

PROJECT: Preventive Maintenance Service of Air-Conditioning Units of SSS Branches

QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1	Do we need to prepare fourteen (14) sets of documents if we intend to bid for all the lots?	No, the bidder need not submit multiple envelopes but may compile it in one (1) envelope, but with markings on the documents pertaining to the specific lots they intend to bid on.
2	It seems that the quantity for floor mounted aircon in Lot 1 may have a discrepancy. The total stated in the bid docs was 408 but upon computation it is more than the stated figure.	Upon verification, the final and official count for floor mounted is 461, which is the same as the quantity indicated in Form – 02.1.
3	Clarification regarding the Single Largest Completed Contract (SLCC), the amount should be for the last three (3) years? It is based from the total amount or the amount per year or per project maybe consider?	The SLCC should be within the last five (5) years as indicated in Section III of the Bid Documents. It is the 50% based from the total amount per lot.

WRITTEN QUERIES:

	Query/Clarifications	TWG/BAC Reply
1	Requesting your good office for the Bill of Quantity (BOQ) for the Project as stated below; Reference Number: 11870566 Procuring Entity: Social Security System Title: Preventive Maintenance Service of Air-Conditioning Unit for Lot 9 – Visayas West 1 Division Branches Lot 10 – Visayas West 2 Division Branches	Price Schedule/Bid Breakdown (Form – 02) for all lots is included in the bidding documents which are downloadable in the PhilGEPS and SSS website.
2	What will be the amount of the Single Largest Completed Contract (SLCC) requirement if we participate in two or more lots?	SLCC must be at least 50% of the ABC per lot.
3	Can we re-submit the NCII and other personnel details for multiple lots, considering the same personnel may be assigned across different sites?	Yes.
4	Could you provide information on the schedule for the Preventive	PMS is expected to be conducted after office hours, weekends, and holidays.

	Maintenance Service (PMS)? Specifically, will it be conducted during office hours, after office hours, or on weekends?	However, this is just indicative. The final schedule shall be discussed during the pre-implementation of the project.
5	If we decide to participate in two or more lots, are we required to submit separate technical bids for each lot, or will one technical bid suffice along with separate financial bids?	<p>For Envelope No. 1 - Eligibility Requirements and Technical Component, the Legal documents are applicable to all the lots. For the Technical/Financial Component of the bids, bidder must submit the document on a per lot basis. All documents must be submitted in three (3) sets.</p> <p>For Envelope No. 2 - Financial Component is required to be submitted in three (3) sets. Bid Forms and Bid Breakdown must be submitted on a per lot basis.</p>
6	On the Schedule of Activities, Item No. 4 – Could you please clarify the meaning of "pre-screening of documents"?	Pre-screening of documents is an optional activity to assist the bidder in ensuring the completeness of the Envelope No. 1- Eligibility Requirement and Technical Components. Bidder may submit its 1st Envelope on the scheduled date for checking by the BAC Secretariat.
7	On the Technical Specifications – What supporting documents are required along with the Certificate of Employment to confirm that the personnel with TESDA NC II certification have been employed with our company for at least three (3) years? Would the SSS Electronic Contribution Collection List under our company be sufficient as proof of employment?	As stated in Section VII. Technical Specifications. AC Technician requirements, the submission of the Certificate of Employment is required. The certificate should indicate the number of years that the personnel has been employed in the company.