



LEARNING AND DEVELOPMENT DEPARTMENT
8/F, SSS Bldg., East Avenue, Diliman, Quezon City
Tel. Nos. (632) 8709-7198 local 6160

MEMORANDUM

FOR : ALL CONCERNED OFFICIALS

THRU : JOSEFINA O. FORNILOS
Senior Vice President, Human Resource Management Group

MA. NYMPHA M. RAGEL
Vice President, Human Resource Services Division

FROM : FILOMENA S. DAVID
Department Manager III

DATE : 18 April 2024

SUBJECT : MIDDLE MANAGERS CLASS (MMC) BATCH 34

The Development Academy of the Philippines (DAP) is inviting heads of government agencies to nominate candidates for the Middle Managers Class (MMC) Batch 34 under the Public Management Development Program (PMDP), the National Government's Career Executive Service Development Program (NGCESDP).

Nominations for MMC 34 is open to supervisors holding the following permanent/regular positions:

Position Title	Job Grade	Unit
Social Security Officer II	10	All applicable units
Corporate Executive Officer I	11	All applicable units
Social Security Officer III	11	All applicable units
Corporate Executive Officer II	12	All applicable units
Social Security Officer IV	12	All applicable units
Social Security Officer V	13	All applicable units

Please be guided by the list of qualifications (*Annex A*), documentary requirements (*Annex B*), and the grounds for non-acceptance of nominations (*Annex C*) in submitting your group/division's top 2 nominees for the program **on or before 5:00 PM on 25 April 2024**.

Only shortlisted nominees who will be notified through a memo/email will be required to submit other documentary requirements. Expenses to be incurred in securing documentary requirements such as medical certificate and laboratory test results from a government hospital, certified true copy of birth certificate and transcript of records, shall be charged to nominees' respective personal accounts.

Accepted applicants will receive full government scholarship and will be conferred a Master in Development Management after completing the Capstone Project.