet (GIS), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document</li> <li>2. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;</li> <li>3. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR)</li> <li>4. Latest Audited Financial Statements</li> <li>5. Latest income tax return corresponding to the Audited Financial Statements submitted, filed electronically (EFPS);</li> <li>6. Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last six (6) months prior to the submission &amp; opening of bids filed electronically (EFPS);</li> </ol>
21.1	No further instruction

## ***Section IV. General Conditions of Contract***

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## 5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.



5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.



*Section V. Special Conditions of Contract*

*Amend*

# Special Conditions of Contract

GCC Clause	
1	<div data-bbox="349 348 730 381"> <p><b>1. SCOPE OF SERVICES</b></p> </div> <div data-bbox="412 421 1494 1592"> <p>1.1. The winning bidder shall provide:</p> <ul style="list-style-type: none"> <li>a. Trained and experienced janitors</li> <li>b. Medically tested janitors</li> <li>c. Janitors of good moral character with no derogatory records and who are able, capable, physically fit to do the janitorial works and with a minimum experience of three (3) years.</li> </ul> <p>1.2. The winning Bidder shall perform the following janitorial activities:</p> <ul style="list-style-type: none"> <li>a. Cleaning Services</li> <li>b. Regular and Extensive (if needed, upon request by SSS) Disinfection</li> <li>c. Garbage Hauling and Disposal</li> <li>d. Basic Pest Control</li> <li>e. Landscape and Plant Maintenance</li> </ul> <p>1.3. It shall supply labor including supervision, supplies and materials, tools, equipment and other incidentals in whatever form necessary to perform the activities enumerated in the Scope of Services and Methodology (<b>Annex 1</b>) in the most effective, efficient and economical manner.</p> <p>1.4. If there are excess supplies, the equivalent value can be utilized to offset shortages in other supplies, provided that the total cost does not exceed the allocated budget for supplies for the respective branch or office for the calendar year subject to the approval of the Division Head.</p> <p>If proper adjustments on the delivery of supplies and materials during contract implementation are deemed necessary, an adjusted/revised schedule of delivery for janitorial supplies and materials shall be issued by the LOG Division at least two (2) weeks before the applicable month.</p> <p>1.5. It shall continue to accomplish the Services with the consent of the SSS after the expiration of the contract and that said extension shall be understood as running from month to month until terminated by the SSS by means of written notice.</p> </div> <div data-bbox="349 1632 1045 1664"> <p><b>2. OBLIGATIONS OF THE WINNING BIDDER</b></p> </div> <div data-bbox="406 1704 1476 2235"> <ul style="list-style-type: none"> <li>a. The Winning Bidder shall provide the Janitorial Services including supervision in accordance with the scope of services and methodology, supplies and materials, tools and equipment, approved janitorial plans, and manpower complement and deployment schedules.</li> <li>b. The Winning Bidder shall maintain a satisfactory level of performance throughout the term of the contract (Please refer to Form 14).</li> <li>c. The Winning Bidder shall provide Project Manager/ Supervisor/s per division who shall act and make decisions in behalf and for the account of the Winning Bidder on matters arising from questions or complaints by the offices/units or by the service personnel themselves, at no cost to SSS.</li> <li>d. The Winning Bidder shall make available at all times relievers and/or replacement to ensure continuous renditions of the SERVICES.</li> </ul> </div>

	<p>Relievers must be at least 10% of the total number of Janitorial Personnel per Division.</p> <ul style="list-style-type: none"> <li>e. The Winning Bidder shall, at its own account, shoulder three (3) sets of uniforms, name tags, DTR cards and the pre-deployment expenses, such as but not limited to medical exam/test and training, and shall not be passed on to, or deducted from the salary of the service personnel to be assigned to SSS.</li> <li>f. The Winning Bidder shall require all its service personnel to wear their IDs and uniforms at all times while inside the SSS premises. Service personnel without ID and not in uniform shall be barred from entering the work site.</li> <li>g. The Winning Bidder shall, within twenty-four (24) hours upon receipt of the written request by SSS, increase or decrease the number of the assigned service personnel. Request for additional service personnel aside from the regulars on duty and/or service beyond the regular hours shall be subject to prior approval by the SSS approving authority and with the corresponding approval of its budget.</li> <li>h. The Winning Bidder shall furnish SSS the names, work shifts, time schedule, training certificates and other personnel records of the service personnel assigned and shall give a written notice of any changes in such personnel.</li> <li>i. The Winning Bidder shall require its service personnel to render a minimum of eight-hours service daily. Only when required by the SSS shall service personnel be allowed to work during holidays. In case of exigencies, the service personnel may be required to extend their services beyond their regular office hours subject to an agreement on the additional charges.</li> <li>j. The Winning Bidder shall submit voluntarily its service personnel for frisking and inspecting their bags by the guard on duty when entering or going out of the working area at all times.</li> <li>k. The Winning Bidder shall comply with all the rights and benefits of its service personnel under the Labor Code and Department Order No. 18-A, Series of 2011 on: safe and healthful working conditions; labor standards such as, service incentive leave, rest days, overtime pay, 13<sup>th</sup> month pay and separation pay; retirement benefit; contributions and remittance of SSS, Philhealth, Pag-IBIG Fund, and other welfare benefits; the right to self-organization, collective bargaining and peaceful concerted action; and the right to security of tenure must be provided.</li> <li>l. The Winning Bidder shall report all its employees to SSS and shall pay all the SS and EC contributions, as well as salary/educational/calamity and other loan amortization due and payable including interest and penalties, if any. Likewise, directly remit monthly the employer's share and employees' contribution to Philhealth and Pag-IBIG. Failure to comply during contract award or implementation shall be a ground for cancellation/ termination of the contract.</li> <li>m. The Winning Bidder shall faithfully comply with all other relevant laws, rules and regulations pertaining to the employment of labor, existing or which hereafter may be enacted.</li> </ul>
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	<p>n. The Winning Bidder shall strictly comply with all its obligations under the provisions of the above-enumerated laws, other related pertinent statutes, whether national, provincial, municipal; and existing SSS internal rules and regulations presently in force and effect, such as, but not limited to the following prohibited activities:</p> <ol style="list-style-type: none"> <li>1. Bringing of firearms and deadly weapons;</li> <li>2. Bringing of any member of the family, friends, relatives or any person not connected with the project;</li> <li>3. Cooking/reheating or water heating;</li> <li>4. Staying/sleeping/taking a bath in the work site or roaming around the SSS premises during or after their duty;</li> <li>5. Bringing out from SSS premises any supplies, materials, tools or equipment without the Division/Branch Head's written approval and clearance;</li> <li>6. Bringing in their personal belongings not necessary in the performance of their job. Personal bags or food containers shall be placed in the SSS designated area;</li> <li>7. Possession, use, or being under the influence of alcohol or prohibited drugs while on duty;</li> <li>8. Unauthorized use of SSS resources which includes using client's equipment, supplies, or facilities for personal purposes; and</li> <li>9. Unauthorized access such as but not limited to entering restricted areas without permission or sharing sensitive information without authorization.</li> </ol> <p>o. The Winning Bidder shall inform its service personnel that SSS shall not extend any and all forms of financial assistance to the said personnel over and above those expressly stipulated in the contract.</p> <p>p. The Winning Bidder shall not sub-contract the performance of its obligation or any part thereof without the prior written conformity of the SOCIAL SECURITY SYSTEM.</p> <p>q. The Winning Bidder shall compensate the injured service personnel or the legal heirs/beneficiaries of the deceased service personnel, when injury or death occurred while in the performance of their assigned duties and responsibilities.</p> <p>r. The Winning Bidder shall indemnify and save the SSS harmless from all claims, demands, costs, expenses, debts, fines, penalties and liabilities of whatsoever kind arising wholly or in part out of the SERVICES herein contemplated or from acts of the winning bidder, its guests, service personnel/employees, including but not limited to public liability and property damage claims, and other claims of any nature whatsoever arising out of injury to or death of persons or damage to property of the SSS occurring in the course of the performance by the bidder of the SERVICES.</p> <p>s. The Winning Bidder shall immediately restore/repair/ replace/pay any loss/es or damage/s caused to SSS-owned properties/premises pending investigation by bidder and validated by SSS.</p>
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	<p>t. The Winning Bidder shall issue pay slips for every payroll period and make all payments of salaries/ compensation to service personnel through individual Automated Telling Machine (ATM) services and failure to do so shall be a non-compliance of contractual obligations for which penalty as stipulated may be enforced.</p> <p>u. The cost of replacement, repair and maintenance of all tools, devices and equipment required shall be for the account of the bidder.</p> <p>v. The Winning Bidder shall perform such duties as required of janitorial services provider under government rules and regulations, and those which may, from time to time, or on special occasions, be requested by SSS to be performed.</p> <p>w. The Winning Bidder shall submit monthly report on the following, to be checked and validated by the concerned Branch/Division Head:</p> <ul style="list-style-type: none"> <li>i. Deployment of Service Personnel/Relievers. Daily Time Record (DTR) and Attendance Log Sheets countersigned by the Project Manager or Supervisor/s and approved by the Branch Heads/OICs.</li> <li>ii. Inventory of Supplies and Materials (Please refer to Annex 4)</li> <li>iii. Inventory of Tools and Equipment (Please refer to Annex 5)</li> <li>iv. Other necessary incidents/matters that should be known by SSS. Incident reports, and other pertinent reports that are deemed necessary.</li> </ul> <p><b>3. WARRANTIES OF THE WINNING BIDDER</b></p> <p>a. Fulfill and comply with all its obligations under the contract.</p> <p>b. All its licenses, certificate of registrations, permits and clearances from national and local government agencies/units (Securities and Exchange Commission (SEC), Department of Labor and Employment (DOLE), and Mayor's Office) to operate as service provider shall remain valid and subsisting.</p> <p>c. Continue to possess while the contract subsists substantial capital and investment, such as, but not limited to skilled, qualified, and well-trained service personnel, independent office, tools, equipment, supplies, materials and other paraphernalia which it has and will directly and actually use in the conduct of its operations and shall undertake its business on its own account and responsibility.</p> <p>Maintain its good standing as an independent business enterprise and as a qualified and competent service provider, financially capable of rendering to the public all the services herein contracted, and shall, obtain all necessary licenses, permits, authorizations and registrations, and comply with all laws, ordinances, and regulations required of all similar agencies. As proof of its financial capacity, it shall submit its audited financial statements and income tax returns to SSS when the latter so requests.</p> <p>d. Upon written request of SSS, submit within five (5) calendar days such sworn statements, papers, documents or information pertaining to its compliance of its warranties and guarantees. Execute a sworn statement that at no point has it given anything to any official and employee of SSS in the course of obtaining approval of the Janitorial Services or the contract.</p>
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	<p>e. The service personnel assigned in SSS are not related within the third degree of consanguinity or affinity to the contracting officer and appointing authority of the SSS;</p> <p>f. If SSS has any reason to believe that the Winning Bidder has failed to comply with any of the foregoing warranties and guarantees, or if it believes that the Winning Bidder has failed to comply with any law, rule or regulation governing or regulating its employment relationship with its assigned personnel, SSS may then notify the Winning Bidder accordingly, and should the latter refuse or fail to present satisfactory proof to the contrary within five (5) calendar days from its receipt of such notice from SSS, SSS shall have the right to immediately terminate the contract, without prejudice to any other remedies available to SSS under the law and the contract. Provided, that any misrepresentation or violation by the Winning Bidder of any of the above warranties and guarantees, or any of the terms and conditions of the contract, shall constitute sufficient basis to terminate the contract without need of prior notice.</p> <p>g. The Winning Bidder shall be liable solely for any damage, loss, liability, obligation and claim, monetary or otherwise that may result from any violation of its warranties and guarantees, and the terms and conditions of the contract. The Winning Bidder shall hold SSS free and harmless from any liability. In case SSS shall be charged and be held liable, the Winning Bidder shall defend SSS before any agency, office, tribunal or court, and shall assume such liability principally and directly for the benefit of SSS. If for any reason, SSS is made to pay such damages, losses, liabilities, obligations and claims, the Winning Bidder shall reimburse SSS for any and all payments that it may make, as well as, all expenses and costs, including but not limited to litigation expenses and legal fees that may be incurred by SSS in connection therewith. SSS may, at its sole option, deduct all such payments from any amount that may be due to the Winning Bidder hereunder until they shall have been paid in full.</p> <p>h. The Winning Bidder shall maintain a satisfactory level of performance throughout the term of the contract. Before end of each year, the SOCIAL SECURITY SYSTEM Branch Administrative Head shall conduct an assessment or evaluation of the performance of the Winning Bidder using the Performance Evaluation Form, attached as Form 14 and Form 15.</p> <p>i. The Winning Bidder shall be penalized for violations committed in the contract implementation:</p> <table border="1"> <thead> <tr> <th>Winning Bidder's Violation</th><th>Penalty</th></tr> </thead> <tbody> <tr> <td>Winning Bidder has not provided the required number of janitorial personnel and reliever as per agreement</td><td> Deduction from the billing:  1st offense - <b>₱3,000</b> per day/incident   2nd offense - <b>₱6,000</b> per day/incident   3rd offense – termination of the contract </td></tr> </tbody> </table>	Winning Bidder's Violation	Penalty	Winning Bidder has not provided the required number of janitorial personnel and reliever as per agreement	Deduction from the billing: 1st offense - <b>₱3,000</b> per day/incident  2nd offense - <b>₱6,000</b> per day/incident  3rd offense – termination of the contract
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	Winning Bidder has not provided tools and equipment as per agreement	Deduction from the billing:  1st offense - <b>₱3,000</b> per day/incident  2nd offense - <b>₱6,000</b> per day/incident  3rd offense – termination of the contract
	Winning Bidder fails to issue pay slip upon the release of salaries	Deduction from the billing of <b>₱500.00</b> for non-issuance of pay slip per utility personnel per payroll period.
	Winning Bidder has not credited the salaries of the utility personnel on time	Deduction from the billing of <b>₱200.00</b> per utility personnel per day of delay
2.2	<p>The terms of payment shall be as follows: <u>Monthly basis</u> which shall be credited to the LANDBANK or DBP or any choice of bank account subject to applicable bank charges of the Winning Bidder.</p> <p>The monthly billing statement submitted by the Winning Bidder to SSS must be supported by the following documents:</p> <ol style="list-style-type: none"> <li>1. Billing invoice duly received by SSS;</li> <li>2. Payroll/Debit Advice (Debit Advice duly received by bank) – Certified True Copy (CTC) is acceptable but the person who will certify should be the one who issued the document;</li> <li>3. Certification of updated SSS contributions and loan amortizations from the SSS Account Officer;</li> <li>4. Tax Clearance;</li> <li>5. Sworn Statement that all monies due to all its employees assigned to the project, as well as benefits, mandated by law and related labor legislation have been paid and that the Winning Bidder assumes full responsibility hereof (with dry seal and original signature);</li> <li>6. Billing Register signed by the Division;</li> <li>7. Payroll Register;</li> <li>8. Daily Time Record (DTR) signed by the Branch Head or SSS authorized representative – CTC is acceptable but the person who will certify should be the one who issued/safekeeps the original DTRs;</li> <li>9. Delegation of signing authority in the absence of the Branch/Division Head;</li> <li>10. Certificate of Remittances for SSS, Pag-IBIG, and PhilHealth Contributions issued by the Division (proofs of remittances for the month immediately preceding the billing period may be submitted);</li> <li>11. Summary of supplies and materials;</li> <li>12. Delivery Receipt of Supplies – original; and</li> </ol>	



	<p>13. Monthly Inspection Report – CTC is acceptable but the person who will certify should be the one who issued the document.</p> <p>Note: SSS may require additional documents not included in the aforementioned list to which the Winning Bidder must comply for the processing of the payment.</p> <p>The payment shall be subject to retention of Withholding Tax and other applicable taxes in accordance with existing Laws and BIR Rules and Regulations, to be remitted directly to the BIR by the SSS.</p> <p>Payment using Letter of Credit is not allowed.</p>
4	<p>The inspections of the Standard Supplies and Materials and Standard Janitorial Supplies and Materials shall be conducted on a monthly basis using the Monthly Inspection and Test Report Form (<b>Form 12</b>), based on the following:</p> <ol style="list-style-type: none"> <li>1. Quantity and Quality Required – in accordance with <b>Annex 3, Annex 7 &amp; Form 11.1 to 11.4.</b></li> <li>2. Monthly Schedule of Delivery of Janitorial Supplies and Materials – in accordance with Annex 4 (to fill out the amount per branch).</li> </ol> <p>Payment for supplies and materials shall be based on actual delivery in accordance with the prescribed monthly requirement. Delivery of supplies and materials may be adjusted based on the supplies available on stock, e.g. if a supply has excessive inventory on hand, next month's delivery for the same supply may be reduced or cancelled.</p> <p>The said inspection will be done by the Administrative Head of the Branch/Office and duly approved by the Branch Head.</p>
6	<p><b>Liability of the Supplier</b></p> <ol style="list-style-type: none"> <li>1. CONFIDENTIALITY. Neither party shall, without the prior written consent of the other, disclose or make available to any person, make public, or use directly or indirectly, except for the performance and implementation of the works, any confidential information, acquired from an information holder in connection with the performance of this Contract, unless: (i) the information is known to the disclosing party, as evidenced by its written records, prior to obtaining the same from the information holder and is not otherwise subject to disclosure restrictions on the disclosing party, (ii) the information is disclosed to the disclosing party by a third party who did not receive the same, directly or indirectly, from an information holder, and who has no obligation of secrecy with respect thereto, or (iii) required to be disclosed by law.</li> </ol> <p>The obligation of confidentiality by both parties, as provided herein, shall survive the termination of the Agreement.</p> <ol style="list-style-type: none"> <li>2. MERGER AND CONSOLIDATION. In case of merger, consolidation or change of ownership of the SUPPLIER with other company, it is the responsibility of the surviving company/consolidated company/acquiring entity to inform SSS of the change in corporate structure/ownership. Failure to do so shall translate in such company assuming all liabilities of the acquired/merged company under the Agreement.</li> <li>3. FORCE MAJEURE. SUPPLIER shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that</li> </ol>

	<p>SUPPLIER's delay in performance or other failure to perform its obligations under this Agreement is the result of a force majeure.</p> <p>For purposes of this Agreement the terms "force majeure" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or force majeure shall be interpreted to mean an event which SUPPLIER could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by SUPPLIER. Such events may include, but not limited to, acts of SSS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>If a force majeure situation arises, SUPPLIER shall promptly notify SSS in writing of such condition and the cause thereof. Unless otherwise directed by SSS in writing, SUPPLIER shall continue to perform its obligations under this Agreement as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure.</p> <p>4. NON-ASSIGNMENT. SUPPLIER shall not assign its rights or obligations under this Agreement, in whole or in part, except with SSS's prior written consent. SUPPLIER shall not subcontract in whole or in part the PROJECT and deliverables subject of this Agreement without the written consent of SSS.</p> <p>5. WAIVER. Failure by either party to insist upon the other strict performance of any of the terms and conditions hereof shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms and conditions hereof, which can only be deemed made if expressed in writing and signed by its duly authorized representative. No such waiver shall be construed as modification of any of the provisions of the Agreement or as a waiver of any past or future default or breach hereof, except as expressly stated in such waiver.</p> <p>6. CUMULATIVE REMEDIES. Any and all remedies granted to the parties under the applicable laws and the Contract shall be deemed cumulative and may therefore, at the sole option and discretion, be availed of by the aggrieved party simultaneously, successively, or independently.</p> <p>7. NO EMPLOYER-EMPLOYEE RELATIONSHIP. It is expressly and manifestly understood and agreed upon that the employees of SUPPLIER assigned to perform the PROJECT are not employees of SSS. Neither is there an employer-employee relationship between SSS and SUPPLIER.</p> <p>The Agreement does not create an employer-employee relationship between SSS and the SUPPLIER including its personnel; that the services rendered by the personnel assigned by SUPPLIER to SSS in the performance of its obligation under the contract do not represent government service and will not be credited as such; that its personnel assigned to SSS are not entitled to benefits enjoyed by SSS' officials and employees such as Personal Economic Relief Allowance (PERA), Representation and Transportation Allowance (RATA), ACA, etc.; that these personnel are not related within the third degree of consanguinity or affinity to the contracting officer and appointing authority of SSS; that they have not been previously dismissed from the government service by reason of an administrative case; that they have not reached the compulsory retirement age of sixty-five (65); and that they possess the education, experience and skills required to perform the job. The SUPPLIER hereby acknowledges that no authority has been given by SSS to hire any person as an employee of the latter. Any instruction given by SSS or any of its personnel to SUPPLIER's employees are to be construed merely as a measure taken by the former to ensure and enhance the quality of project performed hereunder. The SUPPLIER</p>
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	<p>shall, at all times, exercise supervision and control over its employees in the performance of its obligations under the contract.</p> <p>8. <b>PARTNERSHIP.</b> Nothing in the contract shall constitute a partnership between the parties. No party or its agents or employees shall be deemed to be the agent, employee or representative of any other party.</p> <p>9. <b>COMPLIANCE WITH SS LAW.</b> SUPPLIER shall report all its employees to SSS for coverage and their contributions, as well as, all amortizations for salary/education/calamity and other SSS loans shall be updated. Should SUPPLIER fail to comply with its obligations under the provisions of the SS Law and Employees' Compensation Act, SSS shall have the authority to deduct any unpaid SS and EC contributions, salary, educational, emergency and/or calamity loan amortizations, employer's liability for damages, including interests and penalties from SUPPLIER's receivables under this Agreement.</p> <p>Further, prescription does not run against SSS for its failure to demand SS contributions or payments from SUPPLIER. Moreover, SUPPLIER shall forever hold in trust SS contributions or payments of its employees until the same is fully remitted to SSS.</p> <p>10. <b>COMPLIANCE WITH LABOR LAWS.</b> SUPPLIER, as employer of the personnel assigned to undertake the PROJECT, shall comply with all its obligations under existing laws and their implementing rules and regulations on the payment of minimum wage, overtime pay, and other labor-related benefits as well as remittances or payment of the appropriate amount or contributions/payment (SSS, EC, Pag-IBIG, PhilHealth and taxes) with concerned government agencies/offices.</p> <p>It is agreed further, that prior to the release of any payment by SSS to SUPPLIER, its President or its duly authorized representative, shall submit a sworn statement that all monies due to all its employees assigned to the PROJECT as well as benefits by law and other related labor legislation have been paid by SUPPLIER and that he/she assumed full responsibility thereof.</p> <p>11. <b>COMPLIANCE WITH TAX LAWS.</b> SUPPLIER shall, in compliance with tax laws, pay the applicable taxes in full and on time and shall regularly present to SSS within the duration of the Contract, tax clearance from the Bureau of Internal Revenue (BIR) as well as copy of its income and business tax returns duly stamped by the BIR and duly validated with the tax payments made thereon. Failure by SUPPLIER to comply with the foregoing shall entitle SSS to suspend payment of the Contract Price.</p> <p>As required under Executive Order (EO) 398, s. 2005, SUPPLIER shall submit income and business tax returns duly stamped and received by the BIR, before entering and during the duration of this Agreement. SUPPLIER, through its responsible officer, shall also certify under oath that it is free and clear of all tax liabilities to the government. SUPPLIER shall pay taxes in full and on time and that failure to do so will entitle SSS to suspend or terminate this Agreement.</p> <p>12. <b>LIQUIDATED DAMAGES.</b> If SUPPLIER fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in the PBD inclusive of duly granted time extensions if any, SSS shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Once the amount of cumulative liquidated damages reaches ten percent (10%), SSS may rescind or terminate this Agreement, without prejudice to other courses of action and remedies open to it.</p>
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	<p>13. <b>HOLD FREE and HARMLESS.</b> SUPPLIER agrees to defend, indemnify, and hold SSS free and harmless from any and all claims, damages, expenses, fines, penalties and/or liabilities of whatever nature and kind, whether in law or equity, that may arise by reason of the implementation of the Agreement. In addition, SUPPLIER agrees to indemnify SSS for any damage as a result of said implementation.</p> <p>SUPPLIER hereby assumes full responsibility for any injury, including death, loss or damage which may be caused to SSS’ employees or property or third person due to SUPPLIER’s employees’ fault or negligence, and further binds itself to hold SSS free and harmless from any of such injury or damage. SSS shall not be responsible for any injury, loss or damage which SUPPLIER or any of its employees may sustain in the performance of SUPPLIER’s obligations under this Agreement.</p> <p>14. <b>SETTLEMENT OF DISPUTES.</b> If any dispute or difference of any kind whatsoever shall arise between SSS and SUPPLIER in connection with or arising out of this Agreement, the Parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.</p> <p>If after thirty (30) days, the Parties have failed to resolve their dispute or difference by such mutual consultation, then either SSS or SUPPLIER may give notice to the other Party of its intention to commence arbitration, in accordance with RA No. 876, otherwise known as the “Arbitration Law” and RA No. 9285, otherwise known as the “Alternative Dispute Resolution Act of 2004,” in order to settle their disputes.</p> <p>No arbitration in respect of this matter may be commenced unless such notice is given.</p> <p>Notwithstanding any reference to arbitration herein, the Parties shall continue to perform their respective obligations under this Agreement unless they otherwise agree.</p> <p>15. <b>VENUE OF ACTIONS.</b> In the event court action is necessary in order to promote Arbitration, such action shall be filed only before the proper courts of Quezon City, to the exclusion of all other venues.</p> <p>16. <b>GOVERNING LAW.</b> The Agreement shall be governed by and interpreted according to the laws of the Republic of the Philippines.</p> <p>17. <b>AMENDMENTS.</b> This Agreement may be amended only in writing and executed by the parties or their duly authorized representatives.</p> <p>18. <b>SEPARABILITY.</b> If any one or more of the provisions contained in the contract or any document executed in connection herewith shall be invalid, illegal or unenforceable in any respect under any applicable law, then: (i) the validity, legality and enforceability of the remaining provisions contained herein or therein shall not in any way be affected or impaired and shall remain in full force and effect; and (ii) the invalid, illegal or unenforceable provision shall be replaced by the parties immediately with a term or provision that is valid, legal and enforceable and that comes closest to expressing the intention of such invalid illegal or unenforceable term of provision.</p> <p>19. <b>BINDING EFFECT.</b> The Agreement shall be binding upon the Parties hereto, their assignee/s and successor/s-in-interest.</p>
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# Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	<p><b>MANPOWER COMPLEMENT AND DEPLOYMENT</b></p> <p><b>Please refer to Annex 2.1 to 2.4 and Annex 6.1 to 6.4</b></p>			Three (3) Years upon turn-over after the receipt of Notice to Proceed and Signed Contract
2	<p><b>JANITORIAL SERVICES:</b></p> <p>a. Cleaning Service</p> <p>b. Regular Disinfection</p> <p>c. Extensive Disinfection (as needed, upon request by SSS)</p> <p>d. Hauling and Disposal of garbage</p> <p>e. Basic Pest Control</p> <p>f. Landscape and Plant Maintenance</p>			Refer to the specified frequency on <b>Annex 1</b> (Scope of Services & Methodology)
3	<p><b>SUPPLIES AND MATERIALS (1<sup>st</sup> year requirement)</b></p> <p><b>Please refer to Annex 3.1 to 3.4</b></p>			<p>Delivery of required monthly supplies and materials of each kind shall be made directly to respective branches/ offices on or before the 5th day of the applicable month. Monthly delivery shall be based on the prescribed Schedule of Delivery.</p> <p>Refer to the specified Monthly Schedule of Delivery of Janitorial Supplies and Materials on <b>Annex 4</b></p> <p>If proper adjustments on the delivery of supplies and materials during contract implementation are deemed necessary, an adjusted/revised schedule of delivery for janitorial supplies and materials shall be issued by the LOG Divisions at least two (2) weeks before the applicable month.</p> <p>The Service Provider is required to completely deliver the aforesaid requirement, preferably on a one-time basis, in accordance with above-given schedules.</p>

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
4	<b>TOOLS AND EQUIPMENT</b>  <b>Please refer to Annex 5</b>			To be delivered to respective offices/unit one week prior to the first day of the effectivity of the contract.

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

*Section VII. Technical Specifications*

# Technical Specifications

Item	Specification	Statement of Compliance	Annex
<i>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</i>			
	The bidder must signify its conformity to the following as prescribed by the SOCIAL SECURITY SYSTEM:		
1	Scope of Services and Methodology  Bidder must submit signed Annex 1		
2	Manpower Complement and Deployment  Bidder must submit signed Annex 2.1 to 2.4		
3	List of One-Year Standard Janitorial Supplies and Materials  Bidder must submit signed Annex 3.1 to 3.4		
4	Monthly Delivery Schedule of Janitorial Supplies and Materials  Bidder must submit signed Annex 4.1 to 4.4		
5	Tools and Equipment  Bidder must submit signed Annex 5.1 to 5.4		
6	Standard Specifications – Janitorial Supplies and Materials  Bidder must submit signed Annex 7.1 to 7.4		
7	Must be ISO 9001:2015 Quality Management System certified.  BIDDER must submit the following: <ul style="list-style-type: none"> <li>• Name of Certifying/Certification Body</li> <li>• Copy of Certificate / Certificate of Registration</li> <li>• Certificate Code/Certificate Registration No.</li> <li>• Scope</li> <li>• Name of Accreditation Body of the Concerned Certifying/Certification Body</li> </ul>		

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



## ***Section VIII. Checklist of Technical and Financial Documents***

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

#### Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within ten (10) years period prior to the submission and opening of Bids; and
- ☐ (d) Original copy of Bid Security (Cash, Letter of Credit, Surety Bond). If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **Or** Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Schedule of Requirements (Section VI) and Technical Specifications (Section VII), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Other documentary requirements under RA No. 9184 (as applicable)

For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos:

- ☐ (g) Copy of Treaty, International or Executive Agreement; **or**
- ☐ (h) Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (i) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

### *Class “B” Documents*

- ☐ (j) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Financial Documents

- ☐ (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (m) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (n) Original of duly signed and accomplished Price Schedule(s)/Bid Breakdown.

**IMPORTANT REMINDERS**

- A) Each and every page of the Bid Forms/Price Schedule(s) /Bid Breakdown, under Section VIII: Checklist of Technical and Financial Documents hereof, shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.
- B) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.
- C) Bid documents shall be compiled in a folder/binder with the Annexes properly labeled with tabs/separators.
- D) Bidders shall submit their bids through their duly authorized representative enclosed in separate sealed envelopes, which shall be submitted simultaneously:
- a) The first three individually sealed envelopes shall contain the folder/binder of the Eligibility Requirements and Technical Component of the bid; prepared in three copies labeled as follows:
- Envelop (1): ORIGINAL – Eligibility Requirements and Technical Component  
Envelop (2): COPY1 – Eligibility Requirements and Technical Component  
Envelop (3): COPY2 – Eligibility Requirements and Technical Component
- b) The next three individually sealed envelopes shall contain the folder/binder of the Financial Component of the bid; prepared in three copies labeled as follows:
- Envelop (4): ORIGINAL – Financial Component  
Envelop (5): COPY1 – Financial Component  
Envelop (6): COPY2 – Financial Component
- c) Bidders shall enclose, seal and mark the following:
- Envelop (7): Envelope (1) and Envelope (4) enclosed in one sealed envelope marked "ORIGINAL-BID"

Envelop (8): Envelope (2) and Envelope (5) enclosed in one sealed envelope marked “COPY1–BID”

Envelop (9): Envelope (3) and Envelope (6) enclosed in one sealed envelope marked “COPY2–BID”

- d) Envelopes (7) to (9) shall then be enclosed in a single sealed, signed final/outer envelope/package/box
- e) All envelopes (Envelopes (1) to (9) and the final/outer envelope/package/box) shall indicate the following:
  - addressed to the Procuring Entity’s BAC
  - name and address of the Bidder in capital letters
  - name of the contract/project to be bid in capital letters
  - bear the specific identification/reference code of this bidding process
  - bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids

**THE CHAIRPERSON**  
BIDS AND AWARDS COMMITTEE  
2<sup>ND</sup> FLOOR, SSS MAIN BUILDING  
EAST AVENUE, DILIMAN, QUEZON CITY

NAME OF BIDDER : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_

NAME OF PROJECT: \_\_\_\_\_  
ITB REFERENCE NUMBER: \_\_\_\_\_

DO NOT OPEN BEFORE  
(the date and time for the opening of bids)

- E) Bids submitted after the deadline shall only be marked for recording purposes, shall not be included in the opening of bids, and shall be returned to the bidder unopened.

## FORMS

**Bid Form for the Procurement of Goods**  
**Lot I – Luzon North 1 & 2 Divisions**  
**BID FORM**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON  
CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

Date: \_\_\_\_\_  
Project Identification No.: \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] **JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS for Lot I – Luzon North 1 & 2 Divisions** in conformity with the said PBDs for the sum of (amount in words) \_\_\_\_\_ (P\_\_\_\_\_ ) or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state “None”)		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Bid Form for the Procurement of Goods**  
**Lot II – Luzon Central 1 & 2 Divisions**  
**BID FORM**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON  
CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

Date: \_\_\_\_\_  
Project Identification No.: \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] **JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS for Lot II – Luzon Central 1 & 2 Divisions** in conformity with the said PBDs for the sum of (amount in words) \_\_\_\_\_ (P\_\_\_\_\_ ) or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.



We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Bid Form for the Procurement of Goods**  
**Lot III – Luzon South 1 & 2 Divisions**  
**BID FORM**

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

Date: \_\_\_\_\_  
Project Identification No.: \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] **JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS for Lot III – Luzon South 1 & 2 Divisions** in conformity with the said PBDs for the sum of (amount in words) \_\_\_\_\_ (P\_\_\_\_\_ ) or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state “None”)		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Bid Form for the Procurement of Goods**  
**Lot IV – Luzon Bicol Division**  
**BID FORM**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON  
CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

Date: \_\_\_\_\_  
Project Identification No.: \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] **JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS for Lot IV – Luzon Bicol Divisions** in conformity with the said PBDs for the sum of (amount in words) \_\_\_\_\_ (P\_\_\_\_\_ ) or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state “None”)		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity:\_\_\_\_\_

Signature:\_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

FORM 2.1a

BID BREAKDOWN (WITH VAT)					
LOT 1: LUZON NORTH 1 & 2 DIVISION					
Cost of 1 year Janitorial Services					
Item	Particulars	Annex	No. of Janitorial Personnel	Monthly Cost (in PhP)	Annual Rate (in PhP)
I.	Amount Due to Employee	2.1.2	39	487,881.49	5,854,577.92
II.	Amount Due to Government Agencies	2.1.2	39	62,319.95	747,839.40
III.	Supplies and Materials			-	-
IV.	Administrative Overhead and Profit Margin = (I+II+III) x			-	-
V.	Total Service Cost ( I + II + III + IV )			550,201.44	6,602,417.32
VI.	VAT = V x 12%			66,024.17	792,290.08
VII.	Contract Cost (V + VI)			616,225.62	7,394,707.39
VIII	5% Provision for Extra Services			30,811.28	369,735.37
IX	Total Contract Cost			647,036.90	7,764,442.76
X	Total Contract Cost (for 3 years)				23,293,328.29

NOTES:

1. Any bid exceeding ABC of P 14,967,331.00/year shall not be accepted.

2. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.

3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.  
If the item is given for free, indicate dash (-), zero (0) or free  
If the item is not applicable, indicate N/A

4. Please use the softcopy of the Bid Breakdown provided to the bidders.

5. All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

6. Bid proposal must be inclusive of all applicable taxes.

7. Warranty requirement is at no cost to SSS.

8. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.

9. The Total Service Cost must not exceed the amount of ABC per year.

10. Decimal points must be up to two (2) decimal places only.

11. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.1.1 to 4.1.15)

Prepared and Concurred by:

Type Name of Company here.

Type Address of Company here.

Type Contact No. of Company here.

Type Name of Representative here

Type Position of Representativ

Type Contact No. of Representative

Type Date Prepared here

Service Provider (Name of Company)

Address of Company

Contact No. of Company

Representative (Name & Sig. above)

Position

Contact No. of Representative

Date Prepared

50

FORM 2.1b

BID BREAKDOWN (NON-VAT)					
LOT 1: LUZON NORTH 1 & 2 DIVISION					
Cost of 1 year Janitorial Services					
Item	Particulars	Annex	No. of Janitorial Personnel	Monthly Cost (in PhP)	Annual Rate (in PhP)
I.	Amount Due to Employee	2.1.2	39	487,881.49	5,854,577.92
II.	Amount Due to Government Agencies	2.1.2	39	62,319.95	747,839.40
III.	Supplies and Materials			-	-
IV.	Administrative Overhead and Profit Margin = (I+II+III) x			-	-
V.	Total Service Cost ( I + II + III + IV )			550,201.44	6,602,417.32
VI.	VAT = V x 0%			-	-
VII.	Contract Cost (V + VI)			550,201.44	6,602,417.32
VIII	5% Provision for Extra Services			27,510.07	330,120.87
IX	Total Contract Cost			577,711.52	6,932,538.18
X	Total Contract Cost (for 3 years)				20,797,614.55
NOTES: 1. Any bid exceeding ABC of P 14,967,331.00/year shall not be accepted.					
2. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.					
3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.					
If the item is given for free, indicate dash (-), zero (0) or free					
If the item is not applicable, indicate N/A					
4. Please use the softcopy of the Bid Breakdown provided to the bidders.					
5. All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.					
6. Bid proposal must be inclusive of all applicable taxes.					
7. Warranty requirement is at no cost to SSS.					
8. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.					
9. The Total Service Cost must not exceed the amount of ABC per year.					
10. Decimal points must be up to two (2) decimal places only.					
11. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.1.1 to 4.1.15)					
Prepared and Concurred by:					
Service Provider (Name of Company)		Type Name of Company here.	Representative (Name & Sig. above)		
Address of Company		Type Address of Company here.	Position		
Contact No. of Company		Type Contact No. of Company here.	Contact No. of Representative		
			Date Prepared		

PRICE SCHEDULE(S) / BID BREAKDOWN (NON-VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (NON-VAT)

LOT 1: LUZON NORTH 1 & 2 DIVISION

Branch	Total	Agoo	Baguio	Bangued	Bontoc	Candon	La Trinidad	La Union	Laoag	Vigan	Cauayan	Ilagan	Santiago	Solano	Tuguegarao	Aparri SO
Manpower Complement [MC]	39	1	14	1	1	2	1	6	2	2	2	1	2	1	2	1
Applicable Daily Rate [ADR]		₱435.00	₱430.00	₱430.00	₱430.00	₱435.00	₱430.00	₱435.00	₱435.00	₱435.00	₱450.00	₱450.00	₱450.00	₱450.00	₱450.00	₱450.00
ECOLA Rates		₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00
Number of Working Days [NWD]		313	313	313	313	313	313	313	313	313	313	313	313	313	313	313
Wage Order No.		RB 1-22	CAR-22	CAR-22	CAR-22	RB 1-22	CAR-22	RB 1-22	RB 1-22	RB 1-22	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)
Effectivity of Wage Order		NOV. 6, 2023	Dec. 5, 2023	Dec. 5, 2023	Dec. 5, 2023	NOV. 6, 2023	Dec. 5, 2023	NOV. 6, 2023	NOV. 6, 2023	NOV. 6, 2023	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024
I. Amount Due to Employee																
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		₱ 11,346.25	₱ 11,215.83	₱ 11,215.83	₱ 11,215.83	₱ 11,346.25	₱ 11,215.83	₱ 11,346.25	₱ 11,346.25	₱ 11,346.25	₱ 11,346.25	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50
13th Month Pay [EMR / 12]		₱ 945.52	₱ 934.65	₱ 934.65	₱ 934.65	₱ 945.52	₱ 934.65	₱ 945.52	₱ 945.52	₱ 945.52	₱ 945.52	₱ 978.13	₱ 978.13	₱ 978.13	₱ 978.13	₱ 978.13
5-Day Service Incentive Leave [ADR + COLA x 5 / 12]		₱ 181.25	₱ 179.17	₱ 179.17	₱ 179.17	₱ 181.25	₱ 179.17	₱ 181.25	₱ 181.25	₱ 181.25	₱ 181.25	₱ 187.50	₱ 187.50	₱ 187.50	₱ 187.50	₱ 187.50
ECOLA (ECOLA Rate * No. of NWD / 12)		₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
Total Amount Due to Employee [TADE]	189,102.47	₱ 12,473.02	₱ 12,329.65	₱ 12,329.65	₱ 12,329.65	₱ 12,473.02	₱ 12,329.65	₱ 12,473.02	₱ 12,473.02	₱ 12,473.02	₱ 12,473.02	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13
Total Amount Due to Employees (TADE x MC)																
	487,881.49	₱ 12,473.02	₱ 172,615.14	₱ 12,329.65	₱ 12,329.65	₱ 24,946.04	₱ 12,329.65	₱ 74,838.13	₱ 24,946.04	₱ 24,946.04	₱ 24,946.04	₱ 25,806.25	₱ 12,903.13	₱ 25,806.25	₱ 12,903.13	₱ 12,903.13
II. Amount Due to Government Agencies																
ER Share in Contribution - Based on I Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		₱ 11,527.50	₱ 11,395.00	₱ 11,395.00	₱ 11,395.00	₱ 11,527.50	₱ 11,395.00	₱ 11,527.50	₱ 11,527.50	₱ 11,527.50	₱ 11,527.50	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00
SSS		₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00
EC		₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00
PhilHealth		₱ 283.65	₱ 280.39	₱ 280.39	₱ 280.39	₱ 283.65	₱ 280.39	₱ 283.65	₱ 283.65	₱ 283.65	₱ 283.65	₱ 293.43	₱ 293.43	₱ 293.43	₱ 293.43	₱ 293.43
HMDF		₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00
Amount Due to Government Agencies per Employee [ADGAE]	24,122.89	₱ 1,586.15	₱ 1,582.89	₱ 1,582.89	₱ 1,582.89	₱ 1,586.15	₱ 1,582.89	₱ 1,586.15	₱ 1,586.15	₱ 1,586.15	₱ 1,586.15	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43
Total Amount Due to Government Agencies (ADGAE x MC)																
	62,319.95	₱ 1,586.15	₱ 22,160.46	₱ 1,582.89	₱ 1,582.89	₱ 3,172.30	₱ 1,582.89	₱ 9,516.90	₱ 3,172.30	₱ 3,172.30	₱ 3,172.30	₱ 3,286.86	₱ 1,643.43	₱ 3,286.86	₱ 1,643.43	₱ 1,643.43
III. Supplies and Materials																
	-	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
IV. Administrative Overhead and Profit Margin = ((I + II + III) * %) %																
	-	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
V. Total Service Costs (I + II + III + IV)																
	550,201.44	₱ 14,059.17	₱ 194,775.60	₱ 13,912.54	₱ 13,912.54	₱ 28,118.34	₱ 13,912.54	₱ 84,355.03	₱ 28,118.34	₱ 28,118.34	₱ 28,118.34	₱ 29,093.11	₱ 14,546.56	₱ 29,093.11	₱ 14,546.56	₱ 29,093.11
VI. VAT (V x 0 %)																
	-	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
VII. Total Monthly Contract Cost (V + VI)																
	550,201.44	₱ 14,059.17	₱ 194,775.60	₱ 13,912.54	₱ 13,912.54	₱ 28,118.34	₱ 13,912.54	₱ 84,355.03	₱ 28,118.34	₱ 28,118.34	₱ 28,118.34	₱ 29,093.11	₱ 14,546.56	₱ 29,093.11	₱ 14,546.56	₱ 29,093.11
VIII. Total Estimated Annual Cost																
	6,602,417.32	₱ 168,710.05	₱ 2,337,307.19	₱ 166,950.51	₱ 166,950.51	₱ 337,420.10	₱ 166,950.51	₱ 1,012,260.30	₱ 337,420.10	₱ 337,420.10	₱ 337,420.10	₱ 349,117.32	₱ 174,558.66	₱ 349,117.32	₱ 174,558.66	₱ 174,558.66
Rate per Day																
		₱ 539.01	₱ 533.39	₱ 533.39	₱ 533.39	₱ 539.01	₱ 533.39	₱ 539.01	₱ 539.01	₱ 539.01	₱ 539.01	₱ 557.70	₱ 557.70	₱ 557.70	₱ 557.70	₱ 557.70

NOTES: 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.  
2. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.  
3. The Total Service Cost must not exceed the amount of ABC per year.  
4. Decimal points must be up to two (2) decimal places only.  
5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.1.1 to 4.1.15)

Prepared by:

Type Name of Company here

Type Name of Representative here with signature

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amuel



PRICE SCHEDULE(S) / BID BREAKDOWN (VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (WITH VAT)

LOT 1: LUZON NORTH 1 & 2 DIVISION

Branch	Total	Agoo	Baguio	Bangued	Bontoc	Candon	La Trinidad	La Union	Laoag	Vigan	Cauayan	Iligan	Santiago	Solano	Tuguegarao	Aparri SO
Manpower Complement [MC]	39	1	14	1	1	2	1	6	2	2	2	1	2	1	2	1
Applicable Daily Rate [ADR]		₱435.00	₱430.00	₱430.00	₱430.00	₱435.00	₱430.00	₱435.00	₱435.00	₱435.00	₱450.00	₱450.00	₱450.00	₱450.00	₱450.00	₱450.00
ECOLA Rates		₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00
Number of Working Days [NWD]		313	313	313	313	313	313	313	313	313	313	313	313	313	313	313
Wage Order No.		RB 1-22	CAR-22	CAR-22	CAR-22	RB 1-22	CAR-22	RB 1-22	RB 1-22	RB 1-22	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)	RTWPB 2-22 (2nd T.)
Effectivity of Wage Order		NOV. 6, 2023	Dec. 5, 2023	Dec. 5, 2023	Dec. 5, 2023	NOV. 6, 2023	Dec. 5, 2023	NOV. 6, 2023	NOV. 6, 2023	NOV. 6, 2023	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024	Apr. 1, 2024
I. Amount Due to Employee																
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		₱ 11,346.25	₱ 11,215.83	₱ 11,215.83	₱ 11,215.83	₱ 11,346.25	₱ 11,215.83	₱ 11,346.25	₱ 11,346.25	₱ 11,346.25	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50	₱ 11,737.50
13th Month Pay (EMR / 12)		₱ 945.52	₱ 934.65	₱ 934.65	₱ 934.65	₱ 945.52	₱ 934.65	₱ 945.52	₱ 945.52	₱ 945.52	₱ 978.13	₱ 978.13	₱ 978.13	₱ 978.13	₱ 978.13	₱ 978.13
5-Day Service Incentive Leave (ADR + COLA x 5 / 12)		₱ 181.25	₱ 179.17	₱ 179.17	₱ 179.17	₱ 181.25	₱ 179.17	₱ 181.25	₱ 181.25	₱ 181.25	₱ 187.50	₱ 187.50	₱ 187.50	₱ 187.50	₱ 187.50	₱ 187.50
ECOLA (ECOLA Rate * No. of NWD / 12)		₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
Total Amount Due to Employee [TADE]	189,102.47	₱ 12,473.02	₱ 12,329.65	₱ 12,329.65	₱ 12,329.65	₱ 12,473.02	₱ 12,329.65	₱ 12,473.02	₱ 12,473.02	₱ 12,473.02	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13	₱ 12,903.13
Total Amount Due to Employees (TADE x MC)	487,881.49	₱ 12,473.02	₱ 172,615.14	₱ 12,329.65	₱ 12,329.65	₱ 24,946.04	₱ 12,329.65	₱ 74,838.13	₱ 24,946.04	₱ 24,946.04	₱ 25,806.25	₱ 12,903.13	₱ 25,806.25	₱ 12,903.13	₱ 25,806.25	₱ 12,903.13
II. Amount Due to Government Agencies																
ER Share in Contribution - Based on I Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		₱ 11,527.50	₱ 11,395.00	₱ 11,395.00	₱ 11,395.00	₱ 11,527.50	₱ 11,395.00	₱ 11,527.50	₱ 11,527.50	₱ 11,527.50	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00	₱ 11,925.00
SSS		₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,092.50	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00	₱ 1,140.00
EC		₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00
PhilHealth		₱ 283.65	₱ 280.39	₱ 280.39	₱ 280.39	₱ 283.65	₱ 280.39	₱ 283.65	₱ 283.65	₱ 283.65	₱ 293.43	₱ 293.43	₱ 293.43	₱ 293.43	₱ 293.43	₱ 293.43
HMDF		₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00
Amount Due to Government Agencies per Employee [ADGAE]	24,122.89	₱ 1,586.15	₱ 1,582.89	₱ 1,582.89	₱ 1,582.89	₱ 1,586.15	₱ 1,582.89	₱ 1,586.15	₱ 1,586.15	₱ 1,586.15	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43	₱ 1,643.43
Total Amount Due to Government Agencies (ADGAE x MC)	62,319.95	₱ 1,586.15	₱ 22,160.46	₱ 1,582.89	₱ 1,582.89	₱ 3,172.30	₱ 1,582.89	₱ 9,516.90	₱ 3,172.30	₱ 3,172.30	₱ 3,286.86	₱ 1,643.43	₱ 3,286.86	₱ 1,643.43	₱ 3,286.86	₱ 1,643.43
III. Supplies and Materials		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IV. Administrative Overhead and Profit Margin = (I + II + III) * %		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V. Total Service Costs (I + II + III + IV)	550,201.44	₱ 14,059.17	₱ 194,775.60	₱ 13,912.54	₱ 13,912.54	₱ 28,118.34	₱ 13,912.54	₱ 84,355.03	₱ 28,118.34	₱ 28,118.34	₱ 29,093.11	₱ 14,546.56	₱ 29,093.11	₱ 14,546.56	₱ 29,093.11	₱ 14,546.56
VI. VAT (V x 12 %)	66,024.17	₱ 1,687.10	₱ 23,373.07	₱ 1,669.51	₱ 1,669.51	₱ 3,374.20	₱ 1,669.51	₱ 10,122.60	₱ 3,374.20	₱ 3,374.20	₱ 3,491.17	₱ 1,745.59	₱ 3,491.17	₱ 1,745.59	₱ 3,491.17	₱ 1,745.59
VII. Total Monthly Contract Cost (V + VI)	616,225.62	₱ 15,746.27	₱ 218,148.67	₱ 15,582.05	₱ 15,582.05	₱ 31,492.54	₱ 15,582.05	₱ 94,477.63	₱ 31,492.54	₱ 31,492.54	₱ 32,584.28	₱ 16,292.14	₱ 32,584.28	₱ 16,292.14	₱ 32,584.28	₱ 16,292.14
VIII. Total Estimated Annual Cost	7,394,707.39	₱ 188,955.26	₱ 2,617,784.05	₱ 186,984.57	₱ 186,984.57	₱ 377,910.51	₱ 186,984.57	₱ 1,133,731.54	₱ 377,910.51	₱ 377,910.51	₱ 391,011.40	₱ 195,505.70	₱ 391,011.40	₱ 195,505.70	₱ 391,011.40	₱ 195,505.70
Rate per Day		₱ 603.70	₱ 597.40	₱ 597.40	₱ 597.40	₱ 603.70	₱ 597.40	₱ 603.70	₱ 603.70	₱ 603.70	₱ 624.62	₱ 624.62	₱ 624.62	₱ 624.62	₱ 624.62	₱ 624.62

- NOTES 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.
2. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.
3. The Total Service Cost must not exceed the amount of ABC per year.
4. Decimal points must be up to two (2) decimal places only.
5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.1.1 to 4.1.15)

Prepared by:

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amuel

BID BREAKDOWN (WITH VAT)					
LOT 2: LUZON CENTRAL 1 & 2 DIVISION					
Cost of 1 year Janitorial Services					
Item	Particulars	Annex	No. of Janitorial Personnel	Monthly Cost (in PhP)	Annual Rate (in PhP)
I.	Amount Due to Employee	2.2.2	58	811,434.52	9,737,214.25
II.	Amount Due to Government Agencies	2.2.2	58	102,975.66	1,235,707.92
III.	Supplies and Materials			-	-
IV.	Administrative Overhead and Profit Margin = (I+II+III) x			-	-
V.	Total Service Cost ( I + II + III + IV )			914,410.18	10,972,922.17
VI.	VAT = V x _____ %			109,729.22	1,316,750.66
VII.	Contract Cost (V + VI)			1,024,139.40	12,289,672.83
VIII	5% Provision for Extra Services			51,206.97	614,483.64
IX	Total Contract Cost			1,075,346.37	12,904,156.47
X	Total Contract Cost (for 3 years)				38,712,469.42
<b>NOTES:</b>					
1. Any bid exceeding ABC of P 21,062,406.00/year shall not be accepted.					
2. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.					
3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.					
If the item is given for free, indicate dash (-), zero (0) or free					
If the item is not applicable, indicate N/A					
4. Please use the softcopy of the Bid Breakdown provided to the bidders.					
5. All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.					
6. Bid proposal must be inclusive of all applicable taxes.					
7. Warranty requirement is at no cost to SSS.					
8. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.					
9. The Total Service Cost must not exceed the amount of ABC per year.					
10. Decimal points must be up to two (2) decimal places only.					
11. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.2.1 to 4.2.24)					
Prepared and Concluded by:		Type Name of Company here.	Type Name of Representative here		
Service Provider (Name of Company)		Type Address of Company here.	Representative (Name & Sig. above)		
Address of Company		Type Contact No. of Company here.	Position		
Contact No. of Company			Contact No. of Representative		
			Type Date Prepared here		
			Date Prepared		



PRICE SCHEDULE(S) / BID BREAKDOWN (NON-VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (NON-VAT)																									
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																									
Branch	Total	ALAMINOS	BALANGA	BALER	CABANATUAN	CAMILING	DAGUPAN	IBA	MARIVELES	SAN CARLOS PANGASINAN	SAN JOSE NUEVA ECUA	TARLAC	TARLAC PROCESSING CENTER	TARLAC PC EXT. OFF. DAGUPAN	URDANETA	ANGELES	BALIUAG	BOCAUE	DAU	MALOLOS	MEYCAUAYAN	OLONGAPO	PAMPANGA	SAN JOSE DEL MONTE	STA. MARIA
Mangrove Complement [MC]	58	2	2	1	2	2	3	2	1	1	2	9	2	1	3	2	2	2	2	3	2	2	7	1	2
Applicable Daily Rate [ADR]		P435.00	P500.00	P449.00	P500.00	P500.00	P435.00	P500.00	P500.00	P435.00	P500.00	P500.00	P500.00	P435.00	P435.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00
ECOLA Rates		P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00
Number of Working Days [NWD]		313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313
Wage Order No.		RB1-22	RB11-24	RB11-24	RB11-24	RB11-24	RB11-22	RB11-24	RB11-24	RB1-22	RB11-24	RB11-24	RB11-24	RB1-22	RB1-22	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24
Effectivity of Wage Order		6-Nov-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	6-Nov-23	16-Oct-23	16-Oct-23	6-Nov-23	16-Oct-23	16-Oct-23	16-Oct-23	6-Nov-23	6-Nov-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23
I. Amount Due to Employee																									
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		P 11,346.25	P 13,041.67	P 11,711.42	P 13,041.67	P 13,041.67	P 11,346.25	P 13,041.67	P 13,041.67	P 11,346.25	P 13,041.67	P 13,041.67	P 13,041.67	P 11,346.25	P 11,346.25	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67
13th Month Pay (EMR / 12)		P 945.52	P 1,086.81	P 975.95	P 1,086.81	P 1,086.81	P 945.52	P 1,086.81	P 1,086.81	P 945.52	P 1,086.81	P 1,086.81	P 1,086.81	P 945.52	P 945.52	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81
5-Day Service Incentive Leave (ADR + COLA x 5 / 12)		P 181.25	P 208.33	P 187.08	P 208.33	P 208.33	P 181.25	P 208.33	P 208.33	P 181.25	P 208.33	P 208.33	P 208.33	P 181.25	P 181.25	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33
ECOLA (ECOLA Rate * No. of NWD / 12)		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -
Total Amount Due to Employee [TADE]	333,302.06	P 12,473.02	P 14,336.81	P 12,874.45	P 14,336.81	P 14,336.81	P 12,473.02	P 14,336.81	P 14,336.81	P 12,473.02	P 14,336.81	P 14,336.81	P 14,336.81	P 12,473.02	P 12,473.02	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81
Total Amount Due to Employees (TADE x MC)	811,434.52	P 24,946.04	P 28,673.61	P 12,874.45	P 28,673.61	P 28,673.61	P 37,419.06	P 28,673.61	P 14,336.81	P 12,473.02	P 28,673.61	P 129,031.25	P 28,673.61	P 12,473.02	P 37,419.06	P 28,673.61	P 28,673.61	P 28,673.61	P 28,673.61	P 28,673.61	P 43,010.42	P 28,673.61	P 28,673.61	P 100,357.64	P 14,336.81
II. Amount Due to Government Agencies																									
ER Share in Contribution - Based on 1 Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		P 11,527.50	P 13,250.00	P 11,898.50	P 13,250.00	P 13,250.00	P 11,527.50	P 13,250.00	P 13,250.00	P 11,527.50	P 13,250.00	P 13,250.00	P 13,250.00	P 11,527.50	P 11,527.50	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00
SSS		P 1,092.50	P 1,282.50	P 1,140.00	P 1,282.50	P 1,282.50	P 1,092.50	P 1,282.50	P 1,282.50	P 1,092.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,092.50	P 1,092.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50
EC		P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00
PhilHealth		P 283.65	P 326.04	P 292.78	P 326.04	P 326.04	P 283.65	P 326.04	P 326.04	P 283.65	P 326.04	P 326.04	P 326.04	P 283.65	P 283.65	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04
HMDF		P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00
Amount Due to Government Agencies per Employee (ADGAE)	42,307.25	P 1,586.15	P 1,818.54	P 1,642.78	P 1,818.54	P 1,818.54	P 1,586.15	P 1,818.54	P 1,818.54	P 1,586.15	P 1,818.54	P 1,818.54	P 1,818.54	P 1,586.15	P 1,586.15	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54
Total Amount Due to Government Agencies (ADGAE x MC)	102,975.66	P 3,172.30	P 3,637.08	P 1,642.78	P 3,637.08	P 3,637.08	P 4,758.45	P 3,637.08	P 1,818.54	P 1,586.15	P 3,637.08	P 16,366.86	P 3,637.08	P 1,586.15	P 4,758.45	P 3,637.08	P 3,637.08	P 3,637.08	P 3,637.08	P 3,637.08	P 5,455.62	P 3,637.08	P 3,637.08	P 12,729.78	P 1,818.54
III. Supplies and Materials		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IV. Administrative Overhead and Profit Margin = (I + II + III) * %		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V. Total Service Costs (I + II + III + IV)	914,410.18	P 28,116.34	P 32,310.69	P 14,517.23	P 32,310.69	P 32,310.69	P 42,177.51	P 32,310.69	P 16,155.35	P 14,059.17	P 32,310.69	P 145,398.11	P 32,310.69	P 14,059.17	P 42,177.51	P 32,310.69	P 32,310.69	P 32,310.69	P 32,310.69	P 32,310.69	P 48,466.04	P 32,310.69	P 32,310.69	P 113,087.42	P 16,155.35
VI. VAT (V x 0%)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
VII. Total Monthly Contract Cost (V + VI)	914,410.18	P 28,116.34	P 32,310.69	P 14,517.23	P 32,310.69	P 32,310.69	P 42,177.51	P 32,310.69	P 16,155.35	P 14,059.17	P 32,310.69	P 145,398.11	P 32,310.69	P 14,059.17	P 42,177.51	P 32,310.69	P 32,310.69	P 32,310.69	P 32,310.69	P 32,310.69	P 48,466.04	P 32,310.69	P 32,310.69	P 113,087.42	P 16,155.35
VIII. Total Estimated Annual Cost	10,972,922.17	P 337,420.10	P 387,728.29	P 174,206.78	P 387,728.29	P 387,728.29	P 506,130.15	P 387,728.29	P 193,864.15	P 168,710.05	P 387,728.29	P 1,744,777.32	P 387,728.29	P 168,710.05	P 506,130.15	P 387,728.29	P 387,728.29	P 387,728.29	P 387,728.29	P 387,728.29	P 581,592.44	P 387,728.29	P 387,728.29	P 1,357,049.03	P 193,864.15
Rate per Day		P 539.01	P 619.38	P 556.50	P 619.38	P 619.38	P 539.01	P 619.38	P 619.38	P 619.38	P 539.01	P 619.38	P 619.38	P 539.01	P 539.01	P 619.38	P 619.38	P 619.38	P 619.38	P 619.38	P 619.38	P 619.38	P 619.38	P 619.38	P 619.38

NOTES 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.  
2. For Viable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.  
3. The Total Service Cost must not exceed the amount of ABC per year.  
4. Decimal points must be up to two (2) decimal places only.  
5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.2.1 to 4.2.14)

Prepared by:

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amuel

PRICE SCHEDULE(S) / BID BREAKDOWN (VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (WITH VAT)																										
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																										
Branch	Total	ALAMNOS	BALANGA	BALER	CABANATUAN	CAMILUNG	DAGUPAN	IBA	MARIVELES	SAN CARLOS PANGASINAN	SAN JOSE NUEVA ECUA	TARLAC	TARLAC PROCESSING CENTER	TARLAC PC EXT. OFF. DAGUPAN	URDANETA	ANGELES	BALIUAG	BOCAUE	DAU	MALOLOS	MEYCAUAYAN	OLONGAPO	PAMPANGA	SAN JOSE DEL MONTE	STA. MARIA	
Manpower Complement [MC]	58	2	2	1	2	2	3	2	1	1	2	9	2	1	3	2	2	2	2	3	2	2	7	1	2	
Applicable Daily Rate [ADR]		P435.00	P500.00	P449.00	P500.00	P500.00	P435.00	P500.00	P500.00	P435.00	P500.00	P500.00	P500.00	P435.00	P435.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	P500.00	
ECOLA Rates		P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	
Number of Working Days [NWD]		313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	
Wage Order No.		RB1-22	RB11-24	RB11-24	RB11-24	RB11-24	RB1-22	RB11-24	RB11-24	RB1-22	RB11-24	RB11-24	RB11-24	RB1-22	RB1-22	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	RB11-24	
Effectivity of Wage Order		6-Nov-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	6-Nov-23	16-Oct-23	16-Oct-23	16-Oct-23	6-Nov-23	6-Nov-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	16-Oct-23	
I. Amount Due to Employee																										
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		P 11,346.25	P 13,041.67	P 11,711.42	P 13,041.67	P 13,041.67	P 11,346.25	P 13,041.67	P 13,041.67	P 11,346.25	P 13,041.67	P 13,041.67	P 13,041.67	P 11,346.25	P 11,346.25	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	P 13,041.67	
13th Month Pay [EMR / 12]		P 945.52	P 1,086.81	P 975.95	P 1,086.81	P 1,086.81	P 945.52	P 1,086.81	P 1,086.81	P 945.52	P 1,086.81	P 1,086.81	P 1,086.81	P 945.52	P 945.52	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	P 1,086.81	
5-Day Service Incentive Leave [ADR + COLA x 5 / 12]		P 181.25	P 208.33	P 187.08	P 208.33	P 208.33	P 181.25	P 208.33	P 208.33	P 181.25	P 208.33	P 208.33	P 208.33	P 181.25	P 181.25	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	P 208.33	
ECOLA (ECOLA Rate * No. of NWD / 12)		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	
Total Amount Due to Employee [TADE]	333,302.06	P 12,473.02	P 14,336.81	P 12,874.45	P 14,336.81	P 14,336.81	P 12,473.02	P 14,336.81	P 14,336.81	P 12,473.02	P 14,336.81	P 14,336.81	P 14,336.81	P 12,473.02	P 12,473.02	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	P 14,336.81	
Total Amount Due to Employees (TADE x MC)	811,434.52	P 24,946.04	P 28,673.61	P 12,874.45	P 28,673.61	P 28,673.61	P 37,419.06	P 28,673.61	P 14,336.81	P 12,473.02	P 28,673.61	P 129,031.25	P 28,673.61	P 12,473.02	P 37,419.06	P 28,673.61	P 28,673.61	P 28,673.61	P 28,673.61	P 43,010.42	P 28,673.61	P 28,673.61	P 100,357.64	P 14,336.81	P 28,673.61	
II. Amount Due to Government Agencies																										
ER Share in Contribution - Based on 1 Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		P 11,527.50	P 13,250.00	P 11,898.50	P 13,250.00	P 13,250.00	P 11,527.50	P 13,250.00	P 13,250.00	P 11,527.50	P 13,250.00	P 13,250.00	P 13,250.00	P 11,527.50	P 11,527.50	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	P 13,250.00	
SSS		P 1,092.50	P 1,282.50	P 1,140.00	P 1,282.50	P 1,282.50	P 1,092.50	P 1,282.50	P 1,282.50	P 1,092.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,092.50	P 1,092.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	P 1,282.50	
EC		P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	
PhilHealth		P 283.65	P 326.04	P 292.78	P 326.04	P 326.04	P 283.65	P 326.04	P 326.04	P 283.65	P 326.04	P 326.04	P 326.04	P 283.65	P 283.65	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	P 326.04	
HMDP		P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	
Amount Due to Government Agencies per Employee [ADGAE]	42,307.25	P 1,586.15	P 1,818.54	P 1,642.78	P 1,818.54	P 1,818.54	P 1,586.15	P 1,818.54	P 1,818.54	P 1,586.15	P 1,818.54	P 1,818.54	P 1,818.54	P 1,586.15	P 1,586.15	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	P 1,818.54	
Total Amount Due to Government Agencies (ADGAE x MC)	102,975.66	P 3,172.30	P 3,637.08	P 1,642.78	P 3,637.08	P 3,637.08	P 4,758.45	P 3,637.08	P 1,818.54	P 1,586.15	P 3,637.08	P 16,366.86	P 3,637.08	P 1,586.15	P 4,758.45	P 3,637.08	P 3,637.08	P 3,637.08	P 3,637.08	P 5,455.62	P 3,637.08	P 3,637.08	P 12,729.78	P 1,818.54	P 3,637.08	
III. Supplies and Materials		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	
IV. Administrative Overhead and Profit Margin = (I + II + III) * %		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	
V. Total Service Costs (I + II + III + IV)	914,410.18	P 28,118.34	P 32,310.69	P 14,517.23	P 32,310.69	P 32,310.69	P 42,177.51	P 32,310.69	P 16,155.35	P 14,059.17	P 32,310.69	P 145,398.11	P 32,310.69	P 14,059.17	P 42,177.51	P 32,310.69	P 32,310.69	P 32,310.69	P 32,310.69	P 48,466.04	P 32,310.69	P 32,310.69	P 113,087.42	P 16,155.35	P 32,310.69	
VI. VAT (V x 12%)	109,729.22	P 3,374.20	P 3,877.28	P 1,742.07	P 3,877.28	P 3,877.28	P 5,061.30	P 3,877.28	P 1,938.64	P 1,687.10	P 3,877.28	P 17,447.77	P 3,877.28	P 1,687.10	P 5,061.30	P 3,877.28	P 3,877.28	P 3,877.28	P 3,877.28	P 5,815.92	P 3,877.28	P 3,877.28	P 13,570.49	P 1,938.64	P 3,877.28	
VII. Total Monthly Contract Cost (V + VI)	1,024,139.40	P 31,492.54	P 36,187.97	P 16,259.30	P 36,187.97	P 36,187.97	P 47,238.81	P 36,187.97	P 18,093.99	P 15,746.27	P 36,187.97	P 162,845.88	P 36,187.97	P 15,746.27	P 47,238.81	P 36,187.97	P 36,187.97	P 36,187.97	P 36,187.97	P 54,281.96	P 36,187.97	P 36,187.97	P 126,657.91	P 18,093.99	P 36,187.97	
VIII. Total Estimated Annual Cost	12,288,672.83	P 377,910.51	P 434,255.69	P 195,111.59	P 434,255.69	P 434,255.69	P 566,865.77	P 434,255.69	P 217,127.84	P 188,955.26	P 434,255.69	P 1,954,150.00	P 434,255.69	P 188,955.26	P 566,865.77	P 434,255.69	P 434,255.69	P 434,255.69	P 434,255.69	P 651,383.53	P 434,255.69	P 434,255.69	P 1,519,894.91	P 217,127.84	P 434,255.69	

NOTES 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.  
2. For Viable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.  
3. The Total Service Cost must not exceed the amount of ABC per year.  
4. Decimal points must be up to two (2) decimal places only.  
5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.2.1 to 4.2.14)

Prepared by:

Service Provider (Name of Company)

Representative (Name & Sig above)

Amuel



BID BREAKDOWN (WITH VAT)					
LOT 3: LUZON SOUTH 1 & 2 DIVISION					
Cost of 1 year Janitorial Services					
Item	Particulars	Annex	No. of Janitorial Personnel	Monthly Cost (in PhP)	Annual Rate (in PhP)
I.	Amount Due to Employee	2.3.2	54	729,399.32	8,752,791.83
II.	Amount Due to Government Agencies	2.3.2	54	91,482.35	1,097,788.20
III.	Supplies and Materials			-	-
IV.	Administrative Overhead and Profit Margin = (I+II+III) x			-	-
V.	Total Service Cost ( I + II + III + IV )			820,881.67	9,850,580.03
VI.	VAT = V x 12%			98,505.80	1,182,069.60
VII.	Contract Cost (V + VI)			919,387.47	11,032,649.64
VIII	5% Provision for Extra Services			45,969.37	551,632.48
IX	Total Contract Cost			965,356.84	11,584,282.12
X	Total Contract Cost (for 3 years)				34,752,846.36

NOTES:

1. Any bid exceeding ABC of P 22,469,097.00/year shall not be accepted.

2. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended

3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.  
If the item is given for free, indicate dash (-), zero (0) or free  
If the item is not applicable, indicate N/A

4. Please use the softcopy of the Bid Breakdown provided to the bidders.

5. All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

6. Bid proposal must be inclusive of all applicable taxes.

7. Warranty requirement is at no cost to SSS.

8. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.

9. The Total Service Cost must not exceed the amount of ABC per year.

10. Decimal points must be up to two (2) decimal places only.

11. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.3.1 to 4.3.21)

Prepared and Concurred by:

Service Provider (Name of Company)

Address of Company

Contact No. of Company

Representative (Name & Sig. above)

Position

Contact No. of Representative

Date Prepared

BID BREAKDOWN (NON-VAT)					
LOT 3: LUZON SOUTH 1 & 2 DIVISION					
Cost of 1 year Janitorial Services					
Item	Particulars	Annex	No. of Janitorial Personnel	Monthly Cost (in PhP)	Annual Rate (in PhP)
I.	Amount Due to Employee	2.3.2	54	729,399.32	8,752,791.83
					-
II.	Amount Due to Government Agencies	2.3.2	54	91,482.35	1,097,788.20
III.	Supplies and Materials			-	-
IV.	Administrative Overhead and Profit Margin = (I+II+III) x			-	-
V.	Total Service Cost ( I + II + III + IV )			820,881.67	9,850,580.03
VI.	VAT = V x 0%			-	-
VII.	Contract Cost (V + VI)			820,881.67	9,850,580.03
VIII.	5% Provision for Extra Services			41,044.08	492,529.00
IX.	Total Contract Cost			861,925.75	10,343,109.04
X.	Total Contract Cost (for 3 years)				31,029,327.11
NOTES:					
1. Any bid exceeding ABC of P 22,469,097.00/year shall not be accepted.					
2. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.					
3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.					
If the item is given for free, indicate dash (-), zero (0) or free					
If the item is not applicable, indicate N/A					
4. Please use the softcopy of the Bid Breakdown provided to the bidders.					
5. All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.					
6. Bid proposal must be inclusive of all applicable taxes.					
7. Warranty requirement is at no cost to SSS.					
8. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.					
9. The Total Service Cost must not exceed the amount of ABC per year.					
10. Decimal points must be up to two (2) decimal places only.					
11. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.3.1 to 4.3.21)					
Prepared and Concurred by:					
Service Provider (Name of Company)		Type Name of Company here.	Representative (Name & Sig. above)		
Address of Company		Type Address of Company here.	Position		
Contact No. of Company		Type Contact No. of Company here.	Contact No. of Representative		
			Date Prepared		

**INSTRUCTIONS:** Input data in cells highlighted with yellow

NOTES: 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOE's  
: DO No. 174 Series of 2017 or the Rules implementing Articles 106 to 109 of the Labor Code, as Amended.

2. For Variable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.

3. The Total Service Cost must not exceed the amount of ABC per year.

4. Decimal points must be up to two (2) decimal places only.

5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.3.1 to 4.3.11)

Take Note of Remarks here with signature



PRICE SCHEDULE(S) / BID BREAKDOWN (VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (WITH VAT)																						
LOT 3: LUZON SOUTH 1 & 2 DIVISION																						
Branch	Total	BACOR	BIÑAN	CALAMBA	CARMONA	DASMARINAS	INFANTA	LUCENA	ROSARIO	SAN PABLO	SAN PEDRO	STA. CRUZ	STA ROSA	TAGAYTAY	BATANGAS	BOAC	CALAPAN	LEMERY	LIPA	ODIANGAN	PUERTO PRINCESA	SAN JOSE, OCC. MINDORO
Manpower Complement (MC)	54	3	2	4	1	2	2	3	2	8	1	2	1	2	6	1	2	2	4	2	2	2
Applicable Daily Rate (ADR)		P520.00	P520.00	P479.00	P479.00	P520.00	P479.00	P479.00	P479.00	P479.00	P520.00	P479.00	P479.00	P479.00	P479.00	P395.00	P395.00	P479.00	P479.00	P395.00	P395.00	P395.00
ECOLA Rates		P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00	P0.00
Number of Working Days (NWD)		313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313	313
Wage Order No.		IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	IVA-20	RBIV-B-11	RBIV-B-11	IVA-20	IVA-20	RBIV-B-11	RBIV-B-11	RBIV-B-11
Effectivity of Wage Order		09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	09-24-2023	Dec. 7, 2023	Dec. 7, 2023	09-24-2023	09-24-2023	Dec. 7, 2023	Dec. 7, 2023	Dec. 7, 2023
I. Amount Due to Employee																						
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		P 13,563.33	P 13,563.33	P 12,493.92	P 12,493.92	P 13,563.33	P 12,493.92	P 12,493.92	P 12,493.92	P 12,493.92	P 13,563.33	P 12,493.92	P 12,493.92	P 12,493.92	P 12,493.92	P 10,302.92	P 10,302.92	P 12,493.92	P 12,493.92	P 10,302.92	P 10,302.92	P 10,302.92
13th Month Pay (EMR / 12)		P 1,130.28	P 1,130.28	P 1,041.16	P 1,041.16	P 1,130.28	P 1,041.16	P 1,041.16	P 1,041.16	P 1,041.16	P 1,130.28	P 1,041.16	P 1,041.16	P 1,041.16	P 1,041.16	P 858.58	P 858.58	P 1,041.16	P 1,041.16	P 858.58	P 858.58	P 858.58
5-Day Service Incentive Leave (ADR + COLA x 5 / 12)		P 216.67	P 216.67	P 199.58	P 199.58	P 216.67	P 199.58	P 199.58	P 199.58	P 199.58	P 216.67	P 199.58	P 199.58	P 199.58	P 199.58	P 164.58	P 164.58	P 199.58	P 199.58	P 164.58	P 164.58	P 164.58
ECOLA (ECOLA Rate * No. of NWD / 12)		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -
Total Amount Due to Employee (TADE)	281,087.41	P 14,910.28	P 14,910.28	P 13,734.66	P 13,734.66	P 14,910.28	P 13,734.66	P 13,734.66	P 13,734.66	P 13,734.66	P 14,910.28	P 13,734.66	P 13,734.66	P 13,734.66	P 13,734.66	P 11,326.08	P 11,326.08	P 13,734.66	P 13,734.66	P 11,326.08	P 11,326.08	P 11,326.08
Total Amount Due to Employees (TADE x MC)	729,399.32	P 44,730.83	P 29,820.56	P 54,938.64	P 13,734.66	P 29,820.56	P 27,469.32	P 41,203.98	P 27,469.32	P 109,877.28	P 14,910.28	P 27,469.32	P 13,734.66	P 27,469.32	P 82,407.96	P 11,326.08	P 22,652.15	P 27,469.32	P 54,938.64	P 22,652.15	P 22,652.15	P 22,652.15
II. Amount Due to Government Agencies																						
ER Share in Contribution - Based on 1 Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		P 13,780.00	P 13,780.00	P 12,693.50	P 12,693.50	P 13,780.00	P 12,693.50	P 12,693.50	P 12,693.50	P 12,693.50	P 13,780.00	P 12,693.50	P 12,693.50	P 12,693.50	P 12,693.50	P 10,467.50	P 10,467.50	P 12,693.50	P 12,693.50	P 10,467.50	P 10,467.50	P 10,467.50
SSS		P 1,330.00	P 1,330.00	P 1,187.50	P 1,187.50	P 1,330.00	P 1,187.50	P 1,187.50	P 1,187.50	P 1,187.50	P 1,330.00	P 1,187.50	P 1,187.50	P 1,187.50	P 1,187.50	P 997.50	P 997.50	P 1,187.50	P 1,187.50	P 997.50	P 997.50	P 997.50
EC		P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00	P 10.00
PhilHealth		P 339.08	P 339.08	P 312.34	P 312.34	P 339.08	P 312.34	P 312.34	P 312.34	P 312.34	P 339.08	P 312.34	P 312.34	P 312.34	P 312.34	P 257.57	P 257.57	P 312.34	P 312.34	P 257.57	P 257.57	P 257.57
HMDF		P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00	P 200.00
Amount Due to Government Agencies per Employee (ADGAE)	35,359.75	P 1,879.08	P 1,879.08	P 1,709.84	P 1,709.84	P 1,879.08	P 1,709.84	P 1,709.84	P 1,709.84	P 1,709.84	P 1,879.08	P 1,709.84	P 1,709.84	P 1,709.84	P 1,709.84	P 1,465.07	P 1,465.07	P 1,709.84	P 1,709.84	P 1,465.07	P 1,465.07	P 1,465.07
Total Amount Due to Government Agencies (ADGAE x MC)	91,482.35	P 5,637.24	P 3,758.16	P 6,839.36	P 1,709.84	P 3,758.16	P 3,419.68	P 5,129.52	P 3,419.68	P 13,678.72	P 1,879.08	P 3,419.68	P 1,709.84	P 3,419.68	P 10,259.04	P 1,465.07	P 2,930.14	P 3,419.68	P 6,839.36	P 2,930.14	P 2,930.14	P 2,930.14
III. Supplies and Materials		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -
IV. Administrative Overhead and Profit Margin = ((I + II + III) * %) %		P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -	P -
V. Total Service Costs (I + II + III + IV)	820,881.67	P 50,368.07	P 33,578.72	P 61,778.00	P 15,444.50	P 33,578.72	P 30,889.00	P 46,333.50	P 30,889.00	P 123,556.00	P 16,789.36	P 30,889.00	P 15,444.50	P 30,889.00	P 92,667.00	P 12,791.15	P 25,582.29	P 30,889.00	P 61,778.00	P 25,582.29	P 25,582.29	P 25,582.29
VI. VAT (V x %) %	98,505.80	P 6,044.17	P 4,029.45	P 7,413.36	P 1,853.34	P 4,029.45	P 3,706.68	P 5,560.02	P 3,706.68	P 14,826.72	P 2,014.72	P 3,706.68	P 1,853.34	P 3,706.68	P 11,120.04	P 1,534.94	P 3,069.88	P 3,706.68	P 7,413.36	P 3,069.88	P 3,069.88	P 3,069.88
VII. Total Monthly Contract Cost (V + VI)	919,387.47	P 56,412.24	P 37,608.16	P 69,191.36	P 17,297.84	P 37,608.16	P 34,595.68	P 51,893.52	P 34,595.68	P 138,382.72	P 18,804.08	P 34,595.68	P 17,297.84	P 34,595.68	P 103,787.04	P 14,326.08	P 28,652.17	P 34,595.68	P 69,191.36	P 28,652.17	P 28,652.17	P 28,652.17
VIII. Total Estimated Annual Cost	11,032,649.64	P 678,946.91	P 451,297.94	P 830,296.31	P 207,574.08	P 451,297.94	P 415,148.15	P 622,722.23	P 415,148.15	P 1,680,592.61	P 225,648.97	P 415,148.15	P 207,574.08	P 415,148.15	P 1,245,444.46	P 171,913.01	P 343,826.01	P 415,148.15	P 830,296.31	P 343,826.01	P 343,826.01	P 343,826.01
Rate per Day		P 720.93	P 720.93	P 663.10	P 663.10	P 720.93	P 663.10	P 663.10	P 663.10	P 663.10	P 720.93	P 663.10	P 663.10	P 663.10	P 663.10	P 549.25	P 549.25	P 663.10	P 663.10	P 549.25	P 549.25	P 549.25

NOTES 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE : DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.

2. For Viable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.

3. The Total Service Cost must not exceed the amount of ABC per year.

4. Decimal points must be up to two (2) decimal places only.

5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.3.1 to 4.3.21)

Prepared by:

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amuel

BID BREAKDOWN (WITH VAT)					
LOT 4: LUZON BICOL DIVISION					
Cost of 1 year Janitorial Services					
Item	Particulars	Annex	No. of Janitorial Personnel	Monthly Cost (in PhP)	Annual Rate (in PhP)
I.	Amount Due to Employee	2.4.2	19	215,195.45	2,582,345.42
II.	Amount Due to Government Agencies	2.4.2	19	27,836.33	334,035.96
III.	Supplies and Materials			-	-
IV.	Administrative Overhead and Profit Margin = (I+II+III) x			-	-
V.	Total Service Cost ( I + II + III + IV )			243,031.78	2,916,381.38
VI.	VAT = V x 12%			29,163.81	349,965.77
VII.	Contract Cost (V + VI)			272,195.60	3,266,347.14
VIII	5% Provision for Extra Services			13,609.78	163,317.36
IX	Total Contract Cost			285,805.37	3,429,664.50
X	Total Contract Cost (for 3 years)				10,288,993.50

NOTES:

1. Any bid exceeding ABC of P 8,096,386.00/year shall not be accepted.

2. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.

3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.  
If the item is given for free, indicate dash (-), zero (0) or free  
If the item is not applicable, indicate N/A

4. Please use the softcopy of the Bid Breakdown provided to the bidders.

5. All documents shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

6. Bid proposal must be inclusive of all applicable taxes.

7. Warranty requirement is at no cost to SSS.

8. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.

9. The Total Service Cost must not exceed the amount of ABC per year.

10. Decimal points must be up to two (2) decimal places only.

11. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.4.1 to 4.4.10)

Prepared and Concurred by:

Type Name of Company here.

Type Address of Company here.

Type Contact No. of Company here.

Type Name of Representative here with

Type Position of Representative

Type Contact No. of Representative

Type Date Prepared here

Service Provider (Name of Company)

Address of Company

Contact No. of Company

Representative (Name & Sig. above)

Position

Contact No. of Representative

Date Prepared

62



PRICE SCHEDULE(S) / BID BREAKDOWN (NON-VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (NON-VAT)  
LOT 4: LUZON BICOL DIVISION

Branch	Total	DAET	NAGA	GOA SO	IRIGA	LEGAZPI	LIGAO SO	TABACO	VIRAC	SORSOGON	MASBATE
Manpower Complement [MC]	19	2	6	1	1	2	1	2	1	2	1
Applicable Daily Rate [ADR]		₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00
ECOLA Rates		₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00
Number of Working Days [NWD]		313	313	313	313	313	313	313	313	313	313
Wage Order No.		RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21
Effectivity of Wage Order		Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023
I. Amount Due to Employee											
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92
13th Month Pay (EMR / 12)		₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58
5-Day Service Incentive Leave (ADR + COLA x 5 / 12)		₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58
ECOLA (ECOLA Rate * No. of NWD / 12)		₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
Total Amount Due to Employee [TADE]	113,260.76	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08
Total Amount Due to Employees (TADE x MC)	215,195.45	₱ 22,652.15	₱ 67,956.46	₱ 11,326.08	₱ 11,326.08	₱ 22,652.15	₱ 11,326.08	₱ 22,652.15	₱ 11,326.08	₱ 22,652.15	₱ 11,326.08
II. Amount Due to Government Agencies											
ER Share in Contribution - Based on I Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50
SSS		₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50
EC		₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00
PhilHealth		₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57
HMDF		₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00
Amount Due to Government Agencies per Employee [ADGAE]	14,650.70	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07
Total Amount Due to Government Agencies (ADGAE x MC)	27,836.33	₱ 2,930.14	₱ 8,790.42	₱ 1,465.07	₱ 1,465.07	₱ 2,930.14	₱ 1,465.07	₱ 2,930.14	₱ 1,465.07	₱ 2,930.14	₱ 1,465.07
III. Supplies and Materials	-	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
IV. Administrative Overhead and Propit Margin = ( I + II + III ) * ____ %	-	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
V. Total Service Costs ( I + II + III + IV )	243,031.78	₱ 25,582.29	₱ 76,746.88	₱ 12,791.15	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15
VI. VAT ( V x 0 % )	-	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
VII. Total Monthly Contract Cost ( V + VI )	243,031.78	₱ 25,582.29	₱ 76,746.88	₱ 12,791.15	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15
VIII. Total Estimated Annual Cost	2,916,381.38	₱ 306,987.51	₱ 920,962.54	₱ 153,493.76	₱ 153,493.76	₱ 306,987.51	₱ 153,493.76	₱ 306,987.51	₱ 153,493.76	₱ 306,987.51	₱ 153,493.76
Rate per Day		₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40	₱ 490.40

- NOTES 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.
2. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.
3. The Total Service Cost must not exceed the amount of ABC per year.
4. Decimal points must be up to two (2) decimal places only.
5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.4.1 to 4.4.10)

Prepared by:

Type Name of Company here

Type Name of Representative here with signature

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amuel

PRICE SCHEDULE(S) / BID BREAKDOWN (VAT)

INSTRUCTIONS: Input data in cells highlighted with yellow

COST DISTRIBUTION (WITH VAT)  
LOT 4: LUZON BICOL DIVISION

Branch	Total	DAET	NAGA	GOA SO	IRIGA	LEGAZPI	LIGAO SO	TABACO	VIRAC	SORSOGON	MASBATE
Manpower Complement [MC]	19	2	6	1	1	2	1	2	1	2	1
Applicable Daily Rate [ADR]		₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00	₱395.00
ECOLA Rates		₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00	₱0.00
Number of Working Days [NWD]		313	313	313	313	313	313	313	313	313	313
Wage Order No.		RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21	RBV-21
Effectivity of Wage Order		Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023	Dec. 1, 2023
I. Amount Due to Employee											
Equivalent Monthly Rate [EMR] (ADR x NWD / 12)		₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92	₱ 10,302.92
13th Month Pay (EMR / 12)		₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58	₱ 858.58
5-Day Service Incentive Leave (ADR + COLA x 5 / 12)		₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58	₱ 164.58
ECOLA (ECOLA Rate * No. of NWD / 12)		₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
Total Amount Due to Employee [TADE]	113,260.76	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08	₱ 11,326.08
Total Amount Due to Employees (TADE x MC)	215,195.45	₱ 22,652.15	₱ 67,956.46	₱ 11,326.08	₱ 11,326.08	₱ 22,652.15	₱ 11,326.08	₱ 22,652.15	₱ 11,326.08	₱ 22,652.15	₱ 11,326.08
II. Amount Due to Government Agencies											
ER Share in Contribution - Based on I Net of 13th Mo. Pay (TADE - 13th Mo. Pay)		₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50	₱ 10,467.50
SSS		₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50	₱ 997.50
EC		₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00	₱ 10.00
PhilHealth		₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57	₱ 257.57
HMDF		₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00	₱ 200.00
Amount Due to Government Agencies per Employee [ADGAE]	14,650.70	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07	₱ 1,465.07
Total Amount Due to Government Agencies (ADGAE x MC)	27,836.33	₱ 2,930.14	₱ 8,790.42	₱ 1,465.07	₱ 1,465.07	₱ 2,930.14	₱ 1,465.07	₱ 2,930.14	₱ 1,465.07	₱ 2,930.14	₱ 1,465.07
III. Supplies and Materials		-	-	-	-	-	-	-	-	-	-
IV. Administrative Overhead and Propit Margin = ( I + II + III ) * ____ %		-	-	-	-	-	-	-	-	-	-
V. Total Service Costs ( I + II + III + IV )	243,031.78	₱ 25,582.29	₱ 76,746.88	₱ 12,791.15	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15	₱ 25,582.29	₱ 12,791.15
VI. VAT ( V x 12 % )	29,163.81	₱ 3,069.88	₱ 9,209.63	₱ 1,534.94	₱ 1,534.94	₱ 3,069.88	₱ 1,534.94	₱ 3,069.88	₱ 1,534.94	₱ 3,069.88	₱ 1,534.94
VII. Total Monthly Contract Cost ( V + VI )	272,195.60	₱ 28,652.17	₱ 85,956.50	₱ 14,326.08	₱ 14,326.08	₱ 28,652.17	₱ 14,326.08	₱ 28,652.17	₱ 14,326.08	₱ 28,652.17	₱ 14,326.08
VIII. Total Estimated Annual Cost	3,266,347.14	₱ 343,826.01	₱ 1,031,478.04	₱ 171,913.01	₱ 171,913.01	₱ 343,826.01	₱ 171,913.01	₱ 343,826.01	₱ 171,913.01	₱ 343,826.01	₱ 171,913.01
Rate per Day		₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25	₱ 549.25

NOTES 1. The percentage of Administrative Overhead and Profit Margin includes the Pre-deployment Expenses of the Sum of Direct Labor, Due to Government Agencies and Supplies and Materials Cost. The standard administrative fee shall be in accordance with DOLE  
: DO No. 174 Series of 2017 or the Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.  
2. For Vatable Companies, the VAT percentage is equal to 12% and for Cooperatives, the VAT percentage is 0%.  
3. The Total Service Cost must not exceed the amount of ABC per year.  
4. Decimal points must be up to two (2) decimal places only.  
5. Supplies and Materials should not exceed the amount allotted per Branch (Please refer to Annexes 4.4.1 to 4.4.10)

Prepared by:

Type Name of Company here

Type Name of Representative here with signature

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amuel

Formula in the Computation of NFCC  
Lot I – Luzon North 1 & 2 Divisions

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

15 (                      –                      ) –                                      =                       
Current Assets    minus    Current Liabilities    minus    Total Outstanding Works                      NFCC

P                                      
NFCC

Prepared and Submitted by:

Signature over Printed Name

Formula in the Computation of NFCC  
Lot II – Luzon Central 1 & 2 Divisions

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

15 (                      –                      ) –                                      =                       
Current Assets    minus    Current Liabilities    minus    Total Outstanding Works                      NFCC

P                                      
NFCC

Prepared and Submitted by:

Signature over Printed Name

Formula in the Computation of NFCC  
Lot III – Luzon South 1 & 2 Divisions

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

15 (                      –                      ) –                                      =                       
Current Assets    minus    Current Liabilities    minus    Total Outstanding Works                      NFCC

P                                       
NFCC

Prepared and Submitted by:

Signature over Printed Name



Formula in the Computation of NFCC  
Lot IV – Luzon Bicol Division

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

15 (                      –                      ) –                                      =                       
Current Assets    minus    Current Liabilities    minus    Total Outstanding Works                      NFCC

P                                       
NFCC

Prepared and Submitted by:

Signature over Printed Name

(Name of Bank)

COMMITTED LINE OF CREDIT CERTIFICATE

Date:

Social Security System (SSS)  
SSS Main Building, East Avenue  
Diliman, Quezon City

CONTRACT PROJECT :  
COMPANY/FIRM :  
ADDRESS :  
BANK/FINANCING :  
INSTITUTION :  
ADDRESS :  
AMOUNT :

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance by the Social Security System.

This Certification is being issued in favor of said (Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

The committed line of credit cannot be terminated or cancelled without the prior written approval of Social Security System.

Name and Signature of Authorized Financing Institution Office

Office Designation

Concurred by:

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this day of at Philippines, Affiant exhibited to me his/her competent Evidence of Identity (as defines by the 2004 Rules on Notarial Practice issued on at , Philippines.

NOTARY PUBLIC

Doc No. :  
Page No. :  
Book No. :  
Series of :

(Note: The amount committed should be machine validated in the Certificate itself)

FORM-05

STATEMENT OF ON-GOING GOVERNMENT AND PRIVATE CONTRACTS

NAME OF CONTRACT	DATE OF CONTRACT	CONTRACT DURATION	OWNER'S NAME, ADDRESS, CONTACT NUMBERS AND E-MAIL ADDRESS	KINDS OF GOODS	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACT	REMARKS (Indicate "With NDA" or "Without NDA")

NOTE: INCLUDING PROJECTS WITH NON-DISCLOSURE AGREEMENT (NDA)

**FORM 6.1**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE  
PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC WITH  
ATTACHED CERTIFICATE OF FINAL COMPLETION**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**  
**Lot I – Luzon North 1 & 2 Divisions**

NAME OF CONTRACT	CONTRACT TERM	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

**NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE AGREEMENT  
(NDA)**

**FORM 6.2**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE  
PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC WITH  
ATTACHED CERTIFICATE OF FINAL COMPLETION**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS  
Lot II – Luzon Central 1 & 2 Divisions**

NAME OF CONTRACT	CONTRACT TERM	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

**NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE AGREEMENT  
(NDA)**

**FORM 6.3**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE  
PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC WITH  
ATTACHED CERTIFICATE OF FINAL COMPLETION**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**  
**Lot III – Luzon South 1 & 2 Divisions**

NAME OF CONTRACT	CONTRACT TERM	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

**NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE AGREEMENT  
(NDA)**

**FORM 6.4**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE  
PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC WITH  
ATTACHED CERTIFICATE OF FINAL COMPLETION**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS  
Lot IV – Luzon Bicol Division**

NAME OF CONTRACT	CONTRACT TERM	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

**NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE AGREEMENT  
(NDA)**

**Bid Securing Declaration Form**  
**Lot I – Luzon North 1 & 2 Divisions**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

REPUBLIC OF THE PHILIPPINES) CITY OF  
\_\_\_\_\_ ) S.S.

**BID SECURING DECLARATION**

**Project Identification No.:** \_\_\_\_\_

**To: SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month]  
[year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity] Affiant*



**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_, 20 \_\_\_\_ at \_\_\_\_\_, Philippines.  
Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity \_\_\_\_\_ (any government-issued ID, please specify), with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

NOTARY PUBLIC

Doc No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
*Series of* \_\_\_\_\_.

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Bid Securing Declaration Form**  
**Lot II – Luzon Central 1 & 2 Divisions**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

REPUBLIC OF THE PHILIPPINES) CITY OF  
\_\_\_\_\_ ) S.S.

**BID SECURING DECLARATION**

**Project Identification No.:** \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month]  
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory’s legal capacity] Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.  
Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity \_\_\_\_\_ (any government-issued ID, please specify), with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

NOTARY PUBLIC

Doc No. \_\_\_\_\_;  
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Book No. \_\_\_\_\_;  
*Series of* \_\_\_\_\_.

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Bid Securing Declaration Form**  
**Lot III – Luzon South 1 & 2 Divisions**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

REPUBLIC OF THE PHILIPPINES) CITY OF  
\_\_\_\_\_ ) S.S.

**BID SECURING DECLARATION**

**Project Identification No.:** \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month]  
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory’s legal capacity] Affiant

**[Jurat]**

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.  
Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity \_\_\_\_\_ (any government-issued ID, please specify), with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

NOTARY PUBLIC

Doc No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
*Series of* \_\_\_\_\_.

**Bid Securing Declaration Form**  
**Lot IV – Luzon Bicol Division**

**JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL  
1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS**

REPUBLIC OF THE PHILIPPINES) CITY OF  
\_\_\_\_\_ ) S.S.

**BID SECURING DECLARATION**

**Project Identification No.:** \_\_\_\_\_

To: **SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month]  
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory’s legal capacity] Affiant

**[Jurat]**

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.  
Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity \_\_\_\_\_ (any government-issued ID, please specify), with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC

Doc No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
*Series of* \_\_\_\_\_.

Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS

ITB-SSS-Goods-2025-\_\_\_\_

THIS AGREEMENT made between:

SOCIAL SECURITY SYSTEM, a government-owned and controlled corporation created pursuant to Republic Act No. 11199, with principal office address at SSS Building, East Avenue, Diliman, Quezon City, represented herein by its Approving Authority and (Position of Approving Authority), (Name of Approving Authority) and (Position of Signatory), (Name of signatory), duly authorized pursuant to Administrative Order \_\_\_\_\_, \_\_\_\_\_ (pertaining to Approving Authority) (Annex “A”) and Office Order \_\_\_\_\_, \_\_\_\_\_ (Annex “B”) (pertaining to signatories), hereinafter referred to as the “SSS”;

- a n d -

(NAME OF SUPPLIER), of legal age, Filipino, single/married, with principal address at \_\_\_\_\_, hereinafter referred to as the “Supplier”.

If corporation

(NAME OF SUPPLIER), a corporation duly created and existing pursuant to the laws of the Republic of the Philippines, with principal office address at \_\_\_\_\_, represented herein by its (Position of Signatory), (Name of Signatory), duly authorized pursuant to \_\_\_\_\_, \_\_\_\_\_, hereinafter referred to as the “Supplier”.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] (PROJECT) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - a. Philippine Bidding Documents (PBDs);



- i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - b. Supplier's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
- Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- c. Performance Security;
  - d. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
- 3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
  - 4. SSS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date and place indicated in their respective acknowledgments.

*[Insert Name and Signature]*

*[Insert Name and Signature]*

*[Insert Position of Signatory]*

*[Insert Position of Signatory]*

*for:*

SSS

*for:*

*[Insert Name of Supplier]*

(In case of double acknowledgment which is usually used by the SSS)

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_

\_\_\_\_\_

(Name of Certifying officer as to availability of funds)  
(Position of Certifying Officer)  
(Department/Office of Certifying Officer)

FUNDS AVAILABLE:

APP No.: \_\_\_\_\_

FIRST ACKNOWLEDGMENT

Republic of the Philippines )  
\_\_\_\_\_ ) S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, on this \_\_\_\_\_ day  
of \_\_\_\_\_ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of \_\_\_\_\_ (\_\_\_\_) pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed as well as the free and voluntary act and deed of the principal he/she /they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 20\_\_\_\_.

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_

\_\_\_\_\_

SECOND ACKNOWLEDGMENT

Republic of the Philippines )  
\_\_\_\_\_ ) S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, on this \_\_\_\_\_ day  
of \_\_\_\_\_ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of \_\_\_\_\_ (\_\_) pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed (if corporation to include succeeding phrase) as well as the free and voluntary act and deed of the principal he/she/they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 20\_\_.

*GPPB Resolution No. 16-2020, dated 16 September 2020*

## Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of *[insert Name of Bidder]* with office address at *[insert address of Bidder]*;

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of *[insert Name of Bidder]* with office address at *[insert address of Bidder]*;

2. **Select one, delete the other:**

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of *[insert Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS* of the *SOCIAL SECURITY SYSTEM* as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *JANITORIAL SERVICES CONTRACT FOR LUZON NORTH 1 & 2, LUZON CENTRAL 1 & 2, LUZON SOUTH 1 & 2, AND LUZON BICOL DIVISIONS* of the *SOCIAL SECURITY SYSTEM*, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. *[insert Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[insert Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the **Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit**, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[insert Name of Bidder]* is related to the **Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat,**

**the head of the Project Management Office or the end-user unit**, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the **Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit**, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[insert Name of Bidder]* complies with existing labor laws and standards; and
8. *[insert Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- a) Carefully examining all of the Bidding Documents;
  - b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[insert Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s.1930, as amended, or the Revised Penal Code.**

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity \_\_\_\_\_ (any government-issued ID, please specify), with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY PUBLIC

Doc No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.

REPUBLIC OF THE PHILIPPINES]  
NAME OF CITY] S.S

**SECRETARY'S CERTIFICATE**

I, <NAME OF CORPORATE SECRETARY>, of legal age, <Civil Status>, Filipino citizen and with business at <Company Address>, after being duly sworn, hereby depose and state that:

- 1. I am the Corporate Secretary of <insert COMPANY NAME>, a Corporation duly organized and existing under and by virtue of the laws of the Philippines, with principal office at <insert Office Address>.
- 2. As the Corporate Secretary, I have custody and access to the records of the Corporation.
- 3. I am familiar with the facts herein certified and duly authorized to certify the same.
- 4. I hereby certify that during a regular meeting of the Board of Directors of the Corporation held on <Date of Meeting>, at which meeting a quorum was present, the following Resolution/s was/were unanimously passed, approved and adopted:

- a) RESOLVED that <insert COMPANY NAME>, authorized and empowered the following to participate in the bidding for the <PROJECT NAME> of the SOCIAL SECURITY SYSTEM:

NAME	POSITION/DESIGNATION	SIGNATURE
1.		
2.		

- b) RESOLVED FURTHER that, if awarded the Contract, the following is/are granted full power and authority to enter into contract with the SOCIAL SECURITY SYSTEM:

NAME	POSITION/DESIGNATION	SIGNATURE
1.		
2.		

- c) RESOLVED FURTHERMORE that, the designated representative/s of the Corporation has/have the full power to perform any and all acts necessary and/or to represent the Corporation as fully and effectively as the Corporation might do if personally present, and hereby satisfying and confirming all the said representative/s shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_\_\_ at <CITY>.

NAME & SIGNATURE of Corporate Secretary

SUBSCRIBE AND SWORN to before me this \_\_ day of \_\_\_\_\_ at <CITY>, affiant having exhibited to me his/her <Government Issued ID and details [issued by, date and place issued if applicable]>).

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

FORM 10.1

INSTRUCTION: Input date in cells highlighted with yellow

COST OF JANITORIAL SUPPLIES						
LOT 1: LUZON NORTH 1 & 2 DIVISION						
Particulars	Unit	Average Price	1st Year (Average 10%)	2nd Year (1st Yr.+10%)	3rd Year (2nd Yr.+10%)	Average Unit Cost
Cleaning Solutions						
1	Cleaner - all purpose	gallon	Type your Average Price here.	-	-	-
2	Stripper	gallon	-	-	-	-
3	Sealer	gallon	-	-	-	-
4	Wax - Self Shine	gallon	-	-	-	-
5	Spray - Restore Wax	gallon	-	-	-	-
6	Toilet Bowl Cleaner	gallon	-	-	-	-
7	Glass Cleaner	gallon	-	-	-	-
8	Carpet Shampoo	gallon	-	-	-	-
Other Cleaning Solutions						
1	Liquid Bleach	gallon	-	-	-	-
2	Muriatic Acid	gallon	-	-	-	-
Other Cleaning Solutions						
1	Disinfectant Spray w/ Air Freshener	can	-	-	-	-
2	Bowl Brush	piece	-	-	-	-
3	Broom, Ceiling	piece	-	-	-	-
4	Broom, Soft	piece	-	-	-	-
5	Broom, Stick	piece	-	-	-	-
6	Deodorant Cake	piece	-	-	-	-
7	Liquid Hand Soap	gallon	-	-	-	-
8	Tissue	roll	-	-	-	-
9	Hand Soap Dispenser	piece	-	-	-	-
10	Disinfectant Liquid	gallon	-	-	-	-
11	Foot Disinfectant Mat	piece	-	-	-	-
12	Drain Cleaner (Liquid Declogger)	gallon	-	-	-	-
13	Dust Pans	piece	-	-	-	-
14	Duster with Extension Handle	piece	-	-	-	-
15	Feather Duster	piece	-	-	-	-
16	Furniture Polish	can	-	-	-	-
17	Gloves, rubberized	piece	-	-	-	-
18	Hand Pad	piece	-	-	-	-
19	Mop Handle	piece	-	-	-	-
20	Mop Head - Cotton (Red)	piece	-	-	-	-
21	Mop Head - Cotton (White)	piece	-	-	-	-
22	Pad, 16" Polishing (White)	piece	-	-	-	-
23	Pad, 16" Spraybuffing (Red)	piece	-	-	-	-
24	Pad, 16" Stripping (Black)	piece	-	-	-	-
25	Pad, 16" Scrubbing (Green)	piece	-	-	-	-
26	Rags	piece	-	-	-	-
27	Hand Brush	piece	-	-	-	-
28	Steel Brush - Small	piece	-	-	-	-
29	Trash Bags, (Color Coded)	piece	-	-	-	-
30	Trash bags, Medium	piece	-	-	-	-
31	Trash Bin, Small Plastic	piece	-	-	-	-
32	Trigger Sprayer, Plastic	piece	-	-	-	-
33	Toilet Bowl Rubber Pump Bag	piece	-	-	-	-
Basic Pest Control						
1	Insect Aerosol Spray	can	-	-	-	-
2	Rat Bait	box	-	-	-	-
Land scape Maintenance Supplies						
1	Complete Fertilizer (14+14+14)	kg.	-	-	-	-
		₱	-	-	-	-
Prepared by:			Type Name of Representative here			
Service provider (Name of Company)			Representative (Name and Signature above)			

FORM 10.2

INSTRUCTION: Input date in cells highlighted with yellow

COST OF JANITORIAL SUPPLIES							
LOT 2: LUZON CENTRAL 1 & 2 DIVISION							
Particulars	Unit	Average Price	1st Year (Average 10%)	2nd Year (1st Yr.+10%)	3rd Year (2nd Yr.+10%)	Average Unit Cost	
Cleaning Solutions							
1	Cleaner - all purpose	gallon		₱ -	₱ -	₱ -	₱ -
2	Stripper	gallon		₱ -	₱ -	₱ -	₱ -
3	Sealer	gallon		₱ -	₱ -	₱ -	₱ -
4	Wax - Self Shine	gallon		₱ -	₱ -	₱ -	₱ -
5	Spray - Restore Wax	gallon		₱ -	₱ -	₱ -	₱ -
6	Toilet Bowl Cleaner	gallon		₱ -	₱ -	₱ -	₱ -
7	Glass Cleaner	gallon		₱ -	₱ -	₱ -	₱ -
8	Carpet Shampoo	gallon		₱ -	₱ -	₱ -	₱ -
Other Cleaning Solutions							
1	Liquid Bleach	gallon		₱ -	₱ -	₱ -	₱ -
2	Muriatic Acid	gallon		₱ -	₱ -	₱ -	₱ -
Other Cleaning Solutions							
1	Disinfectant Spray w/ Air Freshener	can		₱ -	₱ -	₱ -	₱ -
2	Bowl Brush	piece		₱ -	₱ -	₱ -	₱ -
3	Broom, Ceiling	piece		₱ -	₱ -	₱ -	₱ -
4	Broom, Soft	piece		₱ -	₱ -	₱ -	₱ -
5	Broom, Stick	piece		₱ -	₱ -	₱ -	₱ -
6	Deodorant Cake	piece		₱ -	₱ -	₱ -	₱ -
7	Liquid Hand Soap	gallon		₱ -	₱ -	₱ -	₱ -
8	Tissue	roll		₱ -	₱ -	₱ -	₱ -
9	Hand Soap Dispenser	piece		₱ -	₱ -	₱ -	₱ -
10	Disinfectant Liquid	gallon		₱ -	₱ -	₱ -	₱ -
11	Foot Disinfectant Mat	piece		₱ -	₱ -	₱ -	₱ -
12	Drain Cleaner (Liquid Declogger)	gallon		₱ -	₱ -	₱ -	₱ -
13	Dust Pans	piece		₱ -	₱ -	₱ -	₱ -
14	Duster with Extension Handle	piece		₱ -	₱ -	₱ -	₱ -
15	Feather Duster	piece		₱ -	₱ -	₱ -	₱ -
16	Furniture Polish	can		₱ -	₱ -	₱ -	₱ -
17	Gloves, rubberized	piece		₱ -	₱ -	₱ -	₱ -
18	Hand Pad	piece		₱ -	₱ -	₱ -	₱ -
19	Mop Handle	piece		₱ -	₱ -	₱ -	₱ -
20	Mop Head - Cotton (Red)	piece		₱ -	₱ -	₱ -	₱ -
21	Mop Head - Cotton (White)	piece		₱ -	₱ -	₱ -	₱ -
22	Pad, 16" Polishing (White)	piece		₱ -	₱ -	₱ -	₱ -
23	Pad, 16" Spraybuffing (Red)	piece		₱ -	₱ -	₱ -	₱ -
24	Pad, 16" Stripping (Black)	piece		₱ -	₱ -	₱ -	₱ -
25	Pad, 16" Scrubbing (Green)	piece		₱ -	₱ -	₱ -	₱ -
26	Rags	piece		₱ -	₱ -	₱ -	₱ -
27	Hand Brush	piece		₱ -	₱ -	₱ -	₱ -
28	Steel Brush - Small	piece		₱ -	₱ -	₱ -	₱ -
29	Trash Bags, (Color Coded)	piece		₱ -	₱ -	₱ -	₱ -
30	Trash bags, Medium	piece		₱ -	₱ -	₱ -	₱ -
31	Trash Bin, Small Plastic	piece		₱ -	₱ -	₱ -	₱ -
32	Trigger Sprayer, Plastic	piece		₱ -	₱ -	₱ -	₱ -
33	Toilet Bowl Rubber Pump Bag	piece		₱ -	₱ -	₱ -	₱ -
Basic Pest Control							
1	Insect Aerosol Spray	can		₱ -	₱ -	₱ -	₱ -
2	Rat Bait	box		₱ -	₱ -	₱ -	₱ -
Land scape Maintenance Supplies							
1	Complete Fertilizer (14+14+14)	kg.		₱ -	₱ -	₱ -	₱ -
		₱ -	₱ -	₱ -	₱ -	₱ -	₱ -
Prepared by:							
Service provider (Name of Company)		Representative (Name and Signature above)					



**FORM 10.3**

**INSTRUCTION: Input date in cells highlighted with yellow**

COST OF JANITORIAL SUPPLIES							
LOT 3: LUZON SOUTH 1 & 2 DIVISION							
Particulars	Unit	Average Price	1st Year (Average 10%)	2nd Year (1st Yr.+10%)	3rd Year (2nd Yr.+10%)	Average Unit Cost	
<b>Cleaning Solutions</b>							
1 Cleaner - all purpose	gallon		₱	-	₱	-	₱
2 Stripper	gallon		₱	-	₱	-	₱
3 Sealer	gallon		₱	-	₱	-	₱
4 Wax - Self Shine	gallon		₱	-	₱	-	₱
5 Spray - Restore Wax	gallon		₱	-	₱	-	₱
6 Toilet Bowl Cleaner	gallon		₱	-	₱	-	₱
7 Glass Cleaner	gallon		₱	-	₱	-	₱
8 Carpet Shampoo	gallon		₱	-	₱	-	₱
<b>Other Cleaning Solutions</b>							
1 Liquid Bleach	gallon		₱	-	₱	-	₱
2 Muriatic Acid	gallon		₱	-	₱	-	₱
<b>Other Cleaning Solutions</b>							
1 Disinfectant Spray w/ Air Freshener	can		₱	-	₱	-	₱
2 Bowl Brush	piece		₱	-	₱	-	₱
3 Broom, Ceiling	piece		₱	-	₱	-	₱
4 Broom, Soft	piece		₱	-	₱	-	₱
5 Broom, Stick	piece		₱	-	₱	-	₱
6 Deodorant Cake	piece		₱	-	₱	-	₱
7 Liquid Hand Soap	gallon		₱	-	₱	-	₱
8 Tissue	roll		₱	-	₱	-	₱
9 Hand Soap Dispenser	piece		₱	-	₱	-	₱
10 Disinfectant Liquid	gallon		₱	-	₱	-	₱
11 Foot Disinfectant Mat	piece		₱	-	₱	-	₱
12 Drain Cleaner (Liquid Declogger)	gallon		₱	-	₱	-	₱
13 Dust Pans	piece		₱	-	₱	-	₱
14 Duster with Extension Handle	piece		₱	-	₱	-	₱
15 Feather Duster	piece		₱	-	₱	-	₱
16 Furniture Polish	can		₱	-	₱	-	₱
17 Gloves, rubberized	piece		₱	-	₱	-	₱
18 Hand Pad	piece		₱	-	₱	-	₱
19 Mop Handle	piece		₱	-	₱	-	₱
20 Mop Head - Cotton (Red)	piece		₱	-	₱	-	₱
21 Mop Head - Cotton (White)	piece		₱	-	₱	-	₱
22 Pad, 16" Polishing (White)	piece		₱	-	₱	-	₱
23 Pad, 16" Spraybuffing (Red)	piece		₱	-	₱	-	₱
24 Pad, 16" Stripping (Black)	piece		₱	-	₱	-	₱
25 Pad, 16" Scrubbing (Green)	piece		₱	-	₱	-	₱
26 Rags	piece		₱	-	₱	-	₱
27 Hand Brush	piece		₱	-	₱	-	₱
28 Steel Brush - Small	piece		₱	-	₱	-	₱
29 Trash Bags, (Color Coded)	piece		₱	-	₱	-	₱
30 Trash bags, Medium	piece		₱	-	₱	-	₱
31 Trash Bin, Small Plastic	piece		₱	-	₱	-	₱
32 Trigger Sprayer, Plastic	piece		₱	-	₱	-	₱
33 Toilet Bowl Rubber Pump Bag	piece		₱	-	₱	-	₱
<b>Basic Pest Control</b>							
1 Insect Aerosol Spray	can		₱	-	₱	-	₱
2 Rat Bait	box		₱	-	₱	-	₱
<b>Land scape Maintenance Supplies</b>							
1 Complete Fertilizer (14+14+14)	kg.		₱	-	₱	-	₱
		₱	-	₱	-	₱	-
<div>Prepared by:</div> <div>Type Name of Company here.</div> <div>Service provider (Name of Company)</div>							
<div>Type Name of Representative here</div> <div>Representative (Name and Signature above)</div>							

# FORM 10.4

**INSTRUCTION: Input date in cells highlighted with yellow**

COST OF JANITORIAL SUPPLIES								
LOT 4: LUZON BICOL DIVISION								
Particulars		Unit	Average Price	1st Year (Average 10%)	2nd Year (1st Yr.+10%)	3rd Year (2nd Yr.+10%)	Average Unit Cost	
Cleaning Solutions								
1	Cleaner - all purpose	gallon		₱	-	₱	-	₱
2	Stripper	gallon		₱	-	₱	-	₱
3	Sealer	gallon		₱	-	₱	-	₱
4	Wax - Self Shine	gallon		₱	-	₱	-	₱
5	Spray - Restore Wax	gallon		₱	-	₱	-	₱
6	Toilet Bowl Cleaner	gallon		₱	-	₱	-	₱
7	Glass Cleaner	gallon		₱	-	₱	-	₱
8	Carpet Shampoo	gallon		₱	-	₱	-	₱
Other Cleaning Solutions								
1	Liquid Bleach	gallon		₱	-	₱	-	₱
2	Muriatic Acid	gallon		₱	-	₱	-	₱
Other Cleaning Solutions								
1	Disinfectant Spray w/ Air Freshener	can		₱	-	₱	-	₱
2	Bowl Brush	piece		₱	-	₱	-	₱
3	Broom, Ceiling	piece		₱	-	₱	-	₱
4	Broom, Soft	piece		₱	-	₱	-	₱
5	Broom, Stick	piece		₱	-	₱	-	₱
6	Deodorant Cake	piece		₱	-	₱	-	₱
7	Liquid Hand Soap	gallon		₱	-	₱	-	₱
8	Tissue	roll		₱	-	₱	-	₱
9	Hand Soap Dispenser	piece		₱	-	₱	-	₱
10	Disinfectant Liquid	gallon		₱	-	₱	-	₱
11	Foot Disinfectant Mat	piece		₱	-	₱	-	₱
12	Drain Cleaner (Liquid Declogger)	gallon		₱	-	₱	-	₱
13	Dust Pans	piece		₱	-	₱	-	₱
14	Duster with Extension Handle	piece		₱	-	₱	-	₱
15	Feather Duster	piece		₱	-	₱	-	₱
16	Furniture Polish	can		₱	-	₱	-	₱
17	Gloves, rubberized	piece		₱	-	₱	-	₱
18	Hand Pad	piece		₱	-	₱	-	₱
19	Mop Handle	piece		₱	-	₱	-	₱
20	Mop Head - Cotton (Red)	piece		₱	-	₱	-	₱
21	Mop Head - Cotton (White)	piece		₱	-	₱	-	₱
22	Pad, 16" Polishing (White)	piece		₱	-	₱	-	₱
23	Pad, 16" Spraybuffing (Red)	piece		₱	-	₱	-	₱
24	Pad, 16" Stripping (Black)	piece		₱	-	₱	-	₱
25	Pad, 16" Scrubbing (Green)	piece		₱	-	₱	-	₱
26	Rags	piece		₱	-	₱	-	₱
27	Hand Brush	piece		₱	-	₱	-	₱
28	Steel Brush - Small	piece		₱	-	₱	-	₱
29	Trash Bags, (Color Coded)	piece		₱	-	₱	-	₱
30	Trash bags, Medium	piece		₱	-	₱	-	₱
31	Trash Bin, Small Plastic	piece		₱	-	₱	-	₱
32	Trigger Sprayer, Plastic	piece		₱	-	₱	-	₱
33	Toilet Bowl Rubber Pump Bag	piece		₱	-	₱	-	₱
Basic Pest Control								
1	Insect Aerosol Spray	can		₱	-	₱	-	₱
2	Rat Bait	box		₱	-	₱	-	₱
Land scape Maintenance Supplies								
1	Complete Fertilizer (14+14+14)	kg.		₱	-	₱	-	₱
			₱	-	₱	-	₱	-
Prepared by:			Type Name of Representative here					
Service provider (Name of Company)			Representative (Name and Signature above)					

FORM 11.1

INSTRUCTION: Input data in cells highlighted with yellow

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS

LOT 1: LUZON NORTH 1 & 2 DIVISION

Particulars	Unit	Total Quantity (TQ)	BRAND NAME (Subject to approval and acceptance)	UNIT COST (UC)	TOTAL COST (TQ x UC)
Cleaning Solutions					
1 Cleaner - all purpose	gallon	996	Type your Brand Name here.	₱ -	₱ -
2 Stripper	gallon	128		₱ -	₱ -
3 Sealer	gallon	66		₱ -	₱ -
4 Wax - Self Shine	gallon	240		₱ -	₱ -
5 Spray - Restore Wax	gallon	68		₱ -	₱ -
6 Toilet Bowl Cleaner	gallon	369		₱ -	₱ -
7 Glass Cleaner	gallon	141		₱ -	₱ -
8 Carpet Shampoo	gallon	20		₱ -	₱ -
Other Cleaning Solutions					
1 Liquid Bleach	gallon	276		₱ -	₱ -
2 Muriatic Acid	gallon	94		₱ -	₱ -
Other Janitorial Supplies					
1 Disinfectant Spray w/ Air Freshener	can	540		₱ -	₱ -
2 Bowl Brush	piece	170		₱ -	₱ -
3 Broom, Ceiling	piece	126		₱ -	₱ -
4 Broom, Soft	piece	210		₱ -	₱ -
5 Broom, Stick	piece	183		₱ -	₱ -
6 Deodorant Cake	piece	2,936		₱ -	₱ -
7 Liquid Hand Soap	gallon	487		₱ -	₱ -
8 Tissue	roll	8,040		₱ -	₱ -
9 Hand Soap Dispenser	piece	161		₱ -	₱ -
10 Disinfectant Liquid	gallon	232		₱ -	₱ -
11 Foot Disinfectant Mat	piece	35		₱ -	₱ -
12 Drain Cleaner (Liquid Declogger)	gallon	139		₱ -	₱ -
13 Dust Pans	piece	138		₱ -	₱ -
14 Duster with Extension Handle	piece	122		₱ -	₱ -
15 Feather Duster	piece	122		₱ -	₱ -
16 Furniture Polish	can	248		₱ -	₱ -
17 Gloves, rubberized	piece	576		₱ -	₱ -
18 Hand Pad	piece	504		₱ -	₱ -
19 Mop Handle	piece	108		₱ -	₱ -
20 Mop Head - Cotton (Red)	piece	238		₱ -	₱ -
21 Mop Head - Cotton (White)	piece	234		₱ -	₱ -
22 Pad, 16" Polishing (White)	piece	119		₱ -	₱ -
23 Pad, 16" Spraybuffing (Red)	piece	119		₱ -	₱ -
24 Pad, 16" Stripping (Black)	piece	119		₱ -	₱ -
25 Pad, 16" Scrubbing (Green)	piece	119		₱ -	₱ -
26 Rags	piece	9,840		₱ -	₱ -
27 Hand Brush	piece	245		₱ -	₱ -
28 Steel Brush - Small	piece	95		₱ -	₱ -
29 Trash Bags, (Color Coded)	piece	14,436		₱ -	₱ -
30 Trash bags, Medium	piece	24,924		₱ -	₱ -
31 Trash Bin, Small Plastic	piece	185		₱ -	₱ -
32 Trigger Sprayer, Plastic	piece	123		₱ -	₱ -
33 Toilet Bowl Rubber Pump Bag	piece	81		₱ -	₱ -
Basic Pest Control					
1 Insect Aerosol Spray	can	528		₱ -	₱ -
2 Rat Bait	box	276		₱ -	₱ -
Land scape maintenance Supplies					
1 Complete Fertilizer (14+14+14)	kg.	12		₱ -	₱ -
Prepared by:					
Type Name of Company here.			Type Name of Representative here with signature		
Service Provider (Name of Company)			Representative (Name & Signature above)		

FORM 11.2

INSTRUCTION: Input data in cells highlighted with yellow

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS

LOT 2: LUZON CENTRAL 1 & 2 DIVISION

Particulars	Unit	Total Quantity (TQ)	BRAND NAME (Subject to approval and acceptance)	UNIT COST (UC)	TOTAL COST (TQ x UC)
Cleaning Solutions					
1 Cleaner - all purpose	gallon	1,132		₱ -	₱ -
2 Stripper	gallon	25		₱ -	₱ -
3 Sealer	gallon	45		₱ -	₱ -
4 Wax - Self Shine	gallon	53		₱ -	₱ -
5 Spray - Restore Wax	gallon	55		₱ -	₱ -
6 Toilet Bowl Cleaner	gallon	420		₱ -	₱ -
7 Glass Cleaner	gallon	298		₱ -	₱ -
8 Carpet Shampoo	gallon	1		₱ -	₱ -
Other Cleaning Solutions					
1 Liquid Bleach	gallon	590		₱ -	₱ -
2 Muriatic Acid	gallon	57		₱ -	₱ -
Other Janitorial Supplies					
1 Disinfectant Spray w/ Air Freshener	can	588		₱ -	₱ -
2 Bowl Brush	piece	226		₱ -	₱ -
3 Broom, Ceiling	piece	117		₱ -	₱ -
4 Broom, Soft	piece	389		₱ -	₱ -
5 Broom, Stick	piece	161		₱ -	₱ -
6 Deodorant Cake	piece	3,728		₱ -	₱ -
7 Liquid Hand Soap	gallon	906		₱ -	₱ -
8 Tissue	roll	8,880		₱ -	₱ -
9 Hand Soap Dispenser	piece	178		₱ -	₱ -
10 Disinfectant Liquid	gallon	792		₱ -	₱ -
11 Foot Disinfectant Mat	piece	51		₱ -	₱ -
12 Drain Cleaner (Liquid Declogger)	gallon	93		₱ -	₱ -
13 Dust Pans	piece	142		₱ -	₱ -
14 Duster with Extension Handle	piece	116		₱ -	₱ -
15 Feather Duster	piece	104		₱ -	₱ -
16 Furniture Polish	can	237		₱ -	₱ -
17 Gloves, rubberized	piece	1,018		₱ -	₱ -
18 Hand Pad	piece	813		₱ -	₱ -
19 Mop Handle	piece	252		₱ -	₱ -
20 Mop Head - Cotton (Red)	piece	664		₱ -	₱ -
21 Mop Head - Cotton (White)	piece	682		₱ -	₱ -
22 Pad, 16" Polishing (White)	piece	54		₱ -	₱ -
23 Pad, 16" Spraybuffing (Red)	piece	54		₱ -	₱ -
24 Pad, 16" Stripping (Black)	piece	54		₱ -	₱ -
25 Pad, 16" Scrubbing (Green)	piece	58		₱ -	₱ -
26 Rags	piece	7,676		₱ -	₱ -
27 Hand Brush	piece	168		₱ -	₱ -
28 Steel Brush - Small	piece	83		₱ -	₱ -
29 Trash Bags, (Color Coded)	piece	20,944		₱ -	₱ -
30 Trash bags, Medium	piece	35,376		₱ -	₱ -
31 Trash Bin, Small Plastic	piece	353		₱ -	₱ -
32 Trigger Sprayer, Plastic	piece	204		₱ -	₱ -
33 Toilet Bowl Rubber Pump Bag	piece	110		₱ -	₱ -
Basic Pest Control					
1 Insect Aerosol Spray	can	424		₱ -	₱ -
2 Rat Bait	box	384		₱ -	₱ -
Land scape maintenance Supplies					
1 Complete Fertilizer (14+14+14)	kg.	14		₱ -	₱ -

Prepared by:

Type Name of Company here.

Service Provider (Name of Company)

Type Name of Representative here with esignature

Representative (Name & Signature above)

FORM 11.3

INSTRUCTION: Input data in cells highlighted with yellow

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS

LOT 3: LUZON SOUTH 1 & 2 DIVISION

Particulars

Unit

Total Quantity (TQ)

BRAND NAME (Subject to approval and acceptance)

UNIT COST (UC)

TOTAL COST (TQ x UC)

Cleaning Solutions

1

Cleaner - all purpose

gallon

1,404

₱ -

₱ -

2

Stripper

gallon

54

₱ -

₱ -

3

Sealer

gallon

38

₱ -

₱ -

4

Wax - Self Shine

gallon

80

₱ -

₱ -

5

Spray - Restore Wax

gallon

64

₱ -

₱ -

6

Toilet Bowl Cleaner

gallon

626

₱ -

₱ -

7

Glass Cleaner

gallon

346

₱ -

₱ -

8

Carpet Shampoo

gallon

7

₱ -

₱ -

Other Cleaning Solutions

1

Liquid Bleach

gallon

540

₱ -

₱ -

2

Muriatic Acid

gallon

290

₱ -

₱ -

Other Janitorial Supplies

1

Disinfectant Spray w/ Air Freshener

can

1,818

₱ -

₱ -

2

Bowl Brush

piece

468

₱ -

₱ -

3

Broom, Ceiling

piece

158

₱ -

₱ -

4

Broom, Soft

piece

312

₱ -

₱ -

5

Broom, Stick

piece

258

₱ -

₱ -

6

Deodorant Cake

piece

5,292

₱ -

₱ -

7

Liquid Hand Soap

gallon

1,044

₱ -

₱ -

8

Tissue

roll

12,420

₱ -

₱ -

9

Hand Soap Dispenser

piece

300

₱ -

₱ -

10

Disinfectant Liquid

gallon

504

₱ -

₱ -

11

Foot Disinfectant Mat

piece

83

₱ -

₱ -

12

Drain Cleaner (Liquid Declogger)

gallon

264

₱ -

₱ -

13

Dust Pans

piece

214

₱ -

₱ -

14

Duster with Extension Handle

piece

238

₱ -

₱ -

15

Feather Duster

piece

282

₱ -

₱ -

16

Furniture Polish

can

600

₱ -

₱ -

17

Gloves, rubberized

piece

1,080

₱ -

₱ -

18

Hand Pad

piece

360

₱ -

₱ -

19

Mop Handle

piece

344

₱ -

₱ -

20

Mop Head - Cotton (Red)

piece

748

₱ -

₱ -

21

Mop Head - Cotton (White)

piece

736

₱ -

₱ -

22

Pad, 16" Polishing (White)

piece

82

₱ -

₱ -

23

Pad, 16" Spraybuffing (Red)

piece

82

₱ -

₱ -

24

Pad, 16" Stripping (Black)

piece

82

₱ -

₱ -

25

Pad, 16" Scrubbing (Green)

piece

82

₱ -

₱ -

26

Rags

piece

16,380

₱ -

₱ -

27

Hand Brush

piece

252

₱ -

₱ -

28

Steel Brush - Small

piece

72

₱ -

₱ -

29

Trash Bags, (Color Coded)

piece

27,420

₱ -

₱ -

30

Trash bags, Medium

piece

48,328

₱ -

₱ -

31

Trash Bin, Small Plastic

piece

584

₱ -

₱ -

32

Trigger Sprayer, Plastic

piece

236

₱ -

₱ -

33

Toilet Bowl Rubber Pump Bag

piece

125

₱ -

₱ -

Basic Pest Control

1

Insect Aerosol Spray

can

636

₱ -

₱ -

2

Rat Bait

box

600

₱ -

₱ -

Land scape maintenance Supplies

1

Complete Fertilizer (14+14+14)

kg.

54

₱ -

₱ -

Prepared by:

Type Name of Company here.

Type Name of Representative here with signature

Service Provider (Name of Company)

Representative (Name & Signature above)

97

FORM 11.4

INSTRUCTION: Input data in cells highlighted with yellow

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS						
LOT 4: LUZON BICOL DIVISION						
Type your Brand Name here.						
Particulars		Unit	Total Quantity (TQ)	BRAND NAME (Subject to approval and acceptance)	UNIT COST (UC)	TOTAL COST (TQ x UC)
Cleaning Solutions						
1	Cleaner - all purpose	gallon	432		₱ -	₱ -
2	Stripper	gallon	18		₱ -	₱ -
3	Sealer	gallon	18		₱ -	₱ -
4	Wax - Self Shine	gallon	18		₱ -	₱ -
5	Spray - Restore Wax	gallon	18		₱ -	₱ -
6	Toilet Bowl Cleaner	gallon	202		₱ -	₱ -
7	Glass Cleaner	gallon	153		₱ -	₱ -
8	Carpet Shampoo	gallon	0		₱ -	₱ -
Other Cleaning Solutions						
1	Liquid Bleach	gallon	250		₱ -	₱ -
2	Muriatic Acid	gallon	94		₱ -	₱ -
Other Janitorial Supplies						
1	Disinfectant Spray w/ Air Freshener	can	320		₱ -	₱ -
2	Bowl Brush	piece	144		₱ -	₱ -
3	Broom, Ceiling	piece	33		₱ -	₱ -
4	Broom, Soft	piece	212		₱ -	₱ -
5	Broom, Stick	piece	108		₱ -	₱ -
6	Deodorant Cake	piece	1,852		₱ -	₱ -
7	Liquid Hand Soap	gallon	474		₱ -	₱ -
8	Tissue	roll	15,510		₱ -	₱ -
9	Hand Soap Dispenser	piece	120		₱ -	₱ -
10	Disinfectant Liquid	gallon	258		₱ -	₱ -
11	Foot Disinfectant Mat	piece	44		₱ -	₱ -
12	Drain Cleaner (Liquid Declogger)	gallon	84		₱ -	₱ -
13	Dust Pans	piece	80		₱ -	₱ -
14	Duster with Extension Handle	piece	52		₱ -	₱ -
15	Feather Duster	piece	58		₱ -	₱ -
16	Furniture Polish	can	244		₱ -	₱ -
17	Gloves, rubberized	piece	504		₱ -	₱ -
18	Hand Pad	piece	884		₱ -	₱ -
19	Mop Handle	piece	92		₱ -	₱ -
20	Mop Head - Cotton (Red)	piece	216		₱ -	₱ -
21	Mop Head - Cotton (White)	piece	216		₱ -	₱ -
22	Pad, 16" Polishing (White)	piece	16		₱ -	₱ -
23	Pad, 16" Spraybuffing (Red)	piece	12		₱ -	₱ -
24	Pad, 16" Stripping (Black)	piece	12		₱ -	₱ -
25	Pad, 16" Scrubbing (Green)	piece	12		₱ -	₱ -
26	Rags	piece	3,168		₱ -	₱ -
27	Hand Brush	piece	252		₱ -	₱ -
28	Steel Brush - Small	piece	144		₱ -	₱ -
29	Trash Bags, (Color Coded)	piece	16,650		₱ -	₱ -
30	Trash bags, Medium	piece	16,650		₱ -	₱ -
31	Trash Bin, Small Plastic	piece	267		₱ -	₱ -
32	Trigger Sprayer, Plastic	piece	108		₱ -	₱ -
33	Toilet Bowl Rubber Pump Bag	piece	62		₱ -	₱ -
Basic Pest Control						
1	Insect Aerosol Spray	can	264		₱ -	₱ -
2	Rat Bait	box	484		₱ -	₱ -
Land scape maintenance Supplies						
1	Complete Fertilizer (14+14+14)	kg.	35		₱ -	₱ -
Prepared by:				Type Name of Representative here with signature		
Service Provider (Name of Company)				Representative (Name & Signature above)		

(to be accomplished by SSS Authorized Representative)

MONTHLY INSPECTION REPORT  
OF SUPPLIES AND MATERIALS

BRANCH \_\_\_\_\_

	Product	Quantity (in accordance with List of One-Year Standard Janitorial Supplies and Materials and Monthly Schedule of Delivery, Sec. VI schedule of Requirement of LTD)	Quality (in accordance with the List of One-Year Standard Janitorial Supplies and Materials)	Monthly Schedule of Delivery (in accordance with Sec. VI Schedule of Requirement of LTD)	Remarks
CLEANING SOLUTIONS					
1	Cleaner – all purpose				
2	Stripper				
3	Sealer				
4	Wax – self shine				
5	Spray – restore wax				
6	Toilet bowl cleaner				
7	Glass cleaner				
8	Carpet Shampoo				
OTHER CLEANING SOLUTIONS					
1	Liquid Bleach				
2	Muriatic Acid				
OTHER JANITORIAL SUPPLIES					
1	Disinfectant Spray w/ Air freshener				
2	Bowl Brush				
3	Broom, ceiling				
4	Broom, soft				
5	Broom, stick				
6	Deodorant Cake				
7	Liquid Hand Soap				
8	Tissue				
9	Hand Soap Dispenser				
10	Disinfectant liquid				
11	Foot Disinfectant mat				
12	Drain cleaner (liquid declogger)				
13	Dust pans				
14	Duster with extension handle				
15	Feather Duster				
16	Furniture polish, 60 ml				

17	Gloves, rubberized				
18	Hand pad				
19	Mop handle - wooden				
20	Mop head – cotton (red)				
21	Mop head – cotton (white)				
22	Pad, 16" polishing (white)				
23	Pad, 16" spraybuffing (red)				
24	Pad, 16" stripping (black)				
25	Pad, 16" scrubbing (green)				
26	Rags, cotton				
27	Hand Brush				
28	Steel brush - small				
29	Trash bags (color coded) - XL				
30	Trash Bags, Medium				
31	Trash bin, small plastic				
32	Trigger sprayer, plastic				
33	Toilet Bowl Rubber Pump Big				
<b>BASIC PEST CONTROL</b>					
1	Insect Aerosol spray - 500ml.				
2	Rat bait'				
<b>LANDSCAPE MAINTENANCE SUPPLIES</b>					
1	Complete fertilizer (14+14+14)				

Inspected by: \_\_\_\_\_Date: \_\_\_\_\_

Signature Over Printed Name

\_\_\_\_\_

Section Head, Administrative

Approved by: \_\_\_\_\_Date: \_\_\_\_\_

Branch Head



(to be accomplished by SSS Authorized Representative)

MONTHLY INSPECTION REPORT  
OF TOOLS AND EQUIPMENT

The contractor shall provide and make available the following items at no added cost to SSS but required in the performance of all its services. Additional or other equipment shall be included on a need basis.

Item		Quantity (in accordance with One-Year Standard Tools and Equipment)	Quality/Working Condition of the Tools and Equipment	Remarks
1	Aluminum ladder	1 unit per Branch Office		
2	Bucket with wringer	1 unit per Branch Office		
3	Buggy cart (for garbage collection)	1 unit per Division Office		
4	Caution signs "Wet Floor" A Type	2 units per Branch Office		
5	Extension wire (15 meters)	1 set per Branch Office		
6	Floor Polisher, 17" (175-300 rpm)	1 unit per Hub Office		
7	Plastic Drum	1 unit per Branch Office		
8	Plastic Pail	1 unit per Branch Office		
9	Garden Hose (300 m.) & accessories	1 unit per Hub Office/SSS-owned Offices		
10	Pressurized Washer	1 unit per Hub Office		
11	Spatula	1 piece per Branch Office		
12	Squeegee, glass wiper	1 piece per Branch Office		
13	Squeegee bucket	1 piece per Branch Office		
14	Suction cup	2 pieces per Branch Office		
15	Tong	1 piece per Branch Office		
16	Utility Belt Bag	1 piece per Janitor		
17	Utility cart	1 piece per Branch Office		
18	Flashlight w/ batteries	1 piece per Branch Office		
19	Vacuum cleaner, wet & dry type	1 unit per Hub Office/PC/RIMS/As the need arises for other branches		

Inspected by: \_\_\_\_\_  
Signature Over Printed Name  
\_\_\_\_\_  
Section Head, Administrative

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Branch Head

Date: \_\_\_\_\_



Republic of the Philippines  
SOCIAL SECURITY SYSTEM

Branch

PERFORMANCE EVALUATION OF SERVICE PROVIDER

JANITORIAL SERVICE PROVIDER

Applicable Month/Year : \_\_\_\_\_

RATING SCALE		
Score	Numerical	Adjectival
100.00	5	Outstanding (O)
90-99.99	4	Very Satisfactory (VS)
75-89.99	3	Satisfactory (S)
60-74.99	2	Unsatisfactory (US)
59.99-below	1	Poor (P)

CRITERIA	POINTS	REMARKS
I. CONTRACT ADMINISTRATION AND MANAGEMENT		
A. COMPLETION OF WORKDAYS		
- Availability of Relievers 5 points		
- Availability of Project Manager/Supervisor 5 points		
- Compliance to required number of working days 5 points		
B. SALARIES AND WAGES		
- Paid in accordance to schedule 5 points		
- Full settlement of salaries 5 points		
C. SUPPLIES & MATERIALS		
- Quality of supplies delivered 5 points		
- Quantity of supplies delivered 5 points		
- Availability of service equipment, tools and supplies 5 points		
D. TIMELY SUBMISSION OF ACCURATE BILLINGS. 5 points		
E. COMPLIANCE TO OTHER TERMS AND CONDITIONS OF THE CONTRACT. 5 points		
II. SERVICE QUALITY		
A. CLEANING SERVICES 5 points		
B. HAULING SERVICES 5 points		
C. LANDSCAPE MAINTENANCE 5 points		
D. BASIC PEST CONTROL 5 points		
III. TIME MANAGEMENT		
A. DELIVERY OF SERVICES 5 points		
B. ATTENDANCE OF SERVICE PERSONNEL 5 points		
IV. MANAGEMENT AND SUITABILITY OF PERSONNEL		
A. COURTESY, DISCIPLINE, EFFICIENCY, HONESTY AND COOPERATION 5 points		
B. COMPLETE UNIFORM, ID, AND GOOD GROOMING 5 points		
C. PHYSICALLY AND MENTALLY FIT 5 points		
V. PROVISION OF REGULAR PROGRESS REPORT		
- Monthly Performance Evaluation of Janitorial Personnel 5 points		
OVERALL RATING 100 points		
OBSERVATIONS:	RECOMMENDATIONS:	
Rated By :  SIGNATURE OVER PRINTED NAME Section Head, Administrative		
Approved By :  SIGNATURE OVER PRINTED NAME Branch Head		

SOCIAL SECURITY SYSTEM				
(Branch)				
PERFORMANCE EVALUATION OF JANITORIAL PERSONNEL				
For the Month of _____				
CONTRACTOR : _____			CONTRACT DURATION: _____	
SERVICE PERSONNEL : _____				
ASSIGNED AREA : _____				

RATING SCALE		
Score	Numerical	Adjectival
100-00	5	Outstanding (O)
90-99.99	4	Very Satisfactory (VS)
75-89.99	3	Satisfactory (S)
60-74.99	2	Unsatisfactory (US)
59.99-below	1	Poor (P)

NOTE: Indicate the rating in the corresponding applicable scope of service assigned to the service personnel. Write N/A if not applicable.

I. QUALITY OF SERVICE DELIVERED				
ITEM	STANDARDS	SCOPE OF SERVICE	RATING	REMARKS
A	Cleaning Services			
A.1	Clean and free from litter, wet spots, stain, foul smell, dust, dirt and cobwebs.	Floor		
		Fire Exit Stairways		
		Ceiling		
		Walls		
		Office Furnitures		
		Tables		
		Chairs		
		Carpet		
		Signages		
A.2	Clean slats, doors, air vents, glass partitions and all other vertical surfaces, free from dust, dirt and stain.	Glass Doors		
		Glass Partitions		
		Bulletin Boards		
		Wall Hung Fixtures		
		Stair Ballustrades		
		Stairway/ Staircase		
A.3	Clean and clear window glass panes, grills and frames.	Glass Panes		
		Window frames		
		Roller Blinds		
A.4	Clean and sanitized comfort rooms.	Lavatories		
		Mirrors		
		Toilet Bowls		
		Urinals		
		Glass Windows		
		Wall Tiles		
		Cubicle Partitions		
A.5	Clean parking areas, driveway and sidewalks.	Building Surroundings		
B	Hauling Services			
B.1	Provide lifting, moving and hauling works.	Lifting and Moving		
C	Landscape Maintenance			
C.1	Maintain healthy plants, trees & grass. Well-groomed and cultivated garden.	Landscape Areas		
		Potted Plants		
D	Basic Pest Control			
D.1	Free from cockroaches, mosquitoes, ants, rodents and other insects/pests.	Records Room		
		Stock Room		
		Pantry Areas		
		Hallways		
		Garage		
RATING FOR QUALITY OF SERVICE DELIVERED				

[illegible]

## ANNEXES

SCOPE OF SERVICES & METHODOLOGY  
LOT NO. \_\_\_\_\_

[This must be attached to the statement of compliance with the technical specifications (Section VII) of the Lot the bidder intends to participate in. Specify the Lot no.]

Scope of Service/Subject Areas/Items		Standard	Methodology	Frequency	Statement of Compliance
A. Cleaning Service					
1.	Floors, stairways, ceiling & other horizontal surfaces	Clean and glossy floors and other horizontal surfaces.	<p><b>Plain Cement</b></p> <ol style="list-style-type: none"><li>Sweep the floor with soft broom and throw dirt/waste paper into wastebasket.</li><li>Follow up cleaning by damp mopping.</li><li>General cleaning.</li></ol> <p><b>Granolithic Marble Finish</b> (Applicable to Goa Branch only under Lot 4 – Luzon Bicol Division)</p> <p><b>Floor Preparation:</b></p> <ol style="list-style-type: none"><li>Strip the floor thoroughly with a floor stripper.</li><li>Apply 1 full coat of floor sealer using a 4" paintbrush. Allow floor to dry 3-4 hours.</li><li>Roughen the surface with sandpaper or a spray red buffing pad. Clean the dust and dirt.</li><li>Apply a second coat of floor sealer. Let the floor dry thoroughly 3-4 hours.</li><li>Apply the final coat of sealer and allow to dry completely. Floor finish or wax may be then applied.</li></ol> <p><b>Floor Protection</b></p> <ol style="list-style-type: none"><li>Apply liquid or paste wax in full, uniform coat, using a clean mop or cloth. Allow the floor to dry for at least 1 hour.</li><li>Buff the floor using a low speed polisher with polishing pad (white) until the desired gloss is achieved.</li></ol> <p><b>Floor Maintenance</b></p> <ol style="list-style-type: none"><li>Dusts mop the floor regularly.</li><li>Buff the floor regularly to maintain shine.</li></ol>	Daily  Daily  Weekly       Weekly          Weekly   Weekly    Daily  Weekly	

			<div>3. Re-coat as needed with the previously applied floor wax finish when buffing does not provide good results.</div> <div>4. Buff the floor when completely dry.</div> <div>Weekly</div> <div>Weekly</div>	
			<div><b>Vinyl Tiles</b></div> <div><b>Floor Preparation</b></div> <div><div>1. Sweep the floor with a broom, dust mop or treated cloth to remove loose dirt, dust and litter.</div><div>2. Mix 1 part stripping solution with 4 parts of water.</div><div>3. Spread the stripping solution over the floor with a mop but avoid splashing it. Let the solution work its way in 5-10 minutes.</div><div>4. Scrub the floor using a floor machine, if any, with a scrub brush or stripping pad to remove wax and dirt build up.</div><div>5. Mop the dirty solution or use wet/dry vacuum cleaner.</div><div>6. Rinse using clean water mop and bucket. Spread water liberally, covering the entire floor.</div><div>7. Remove the rinse water with a mop or wet/dry vacuum cleaner.</div><div>8. Let the floor dry thoroughly (dry to the touch).</div></div> <div>Weekly</div> <div><b>Floor Protection:</b></div> <div><div>1. Apply a full, uniform coat of sealer with a clean mop.</div><div>2. Allow the sealer to dry for at least 30 minutes.</div><div>3. Apply a second coat of sealer for better protection and durability but only after first coat is completely dry.</div><div>4. Let the floor dry thoroughly (dry to the touch).</div><div>5. Apply a full, uniform coat of floor finish with a clean mop.</div><div>6. Allow the floor to dry at least 30minutes.</div><div>7. Apply a second coat of floor finish after first coat is completely dry.</div><div>8. Let the floor thoroughly (dry to the touch).</div></div> <div>Weekly and/or as often as needed</div> <div><b>Floor Maintenance:</b></div> <div><div>1. Sweep the floor with a broom,</div></div>	

			<p>dust mop or treated cloth to remove loose dirt, dust and litter.</p> <p>2. Mix 1-part All-Purpose Cleaning Solution with 40 parts water.</p> <p>3. Spread the solution over the floor. Use a wet (but not dripping) mop. Let the solution work its way in 2 minutes.</p> <p>4. Spray regularly with solution then buff immediately using red pads to restore the shine.</p> <p>5. Sweep the floor with a broom or collect dust with a vacuum cleaner.</p> <p>6. Damp mop the floor regularly with all purpose cleaning solution.</p>	<p>Daily and/or as often as needed</p> <p>Weekly</p> <p>Weekly</p> <p>Weekly</p> <p>Weekly</p> <p>Weekly</p>	
			<p><b><u>Periodic</u></b></p> <p>1. Mix 1 part all purpose cleaning solution with 30 parts water.</p> <p>2. Spread the solution over the floor. Leave for 2 minutes.</p> <p>3. Scrub the floor with a low speed machine using a green scrubbing pad.</p> <p>4. Mop the dirty solution or use wet/dry vacuum cleaner.</p> <p>5. Rinse the floor thoroughly and let dry.</p> <p>6. Apply a full coat of floor finish and let dry.</p>	<p>Quarterly and/or As Needed</p>	
			<p><b><i>Pebble Washout Finish</i></b></p> <p><b><u>Floor Preparation</u></b></p> <p>1. Strip the floor thoroughly with a quality chemical stripper. Remove gums with spatula or steel brush. Pressure wash floor to remove stubborn dirt and gums. Clean up dust and dirt thoroughly.</p> <p>2. Apply floor sealer using a 4" paintbrush. Allow the floor to dry 3-4 hours.</p> <p>3. Apply a second sealer. Let the floor dry thoroughly 3-4 hours.</p> <p>4. Apply a final coat of sealer and allow to dry completely.</p>	<p>Quarterly and/or as Needed</p>	
			<p><b><u>Floor Maintenance</u></b></p> <p>1. Dust mop the floor regularly.</p> <p>2. Scrub floor every 4 months.</p> <p>3. Re-coat as needed with the previously applied floor wax finish.</p> <p>4. Buff the floor when completely dry.</p>	<p>Quarterly</p>	



			<p><b><i>HDF Laminates/Raised Floor Finish</i></b></p> <p><b><u>Floor Preparation</u></b></p> <ol style="list-style-type: none"> <li>1. Sweep the floor with a broom, dust mop or treated cloth to remove loose dirt, dust and litter.</li> <li>2. Damp mop with a cleaning solution, not allowing drips to seep through the joints.</li> <li>3. Dry buff surface using a low speed polisher (175 rpm) with white polishing pad until the desired gloss is achieved.</li> </ol> <p>Empty and clean the trash cans every end of the day.</p> <p>Vacuum clean dusty areas.</p> <p>Remove gums/stubborn dirt on the floors with spatula or with cleaning solution.</p> <p>Place doormats on entrance areas. Clean and mop wet/muddy areas.</p> <p>Clean light diffusers to keep brighter illumination.</p> <p>Remove cobwebs from ceiling and report to Branch Administrative Section any damage or water marks.</p> <p>Scrub and clean stairways of dusts, dirt, stains and foreign matter.</p> <p>Apply furniture polish on wooden stair railings.</p> <p>Keep the fire escape stairways clean, clear and free from any obstruction thereon.</p>	<p>Daily</p> <p>Monthly and/or as needed</p> <p>Monthly and/or as needed</p> <p>Daily</p> <p>Weekly</p> <p>Weekly</p> <p>Daily</p> <p>Monthly and/or as needed</p> <p>Monthly and/or as needed</p> <p>Daily</p> <p>Quarterly</p> <p>At All Times</p>	
2.	<b>Walls, Doors, Partitions and Other Surfaces</b>	<p>Clean walls, slats, doors, air vent outlets, glass partitions and all other surfaces within the building premises – free from dust, dirt and stains.</p> <p>Fire escape stairways should always be free from obstructions.</p>	<p>Clean/wipe off smudges on walls, doors, partitions, etc. with right industrial cleaning solution.</p> <p>Wipe all doorknobs with disinfectant.</p> <p>Wax and polish all varnished wooden doors, walls, partitions, others.</p> <p>Report any damaged surfaces to the <b>Branch Administrative Section</b> for appropriate action.</p>	<p>Daily</p> <p>Daily</p> <p>Weekly</p> <p>Immediately</p>	

3.	<b>Windows, grills and Frames, Glass Panes</b>	Clean and clear window glass panes, grills and frames.	Wash and squeegee all glass panes inside and outside for a clean and clear view.  Clean and polish all frames of windows to minimize rust and dust accumulation.	Weekly  Weekly	
4.	<b>Comfort Rooms</b>	Toilet fixtures, mirrors, etc. should be free from stains, dirt, germs and foul smell.  Clean and sanitize.	Empty, wash and disinfect trash receptacles.  Check and clean vents and ledges.  Dust mop or sweep out corners and floors.  Apply cleaning solution to urinals and bowls. Clean interior and exterior of bowls and urinals.  Clean mirrors.  Clean lavatory/sinks, countertops and faucets.  Clean wall partitions.  Clean grout using a tile & grout rejuvenator. Spray and give time to remove discoloration. Wipe and rinse well. Once grout and tiles are clean, use a grout sealer. Apply according to product instructions.  Declog lavatories, sinks and floor drains.  Empty, wash and disinfect trash receptacles. Tie up old liner. Insert new liner.  Report defective toilet fixtures/others to the <b>Branch Administrative Section</b>	Hourly  Hourly Hourly Daily  Hourly Hourly  Weekly and/or as needed Monthly and/or as needed  Daily and/or as needed Daily  Immediately	
5.	<b>Office Furniture, Equipment and Fixtures.</b>  <ul style="list-style-type: none"> <li>• Tables</li> <li>• Chairs</li> <li>• Cabinets</li> <li>• Office Equipment</li> <li>• Fixtures</li> </ul>	Clean and sanitize at all times – free from dust, stains and pests	Remove dust, stains, and marks on top of tables, cabinets, chairs and office equipment.  Keep all furniture glossy and clean.  Empty and disinfect wastebaskets at all times.  Shampoo and vacuum-clean all fabric upholstery.  Disinfect all chairs, tables and cabinets.  Report any damaged/defective furniture to the <b>Branch Administrative Section</b>	Daily  Weekly Daily  Monthly or As Needed Weekly  Immediately	
6.	<b>Records and Stock Rooms</b>	Clean and free from dust and insects/ pest/ rodents.	Vacuum-clean and disinfect records.  Sweep, scrub and mop all floors of stockroom.  Report presence of insects/pests/ rodents to the <b>Branch Administrative Section</b>	Weekly  Daily  Monthly	

7.	<b>Sunscreen Roller Blinds</b>	Clean and free from dust, stains and foul odor.	<p>Wipe off dust and dirt from surfaces of Sunscreen Roller blinds.</p> <p>Report damaged blinds to the <b>Branch Administrative Section</b></p> <p>Remove, wash, and rinse Sunscreen Roller blinds and reinstall it to original position.</p>	<p>Daily</p> <p>Immediately</p> <p>Monthly</p>	
8.	<b>Building Surroundings (SSS Owned-Properties)</b>	Clean and litter-free parking areas, driveways & sidewalks	<p>Sweep all dried leaves and litters in all surroundings/area and throw it to garbage bins.</p> <p>Wash and brush sidewalks.</p> <p>Pressure wash concrete surfaces with grease, oil and other sticky substances.</p> <p>De-clog all catch basins/drainage manholes.</p> <p>Clean and remove leaves and debris from roof and gutters.</p>	<p>Daily</p> <p>Weekly</p> <p>Weekly</p> <p>Weekly and/or as needed</p> <p>Weekly and/or as needed</p>	
9.	<b>Garbage Collection</b>	<p>Well-kept garbage storage areas</p> <p>Trash receptacles and garbage bins should be free from foul smell, bacteria and breeding area for insects.</p>	<p>Provide adequate trash receptacles to various work areas with plastic bag.</p> <p>Segregate trash/garbage in color-coded trash bags at the garbage area behind the building.</p> <p>Coordinate with LGU for the collection and hauling of garbage and trash. The collection shall be done at least thrice a week from 6:00 A.M. onwards.</p> <p>Use big black plastic bag to contain trash.</p> <p>Spray disinfectants to garbage depository.</p> <p>Collect, sort and place trash/garbage according to type in its respective depositories.</p> <p>Examine trash receptacles for any accidentally thrown important items and report it to concerned employee, if any.</p> <p>Wash and disinfects trashcans.</p>	<p>Daily</p> <p>Daily</p> <p>Daily</p> <p>Daily</p> <p>Daily</p> <p>Daily</p> <p>Daily</p> <p>Daily</p>	
10.	<b>Lifting/Hauling / Transport Services</b>	Provide lifting, moving and hauling works to requesting offices / departments.	Make available a pool of janitors who will attend to urgent requests for hauling/transfer/transport of supplies, furniture or equipment, records, etc. within, to and from the Division's Branch Offices.	Daily	
11.	<b>Other Janitorial Services</b>		Make available janitors and materials to attend to urgent requests for additional cleaning works.	Daily	

B.	<b>Elevator Operation (SSS Owned-Properties)</b>	Ensure continuous, efficient and safe transport of passengers, records, supplies, etc. to any floor.	<p>Deploy trained, qualified and courteous operators.</p> <p>Clean elevator cages of dust and dirt.</p> <p>Conduct general cleaning, scrubbing, polishing and disinfecting of interiors.</p> <p>Provide each elevator operator with working flashlight when operating the elevator.</p> <p>Apply air freshener to maintain clean smell.</p> <p>Report any malfunctioning elevator to concerned Hub Branches</p>	<p>Daily</p> <p>Daily</p> <p>Weekly</p> <p>Anytime</p> <p>Daily</p> <p>Immediately</p>	
C.	<b>Landscape/ Indoor Plants Maintenance (SSS Owned-Properties)</b>	Ensure healthy growth of plants, trees and grass and well-groomed/ cultivated gardens.	<p>Cultivate and weed garden soil.</p> <p>Water plants.</p> <p>Apply fertilizers.</p> <p>Spray insecticides to plants and trees.</p> <p>Trim tree branches to clear obstructions/hazards.</p> <p>Trim grass, bush, and shrubs for healthy growth.</p>	<p>Daily</p> <p>Daily</p> <p>Quarterly</p> <p>As needed</p> <p>As needed</p> <p>As needed</p>	
D.	<b>Basic Pest Control</b>	Building and surroundings are free from cockroaches, ants, mosquitoes, rodents and other insects/pests .	<p>Spray insecticide whenever flying and crawling insects proliferate and thrive.</p> <p>Apply pesticide whenever rodents and crawling pests proliferate and thrive.</p> <p>Submit report of pest control applications.</p>	<p>Weekly and/or as needed</p> <p>Semi-Monthly and/or as needed</p> <p>Monthly</p>	

NOTE:

The Bidder must state “Comply” under the column Bidder’s Proposal to indicate his conformity opposite each methodology. If he deems that additional methodologies can further enhance the desired objectives, he must state in additional sheets such activities he deems necessary under the respective scope and areas of services.

Prepared and Concurred by:

Printed Name and Signature
:
\_\_\_\_\_

Position
:
\_\_\_\_\_

Agency
:
\_\_\_\_\_

Address
:
\_\_\_\_\_

Contact No. & Email Address
:
\_\_\_\_\_

Date Prepared
:
\_\_\_\_\_

MANPOWER COMPLEMENT AND DEPLOYMENT  
LOT I - LUZON NORTH 1 & 2 DIVISION BRANCH OFFICES

Office		Area in SQ. M.	Floors	Manpower
LUZON NORTH 1 DIVISION				
1	Agoo	297.50	1	1
2	Baguio	5,613.46	5	14
3	Bangued	246.72	2	1
4	Bontoc	276.18	2	1
5	Candon	300.00	2	2
6	La Trinidad	425.59	1	1
7	La Union	792.00	2	6
8	Laoag	404.00	2	2
9	Vigan	480.52	1	2
LUZON NORTH 2 DIVISION				
10	Cauayan	834.68	2	2
11	Ilagan	305.76	1	1
12	Santiago	479.01	1	2
13	Solano	331.11	2	1
14	Tuguegarao	451.36	2	2
15	Aparri SO	66.42	1	1
	Total	11,038.63	26	39

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

MANPOWER COMPLEMENT AND DEPLOYMENT  
LOT II - LUZON CENTRAL 1 & 2 DIVISION BRANCH OFFICES

Office		Area in SQ. M.	Floors	Manpower
LUZON CENTRAL 1 DIVISION				
1	Tarlac	3,438.11	4	9
2	Tarlac Processing Center	726.10	2	2
3	Tarlac PC Extension Office (Dagupan)	145.00	1	1
4	Alaminos	740.47	2	2
5	Balanga	818.00	2	2
6	Baler	152.40	1	1
7	Cabanatuan	554.13	1	2
8	Camiling	983.00	1	2
9	Dagupan	1,422.11	1	3
10	Iba	443.52	2	2
11	Mariveles - BEPZ	228.60	1	1
12	San Jose NE	720.00	1	2
13	Urdaneta	952.29	2	3
14	San Carlos, Pangasinan	416.70	1	1
LUZON CENTRAL 2 DIVISION				
15	Angeles	651.23	1	2
16	Baliuag	645.00	2	2
17	Bocaue	502.00	2	2
18	Dau	506.70	2	2
19	Malolos	897.26	2	3
20	Meycauayan	541.08	1	2
21	Olongapo	481.76	2	2
22	Pampanga	2,966.00	2	7
23	San Jose Del Monte	331.48	1	1
24	Sta Maria	659.12	2	2
	Total	19,922.36	39	58

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

Annex 2.3

MANPOWER COMPLEMENT AND DEPLOYMENT  
LOT III - LUZON SOUTH 1 & 2 DIVISION BRANCH OFFICES

Office		Area in SQ. M.	Floors	Manpower
LUZON SOUTH 1 DIVISION				
1	Bacoor	1,182.48	2	3
2	Binan	682.04	1	2
3	Calamba	2,541.92	2	4
4	Carmona	487.50	1	1
5	Dasmaringas	665.55	1	2
6	Infanta	331.80	2	2
7	Lucena	993.08	2	3
8	Rosario (EPZA)	864.69	2	2
9	San Pablo	3,198.81	4	8
10	San Pedro	454.23	1	1
11	Sta. Cruz	644.16	1	2
12	Santa Rosa	538.22	1	1
13	Tagaytay	788.16	1	2
LUZON SOUTH 2 DIVISION				
14	Batangas	2,890.05	5	6
15	Boac	200.50	2	1
16	Calapan	687.08	1	2
17	Lemery	372.00	1	2
18	Lipa	1,236.50	2	4
19	Odiongan	370.50	2	2
20	Puerto Princesa	641.00	1	2
21	San Jose, Occ. Mindoro	709.15	2	2
	Total	13,372.64	37	54

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

MANPOWER COMPLEMENT AND DEPLOYMENT  
LOT IV - BICOL DIVISION BRANCH OFFICES

	Office	Area in SQ. M.	Floors	Manpower
1	Daet	472.00	2	2
2	Goa	262.95	2	1
3	Iriga	268.82	2	1
4	Legazpi	1,218.00	2	2
5	Masbate	243.00	2	1
6	Naga	4,494.24	3 & 2	6
7	Sorsogon	3,401.02	1	2
8	Tabaco	533.87	3	2
9	Virac	430.16	1	1
10	Ligao SO	198.00	1	1
	<b>Total</b>	<b>10,703.37</b>	<b>21</b>	<b>19</b>

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_



LIST OF ONE-YEAR STANDARD JANITORIAL SUPPLIES AND MATERIALS			
LOT 1 - LUZON NORTH 1 & 2 DIVISIONS			
FOR VARIOUS TYPES OF FLOORS, COMFORT ROOMS AND WINDOWS			
Particulars		Total Quantity	Unit
<b>Cleaning Solutions</b>			
1	Cleaner - all purpose	996	gallon
2	Stripper	128	gallon
3	Sealer	66	gallon
4	Wax - Self Shine	240	gallon
5	Spray - Restore Wax	68	gallon
6	Toilet Bowl Cleaner	369	gallon
7	Glass Cleaner	141	gallon
8	Carpet Shampoo	20	gallon
<b>Other Cleaning Solutions</b>			
1	Liquid Bleach	276	gallon
2	Muriatic Acid	94	gallon
<b>Other Janitorial Supplies</b>			
1	Disinfectant Spray w/ Air Freshener	540	can
2	Bowl Brush	170	piece
3	Broom, Ceiling	126	piece
4	Broom, Soft	210	piece
5	Broom, Stick	183	piece
6	Deodorant Cake	2,936	piece
7	Liquid Hand Soap	487	gallon
8	Tissue	8,040	roll
9	Hand Soap Dispenser	161	piece
10	Disinfectant Liquid	232	gallon
11	Foot Disinfectant Mat	35	piece
12	Drain Cleaner (Liquid Declogger)	139	gallon
13	Dust Pans	138	piece
14	Duster with Extension Handle	122	piece
15	Feather Duster	122	piece
16	Furniture Polish	248	can
17	Gloves, rubberized	576	piece
18	Hand Pad	504	piece
19	Mop Handle	108	piece
20	Mop Head - Cotton (Red)	238	piece
21	Mop Head - Cotton (White)	234	piece
22	Pad, 16" Polishing (White)	119	piece
23	Pad, 16" Spraybuffing (Red)	119	piece
24	Pad, 16" Stripping (Black)	119	piece
25	Pad, 16" Scrubbing (Green)	119	piece
26	Rags	9,840	piece
27	Hand Brush	245	piece
28	Steel Brush - Small	95	piece
29	Trash Bags, (Color Coded)	14,436	piece
30	Trash bags, Medium	24,924	piece
31	Trash Bin, Small Plastic	185	piece
32	Trigger Sprayer, Plastic	123	piece
33	Toilet Bowl Rubber Pump Bag	81	piece
<b>Basic Pest Control</b>			
1	Insect Aerosol Spray	528	can
2	Rat Bait	276	box
<b>Land scape maintenance Supplies</b>			
1	Complete Fertilizer (14+14+14)	12	kg.
The winning bidder shall strictly comply with the following:			
1. The Aerosol Spray and Rat Bait under Basic Pest Control should be registered with the Food and Drug Administration (FDA), supported by Certificate of Product Registration (CPR) from FDA. The Complete Fertilizer (14-14-14) under Landscape Maintenance Supplies should be registered with the Fertilizer and Pesticide Authority (FPA), supported by CPR from FPA			
2. Pursuant to FDA Administrative Order No. 2015-0038 dated September 8, 2015, household/urban hazardous substances, including among others, Polishes and Waxes, Bleaches, Cleaners, Disinfectant sprays, Detergents, Diswashing, and Room freshener/air fresheners and deodorizer, are no longer required to be registered with the FDA			
However, the Winning Bidder shall ensure that the Supplies and Materials to be delivered to the SSS are potent, effective, safe and shall strictly comply with FDA-set standards as well as pertinent laws or regulations on said household/urban hazardous substances. Moreover, consistent with AO No. 2015-0038, the products should be safe to use and shall not cause any death, serious illness, or serious injury to the consumers/users, or are found to be immediately injurious, unsafe, dangerous, or grossly deceptive. Neither shall the products for delivery be adulterated, counterfeited nor misbranded.			
The SSS reserves the right to refuse the acceptance of the delivered Supplies and Materials, if upon inspection, there is a showing that the said Supplies and Materials do not comply with the above-mentioned standards.			

# Annex 3.1.1

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS																	
LOT 1: LUZON NORTH 1 & 2 DIVISION																	
Particulars	Unit	Total Quantity	AGOO (Small)	BAGUIO (Large)	BANGUED (Small)	BONTOC (Small)	CANDON (Small)	LA TRINIDAD (Small)	LA UNION (Medium)	LAOAG (Medium)	VIGAN (Small)	CAUAYAN (Small)	ILAGAN (Small)	SANTIAGO (Small)	SOLANO (Small)	TUGUEGARAO (Medium)	APARRI SO
No. of Janitors		39	1	14	1	1	2	1	6	2	2	2	1	2	1	2	1
No. of Floors		27	1	5	2	2	2	1	2	2	1	2	1	1	2	2	1
No. of floor polisher required		16	1	1	2	1	1	1	1	1	1	1	1	1	1	1	1
No. executive/branch office		22	1	5	1	1	1	1	1	1	1	4	1	1	1	1	1
<b>Cleaning Solutions</b>																	
1 Cleaner - all purpose	gallon	996	72	240	48	48	48	72	72	72	48	48	48	48	48	72	12
2 Stripper	gallon	128	6	80	6	0	6	6	12	6	0	6	0	0	0	0	0
3 Sealer	gallon	66	6	12	6	0	6	6	12	12	0	6	0	0	0	0	0
4 Wax - Self Shine	gallon	240	6	180	6	6	6	6	12	12	0	6	0	0	0	0	0
5 Spray - Restore Wax	gallon	68	6	8	6	6	6	6	12	12	0	6	0	0	0	0	0
6 Toilet Bowl Cleaner	gallon	369	12	224	10	10	12	9	24	12	12	15	8	10	2	3	6
7 Glass Cleaner	gallon	141	5	18	12	12	12	6	6	6	12	12	12	10	6	6	6
8 Carpet Shampoo	gallon	20	3	8	0	0	0	0	8	0	0	0	1	0	0	0	0
<b>Other Cleaning Solutions</b>																	
1 Liquid Bleach	gallon	276	12	36	12	12	12	12	24	24	24	24	24	12	12	24	12
2 Muriatic Acid	gallon	94	6	36	1	4	6	4	8	6	6	6	3	1	4	2	1
<b>Other Janitorial Supplies</b>																	
1 Disinfectant Spray w/ Air Freshener	can	540	24	144	24	24	24	24	48	48	36	24	24	24	24	24	24
2 Bowl Brush	piece	170	6	76	6	4	10	4	10	4	12	8	4	4	4	12	6
3 Broom, Ceiling	piece	126	6	12	6	4	4	8	8	4	12	12	12	12	12	12	2
4 Broom, Soft	piece	210	6	72	6	8	6	8	20	4	12	12	12	12	12	12	8
5 Broom, Stick	piece	183	6	72	6	8	6	3	12	4	12	12	12	6	4	12	8
6 Deodorant Cake	piece	2,936	48	912	40	40	192	144	204	204	204	204	204	144	144	204	48
7 Liquid Hand Soap	gallon	487	3	180	12	12	48	16	36	36	24	24	24	12	12	36	12
8 Tissue	roll	8,040	720	1,200	720	240	288	120	600	600	600	600	600	504	504	504	240
9 Hand Soap Dispenser	piece	161	6	42	6	4	12	15	15	15	12	6	12	6	5	3	2
10 Disinfectant Liquid	gallon	232	6	40	6	12	12	24	12	12	36	12	24	6	6	12	12
11 Foot Disinfectant Mat	piece	35	12	2	2	2	4	1	1	1	1	2	2	1	1	2	1
12 Drain Cleaner (Liquid Declogger)	gallon	139	6	24	6	12	12	4	12	12	12	12	12	6	6	2	1
13 Dust Pans	piece	138	6	36	10	4	12	8	4	12	4	12	4	6	4	8	4
14 Duster with Extension Handle	piece	122	6	14	5	4	12	6	12	12	12	12	12	6	6	2	1
15 Feather Duster	piece	122	6	14	5	4	12	6	12	12	12	12	12	6	6	2	1
16 Furniture Polish	can	248	12	60	12	24	12	12	16	12	12	12	12	12	12	12	12
17 Gloves, rubberized	piece	576	12	144	12	12	48	24	24	48	48	48	48	24	24	48	12
18 Hand Pad	piece	504	24	156	24	24	48	12	24	24	48	48	12	12	12	24	12
19 Mop Handle	piece	108	12	28	10	4	6	2	12	4	4	4	12	2	2	4	2
20 Mop Head - Cotton (Red)	piece	238	12	72	10	4	24	12	24	8	12	12	24	4	4	12	4
21 Mop Head - Cotton (White)	piece	234	4	72	10	8	24	12	24	8	12	12	24	4	4	12	4
22 Pad, 16" Polishing (White)	piece	119	4	48	3	4	2	4	36	12	0	1	0	1	1	2	1
23 Pad, 16" Spraybuffing (Red)	piece	119	4	48	3	4	2	4	36	12	0	1	0	1	1	2	1
24 Pad, 16" Stripping (Black)	piece	119	4	48	3	4	2	4	36	12	0	1	0	1	1	2	1
25 Pad, 16" Scrubbing (Green)	piece	119	4	48	3	4	2	4	36	12	0	1	0	1	1	2	1
26 Rags	piece	9,840	600	1,656	600	600	600	600	1,200	600	600	600	600	360	360	504	360
27 Hand Brush	piece	245	6	24	5	8	4	12	48	24	24	24	24	12	12	12	6
28 Steel Brush - Small	piece	95	12	48	12	3	4	4	12	0	0	0	0	0	0	0	0
29 Trash Bags, (Color Coded)	piece	14,436	720	3,996	720	720	720	720	1,080	1,080	720	720	720	720	720	720	360
30 Trash bags, Medium	piece	24,924	1,440	2,604	1,440	1,440	1,440	1,440	2,880	2,880	1,440	1,440	1,440	1,440	1,440	1,440	720
31 Trash Bin, Small Plastic	piece	185	17	60	15	8	15	2	48	2	2	4	2	2	4	2	2
32 Trigger Sprayer, Plastic	piece	123	6	60	3	10	6	2	12	4	4	4	2	2	2	4	2
33 Toilet Bowl Rubber Pump Bag	piece	81	6	20	6	3	4	2	5	2	2	8	4	3	4	8	4
<b>Basic Pest Control</b>																	
1 Insect Aerosol Spray	can	528	12	252	12	12	48	12	36	36	24	12	12	12	12	24	12
2 Rat Bait	box	276	12	36	12	0	36	12	24	48	12	12	12	12	12	24	12
<b>Land scape maintenance Supplies</b>																	
1 Complete Fertilizer (14+14+14)	kg.	12	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0
			3,924	13,174	3,882	3,376	3,815	3,414	6,813	5,966	4,075	4,049	4,022	3,461	3,450	3,812	1,935
Prepared by:																	
<b>Service Provider (Name of Company)</b>																	

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LIST OF ONE-YEAR STANDARD JANITORIAL SUPPLIES AND MATERIALS			
LOT 2 - LUZON CENTRAL 1 & 2 DIVISIONS			
FOR VARIOUS TYPES OF FLOORS, COMFORT ROOMS AND WINDOWS			
Particulars		Total Quantity	Unit
Cleaning Solutions			
1	Cleaner - all purpose	1,132	gallon
2	Stripper	25	gallon
3	Sealer	45	gallon
4	Wax - Self Shine	53	gallon
5	Spray - Restore Wax	55	gallon
6	Toilet Bowl Cleaner	420	gallon
7	Glass Cleaner	298	gallon
8	Carpet Shampoo	1	gallon
Other Cleaning Solutions			
1	Liquid Bleach	590	gallon
2	Muriatic Acid	57	gallon
Other Janitorial Supplies			
1	Disinfectant Spray w/ Air Freshener	588	can
2	Bowl Brush	226	piece
3	Broom, Ceiling	117	piece
4	Broom, Soft	389	piece
5	Broom, Stick	161	piece
6	Deodorant Cake	3,728	piece
7	Liquid Hand Soap	906	gallon
8	Tissue	8,880	roll
9	Hand Soap Dispenser	178	piece
10	Disinfectant Liquid	792	gallon
11	Foot Disinfectant Mat	51	piece
12	Drain Cleaner (Liquid Declogger)	93	gallon
13	Dust Pans	142	piece
14	Duster with Extension Handle	116	piece
15	Feather Duster	104	piece
16	Furniture Polish	237	can
17	Gloves, rubberized	1,018	piece
18	Hand Pad	813	piece
19	Mop Handle	252	piece
20	Mop Head - Cotton (Red)	664	piece
21	Mop Head - Cotton (White)	682	piece
22	Pad, 16" Polishing (White)	54	piece
23	Pad, 16" Spraybuffing (Red)	54	piece
24	Pad, 16" Stripping (Black)	54	piece
25	Pad, 16" Scrubbing (Green)	58	piece
26	Rags	7,676	piece
27	Hand Brush	168	piece
28	Steel Brush - Small	83	piece
29	Trash Bags, (Color Coded)	20,944	piece
30	Trash bags, Medium	35,376	piece
31	Trash Bin, Small Plastic	353	piece
32	Trigger Sprayer, Plastic	204	piece
33	Toilet Bowl Rubber Pump Bag	110	piece
Basic Pest Control			
1	Insect Aerosol Spray	424	can
2	Rat Bait	384	box
Land scape maintenance Supplies			
1	Complete Fertilizer (14+14+14)	14	kg.
The winning bidder shall strictly comply with the following:			
1. The Aerosol Spray and Rat Bait under Basic Pest Control should be registered with the Food and Drug Administration (FDA), supported by Certificate of Product Registration (CPR) from FDA. The Complete Fertilizer (14-14-14) under Landscape Maintenance Supplies should be registered with the Fertilizer and Pesticide Authority (FPA), supported by CPR from FPA			
2. Pursuant to FDA Administrative Order No. 2015-0038 dated September 8, 2015, household/urban hazardous substances, including among others, Polishes and Waxes, Bleaches, Cleaners, Disinfectant sprays, Detegents, Diswashing, and Room freshener/air fresheners and deodorizer, are no longer required to be registered with the FDA			
However, the Winning Bidder shall ensure that the Supplies and Materials to be delivered to the SSS are potent, effective, safe and shall strictly comply with FDA-set standards as well as pertinent laws or regulations on said household/urban hazardous substances. Moreover, consistent with AO No. 2015-0038, the products should be safe to use and shall not cause any death, serious illness, or serious injury to the consumers/users, or are found to be immediately injurious, unsafe, dangerous, or grossly deceptive. Neither shall the products for delivery be adulterated, counterfeited nor misbranded.			
The SSS reserves the right to refuse the acceptance of the delivered Supplies and Materials, if upon inspection, there is a showing that the said Supplies and Materials do not comply with the above-mentioned standards.			

# Annex 3.2.1

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS																										
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																										
Particulars	Unit	Total Quantity	ALAMINOS (Small)	BALANGA (Medium)	BALER (Small)	CABANATUAN (Medium)	CAMLING (Small)	DAGUPAN (Large)	IBA (Small)	MARIVELES (Small)	SAN CARLOS PANGASINAN (Small)	SAN JOSE NUEVA ECUJA (Small)	TARLAC (Medium)	TARLAC PROCESSING CENTER (Medium)	TARLAC PC EXT OFF DAGUPAN (Small)	URDANETA (Small)	ANGELES (Medium)	BALIJAG (Small)	BOCAUE (Small)	DAU (Small)	MALOLOS (Medium)	MEYCAUAYAN (Small)	OLONGAPO	PAMPANGA	SAN JOSE DEL MONTE	STA. MARIA (Small)
No. of Janitors		58	2	2	1	2	2	3	2	1	1	1	9	2	1	3	2	2	2	2	3	2	2	7	1	2
No. of Floors		39	2	2	1	1	1	1	2	1	1	1	4	2	1	2	1	2	2	2	2	1	2	2	1	2
No. of floor polisher required		15	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	1	0	0	0	0	0	0
No. executive/branch office		32	1	2	1	2	1	2	1	1	1	1	4	1	1	1	1	1	1	1	1	1	1	3	1	1
Cleaning Solutions																										
1 Cleaner - all purpose	gallon	1,132	48	48	48	48	48	60	48	48	48	48	60	48	48	48	36	36	36	28	48	36	60	72	36	48
2 Stripper	gallon	25	1	1	0	0	4	4	3	0	5	3	4	0	0	0	0	0	0	0	0	0	0	0	0	0
3 Sealer	gallon	45	1	1	0	0	12	4	3	0	8	6	9	0	0	0	0	0	0	0	0	0	0	0	0	1
4 Wax - Self Shine	gallon	53	1	1	0	0	0	4	3	0	8	1	10	12	0	0	0	0	0	6	0	6	0	0	0	1
5 Spray - Restore Wax	gallon	55	1	1	0	0	6	4	3	0	8	4	10	0	0	0	0	0	0	5	4	5	4	0	0	0
6 Toilet Bowl Cleaner	gallon	420	3	5	3	5	6	60	2	6	6	8	36	24	5	6	12	12	36	12	36	12	24	72	5	24
7 Glass Cleaner	gallon	298	3	2	2	2	24	12	6	6	2	6	36	24	2	6	12	12	18	12	20	12	12	36	7	24
8 Carpet Shampoo	gallon	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
Other Cleaning Solutions																										
1 Liquid Bleach	gallon	590	24	24	24	24	24	48	24	24	24	24	24	36	24	24	12	16	36	16	24	14	36	36	12	16
2 Muriatic Acid	gallon	57	1	1	1	1	1	12	1	1	1	1	12	1	1	1	1	1	1	1	1	1	1	12	2	0
Other Janitorial Supplies																										
1 Disinfectant Spray w/ Air Freshener	can	588	24	24	12	24	12	36	24	24	24	24	36	36	24	24	12	24	24	24	24	24	24	60	12	12
2 Bowl Brush	piece	226	12	12	2	12	8	12	12	4	4	12	12	24	6	4	12	12	12	6	6	6	12	12	0	12
3 Broom, Ceiling	piece	117	4	5	2	5	2	6	3	2	2	4	12	10	4	2	4	8	4	4	2	4	8	12	4	4
4 Broom, Soft	piece	389	6	6	6	6	6	15	6	6	6	6	36	24	6	6	24	12	4	24	24	24	60	4	48	
5 Broom, Stick	piece	161	4	5	2	5	2	6	3	2	2	4	24	8	4	2	4	12	4	12	6	12	6	24	4	4
6 Deodorant Cake	piece	3,728	120	120	120	120	144	500	144	120	72	192	480	144	48	120	72	48	144	120	180	120	180	240	0	180
7 Liquid Hand Soap	gallon	906	36	84	24	84	24	30	30	24	24	30	24	36	24	24	36	36	36	24	30	24	30	120	18	54
8 Tissue	roll	8,880	320	320	320	320	320	320	320	320	320	320	440	440	180	320	220	360	360	360	480	360	480	1,200	120	360
9 Hand Soap Dispenser	piece	178	6	12	4	12	12	12	5	4	4	5	12	12	4	4	4	6	16	4	5	4	5	14	3	9
10 Disinfectant Liquid	gallon	792	24	24	24	24	24	48	24	24	24	24	36	24	24	24	12	12	48	48	48	48	48	60	48	48
11 Foot Disinfectant Mat	piece	51	2	0	2	0	2	2	0	2	2	0	3	3	2	2	6	2	3	1	2	1	2	10	1	1
12 Drain Cleaner (Liquid Deglogger)	gallon	93	6	2	1	2	1	3	5	1	1	5	4	6	6	1	12	12	4	1	2	1	2	2	1	12
13 Dust Pans	piece	142	12	4	2	4	2	6	4	2	2	4	12	4	2	2	12	12	4	4	8	4	8	12	4	12
14 Duster with Extension Handle	piece	116	6	6	1	6	1	3	3	1	1	6	2	6	2	1	12	12	6	4	2	4	6	12	1	12
15 Feather Duster	piece	104	6	6	1	6	1	3	3	1	1	6	2	6	2	1	6	12	6	4	2	4	6	6	1	12
16 Furniture Polish	can	237	12	12	3	12	4	8	4	3	3	2	6	48	3	3	24	12	12	6	12	6	12	12	6	12
17 Gloves, rubberized	piece	1,018	36	36	12	36	48	72	36	24	24	24	24	48	24	22	24	48	48	48	72	48	72	120	24	48
18 Hand Pad	piece	813	12	24	12	21	12	48	12	48	48	24	24	24	48	48	24	24	48	24	60	24	60	72	48	24
19 Mop Handle	piece	252	4	4	12	8	6	36	4	12	12	4	12	12	12	12	12	12	12	6	12	6	24	2	4	
20 Mop Head - Cotton (Red)	piece	664	24	24	12	24	24	72	12	24	24	12	36	48	24	24	24	36	24	36	24	36	48	4	24	24
21 Mop Head - Cotton (White)	piece	682	24	24	12	24	24	72	12	24	24	12	36	48	24	24	24	28	40	28	38	24	38	48	4	26
22 Pad, 16" Polishing (White)	piece	54	4	2	1	2	1	2	4	1	6	2	12	2	1	1	2	1	0	1	2	1	2	2	1	1
23 Pad, 16" Polishing (Red)	piece	54	4	2	1	2	1	2	4	1	6	2	12	2	1	1	2	1	0	1	2	1	2	2	1	1
24 Pad, 16" Spraybuffing (Black)	piece	54	4	2	1	2	1	2	4	1	6	2	12	2	1	1	2	1	0	1	2	1	2	2	1	1
25 Pad, 16" Scrubbing (Green)	piece	58	4	2	1	2	1	2	4	1	6	2	12	2	1	1	2	1	0	1	2	1	2	6	1	1
26 Rags	piece	7,676	288	288	144	288	288	432	104	288	288	156	1,296	288	144	288	288	288	288	288	432	288	432	360	144	288
27 Hand Brush	piece	168	3	4	4	4	4	5	0	1	1	1	24	4	4	1	4	24	6	12	12	12	24	1	1	
28 Steel Brush - Small	piece	83	4	8	0	8	12	0	8	0	0	4	0	0	0	0	4	12	6	0	3	0	2	12	0	0
29 Trash Bags, (Color Coded)	piece	20,944	720	720	720	720	720	2,300	720	720	720	720	900	900	720	720	624	720	720	720	600	620	1,200	2,400	600	720
30 Trash bags, Medium	piece	35,376	996	1,440	360	1,440	1,440	2,160	1,100	1,440	1,440	1,200	2,160	2,160	1,200	1,200	1,200	1,440	1,440	1,440	1,440	2,200	2,400	1,200	1,440	
31 Trash Bin, Small Plastic	piece	353	16	8	1	8	4	24	14	4	2	12	24	12	2	4	12	24	20	24	36	24	0	54	0	24
32 Trigger Sprayer, Plastic	piece	204	4	4	6	4	12	18	4	6	6	2	24	12	6	6	2	4	36	4	6	4	6	14	2	12
33 Toilet Bowl Rubber Pump Bag	piece	110	6	8	1	8	4	6	0	4	2	0	12	24	1	4	6	6	0	0	0	0	0	12	0	6
Basic Pest Control																										
1 Insect Aerosol Spray	can	424	12	12	12	12	12	36	12	12	12	12	36	24	12	12	12	24	24	12	24	12	24	40	12	12
2 Rat Bait	box	384	12	12	12	12	12	36	12	12	12	12	24	24	12	12	12	12	24	24	12	24	12	24	12	12
Land scape maintenance Supplies																										
1 Complete Fertilizer (14+14+14)	kg.	14	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	0	0
Total																										
			2,860	3,351	1,928	3,348	3,316	6,543	2,749	3,248	3,241	2,948	6,022	4,612	2,658	3,006	2,825	3,364	3,562	3,378	3,763	3,280	5,110	7,760	2,346	3,551
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LIST OF ONE-YEAR STANDARD JANITORIAL SUPPLIES AND MATERIALS			
LOT 3 - LUZON SOUTH 1 & 2 DIVISIONS			
FOR VARIOUS TYPES OF FLOORS, COMFORT ROOMS AND WINDOWS			
Particulars		Total Quantity	Unit
Cleaning Solutions			
1	Cleaner - all purpose	1,404	gallon
2	Stripper	54	gallon
3	Sealer	38	gallon
4	Wax - Self Shine	80	gallon
5	Spray - Restore Wax	64	gallon
6	Toilet Bowl Cleaner	626	gallon
7	Glass Cleaner	346	gallon
8	Carpet Shampoo	7	gallon
Other Cleaning Solutions			
1	Liquid Bleach	540	gallon
2	Muriatic Acid	290	gallon
Other Janitorial Supplies			
1	Disinfectant Spray w/ Air Freshener	1,818	can
2	Bowl Brush	468	piece
3	Broom, Ceiling	158	piece
4	Broom, Soft	312	piece
5	Broom, Stick	258	piece
6	Deodorant Cake	5,292	piece
7	Liquid Hand Soap	1,044	gallon
8	Tissue	12,420	roll
9	Hand Soap Dispenser	300	piece
10	Disinfectant Liquid	504	gallon
11	Foot Disinfectant Mat	83	piece
12	Drain Cleaner (Liquid Declogger)	264	gallon
13	Dust Pans	214	piece
14	Duster with Extension Handle	238	piece
15	Feather Duster	282	piece
16	Furniture Polish	600	can
17	Gloves, rubberized	1,080	piece
18	Hand Pad	360	piece
19	Mop Handle	344	piece
20	Mop Head - Cotton (Red)	748	piece
21	Mop Head - Cotton (White)	736	piece
22	Pad, 16" Polishing (White)	82	piece
23	Pad, 16" Spraybuffing (Red)	82	piece
24	Pad, 16" Stripping (Black)	82	piece
25	Pad, 16" Scrubbing (Green)	82	piece
26	Rags	16,380	piece
27	Hand Brush	252	piece
28	Steel Brush - Small	72	piece
29	Trash Bags, (Color Coded)	27,420	piece
30	Trash bags, Medium	48,328	piece
31	Trash Bin, Small Plastic	584	piece
32	Trigger Sprayer, Plastic	236	piece
33	Toilet Bowl Rubber Pump Bag	125	piece
Basic Pest Control			
1	Insect Aerosol Spray	636	can
2	Rat Bait	600	box
Land scape maintenance Supplies			
1	Complete Fertilizer (14+14+14)	54	kg.
The winning bidder shall strictly comply with the following:			
1. The Aerosol Spray and Rat Bait under Basic Pest Control should be registered with the Food and Drug Administration (FDA), supported by Certificate of Product Registration (CPR) from FDA. The Complete Fertilizer (14-14-14) under Landscape Maintenance Supplies should be registered with the Fertilizer and Pesticide Authority (FPA), supported by CPR from FPA			
2. Pursuant to FDA Administrative Order No. 2015-0038 dated September 8, 2015, household/urban hazardous substances, including among others, Polishes and Waxes, Bleaches, Cleaners, Disinfectant sprays, Detergents, Diswashing, and Room freshener/air fresheners and deodorizer, are no longer required to be registered with the FDA			
However, the Winning Bidder shall ensure that the Supplies and Materials to be delivered to the SSS are potent, effective, safe and shall strictly comply with FDA-set standards as well as pertinent laws or regulations on said household/urban hazardous substances. Moreover, consistent with AO No. 2015-0038, the products should be safe to use and shall not cause any death, serious illness, or serious injury to the consumers/users, or are found to be immediately injurious, unsafe, dangerous, or grossly deceptive. Neither shall the products for delivery be adulterated, counterfeited nor misbranded.			
The SSS reserves the right to refuse the acceptance of the delivered Supplies and Materials, if upon inspection, there is a showing that the said Supplies and Materials do not comply with the above-mentioned standards.			



Annex 3.3.1

STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS																							
LOT 3: LUZON SOUTH 1 & 2 DIVISION																							
Particulars	Unit	Total Quantity	BACOR (Large)	BIÑAN (Large)	CALAMBA (Medium)	CARMONA (Small)	DASMARINAS (Small)	INFANTA (Small)	LUCENA (Medium)	ROSARIO (Medium)	SAN PABLO (Medium)	SAN PEDRO (Small)	STA. CRUZ (Small)	STA ROSA (Small)	TAGAYTAY (Small)	BATANGAS (Medium)	BOAC (Small)	CALAPAN (Small)	LEMERY (Small)	LIPA (Medium)	ODIANGAN (Small)	PUERTO PRINCESA (Medium)	SAN JOSE, OCCIDENTAL MINDORO (Small)
No. of Janitors		54	3	2	4	1	2	2	3	2	8	1	2	1	2	6	1	2	2	4	2	2	2
No. of Floors		37	2	1	2	1	1	2	2	2	4	1	1	1	1	5	2	1	1	2	2	1	2
No. of floor polisher required		25	1	1	2	1	1	1	1	1	4	1	1	1	1	1	1	1	1	1	1	1	1
No. executive/branch office		37	3	3	2	1	1	1	2	2	5	1	1	1	1	6	1	1	1	1	1	1	1
Cleaning Solutions																							
1 Cleaner - all purpose	gallon	1,404	72	72	72	60	60	48	120	84	168	48	48	48	36	72	36	60	48	72	48	72	60
2 Stripper	gallon	54	6	0	2	0	0	0	2	0	12	0	0	12	12	4	0	0	0	4	0	0	0
3 Sealer	gallon	38	4	0	2	0	0	0	0	0	24	0	0	0	0	4	0	0	0	4	0	0	0
4 Wax - Self Shine	gallon	80	4	0	4	2	0	0	2	0	30	2	2	6	12	8	0	2	0	6	0	0	0
5 Spray - Restore Wax	gallon	64	4	0	2	0	2	0	4	0	30	0	0	0	12	4	0	0	0	6	0	0	0
6 Toilet Bowl Cleaner	gallon	626	36	36	24	12	36	12	36	36	56	12	24	12	12	72	6	36	18	72	18	24	36
7 Glass Cleaner	gallon	346	24	24	18	12	12	6	12	24	24	12	18	4	12	24	4	20	8	48	6	10	24
8 Carpet Shampoo	gallon	7	0	0	1	0	1	0	0	0	0	0	0	0	3	2	0	0	0	0	0	0	0
Other Cleaning Solutions																							
1 Liquid Bleach	gallon	540	36	24	12	12	24	12	24	24	60	12	24	12	12	60	12	36	12	72	12	24	24
2 Muriatic Acid	gallon	290	12	6	12	12	15	3	8	12	84	3	6	6	12	30	3	24	3	24	3	4	8
Other Janitorial Supplies																							
1 Disinfectant Spray w/ Air Freshener	can	1,818	144	144	90	60	60	60	120	120	240	60	60	60	60	60	60	60	60	72	60	72	96
2 Bowl Brush	piece	468	12	12	12	12	12	36	12	12	12	12	12	12	12	60	12	24	24	60	24	60	24
3 Broom, Ceiling	piece	158	6	6	6	2	2	2	12	12	18	2	2	2	2	10	6	12	12	10	12	10	12
4 Broom, Soft	piece	312	12	12	12	12	12	12	12	12	24	12	12	12	12	12	12	24	24	12	24	12	24
5 Broom, Stick	piece	258	6	6	6	6	12	12	12	12	24	6	6	6	6	12	6	24	24	12	24	12	24
6 Deodorant Cake	piece	5,292	360	360	396	144	144	120	180	180	336	48	48	48	48	360	360	360	360	360	360	360	360
7 Liquid Hand Soap	gallon	1,044	36	36	36	24	24	36	84	84	48	24	24	24	24	120	36	36	36	120	36	120	36
8 Tissue	roll	12,420	708	708	840	396	396	396	396	396	504	600	600	600	600	600	696	696	696	600	696	600	696
9 Hand Soap Dispenser	piece	300	12	12	12	12	12	24	24	24	12	6	6	6	6	24	12	12	12	24	12	24	12
10 Disinfectant Liquid	gallon	504	24	24	24	12	12	12	12	12	24	12	12	12	12	60	24	24	24	60	24	60	24
11 Foot Disinfectant Mat	piece	83	2	2	2	2	2	3	4	4	4	3	3	3	3	12	2	2	2	12	2	12	2
12 Drain Cleaner (Liquid Declogger)	gallon	264	12	12	12	12	12	12	12	12	24	12	12	12	12	12	12	12	12	12	12	12	12
13 Dust Pans	piece	214	12	12	12	12	12	6	8	8	12	6	6	6	6	12	12	12	12	12	12	12	12
14 Duster with Extension Handle	piece	238	12	12	12	12	12	6	2	2	12	6	6	6	6	24	12	12	12	24	12	24	12
15 Feather Duster	piece	282	12	12	12	12	12	6	12	12	12	12	12	12	12	24	12	12	12	24	12	24	12
16 Furniture Polish	can	600	24	24	24	24	24	12	24	24	24	24	24	24	24	60	24	24	24	60	24	60	24
17 Gloves, rubberized	piece	1,080	48	48	60	48	48	48	48	48	48	48	48	48	48	48	60	60	60	48	60	48	60
18 Hand Pad	piece	360	24	24	24	12	12	12	12	12	24	12	12	12	12	12	24	24	24	12	24	12	24
19 Mop Handle	piece	344	24	24	24	6	6	8	24	24	16	8	8	8	8	24	24	24	24	12	24	12	24
20 Mop Head - Cotton (Red)	piece	748	36	36	72	24	24	24	36	36	24	16	16	16	16	24	60	60	60	24	60	24	60
21 Mop Head - Cotton (White)	piece	736	36	36	72	24	24	24	36	36	12	16	16	16	16	24	60	60	60	24	60	24	60
22 Pad, 16" Polishing (White)	piece	82	6	6	6	0	0	0	2	2	12	0	0	0	0	6	6	6	6	6	6	6	6
23 Pad, 16" Spraybuffing (Red)	piece	82	6	6	6	0	0	0	2	2	12	0	0	0	0	6	6	6	6	6	6	6	6
24 Pad, 16" Stripping (Black)	piece	82	6	6	6	0	0	0	2	2	12	0	0	0	0	6	6	6	6	6	6	6	6
25 Pad, 16" Scrubbing (Green)	piece	82	6	6	6	0	0	0	2	2	12	0	0	0	0	6	6	6	6	6	6	6	6
26 Rags	piece	16,380	480	1,440	1,440	540	540	540	1,200	1,200	1,200	540	540	540	540	1,200	540	540	540	540	540	1,200	540
27 Hand Brush	piece	252	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
28 Steel Brush - Small	piece	72	0	0	12	12	0	0	0	0	12	0	0	0	0	12	0	0	0	12	0	12	0
29 Trash Bags, (Color Coded)	piece	27,420	1,080	1,080	1,080	840	840	720	900	900	1,500	1,200	1,200	720	1,200	3,120	1,080	1,080	1,080	3,120	1,080	1,800	1,800
30 Trash bags, Medium	piece	48,328	2,160	2,160	2,160	1,440	1,440	1,440	2,160	2,160	2,400	1,440	1,440	1,440	1,440	5,004	2,160	2,160	2,160	5,004	2,160	3,200	3,200
31 Trash Bin, Small Plastic	piece	584	24	24	24	12	12	12	60	60	60	12	12	12	12	48	24	24	24	40	24	40	24
32 Trigger Sprayer, Plastic	piece	236	18	18	18	12	12	4	12	12	0	4	4	4	4	12	18	18	18	12	12	12	12
33 Toilet Bowl Rubber Pump Bag	piece	125	6	6	6	4	4	5	0	0	12	4	4	4	4	12	6	6	6	12	6	12	6
Basic Pest Control																							
1 Insect Aerosol Spray	can	636	36	36	36	12	12	24	24	24	12	12	12	12	12	60	36	36	36	60	36	60	48
2 Rat Bait	box	600	36	36	36	12	12	24	24	24	12	12	12	12	12	60	36	36	36	60	36	60	12
Land scape maintenance Supplies																							
1 Complete Fertilizer (14+14+14)	kg.	54	0	0	0	0	0	0	0	0	6	0	0	0	0	48	0	0	0	0	0	0	0
			5,636	6,500	6,757	3,874	3,908	3,733	5,680	5,862	7,216	4,270	4,303	3,801	4,304	11,474	5,523	5,688	5,599	10,798	5,591	8,160	7,440
																							125,987
Prepared by:																							
Service Provider (Name of Company)																							

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LIST OF ONE-YEAR STANDARD JANITORIAL SUPPLIES AND MATERIALS			
LOT 4 - LUZON BICOL DIVISIONS			
FOR VARIOUS TYPES OF FLOORS, COMFORT ROOMS AND WINDOWS			
Particulars		Total Quantity	Unit
Cleaning Solutions			
1	Cleaner - all purpose	432	gallon
2	Stripper	18	gallon
3	Sealer	18	gallon
4	Wax - Self Shine	18	gallon
5	Spray - Restore Wax	18	gallon
6	Toilet Bowl Cleaner	202	gallon
7	Glass Cleaner	153	gallon
8	Carpet Shampoo	0	gallon
Other Cleaning Solutions			
1	Liquid Bleach	250	gallon
2	Muriatic Acid	94	gallon
Other Janitorial Supplies			
1	Disinfectant Spray w/ Air Freshener	320	can
2	Bowl Brush	144	piece
3	Broom, Ceiling	33	piece
4	Broom, Soft	212	piece
5	Broom, Stick	108	piece
6	Deodorant Cake	1,852	piece
7	Liquid Hand Soap	474	gallon
8	Tissue	15,510	roll
9	Hand Soap Dispenser	120	piece
10	Disinfectant Liquid	258	gallon
11	Foot Disinfectant Mat	44	piece
12	Drain Cleaner (Liquid Declogger)	84	gallon
13	Dust Pans	80	piece
14	Duster with Extension Handle	52	piece
15	Feather Duster	58	piece
16	Furniture Polish	244	can
17	Gloves, rubberized	504	piece
18	Hand Pad	884	piece
19	Mop Handle	92	piece
20	Mop Head - Cotton (Red)	216	piece
21	Mop Head - Cotton (White)	216	piece
22	Pad, 16" Polishing (White)	16	piece
23	Pad, 16" Spraybuffing (Red)	12	piece
24	Pad, 16" Stripping (Black)	12	piece
25	Pad, 16" Scrubbing (Green)	12	piece
26	Rags	3,168	piece
27	Hand Brush	252	piece
28	Steel Brush - Small	144	piece
29	Trash Bags, (Color Coded)	16,650	piece
30	Trash bags, Medium	16,650	piece
31	Trash Bin, Small Plastic	267	piece
32	Trigger Sprayer, Plastic	108	piece
33	Toilet Bowl Rubber Pump Bag	62	piece
Basic Pest Control			
1	Insect Aerosol Spray	264	can
2	Rat Bait	484	box
Land scape maintenance Supplies			
1	Complete Fertilizer (14+14+14)	35	kg.
The winning bidder shall strictly comply with the following:			
1. The Aerosol Spray and Rat Bait under Basic Pest Control should be registered with the Food and Drug Administration (FDA), supported by Certificate of Product Registration (CPR) from FDA. The Complete Fertilizer (14-14-14) under Landscape Maintenance Supplies should be registered with the Fertilizer and Pesticide Authority (FPA), supported by CPR from FPA			
2. Pursuant to FDA Administrative Order No. 2015-0038 dated September 8, 2015, household/urban hazardous substances, including among others, Polishes and Waxes, Bleaches, Cleaners, Disinfectant sprays, Detergents, Diswashing, and Room freshener/air fresheners and deodorizer, are no longer required to be registered with the FDA			
However, the Winning Bidder shall ensure that the Supplies and Materials to be delivered to the SSS are potent, effective, safe and shall strictly comply with FDA-set standards as well as pertinent laws or regulations on said household/urban hazardous substances. Moreover, consistent with AO No. 2015-0038, the products should be safe to use and shall not cause any death, serious illness, or serious injury to the consumers/users, or are found to be immediately injurious, unsafe, dangerous, or grossly deceptive. Neither shall the products for delivery be adulterated, counterfeited nor misbranded.			
The SSS reserves the right to refuse the acceptance of the delivered Supplies and Materials, if upon inspection, there is a showing that the said Supplies and Materials do not comply with the above-mentioned standards.			

## STANDARD ONE-YEAR REQUIREMENT - JANITORIAL SUPPLIES AND MATERIALS

## LOT 4: LUZON BICOL DIVISION

Particulars	Unit	Total Quantity	DAET (Small)	NAGA (Medium)	GOA	IRIGA (Small)	LEGAZPI (Medium)	LIGAO SO	TABACO (Small)	VIRAC (Small)	SORSOGON (Small)	MASBATE (Small)
No. of Janitors		19	2	6	1	1	2	1	2	1	2	1
No. of Floors		21	2	3 & 2	2	2	2	1	3	1	1	2
No. of floor polisher required		21	1	1	2	1	1	1	1	1	4	1
No. executive/branch office		21	6	14	4	4	5	1	6	3	5	2
<b>Cleaning Solutions</b>												
1 Cleaner - all purpose	gallon	432	48	60	48	48	48	36	48	36	48	12
2 Stripper	gallon	18	0	8	0	0	10	0	0	0	0	0
3 Sealer	gallon	18	0	8	0	0	10	0	0	0	0	0
4 Wax - Self Shine	gallon	18	0	8	0	0	10	0	0	0	0	0
5 Spray - Restore Wax	gallon	18	0	8	0	0	10	0	0	0	0	0
6 Toilet Bowl Cleaner	gallon	202	15	48	15	15	15	7	36	8	36	7
7 Glass Cleaner	gallon	153	12	40	18	12	12	3	18	6	24	8
8 Carpet Shampoo	gallon	0	0	0	0	0	0	0	0	0	0	0
<b>Other Cleaning Solutions</b>												
1 Liquid Bleach	gallon	250	12	142	12	12	12	12	12	12	12	12
2 Muriatic Acid	gallon	94	7	24	12	12	6	3	12	4	12	2
<b>Other Janitorial Supplies</b>												
1 Disinfectant Spray w/ Air Freshener	can	320	24	80	24	24	36	24	36	24	24	24
2 Bowl Brush	piece	144	12	24	12	12	24	6	24	6	12	12
3 Broom, Ceiling	piece	33	2	5	4	4	6	2	2	4	2	2
4 Broom, Soft	piece	212	24	72	24	24	12	8	24	8	8	8
5 Broom, Stick	piece	108	6	38	4	4	10	4	24	6	8	4
6 Deodorant Cake	piece	1,852	144	504	144	144	120	40	504	72	120	60
7 Liquid Hand Soap	gallon	474	48	120	48	48	48	12	48	30	42	30
8 Tissue	roll	15,510	3,450	5,040	960	960	1,200	480	1,200	720	1,200	300
9 Hand Soap Dispenser	piece	120	8	30	6	12	24	5	12	5	12	6
10 Disinfectant Liquid	gallon	258	24	72	24	24	24	12	24	24	24	6
11 Foot Disinfectant Mat	piece	44	3	18	3	3	2	2	5	2	4	2
12 Drain Cleaner (Liquid Declogger)	gallon	84	6	22	6	6	12	6	6	6	8	6
13 Dust Pans	piece	80	6	18	6	6	12	4	12	6	6	4
14 Duster with Extension Handle	piece	52	2	6	2	6	6	6	6	6	6	6
15 Feather Duster	piece	58	2	12	2	6	6	6	6	6	6	6
16 Furniture Polish	can	244	48	64	24	24	12	12	12	24	12	12
17 Gloves, rubberized	piece	504	48	144	48	48	48	24	48	24	48	24
18 Hand Pad	piece	884	80	288	48	96	96	48	96	48	48	36
19 Mop Handle	piece	92	12	18	6	6	12	6	12	6	8	6
20 Mop Head - Cotton (Red)	piece	216	24	36	24	24	24	12	24	12	24	12
21 Mop Head - Cotton (White)	piece	216	24	36	24	24	24	12	24	12	24	12
22 Pad, 16" Polishing (White)	piece	16	0	8	0	0	4	0	0	0	0	4
23 Pad, 16" Spraybuffing (Red)	piece	12	0	8	0	0	4	0	0	0	0	0
24 Pad, 16" Stripping (Black)	piece	12	0	8	0	0	4	0	0	0	0	0
25 Pad, 16" Scrubbing (Green)	piece	12	0	8	0	0	4	0	0	0	0	0
26 Rags	piece	3,168	288	864	288	288	288	288	288	144	288	144
27 Hand Brush	piece	252	24	72	24	24	24	12	24	12	24	12
28 Steel Brush - Small	piece	144	12	36	12	12	12	12	12	12	12	12
29 Trash Bags, (Color Coded)	piece	16,650	1,600	5,040	720	1,440	1,440	720	2,160	1,440	1,440	650
30 Trash bags, Medium	piece	16,650	1,600	5,040	720	1,440	1,440	720	2,160	1,440	1,440	650
31 Trash Bin, Small Plastic	piece	267	30	125	8	12	24	4	24	14	14	12
32 Trigger Sprayer, Plastic	piece	108	6	24	2	4	24	2	12	6	24	4
33 Toilet Bowl Rubber Pump Bag	piece	62	6	14	6	4	8	4	10	3	5	2
<b>Basic Pest Control</b>												
1 Insect Aerosol Spray	can	264	12	36	24	24	12	24	36	36	36	24
2 Rat Bait	box	484	24	216	24	24	12	24	24	24	100	12
<b>Land scape maintenance Supplies</b>												
1 Complete Fertilizer (14+14+14)	kg.	35	0	25	0	0	0	0	0	0	10	0
			7,693	18,517	3,376	4,876	5,191	2,602	7,025	4,248	5,171	2,145
Prepared by: _____												
Service Provider (Name of Company)												

Type Name of Company here.

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 1: LUZON NORTH 1 & 2 DIVISION

Baguio	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	240	240	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	0.00
2	Stripper	0.00	gallon	80	80	8	0.00	6	0.00	6	0.00	8	0.00	6	0.00	6	0.00	8	0.00	6	0.00	6	0.00	8	0.00	6	0.00	6	0.00	0.00
3	Sealer	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Wax - Self Shine	0.00	gallon	180	180	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	8	8	2	0.00	0	0.00		0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	224	224	20	0.00	18	0.00	18	0.00	20	0.00	18	0.00	18	0.00	20	0.00	18	0.00	18	0.00	20	0.00	18	0.00	18	0.00	0.00
7	Glass Cleaner	0.00	gallon	18	18	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Muriatic Acid	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
2	Bowl Brush	0.00	piece	76	76	7	0.00	6	0.00	6	0.00	7	0.00	6	0.00	6	0.00	7	0.00	6	0.00	6	0.00	7	0.00	6	0.00	6	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
5	Broom, Stick	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
6	Deodorant Cake	0.00	piece	912	912	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	76	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	180	180	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	0.00
8	Tissue	0.00	roll	1,200	1,200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	42	42	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	40	40	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
13	Dust Pans	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
14	Duster with Extension Handle	0.00	piece	14	14	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	14	14	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
17	Gloves, rubberized	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
18	Hand Pad	0.00	piece	156	156	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	13	0.00	0.00
19	Mop Handle	0.00	piece	28	28	3	0.00	2	0.00	2	0.00	3	0.00	2	0.00	2	0.00	3	0.00	2	0.00	2	0.00	3	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
26	Rags	0.00	piece	1,656	1,656	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	138	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	3,996	3,996	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	333	0.00	0.00
30	Trash bags, Medium	0.00	piece	2,604	2,604	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	217	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	20	20	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	252	252	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	21	0.00	0.00
2	Rat Bait	0.00	box	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
1,540,684.84																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 1: LUZON NORTH 1 & 2 DIVISION																														
Banged	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	40	40	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	5	5	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	5	5	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
27	Hand Brush	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	15	15	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
202,182.05																														
Service Provider (Name of Company)				Representative (Name & Sig. above)																										

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 1: LUZON NORTH 1 & 2 DIVISION																														
Bontoc	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	40	40	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	240	240	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
27	Hand Brush	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.0.															



**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 1: LUZON NORTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 1: LUZON NORTH 1 & 2 DIVISION

La Trinidad	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	9	9	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	15	15	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	2	2	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL																														
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
216,054.88																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

Amuel

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 1: LUZON NORTH 1 & 2 DIVISION																														
La Union	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Sealer	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Wax - Self Shine	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	8	8	2	0.00	0	0.00		0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Bowl Brush	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	20	20	2	0.00	2	0.00	1	0.00	2	0.00	2	0.00	1	0.00	2	0.00	2	0.00	1	0.00	2	0.00	2	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	204	204	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	15	15	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	16	16	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
26	Rags	0.00	piece	1,200	1,200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
27	Hand Brush	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1,080	1,080	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	0.00
30	Trash bags, Medium	0.00	piece	2,880	2,880	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	240	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3						

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 1: LUZON NORTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

329,135.38



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 1: LUZON NORTH 1 & 2 DIVISION																														
Vigan	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Other Cleaning Supplies																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	204	204	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can																											

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 1: LUZON NORTH 1 & 2 DIVISION

Cauayan	UNIT COST (uc)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	15	15	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	204	204	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
230,499.14																														
Service Provider (Name of Company)				Representative (Name & Sig. above)																										

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 1: LUZON NORTH 1 & 2 DIVISION

Iligan	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Supplies																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	204	204	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	17	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid 180,025.40																														
Service Provider (Name of Company)		Representative (Name & Sig. above)																												

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**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 1: LUZON NORTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

129,786.28

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 1: LUZON NORTH 1 & 2 DIVISION

Solano	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	504	504	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
126,267.76																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

Amuel

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 1: LUZON NORTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

163,559.02

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

James

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 1: LUZON NORTH 1 & 2 DIVISION																														
Aparri SO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	240	240	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
27	Hand Brush	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
30	Trash bags, Medium	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
ALAMINOS		UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT
						Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	320	320	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	26	0.00	26	0.00	26	0.00	26	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	996	996	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	83	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12																										



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS

LOT 2: LUZON CENTRAL 1 & 2 DIVISION

BALANGA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	6	6	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	84	84	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	0.00
8	Tissue	0.00	roll	320	320	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	26	0.00	26	0.00	26	0.00	26	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
166,439.92																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

Amuel

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
BALER	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Bowl Brush	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	320	320	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	26	0.00	26	0.00	26	0.00	26	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Deglogger)	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
17	Gloves, rubberized	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
27	Hand Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
112,223.20																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

*Amuel*

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
CAMILING	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Bowl Brush	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	320	320	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	26	0.00	26	0.00	26	0.00	26	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1																						



**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

333,014.69

**MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS**  
**LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES**

**INSTRUCTION: Input date in cells highlighted with yellow**

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

[illegible]

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

164,252.21

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

Amund

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

174,213.51

Service Provider (Name of Company)

Representative (Name & Sig. above)

Amund



**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 2: LUZON CENTRAL 1 & 2 DIVISION

TARLAC	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Stripper	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	9	9	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	10	10	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	10	10	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
7	Glass Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
5	Broom, Stick	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
6	Deodorant Cake	0.00	piece	480	480	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	440	440	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	36	0.00	36	0.00	36	0.00	36	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
26	Rags	0.00	piece	1296	1296	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	108	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	900	900	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	0.00
30	Trash bags, Medium	0.00	piece	2160	2160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00																												

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
TARLAC PROCESSING CENTER	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	10	10	3	0.00	0	0.00	0	0.00	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	440	440	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	37	0.00	36	0.00	36	0.00	36	0.00	36	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	900	900	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	75	0.00	0.00
30	Trash bags, Medium	0.00	piece	2160	2160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Rat B																													

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

127,820.97

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

James



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
URDANETA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	320	320	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	27	0.00	26	0.00	26	0.00	26	0.00	26	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	3	3	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
17	Gloves, rubberized	0.00	piece	22	22	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00																	

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
ANGELES	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Supplies																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	220	220	19	0.00	19	0.00	19	0.00	19	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	624	624	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	52	0.00	0.00
30	Trash bags, Medium	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1																				

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
BALIUAG	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	16	16	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	28	28	3	0.00	3	0.00	3	0.00	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00																							

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
DAU	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	28	28	3	0.00	3	0.00	3	0.00	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	16	16	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	28	28	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1																		

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 2: LUZON CENTRAL 1 & 2 DIVISION**

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid

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James

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
OLONGAPO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Muriatic Acid	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Supplies																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	180	180	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	30	30	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	0.00
8	Tissue	0.00	roll	480	480	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
18	Hand Pad	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	38	38	4	0.00	4	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	432	432	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	36	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
30	Trash bags, Medium	0.00	piece	2200	2200	184	0.00	184	0.00	184	0.00	184	0.00	183	0.00	183	0.00	183	0.00	183	0.00	183	0.00	183	0.00	183	0.00	183	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	244																										



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 2: LUZON CENTRAL 1 & 2 DIVISION

PAMPANGA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
7	Glass Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
5	Broom, Stick	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
6	Deodorant Cake	0.00	piece	240	240	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	20	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
8	Tissue	0.00	roll	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	14	14	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
18	Hand Pad	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
19	Mop Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	2400	2400	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	0.00
30	Trash bags, Medium	0.00	piece	2400	2400	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	200	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	54	54	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	14	14	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	40	40	4	0.00	4	0.00	4	0.00	4	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00	box	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL																														
392,392.76																														
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

Amuel

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
SAN JOSE DEL MONTE	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	7	7	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Supplies																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Bowl Brush	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
27	Hand Brush	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
30	Trash bags, Medium	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1</																								

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 2: LUZON CENTRAL 1 & 2 DIVISION																														
STA. MARIA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	16	16	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	180	180	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	15	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	54	54	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
8	Tissue	0.00	roll	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	9	9	3	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	26	26	3	0.00	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1																						

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 3: LUZON SOUTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

387,392.22

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

Amund



**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 3: LUZON SOUTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 3: LUZON SOUTH 1 & 2 DIVISION

CALAMBA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	1	1	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	90	90	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	396	396	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	840	840	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1,080	1,080	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	0.00
30	Trash bags, Medium	0.00	piece	2,160	2,160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	18	18	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00	box	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
337,646.03																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

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**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 3: LUZON SOUTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

198,623.18

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 3: LUZON SOUTH 1 & 2 DIVISION

DASMARIÑAS	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	2	2	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	1	1	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	15	15	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	396	396	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	840	840	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	70	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
211,772.80																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
INFANTA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	396	396	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	33	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.					

**MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS**  
**LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES**

**INSTRUCTION: Input date in cells highlighted with yellow**

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Journal

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 3: LUZON SOUTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year,  
any excess will not be paid**

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**

**LOT 3: LUZON SOUTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

684,669.90

Service Provider (Name of Company)

Representative (Name &amp; Sig. above)

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 3: LUZON SOUTH 1 & 2 DIVISION

SAN PEDRO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	2	2	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL																														
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
182,382.95																														
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
STA ROSA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	4	4	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can																											

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
STA. CRUZ	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	2	2	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aeros																													

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
TAGAYTAY	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	16	16	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
30	Trash bags, Medium	0.00	piece	1440	1440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can																											



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 3: LUZON SOUTH 1 & 2 DIVISION

BATANGAS	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
7	Glass Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Carpet Shampoo	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Muriatic Acid	0.00	gallon	30	30	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
3	Broom, Ceiling	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
15	Feather Duster	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
16	Furniture Polish	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	3120	3120	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	0.00
30	Trash bags, Medium	0.00	piece	5004	5004	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Rat Bait	0.00	box	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
TOTAL								0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
519,019.78																														
Service Provider (Name of Company)				Representative (Name & Sig. above)																										

Amuel

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
BOAC	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	6	6	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	696	696	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1080	1080	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	0.00
30	Trash bags, Medium	0.00	piece	2160	2160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	18	18	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36																									

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
CALAPAN	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
7	Glass Cleaner	0.00	gallon	20	20	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Muriatic Acid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	696	696	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1080	1080	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	0.00
30	Trash bags, Medium	0.00	piece	2160	2160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	18	18	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	2	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00																												

**STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS**  
**LOT 3: LUZON SOUTH 1 & 2 DIVISION**

**Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid**

271,925.89



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 3: LUZON SOUTH 1 & 2 DIVISION

LIPA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	4	4	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	4	4	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
7	Glass Cleaner	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Muriatic Acid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Bowl Brush	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
3	Broom, Ceiling	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
15	Feather Duster	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
16	Furniture Polish	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	3120	3120	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	260	0.00	0.00
30	Trash bags, Medium	0.00	piece	5004	5004	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	417	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	40	40	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Rat Bait	0.00	box	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
					519,330.98																									
Service Provider (Name of Company)																														
Representative (Name & Sig. above)																														

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
ODIANGAN	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	696	696	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1080	1080	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	90	0.00	0.00
30	Trash bags, Medium	0.00	piece	2160	2160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can																											

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 3: LUZON SOUTH 1 & 2 DIVISION																														
PUERTO PRINCESA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
7	Glass Cleaner	0.00	gallon	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Bowl Brush	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
3	Broom, Ceiling	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
8	Tissue	0.00	roll	600	600	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	50	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
15	Feather Duster	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
16	Furniture Polish	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	1200	1200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
27	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Trash Bags, (Color Coded)	0.00	piece	1800	1800	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	0.00
29	Trash bags, Medium	0.00	piece	3200	3200	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	266	0.00	266	0.00	266	0.00	266	0.00	0.00
30	Trash Bin, Small Plastic	0.00	piece	40	40	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	0.00
31	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Toilet Bowl Rubber Pump Bag	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00					

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT III - LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 3: LUZON SOUTH 1 & 2 DIVISION

SAN JOSE, OCC. MINDORO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
7	Glass Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Muriatic Acid	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	96	96	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
6	Deodorant Cake	0.00	piece	360	360	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	30	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Tissue	0.00	roll	696	696	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	58	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
18	Hand Pad	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
19	Mop Handle	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
26	Rags	0.00	piece	540	540	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	45	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1800	1800	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	150	0.00	0.00
30	Trash bags, Medium	0.00	piece	3200	3200	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	267	0.00	266	0.00	266	0.00	266	0.00	266	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
323,747.38																														
Service Provider (Name of Company)		Representative (Name & Sig. above)																												

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**MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS**  
**LOT IV - LUZON BICOL DIVISION BRANCH OFFICES**

**INSTRUCTION: Input date in cells highlighted with yellow**

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
DAET		UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT
						Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	15	15	4	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	7	7	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
8	Tissue	0.00	roll	3450	3450	288	0.00	288	0.00	288	0.00	288	0.00	288	0.00	288	0.00	287	0.00	287	0.00	287	0.00	287	0.00	287	0.00	287	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	8	8	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	80	80	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1600	1600	134	0.00	134	0.00	134	0.00	134	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	0.00
30	Trash bags, Medium	0.00	piece	1600	1600	134	0.00	134	0.00	134	0.00	134	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	133	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	30	30	15	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	15	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Rat Bait	0.00	box	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
	TOTAL						0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00

Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid	274,549.31
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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 4: LUZON BICOL DIVISION

NAGA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
2	Stripper	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
7	Glass Cleaner	0.00	gallon	40	40	4	0.00	4	0.00	4	0.00	4	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	142	142	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
2	Muriatic Acid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	80	80	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	7	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
5	Broom, Stick	0.00	piece	38	38	4	0.00	4	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
6	Deodorant Cake	0.00	piece	504	504	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
8	Tissue	0.00	roll	5,040	5,040	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	30	30	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	22	22	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
16	Furniture Polish	0.00	can	64	64	6	0.00	6	0.00	6	0.00	6	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
17	Gloves, rubberized	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
18	Hand Pad	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
19	Mop Handle	0.00	piece	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	864	864	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	72	0.00	0.00
27	Hand Brush	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
28	Steel Brush - Small	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	5,040	5,040	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	0.00
30	Trash bags, Medium	0.00	piece	5,040	5,040	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	420	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	125	125	11	0.00	11	0.00	11	0.00	11	0.00	11	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	14	14	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00	box	216	216	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	18	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	25	25	3	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid 803,206.69																														
Service Provider (Name of Company)						Representative (Name & Sig. above)																								

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MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
GOA SO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		Qty.
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	15	15	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	2	0.00	0	0.00	2	0.00	0	0.00	2	0.00	0	0.00	2	0.00	0	0.00	2	0.00	0	0.00	2	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
8	Tissue	0.00	roll	960	960	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	3	3	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	6	6	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	6	6	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Rat Bait	0.00																												

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS  
LOT 4: LUZON BICOL DIVISION

IRIGA	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT											
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost												
Cleaning Solutions																																								
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00										
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
6	Toilet Bowl Cleaner	0.00	gallon	15	15	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
Other Cleaning Solutions																																								
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
Other Cleaning Solutions																																								
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00										
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00										
6	Deodorant Cake	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00										
7	Liquid Hand Soap	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00										
8	Tissue	0.00	roll	960	960	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	80	0.00	0.00										
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
11	Foot Disinfectant Mat	0.00	piece	3	3	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00										
13	Dust Pans	0.00	piece	6	6	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00										
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00										
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00										
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00										
18	Hand Pad	0.00	piece	96	96	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	0.00										
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00										
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00										
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
29	Trash Bags, (Color Coded)	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00										
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00										
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00										
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00										
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00										
Basic Pest Control																																								
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
2	Rat Bait	0.00	box	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00										
Land scape Maintenance Supplies																																								
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00										
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00										
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																																								
																													211,166.58											
Service Provider (Name of Company)						Representative (Name & Sig. above)																																		

Amuel



MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
LEGAZPI	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	10	10	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
4	Wax - Self Shine	0.00	gallon	10	10	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	10	10	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	15	15	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
Other Cleaning Supplies																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
5	Broom, Stick	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
8	Tissue	0.00	roll	1,200	1,200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	96	96	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	8	8	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1						

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
LIGAO SO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	7	7	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	3	3	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	3	3	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	40	40	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	4	0.00	3	0.00	3	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Tissue	0.00	roll	480	480	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	40	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
30	Trash bags, Medium	0.00	piece	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Rat Bait	0.00	box	24	24	2	0.00																							

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
TABACO	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
7	Glass Cleaner	0.00	gallon	18	18	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Bowl Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
5	Broom, Stick	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
6	Deodorant Cake	0.00	piece	504	504	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	42	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
8	Tissue	0.00	roll	1,200	1,200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	5	5	3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	96	96	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	8	0.00	0.00
19	Mop Handle	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	2,160	2,160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
30	Trash bags, Medium	0.00	piece	2,160	2,160	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	180	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	10	10	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00	box	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
Land scape Maintenance Supplies																														
1	Complete Fertilizer (14+14+14)	0.00	kg.	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
TOTAL							0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
Total Supplies and Materials must not exceed the amount of ABC per year, any excess will not be paid																														
269,668.72																														
Service Provider (Name of Company)		Representative (Name & Sig. above)																												

*Amuel*

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
VIRAC	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	8	8	2	0.00	0	0.00	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
7	Glass Cleaner	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	4	4	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
3	Broom, Ceiling	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	72	72	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	6	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	30	30	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	0.00
8	Tissue	0.00	roll	720	720	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	60	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	5	5	2	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	14	14	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	3	3	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00	box	24																										

MONTHLY DELIVERY SCHEDULE OF JANITORIAL SUPPLIES AND MATERIALS  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
SORSOGON	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
7	Glass Cleaner	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	8	8	2	0.00	0	0.00	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	120	120	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	10	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	42	42	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	4	0.00	3	0.00	0.00
8	Tissue	0.00	roll	1,200	1,200	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	100	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	4	4	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	8	8	2	0.00	0	0.00	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
18	Hand Pad	0.00	piece	48	48	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	4	0.00	0.00
19	Mop Handle	0.00	piece	8	8	2	0.00	0	0.00	2	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	288	288	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	24	0.00	0.00
27	Hand Brush	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
30	Trash bags, Medium	0.00	piece	1,440	1,440	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	120	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	14	14	2	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	5	5	3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
2	Rat Bait	0.00	box	100	100	9	0.00	9	0.00																					



LOT IV - LUZON BICOL DIVISION BRANCH OFFICES

INSTRUCTION: Input date in cells highlighted with yellow																														
STANDARD ONE-YEAR JANITORIAL SUPPLIES & MATERIALS																														
LOT 4: LUZON BICOL DIVISION																														
MASBATE	UNIT COST (UC)	UNIT	TOTAL QUANTITY	TOTAL MONTHLY DISTRIBUTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL AMOUNT	
					Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost	Qty.	Cost		
Cleaning Solutions																														
1	Cleaner - all purpose	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Stripper	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3	Sealer	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Wax - Self Shine	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5	Spray - Restore Wax	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6	Toilet Bowl Cleaner	0.00	gallon	7	7	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
7	Glass Cleaner	0.00	gallon	8	8	2	0.00	0	0.00		0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
8	Carpet Shampoo	0.00	gallon	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Liquid Bleach	0.00	gallon	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
2	Muriatic Acid	0.00	gallon	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Other Cleaning Solutions																														
1	Disinfectant Spray w/ Air Freshener	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Bowl Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
3	Broom, Ceiling	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4	Broom, Soft	0.00	piece	8	8	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	2	0.00	0	0.00	0	0.00	0.00
5	Broom, Stick	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
6	Deodorant Cake	0.00	piece	60	60	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	5	0.00	0.00
7	Liquid Hand Soap	0.00	gallon	30	30	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	3	0.00	2	0.00	0.00
8	Tissue	0.00	roll	300	300	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	25	0.00	0.00
9	Hand Soap Dispenser	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
10	Disinfectant Liquid	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
11	Foot Disinfectant Mat	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12	Drain Cleaner (Liquid Declogger)	0.00	gallon	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
13	Dust Pans	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
14	Duster with Extension Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
15	Feather Duster	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
16	Furniture Polish	0.00	can	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
17	Gloves, rubberized	0.00	piece	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
18	Hand Pad	0.00	piece	36	36	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	3	0.00	0.00
19	Mop Handle	0.00	piece	6	6	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	1	0.00	0	0.00	0.00
20	Mop Head - Cotton (Red)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
21	Mop Head - Cotton (White)	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
22	Pad, 16" Polishing (White)	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
23	Pad, 16" Spraybuffing (Red)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
24	Pad, 16" Stripping (Black)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
25	Pad, 16" Scrubbing (Green)	0.00	piece	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
26	Rags	0.00	piece	144	144	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	12	0.00	0.00
27	Hand Brush	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
28	Steel Brush - Small	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
29	Trash Bags, (Color Coded)	0.00	piece	650	650	55	0.00	55	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	0.00
30	Trash bags, Medium	0.00	piece	650	650	55	0.00	55	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	54	0.00	0.00
31	Trash Bin, Small Plastic	0.00	piece	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	0.00
32	Trigger Sprayer, Plastic	0.00	piece	4	4	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0.00
33	Toilet Bowl Rubber Pump Bag	0.00	piece	2	2	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Basic Pest Control																														
1	Insect Aerosol Spray	0.00	can	24	24	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	2	0.00	0.00
2	Rat Bait	0.00	box	12	12	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1	0.00	1						

Annex 5.1

STANDARD TOOLS & EQUIPMENT  
LOT I - LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

*The contractor shall provide and make available the following items at no added cost to SSS but required in the performance of all its services. Additional or other equipment shall be included on a need basis.*

No.	Item	Quantity (in accordance with One-Year Standard Tools and Equipment)	Bidder's Proposal Quantity	Remarks (for SSS use only)
1	Aluminum ladder	1 unit per Branch Office		
2	Bucket with wringer	1 unit per Branch Office		
3	Buggy cart (for garbage collection)	1 unit per Hub Office		
4	Caution signs "Wet Floor" A Type	2 units per Branch Office		
5	Extension wire (15 meters)	1 set per Branch Office		
6	Floor Polisher, 17" (175-300 rpm)	1 unit per Division /As the need arises for other branches		
7	Plastic Drum	1 unit per Branch Office		
8	Plastic Pail	1 unit per Branch Office		
9	Garden Hose (300 m.) & accessories	1 unit per Hub Branch / La Union Branch		
10	Grass cutter	1 unit per Division		
11	Bolo	1 unit per Division		
12	Pressurized Washer	1 unit per Hub		
13	Spatula	1 piece per Branch Office		
14	Squeegee, glass wiper	1 piece per Branch Office		
15	Squeegee bucket	1 piece per Branch Office		
16	Suction cup	2 pieces per Branch Office		
17	Tong	1 piece per Branch Office		
18	Utility Belt Bag	1 piece per Janitor		
19	Utility cart	1 piece per Branch Office		
20	Flashlight w/ batteries	1 piece per Branch Office		
21	Vacuum cleaner, wet & dry type	1 unit per Hub Office/PC/RIMS/As the need arises for other branches		

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

**STANDARD TOOLS & EQUIPMENT**  
**LOT II - LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES**

*The contractor shall provide and make available the following items at no added cost to SSS but required in the performance of all its services. Additional or other equipment shall be included on a need basis.*

No.	Item	Quantity (in accordance with One-Year Standard Tools and Equipment)	Bidder's Proposal Quantity	Remarks (for SSS use only)
1	Aluminum ladder	1 unit per Branch Office		
2	Bucket with wringer	1 unit per Branch Office		
3	Buggy cart (for garbage collection)	1 unit per Hub Office		
4	Caution signs "Wet Floor" A Type	2 units per Branch Office		
5	Extension wire (15 meters)	1 set per Branch Office		
6	Floor Polisher, 17" (175-300 rpm)	1 unit per Division /As the need arises for other branches		
7	Plastic Drum	1 unit per Branch Office		
8	Plastic Pail	1 unit per Branch Office		
9	Garden Hose (300 m.) & accessories	1 unit per Hub Branch		
10	Grass cutter	1 unit per Division		
11	Bolo	1 unit per Division		
12	Pressurized Washer	1 unit per Hub		
13	Spatula	1 piece per Branch Office		
14	Squeegee, glass wiper	1 piece per Branch Office		
15	Squeegee bucket	1 piece per Branch Office		
16	Suction cup	2 pieces per Branch Office		
17	Tong	1 piece per Branch Office		
18	Utility Belt Bag	1 piece per Janitor		
19	Utility cart	1 piece per Branch Office		
20	Flashlight w/ batteries	1 piece per Branch Office		
21	Vacuum cleaner, wet & dry type	1 unit per Hub Office/PC/RIMS/As the need arises for other branches		

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_



STANDARD TOOLS & EQUIPMENT  
LOT III - LUZON SOUTH 1 & 2 DIVISIONs BRANCH OFFICES

*The contractor shall provide and make available the following items at no added cost to SSS but required in the performance of all its services. Additional or other equipment shall be included on a need basis.*

No.	Item	Quantity (in accordance with One-Year Standard Tools and Equipment)	Bidder's Proposal Quantity	Remarks (for SSS use only)
1	Aluminum ladder	1 unit per Branch Office		
2	Bucket with wringer	1 unit per Branch Office		
3	Buggy cart (for garbage collection)	1 unit per Hub Office		
4	Caution signs "Wet Floor" A Type	2 units per Branch Office		
5	Extension wire (15 meters)	1 set per Branch Office		
6	Floor Polisher, 17" (175-300 rpm)	1 unit per Division /As the need arises for other branches		
7	Plastic Drum	1 unit per Branch Office		
8	Plastic Pail	1 unit per Branch Office		
9	Garden Hose (300 m.) & accessories	1 unit per Hub Branch / Calamba Branch		
10	Grass cutter	1 unit per Division		
11	Bolo	1 unit per Division		
12	Pressurized Washer	1 unit per Hub		
13	Spatula	1 piece per Branch Office		
14	Squeegee, glass wiper	1 piece per Branch Office		
15	Squeegee bucket	1 piece per Branch Office		
16	Suction cup	2 pieces per Branch Office		
17	Tong	1 piece per Branch Office		
18	Utility Belt Bag	1 piece per Janitor		
19	Utility cart	1 piece per Branch Office		
20	Flashlight w/ batteries	1 piece per Branch Office		
21	Vacuum cleaner, wet & dry type	1 unit per Hub Office/PC/RIMS/As the need arises for other branches		

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

**STANDARD TOOLS & EQUIPMENT  
LOT IV - LUZON BICOL DIVISION BRANCH OFFICES**

*The contractor shall provide and make available the following items at no added cost to SSS but required in the performance of all its services. Additional or other equipment shall be included on a need basis.*

No.	Item	Quantity (in accordance with One-Year Standard Tools and Equipment)	Bidder's Proposal Quantity	Remarks (for SSS use only)
1	Aluminum ladder	1 unit per Branch Office		
2	Bucket with wringer	1 unit per Branch Office		
3	Buggy cart (for garbage collection)	1 unit each at Naga and Sorsogon Branch Offices		
4	Caution signs "Wet Floor" A Type	2 units per Branch Office		
5	Extension wire (15 meters)	1 set per Branch Office		
6	Floor Polisher, 17" (175-300 rpm)	1 unit per Hub Office/As the need arises for other branches		
7	Plastic Drum	1 unit per Branch Office		
8	Plastic Pail	1 unit per Branch Office		
9	Garden Hose (300 m.) & accessories	1 unit per indicated Branch (Naga & Sorsogon Branches)		
10	Pressurized Washer	1 unit per indicated Branch (Naga & Sorsogon Branches)		
11	Spatula	1 piece per Branch Office		
12	Squeegee, glass wiper	1 piece per Branch Office		
13	Squeegee bucket	1 piece per Branch Office		
14	Suction cup	2 pieces per Branch Office		
15	Tong	1 piece per Branch Office		
16	Utility Belt Bag	1 piece per Janitor		
17	Utility cart	1 piece per Branch Office		
18	Flashlight w/ batteries	1 piece per Branch Office		
19	Vacuum cleaner, wet & dry type	1 unit per Branch Office plus PC and RIMS		
20	Wheelbarrow	1 unit per indicated Branch (Naga & Sorsogon Branches)		
21	Easy Squeeze Floor Mop	2 units at Naga branch and 1 unit per Branch Office		
22	Hoe	1 piece at Sorsogon Branch		
23	Hedge Shears / Grass Scissors	1 piece per indicated branch only (Naga & Sorsogon branches)		
24	Bolo	1 piece per indicated branch only (Naga & Sorsogon branches)		

Prepared and Concurred by:

Printed Name  
and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

COVERAGE OF JANITORIAL SERVICES  
LOT I, LUZON NORTH 1 & 2 DIVISIONS BRANCH OFFICES

LUZON NORTH 1 DIVISION	
1. Agoo (S)	3/F B&D Building Mc Arthur Highway, Brgy San Antonio Agoo, La Union
2. Baguio (L)	SSS Building Harrison Road, Baguio City, Benguet
3. Bangued (S)	Seares Building, Rizal St. Barangay Zone 5 Bangued, Abra
4. Bontoc (S)	A Kiat-Ong Building Loc-Ong Street Barangay Poblacion, Bontoc Mt. Province
5. Candon (S)	Barangay San Nicolas Candon City, Ilocos Sur
6. La Trinidad (S)	G/F Jewel Igorot Building KM 4 Balili La Trinidad Benguet
7. La Union (M)	SSS Building, Government Center Barangay Sevilla San Fernando, La Union
8. Laoag (M)	RT Bueno Building Don E. Ruiz St Laoag City, Ilocos Norte
9. Vigan (S)	2 <sup>nd</sup> Floor UNP Tower Center, Tamag Vigan City, Ilocos Sur
LUZON NORTH 2 DIVISION	
1. Cauayan (S)	2/F Puregold Bldg, Don Dacanay St., San Fermin, Cauayan City, Isabela
2. Ilagan (S)	2/F Northstar Mall, Alibagu, Ilagan City
3. Santiago (S)	2/F Xentro Mall, Four Lanes St. cor Maharlika Highway, Villasis, Santiago City
4. Solano (S)	Guevardan Bldg, Burgos St., Brgy Quezon, Solano, Nueva Vizcaya
5. Tuguegarao (M)	Cedenio Bldg., Luna St, Centro 3, Tuguegarao City
6. Aparri SO	Cartagena Bldg., Aparri, Cagayan

**COVERAGE OF JANITORIAL SERVICES  
LOT II, LUZON CENTRAL 1 & 2 DIVISIONS BRANCH OFFICES**

<b>LUZON CENTRAL 1 DIVISION</b>	
1. Tarlac (M)	SSS Building, Macabulos Drive, San Vicente, Tarlac City, Tarlac 2300
2. Tarlac PC	2/F Belfort Building, Zamora St., Block 4, San Roque, Tarlac City, Tarlac 2300
3. Tarlac PC Extension Office (Dagupan)	BHF Family Plaza Admin Bldg., Mayombo, Dagupan City, Pangasinan
4. Alaminos (S)	AMA Building, Marcos Avenue, Barangay Palamis, Alaminos City, Pangasinan
5. Balanga (M)	Wong Chun Kar Building, Rotary Avenue, Tenejero, Balanga City, Bataan
6. Baler (S)	2nd Floor, NE Mall, Baler, Aurora
7. Cabanatuan (M)	NE Pacific Shopping Center, Km. 11 Maharlika Highway, Cabanatuan City, Nueva Ecija
8. Camiling (S)	Julian Qui Building, Arellano St., Camiling, Tarlac
9. Dagupan (L)	Eastgate Plaza, AB Fernandez Avenue, Dagupan City, Pangasinan
10. Iba (S)	G/F & 2/F, ACM Building II, National Road, Palanginan, Iba, Zambales
11. Mariveles - BEPZ (S)	Basement, AFAB Administration Building, Mariveles, Bataan
12. San Jose NE (S)	NE Bodega, Brgy. Abar 2nd, San Jose City, Nueva Ecija
13. Urdaneta (S)	3/F Government Center, CB Mall, McArthur Hiway, Nancayasan, Urdaneta City, Pangasinan
14. San Carlos, Pangasinan (S)	2/F San Carlos Town Center, Rizal Avenue, San Carlos City, Pangasinan 2420
<b>LUZON CENTRAL 2 DIVISION</b>	
1. Angeles (M)	Level 3 Marquee Mall Francisco G. Nepo Avenue Barangay Pulung Maragul Angeles City, Pampanga
2. Baliuag (S)	G/F & 2/F AC Building B.S. Aquino Avenue, Tangos, Baliuag, Bulacan 3006
3. Bocaue (S)	Oro Villas 2, 229 McArthur Highway, Wakas, Bocaue, Bulacan
4. Dau (S)	G/F & 2/F Puregold Dau Building, McArthur Highway, Dau. Mabalacat City, Pampanga 2010
5. Malolos (M)	G/F N-4 Building McArthur Highway, The Cabanas, Longos, Malolos City, Bulacan 3000
6. Meycauayan (S)	2/F Esperanza Mall Bldg., Brgy. Calvario, Meycauayan City, Bulacan 3020
7. Olongapo (M)	35 Gordon Avenue, WAU Bldg. Brgy. Pag-asa, Olongapo City
8. Pampanga (M)	SSS Building, Diosdado Macapagal Government Center, Brgy. Maimpis, City of San Fernando Pampanga
9. San Jose Del Monte (S)	Ground Floor – Starmall, Quirino Highway, San Jose Del Monte, Bulacan
10. Sta Maria (S)	Angelica Bldg. Gov. F. Halili Ave., Brgy. Bagbaguin, Sta. Maria, Bulacan 3022

COVERAGE OF JANITORIAL SERVICES  
LOT III, LUZON SOUTH 1 & 2 DIVISIONS BRANCH OFFICES

LUZON SOUTH 1 DIVISION	
1. Bacoor (L)	Jolly Home Apartelle, Aguinaldo Highway cor. Coastal Road, Bacoor City
2. Binan (L)	3F Central Mall Biñan, National Highway, San Vicente, Biñan, Laguna
3. Calamba (M)	SSS Bldg., National Highway, Parian, Calamba City
4. Carmona (S)	2F Remington Plaza, Governor's Drive, Carmona, Cavite
5. Dasmariñas (S)	2F Central Mall Annex, Aguinaldo Highway, Dasmariñas, Cavite
6. Infanta (S)	CNV Business Hub, Gen. Luna St., Poblacion 39, Infanta, Quezon
7. Lucena (M)	Lucena Grand Terminal Bldg., Diversion Road, Ilayang Dupay, Lucena City
8. Rosario (EPZA) (M)	Abutin Bldg., Tejeros Convention, Rosario, Cavite
9. San Pablo (M)	SSS Bldg. Balagtas Blvd. cor. Paulino St., San Pablo City
10. San Pedro (S)	2F Robinsons Galleria South, Brgy. Nueva, National Highway, San Pedro, Laguna
11. Sta Cruz (S)	GF Metro Central Mall, Sitio Antipolo, Barangay Labuin, Sta Cruz, Laguna
12. Santa Rosa (S)	Robinson Place Sta Rosa, Manila South Road, Sta Rosa, Laguna
13. Tagaytay (S)	LGF Primark Town Center, Maharlika East, Tagaytay City
LUZON SOUTH 2 DIVISION	
1. Batangas (M)	SSS Bldg., National Highway, Kumintang Ilaya, Batangas City
2. Boac (S)	Jacinto Bldg., Brgy. Malusak, Boac, Marinduque
3. Calapan (S)	Aqua Tierra Bldg., Roxas Drive, Brgy. Sto. Niño, Calapan City
4. Lemery (S)	Xentro Mall, Ilustre Avenue. Brgy. Malinis, Lemery, Batangas
5. Lipa (M)	The Only Place Business Center, Marawoy, Lipa City, Batangas
6. Odiongan (S)	LFH Suite Promenade, J.P. Laurel St., Cocoville, Dapawan, Odiongan, Romblon
7. Puerto Princesa (M)	G/F Grandway Bldg Eastville City Walk San Pedro, Puerto Princesa City, Palawan
8. San Jose, Occ. Mindoro (S)	2F Balmes Building, Diego Silang St., Brgy. 5, San Jose, Occidental Mindoro

**COVERAGE OF JANITORIAL SERVICES**  
**LOT IV, LUZON BICOL DIVISION BRANCH OFFICES**

1. Daet (S)	Ching Bldg., Merchant Street, Central Plaza Complex, Lag-On, Daet, Camarines Norte 4600
2. Goa SO (L)	Uy Bldg., Fuentebella Street, Poblacion, Goa, Camarines Sur 4422
3. Iriga (S)	#272 Cerillo Bldg., National Highway, Brgy. San Nicolas, Iriga City, Camarines Sur 4431
4. Legazpi (M)	Morante Bldg., Imperial Court Subdivision Phase II, Legazpi City, Albay 4500
5. Ligao SO (S)	Mc Kinley St., Guilid, Ligao City Albay
6. Masbate (S)	G/F & 2/F KLN De Luna Bldg., 30 Mabini Street, Masbate City, Masbate 5400
7. Naga (M)	SSS Bldg., Brgy. Concepcion Pequeña, Naga City, Camarines Sur 4400
8. Sorsogon (S)	SSS Bldg., Brgy. Guinlajon, Sorsogon City, Sorsogon 4700
9. Tabaco (S)	J. Spazio Bldg., National Road, Brgy. Tagas, Tabaco City, Albay 4511
10. Virac (S)	P. Araojo Shopping Arcade, Brgy. Cavinitan, Virac, Catanduanes 4800

## STANDARD SPECIFICATIONS – JANITORIAL SUPPLIES AND MATERIALS

### LOT 1 – LUZON NORTH 1 & 2 DIVISION

	Particulars	UoM	Specifications
<b>Cleaning Solutions</b>			
1	Cleaner - all purpose	gallon	anti-bacterial; 100% organic, alcohol free; eco-friendly; concentrated solution; plastic bottle; single pack type
2	Stripper	gallon	high quality; concentrated solution; plastic bottle; single pack type
3	Sealer	gallon	high quality; ready to use; plastic bottle; single pack type
4	Wax - Self Shine	gallon	liquid emulsion floor polish; resilient flooring high quality; ready to use; plastic bottle; single pack type
5	Spray - Restore Wax	gallon	water-based restorer solution; high quality; ready to use; traffic resistant; plastic bottle; single pack type
6	Toilet Bowl Cleaner	gallon	anti-bacterial; eco-friendly; formulated with hospital grade killer virex formula; ready to use; plastic bottle; single pack type
7	Glass Cleaner	gallon	anti-bacterial; high quality; ready to use; plastic bottle; single pack type
8	Carpet Shampoo	gallon	high quality; concentrated solution; plastic bottle; single pack type
<b>Other Cleaning Solutions</b>			
1	Liquid Bleach	gallon	multi-purpose; high quality; concentrated solution; plastic bottle; single pack type
2	Muriatic acid	gallon	concentrated solution; plastic bottle; single pack type
<b>Other Janitorial Supplies</b>			
1	Disinfectant spray w/ Air freshener	can	disinfectant room & multi-surface spray aerosol fragrance; 280 ml
2	Bowl brush	piece	high quality PP plastic; brush and holder set; long handle
3	Broom, ceiling	piece	nylon bristles; lightweight plastic rod handle
4	Broom, soft	piece	strong wood handle; durable bristles
5	Broom, stick	piece	lightweight; coconut bristles
6	Deodorant cake	piece	100 g; lasting scent
7	Liquid hand soap	piece	high quality; hygienic concentrated solution; plastic bottle; single pack type
8	Tissue	roll	3 ply; made from 100% virgin pulp with no elemental chlorine and artificial whiteners
9	Hand soap dispenser	piece	700 ml; automatic sensor; touchless; wall mounted; high quality ABS material
10	Disinfectant liquid	gallon	water-based disinfectant; ready to use; plastic bottle; single pack type
11	Foot Disinfectant Mat	piece	2-in-1 disinfecting foot mat wet and dry; non slip; rubberized base; heavy duty; fast absorbing drying pads; easy to clean; size: 32in x 19.5in
12	Drain cleaner (liquid declogger)	gallon	high quality; concentrated solution; plastic bottle; single pack type
13	Dust pans	piece	high quality plastic; lightweight; 24cm x 27.5cm pan size; 59.5 cm approx handle height
14	Duster with extension handle	piece	microfiber, lightweight, fluffy
15	Feather duster	piece	washable anti-static duster with soft microfiber for cleaning; plastic handle; heavy duty
16	Furniture Polish	can	water-based aerosol spray; 330 ml;
17	Gloves, rubberized	piece	long size; latex rubber gloves; durable; thick; heavy duty
18	Hand pad	piece	very fine grit; 6" x 9", green
19	Mop handle	piece	extendable handle; heavy duty stainless steel with plastic
21	Mop head - cotton (red)	piece	cotton quality; extra microfibe head rug; plate connector size 14 cm
20	Mop head - cotton (white)	piece	cotton quality; extra microfibe head rug; plate connector size 14 cm
22	Pad, 16" polishing (white)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
23	Pad, 16" spraybuffing (red)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
24	Pad, 16" stripping (black)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
25	Pad, 16" scrubbing (green)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
26	Rags	piece	round, cotton; absorbent; 6"
27	Hand Brush	piece	nylon wire; high quality plastic handle; length 180 mm
28	Steel Brush - Small	piece	4 row stainless steel wire brush; plastic handle
29	Trash bags (color coded)	piece	plastic; transparent; biodegradable - XXL
30	Trash bags, Medium	piece	plastic; transparent; biodegradable - Medium
31	Trash Bin, Small Plastic	piece	Plastic, flip lid design
32	Trigger sprayer bottle, plastic	piece	500 ml; heavy duty plastic bottle
33	Toilet Bowl Rubber Pump	piece	High quality black rubberized, wood handle 23 inches long, 4.5inches width rubber cup
<b>Basic Pest Control</b>			
1	Insect Aerosol Spray	can	water-based aerosol spray; 600 ml
2	Rat Bait	box	glue trap; high efficiency; non-toxic; eco-friendly
<b>Landscape Maintenance Supplies</b>			
1	Complete Fertilizer (14+14+14)	kg	complete granular, high quality

Concurred by:

Printed Name and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_



STANDARD SPECIFICATIONS – JANITORIAL SUPPLIES AND MATERIALS  
LOT 2 – LUZON CENTRAL 1 & 2 DIVISION

	Particulars	UoM	Specifications
Cleaning Solutions			
1	Cleaner - all purpose	gallon	anti-bacterial; 100% organic, alcohol free; eco-friendly; concentrated solution; plastic bottle; single pack type
2	Stripper	gallon	high quality; concentrated solution; plastic bottle; single pack type
3	Sealer	gallon	high quality; ready to use; plastic bottle; single pack type
4	Wax - Self Shine	gallon	liquid emulsion floor polish; resilient flooring high quality; ready to use; plastic bottle; single pack type
5	Spray - Restore Wax	gallon	water-based restorer solution; high quality; ready to use; traffic resistant; plastic bottle; single pack type
6	Toilet Bowl Cleaner	gallon	anti-bacterial; eco-friendly; formulated with hospital grade killer virex formula; ready to use; plastic bottle; single pack type
7	Glass Cleaner	gallon	anti-bacterial; high quality; ready to use; plastic bottle; single pack type
8	Carpet Shampoo	gallon	high quality; concentrated solution; plastic bottle; single pack type
Other Cleaning Solutions			
1	Liquid Bleach	gallon	multi-purpose; high quality; concentrated solution; plastic bottle; single pack type
2	Muriatic acid	gallon	concentrated solution; plastic bottle; single pack type
Other Janitorial Supplies			
1	Disinfectant spray w/ Air freshener	can	disinfectant room & multi-surface spray aerosol fragrance; 280 ml
2	Bowl brush	piece	high quality PP plastic; brush and holder set; long handle
3	Broom, ceiling	piece	nylon bristles; lightweight plastic rod handle
4	Broom, soft	piece	strong wood handle; durable bristles
5	Broom, stick	piece	lightweight; coconut bristles
6	Deodorant cake	piece	100 g; lasting scent
7	Liquid hand soap	piece	high quality; hygienic concentrated solution; plastic bottle; single pack type
8	Tissue	roll	3 ply; made from 100% virgin pulp with no elemental chlorine and artificial whiteners
9	Hand soap dispenser	piece	700 ml; automatic sensor; touchless; wall mounted; high quality ABS material
10	Disinfectant liquid	gallon	water-based disinfectant; ready to use; plastic bottle; single pack type
11	Foot Disinfectant Mat	piece	2-in-1 disinfecting foot mat wet and dry; non slip; rubberized base; heavy duty; fast absorbing drying pads; easy to clean; size: 32in x 19.5in
12	Drain cleaner (liquid declogger)	gallon	high quality; concentrated solution; plastic bottle; single pack type
13	Dust pans	piece	high quality plastic; lightweight; 24cm x 27.5cm pan size; 59.5 cm approx handle height
14	Duster with extension handle	piece	microfiber, lightweight, fluffy
15	Feather duster	piece	washable anti-static duster with soft microfiber for cleaning; plastic handle; heavy duty
16	Furniture Polish	can	water-based aerosol spray; 330 ml;
17	Gloves, rubberized	piece	long size; latex rubber gloves; durable; thick; heavy duty
18	Hand pad	piece	very fine grit; 6" x 9", green
19	Mop handle	piece	extendable handle; heavy duty stainless steel with plastic
21	Mop head - cotton (red)	piece	cotton quality; extra microfiber head rug; plate connector size 14 cm
20	Mop head - cotton (white)	piece	cotton quality; extra microfiber head rug; plate connector size 14 cm
22	Pad, 16" polishing (white)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
23	Pad, 16" spraybuffing (red)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
24	Pad, 16" stripping (black)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
25	Pad, 16" scrubbing (green)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
26	Rags	piece	round, cotton; absorbent; 6"
27	Hand Brush	piece	nylon wire; high quality plastic handle; length 180 mm
28	Steel Brush - Small	piece	4 row stainless steel wire brush; plastic handle
29	Trash bags (color coded)	piece	plastic; transparent; biodegradable - XXL
30	Trash bags, Medium	piece	plastic; transparent; biodegradable - Medium
31	Trash Bin, Small Plastic	piece	Plastic, flip lid design
32	Trigger sprayer bottle, plastic	piece	500 ml; heavy duty plastic bottle
33	Toilet Bowl Rubber Pump	piece	High quality black rubberized, wood handle 23 inches long, 4.5inches width rubber cup
Basic Pest Control			
1	Insect Aerosol Spray	can	water-based aerosol spray, 600 ml
2	Rat Bait	box	glue trap; high efficiency; non-toxic; eco-friendly
Landscape Maintenance Supplies			
1	Complete Fertilizer (14+14+14)	kg	complete granular, high quality

Concurred by:

Printed Name and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

STANDARD SPECIFICATIONS – JANITORIAL SUPPLIES AND MATERIALS  
LOT 3 – LUZON SOUTH 1 & 2 DIVISION

	Particulars	UoM	Specifications
Cleaning Solutions			
1	Cleaner - all purpose	gallon	anti-bacterial; 100% organic, alcohol free; eco-friendly; concentrated solution; plastic bottle; single pack type
2	Stripper	gallon	high quality; concentrated solution; plastic bottle; single pack type
3	Sealer	gallon	high quality; ready to use; plastic bottle; single pack type
4	Wax - Self Shine	gallon	liquid emulsion floor polish; resilient flooring high quality; ready to use; plastic bottle; single pack type
5	Spray - Restore Wax	gallon	water-based restorer solution; high quality; ready to use; traffic resistant; plastic bottle; single pack type
6	Toilet Bowl Cleaner	gallon	anti-bacterial; eco-friendly; formulated with hospital grade killer virex formula; ready to use; plastic
7	Glass Cleaner	gallon	anti-bacterial; high quality; ready to use; plastic bottle; single pack type
8	Carpet Shampoo	gallon	high quality; concentrated solution; plastic bottle; single pack type
Other Cleaning Solutions			
1	Liquid Bleach	gallon	multi-purpose; high quality; concentrated solution; plastic bottle; single pack type
2	Muriatic acid	gallon	concentrated solution; plastic bottle; single pack type
Other Janitorial Supplies			
1	Disinfectant spray w/ Air freshener	can	disinfectant room & multi-surface spray aerosol fragrance; 280 ml
2	Bowl brush	piece	high quality PP plastic; brush and holder set; long handle
3	Broom, ceiling	piece	nylon bristles; lightweight plastic rod handle
4	Broom, soft	piece	strong wood handle; durable bristles
5	Broom, stick	piece	lightweight; coconut bristles
6	Deodorant cake	piece	100 g; lasting scent
7	Liquid hand soap	piece	high quality; hygienic concentrated solution; plastic bottle; single pack type
8	Tissue	roll	3 ply; made from 100% virgin pulp with no elemental chlorine and artificial whiteners
9	Hand soap dispenser	piece	700 ml; automatic sensor; touchless; wall mounted; high quality ABS material
10	Disinfectant liquid	gallon	water-based disinfectant; ready to use; plastic bottle; single pack type
11	Foot Disinfectant Mat	piece	2-in-1 disinfecting foot mat wet and dry; non slip; rubberized base; heavy duty; fast absorbing drying pads; easy to clean; size: 32in x 19.5in
12	Drain cleaner (liquid declogger)	gallon	high quality; concentrated solution; plastic bottle; single pack type
13	Dust pans	piece	high quality plastic; lightweight; 24cm x 27.5cm pan size; 59.5 cm approx handle height
14	Duster with extension handle	piece	microfiber, lightweight, fluffy
15	Feather duster	piece	washable anti-static duster with soft microfiber for cleaning; plastic handle; heavy duty
16	Furniture Polish	can	water-based aerosol spray; 330 ml;
17	Gloves, rubberized	piece	long size; latex rubber gloves; durable; thick; heavy duty
18	Hand pad	piece	very fine grit; 6" x 9", green
19	Mop handle	piece	extendable handle; heavy duty stainless steel with plastic
21	Mop head - cotton (red)	piece	cotton quality; extra microfiber head rug; plate connector size 14 cm
20	Mop head - cotton (white)	piece	cotton quality; extra microfiber head rug; plate connector size 14 cm
22	Pad, 16" polishing (white)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
23	Pad, 16" spraybuffing (red)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
24	Pad, 16" stripping (black)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
25	Pad, 16" scrubbing (green)	piece	sparse unwoven polymer such as cellulose, nylon or spun polypropylene fiber, 16", color coded
26	Rags	piece	round, cotton; absorbent; 6"
27	Hand Brush	piece	nylon wire; high quality plastic handle; length 180 mm
28	Steel Brush - Small	piece	4 row stainless steel wire brush; plastic handle
29	Trash bags (color coded)	piece	plastic; transparent; biodegradable - XXL
30	Trash bags, Medium	piece	plastic; transparent; biodegradable - Medium
31	Trash Bin, Small Plastic	piece	Plastic, flip lid design
32	Trigger sprayer bottle, plastic	piece	500 ml; heavy duty plastic bottle
33	Toilet Bowl Rubber Pump	piece	High quality black rubberized, wood handle 23 inches long, 4.5inches width rubber cup
Basic Pest Control			
1	Insect Aerosol Spray	can	water-based aerosol spray, 600 ml
2	Rat Bait	box	glue trap; high efficiency; non-toxic; eco-friendly
Landscape Maintenance Supplies			
1	Complete Fertilizer (14+14+14)	kg	complete granular, high quality

Concurred by:

Printed Name and Signature : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. & Email : \_\_\_\_\_

Date Prepared : \_\_\_\_\_

STANDARD SPECIFICATIONS – JANITORIAL SUPPLIES AND MATERIALS  
LOT 4 – LUZON BICOL DIVISION

	Particulars	UoM	Specifications
Cleaning Solutions			
1	Cleaner - all purpose	gallon	anti-bacterial; 100% organic, alcohol free; eco-friendly; concentrated solution; plastic bottle; single pack type
2	Stripper	gallon	high quality; concentrated solution; plastic bottle; single pack type
3	Sealer	gallon	high quality; ready to use; plastic bottle; single pack type
4	Wax - Self Shine	gallon	liquid emulsion floor polish; resilient flooring high quality; ready to use; plastic bottle; single pack type
5	Spray - Restore Wax	gallon	water-based restorer solution; high quality; ready to use; traffic resistant; plastic bottle; single pack type
6	Toilet Bowl Cleaner	gallon	anti-bacterial; eco-friendly; formulated with hospital grade killer virex formula; ready to use; plastic bottle; single pack type
7	Glass Cleaner	gallon	anti-bacterial; high quality; ready to use; plastic bottle; single pack type
8	Carpet Shampoo	gallon	high quality; concentrated solution; plastic bottle; single pack type
Other Cleaning Solutions			
1	Liquid Bleach	gallon	multi-purpose; high quality; concentrated solution; plastic bottle; single pack type
2	Muriatic acid	gallon	concentrated solution; plastic bottle; single pack type
Other Janitorial Supplies			
1	Disinfectant spray w/ Air freshener	can	disinfectant room & multi-surface spray aerosol fragrance; 280 ml
2	Bowl brush	piece	high quality PP plastic; brush and holder set; long handle
3	Broom, ceiling	piece	nylon bristles; lightweight plastic rod handle
4	Broom, soft	piece	strong wood handle; durable bristles
5	Broom, stick	piece	lightweight; coconut bristles
6	Deodorant cake	piece	100 g; lasting scent
7	Liquid hand soap	piece	high quality; hygienic concentrated solution; plastic bottle; single pack type
8	Tissue	roll	3 ply; made from 100% virgin pulp with no elemental chlorine and artificial whiteners
9	Hand soap dispenser	piece	700 ml; automatic sensor; touchless; wall mounted; high quality ABS material
10	Disinfectant liquid	gallon	water-based disinfectant; ready to use; plastic bottle; single pack type
11	Foot Disinfectant Mat	piece	2-in-1 disinfecting foot mat wet and dry; non slip; rubberized base; heavy duty; fast absorbing drying pads; easy to clean; size: 32in x 19.5in
12	Drain cleaner (liquid declogger)	gallon	high quality; concentrated solution; plastic bottle; single pack type
13	Dust pans	piece	high quality plastic; lightweight; 24cm x 27.5cm pan size; 59.5 cm approx handle height
14	Duster with extension handle	piece	microfiber, lightweight, fluffy
15	Feather duster	piece	washable anti-static duster with soft microfiber for cleaning; plastic handle; heavy duty
16	Furniture Polish	can	water-based aerosol spray; 330 ml;
17	Gloves, rubberized	piece	long size; latex rubber gloves; durable; thick; heavy duty
18	Hand pad	piece	very fine grit; 6" x 9", green
19	Mop handle	piece	extendable handle; heavy duty stainless steel with plastic
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2	Rat Bait	box	glue trap; high efficiency; non-toxic; eco-friendly
Landscape Maintenance Supplies			
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