



INVITATION TO BID

PUBLIC BIDDING FOR THE SALE AND DISPOSAL OF VARIOUS UNSERVICEABLE
PROPERTIES OF SSS IBA BRANCH

The SOCIAL SECURITY SYSTEM (SSS), through the Disposal Committee of Luzon Central 1 Division, is inviting interested bidders for the public bidding following:

A. Subject:

Lot 1 – Various Unserviceable Properties of SSS Iba Branch consisting of Seventy-One (71) items, Minimum Bid Price of EIGHTEEN THOUSAND FOUR HUNDRED FIFTY-SEVEN PESOS AND 25/100 ONLY and 25/100 Only (Php 18,457.25), see Annex A.

B. Condition: “As is, Where is” Basis.

C. Location and Site of Inspection: Unserviceable properties can be inspected at SSS Iba Branch on **April 21, 2025**, from 8:00AM to 4:00PM. Below are the addresses and contact persons of Iba Branch;

1. SSS Iba Branch – ACM Bldg. II, National Highway, Palanginan, Iba, Zambales

Contact Person:

MR. LORENZO MANALO-Admin. Section SSS Iba Branch
Tel No. +63 (047) 603-0487, Email address: iba@sss.gov.ph

Schedule of Activities:

Activities	Date	Venue	Time
Posting of Invitation to Bid to Official SSS Website, all LC1 Branches, and other conspicuous places	April 11 to April 20, 2025	N.A.	N.A.
Site Inspection	April 21, 2025	Iba Branch	08:00 AM – 04:00 PM
Pre bid Conference (Online)	April 22, 2025	To be conducted through MS Teams	10:00 AM – 11:00 AM
Public Bidding	April 24, 2025	Iba Branch	08:00 AM – 05:00 PM
Opening of Bids	April 24, 2025	Iba Branch	1:30 PM – 5:00 PM

D. Eligibility of Bidders: The public bidding is open to everyone except SSS employees.

BIDDERS	INDIVIDUAL	SOLE PROPRIETORSHIP	PARTNERSHIP	CORPORATION
REQUIREMENTS	1. Latest Income Tax Return*	DTI Certification	Articles of Partnership	Articles of Incorporation
	2. Certificate of Employment with Compensation or Bank Certificate*	1. 2025 Business Permit Licensing Office Certification/ Mayor’s Permit 2. Valid Tax Clearance Certificate OR Notarized Certificate of Tax Clearance and Certified True Copy of the 2024 Income Tax Return and Proof of Submission to BIR.		
	Two (2) valid government-issued identification cards with photo and signature (SSS/GSIS UMID Card, Postal ID, Driver’s License, Philhealth ID, Pag-Ibig ID, Voter’s ID, Passport, PRC ID, Firearm Registration Card, Senior Citizen ID			

***Any of the two**

Notes: *If submitting photocopy of documents, bring original copies during Opening of Bids for authentication purposes. The bidder shall affix their signature to all documents submitted.*

E. Bid Documents: Bid Tender Forms shall be given to all interested parties from April 11 to April 20, 2025.

F. Submission of Bids: Bidders shall submit in two (2) separate sealed documentary envelopes the **Bidder’s Eligibility Requirements (Envelope A)** and the **properly accomplished Bid Tender Form together with the Bid Security in the form of Manager’s/Cashier’s Check or Cash equivalent to 10% of the total bid price (Envelope B).**


G. Opening of Bids: The Committee shall open all bids received at the time, date, and place set in the Invitation to Bid. Bidders or their authorized representatives with valid Special Power of Attorney shall witness the proceedings.

H. Evaluation of the Bids: The SSS reserves the right to reject any or all bids without offering any reason, to waive any formality or technicality, to determine and to award to any bidder with the highest complying bid and whose proposal is deemed most advantageous to the SSS, provided the offer is not less than the minimum bid price. The SSS neither assumes any obligation for any loss whatsoever that may be incurred by the bidders in the preparation of their respective bids, nor does the SSS guarantee that an award will be made.

I. Other Inquiries: Please direct your inquiries to the following.

- 1. **RUEL M. DE GUZMAN**, Disposal Committee Secretariat at the 2nd Floor, SSS Tarlac Branch Building, Macabulos Drive, San Vicente, Tarlac City
Tel No. (045) 982-6967, CP No. 0917-6226160
email address deguzmanrm@sss.gov.ph.

Date: April 10, 2025


VP VILMA P. AGAPITO
Chairperson, Disposal Committee
Luzon Central 1 Division



SOCIAL SECURITY SYSTEM
Luzon Central 1 Division
DISPOSAL COMMITTEE
Technical Working Group

SSS Tarlac Bldg, Macabulos Drive, San Vicente, Tarlac City
Tel. No. (045)982-3402/ Fax No. (045) 982-1092

ANNEX "A"

INVENTORY AND APPRAISAL REPORT

Unserviceable Properties of IBA BRANCH

Minimum Bid Price : Php 18,457.25

Item No.	Description
1	AIRCON-2HP WINDOW TYPE
2	AIRCON-2HP WINDOW TYPE
3	AIRCON - SUPPLY & INST.
4	AIRCON - SUPPLY & INST.
5	PRINTER-LASERJET HP 2015D
6	PRINTER - CANON LBP 6780X LASER
7	PRINTER-LASER EPSON AL-M300DN
8	PRINTER-LASER EPSON AL-M300DN
9	PRINTER-LASER EPSON AL-M300DN
10	PRINTER - BROTHER HL - 6050D LASER
11	PRINTER - CANON LBP 6780X LASER
12	PRINTER - LASER BROTHER HL5450
13	FLATBED SCANNER CANON LIDE 25
14	PRINTER-LASER SAMSUNG (ML-2851ND)
15	ALARM SYSTEM
16	3 COM NETBUILDER REMOTE OFFICE 1LAN
17	PRINTER-EPSON LQ 2180 DOT MATRIX
18	SCANNER-AVISION AV6200
19	MONITOR-XITRIX 55" ULTRA THIN
20	DRAWER-MOBILE PEDESTAL 2 PERSONAL
21	DRAWER-MOBILE PEDESTAL 2 PERSONAL
22	DRAWER-MOBILE PEDESTAL 2 PERSONAL
23	FAX MACHINE -BROTHER LASER MDL 2820
24	PRINTER-LASER SAMSUNG M3820ND (PROXPRESS)
25	SHREDDER, PAPER
26	SOUND SYSTEM
27	AIRPOT – ELECTRIC
28	BARCODE READER - 2-D
29	FINGER PRINT LIVE SCANNER
30	PRINTER-CITIZEN DOT MATRIX
31	PRINTER-EPSON LQ 300+
32	PRINTER-EPSON LQ 300+
33	3COM OFFICE CONNECT 56K LAN MODEM
34	MONITOR-17" LCD
35	MONITOR-17" LCD
36	MONITOR - LCD LENOVO
37	MONITOR-LCD (BENQ)
38	MONITOR-LCD
39	KEYBOARD-104 KEYS
40	KEYBOARD
41	KEYBOARD
42	KEYBOARD
43	KEYBOARD - USB
44	MOUSE
45	MOUSE



INVENTORY AND APPRAISAL REPORT
Unserviceable Properties of IBA BRANCH

ANNEX "A"

Minimum Bid Price : Php 18,457.25

Item No.	Description
46	MOUSE-HP
47	CARD READER-CONTACTLESS(ACS DUAL)
48	EMERGENCY LIGHT
49	EMERGENCY LIGHT
50	EMERGENCY LIGHT
51	EMERGENCY LIGHT
52	EMERGENCY LIGHT
53	FIRE EXTINGUISHER 5 LBS.WL P.GAUGE
54	NON - SUPERVISORS CHAIR, LOW BACK WITH ARMREST
55	NON - SUPERVISORS CHAIR, LOW BACK WITH ARMREST
56	CHAIR - NON-SUPERVISOR'S
57	CHAIR - NON-SUPERVISOR'S
58	CHAIR - MONOBLOCK
59	CHAIR - MONOBLOCK
60	CHAIR - MONOBLOCK
61	CHAIR - MONOBLOCK
62	CHAIR - MONOBLOCK
63	CHAIR - MONOBLOCK
64	CHAIR - MONOBLOCK
65	CHAIR - EXECUTIVE
66	CHAIR - STACKABLE
67	AIRCON-3TR CARRIER
68	AIRCON-3TR CARRIER
69	AIRCON-3TR
70	3COM 3C16950 SWITCH NETWRK.SWITCH
71	INFORMATION TERMINAL PC WORKSTATION