



Republic of the Philippines
SOCIAL SECURITY SYSTEM
LUZON CENTRAL 2 DIVISION

Trunkline Number: (045) 455-5360 | 5213 | 5359 Email: luzoncentral2@sss.gov.ph



INVITATION TO BID

**PUBLIC BIDDING FOR THE SALE AND DISPOSAL OF ONE (1) UNIT OF
UNSERVICEABLE SERVICE VEHICLE OF SSS DAU BRANCH**

The **SOCIAL SECURITY SYSTEM** (SSS), thru the Disposal Committee of Luzon Central 2 Division, is inviting interested bidders for the public bidding of the following:

A. Subject:

One (1) unit Unserviceable Service Vehicle of SSS Dau Branch

Qty	Unit	Storage Location	Item No.	Description	Minimum Bid Price
1	unit	SSS Dau Branch	1	Mitsubishi Adventure GLX DSL 2009 M	Php 37,000.00

B. Condition : Condition: "As is, Where is" basis.

C. Location : Location and Site of Inspection:
Unserviceable property can be inspected at SSS Dau Branch on May 08 to 09, 2025, from 8:00AM to 5:00PM located at G/F Puregold Dau Building, Mac Arthur Highway, Dau, Mabalacat, Pampanga

D. Schedule of Activities:

Activities	Date	Venue	Time
Posting of Invitation to Bid in the SSS official website and all LC2 Branches and other conspicuous places	April 28 to May 07, 2025	N/A	N/A
Site Inspection	May 08 & 09, 2025	SSS Dau Branch	8:00 AM to 5:00 PM
Pre-Bid Conference	May 13, 2025	To be conducted online thru MS Teams	2:00 PM

Submission of Eligibility Requirements and Bid Tender Form	May 19, 2025	Office of the Division Head, Luzon Central 2 Division	8:00 AM to 12:00 NN
Opening of Bids	May 19, 2025	Office of the Division Head, Luzon Central 2 Division	1:30 PM

E. Eligibility of Bidders: The public bidding is open to everyone except SSS employees.

BIDDERS	INDIVIDUAL	SOLE PROPRIETORSHIP	PARTNERSHIP	CORPORATION
REQUIREMENTS	1. Latest Income Tax Return/BIR Form 2306*	DTI Certification	Articles of Partnership	Articles of Incorporation
	2. Certificate of Employment with Compensation or Bank Certificate*	1. 2025 Business Permit Licensing Office Certification / Mayor’s Permit 2. Valid Tax Clearance Certificate		
	Two (2) valid government-issued identification cards with photo and signature (SSS/GSIS UMID Card, Postal ID, Driver’s License, Philhealth ID, Pag-IBIG ID, Voter’s ID, BIR TIN, Passport, PRC ID, Phil ID, Firearm Registration Card, Senior Citizen ID)			

**Any of the two*

Notes: If submitting photocopy of documents, bring original copies during Opening of Bids for authentication purposes.

F. Bid Documents: Bid Tender Forms shall be given to all interested parties from April 28 to May 07, 2025.

G. Submission of Bids: Bidders shall submit a sealed documentary envelope containing the Bidder's Eligibility Requirements (Envelope A) and the properly accomplished Bid Tender Form together with the Bid Bond in the form of Manager's/Cashier's Check or Cash equivalent to Ten percent (10%) of the total bid price (Envelope B).

- H. **Opening of Bids:** The Committee shall open all bids received at the time, date, and place set in the Invitation to Bid. Bidders or their authorized representatives with valid authorization shall witness the proceedings.
- I. **Evaluation of the Bids:** The SSS reserves the right to reject any or all bids without offering any reason, to waive any formality or technicality, to determine and to award to any bidder with the highest complying bid and whose proposal is deemed most advantageous to the SSS, provided the offer is not less than the minimum bid price. The SSS neither assumes any obligation for any loss whatsoever that may be incurred by the bidders in the preparation of their respective bids nor does the SSS guarantee that an award will be made.
- J. **Other Inquiries:** Please direct your inquiries to the following.
1. **MARIA CAROLINA Y. SITSON**, Disposal Committee Secretariat at the 2nd Floor, SSS Pampanga Branch Building, Maimpis, City of San Fernando, Pampanga
Tel No. (045) 455-5359
Email address: sitsonmy@sss.gov.ph
 2. **PRINCESS S. JACINTO**, Corporate Executive Officer I, SSS Dau Branch, G/F and 2/F Puregold Dau Building, Mac Arthur Highway, Dau, Mabalacat, Pampanga
Tel No. (045) 404-2129
Email address: jacintops@sss.gov.ph

Date: 04/24/25


GLORIA CORAZON M. ANDRADA
Chairperson, LC2 Disposal Committee