

# LIST OF EXECUTIVE PLANTILLA VACANCIES FOR FILLING-UP

OFFICE	POSITION	JOB GRADE	MONTHLY SALARY RANGE *	JOB SUMMARY	VACANCY CODE	PLACE OF ASSIGNMENT
<b>INTERNATIONAL OPERATIONS GROUP</b>						
<b>ASIA, AMERICAS AND PACIFIC OPERATIONS DIVISION</b>						
DMW BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, Branch Head I, DMW Branch, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0015	MANDALUYONG CITY
<b>INFORMATION TECHNOLOGY MANAGEMENT GROUP</b>						
<b>PROGRAM SERVICES DIVISION</b>						
INFORMATION SYSTEMS SECURITY DEPARTMENT	DEPARTMENT MANAGER III	15	(Step 1) 173,645.00 to (Step 8) 217,057.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Department Manager III, Information Systems Security Department, manages the department's activities relative to the development, maintenance and implementation of the Information Systems Security Policy (ISSP), plans, programs and systems, ensuring compliance of users and employees to the ISSP, plans and programs, administration and monitoring of access authorization to IT systems and resources, investigation and resolution of IS security related incidents, evaluation of security softwares to support and enhance Information Systems (IS) Security System, and conduct of regular testing of the IS Security System to achieve established objectives and targets.	25EXEC0016	QUEZON CITY
<b>LEGAL AND ENFORCEMENT GROUP</b>						
CORPORATE LEGAL SERVICES DIVISION	VICE PRESIDENT	17	(Step 1) 302,428.00 to (Step 8) 378,036.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and other relevant government regulations, the Vice President, Corporate Legal Services Division, directs the activities of the division relative to the advancement of the legislative agenda of the SSS and passage of amendatory and/or non-amendatory bill to the Social Security (SS) Law, efficient implementation of legal processes such as handling and investigation of administrative cases, civil cases, identity-related cases, criminal/fraudulent cases and other special cases filed by or against the SSS for appropriate legal action, and provision of legal opinions on referred corporate matters and contracts entered into by the SSS to check its compliance with applicable laws, rules and regulations, and to ensure that the rights, interests and assets of the System and its members are protected and upheld.	25EXEC0017	QUEZON CITY

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# LIST OF EXECUTIVE PLANTILLA VACANCIES FOR FILLING-UP

OFFICE	POSITION	JOB GRADE	MONTHLY SALARY RANGE *	JOB SUMMARY	VACANCY CODE	PLACE OF ASSIGNMENT
<b>BRANCH OPERATIONS SECTOR</b>						
<b>NCR OPERATIONS GROUP</b>						
<b>NCR NORTH DIVISION</b>						
CUBAO BRANCH	ASSISTANT BRANCH HEAD	13	(Step 1) 108,013.00 to (Step 8) 135,016.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Assistant Branch Head, NCR/Luzon/Visayas/Mindanao Branches, assists in managing branch operations and in ensuring the delivery of effective, efficient and quality services to clients and the achievement of coverage and collection targets.	25EXEC0018	QUEZON CITY
NOVALICHES BRANCH	BRANCH HEAD II	15	(Step 1) 173,645.00 to (Step 8) 217,057.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0019	QUEZON CITY
NOVALICHES BRANCH	ASSISTANT BRANCH HEAD	13	(Step 1) 108,013.00 to (Step 8) 135,016.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Assistant Branch Head, NCR/Luzon/Visayas/Mindanao Branches, assists in managing branch operations and in ensuring the delivery of effective, efficient and quality services to clients and the achievement of coverage and collection targets.	25EXEC0020	QUEZON CITY
SAN FRANCISCO DEL MONTE BRANCH	ASSISTANT BRANCH HEAD	13	(Step 1) 108,013.00 to (Step 8) 135,016.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Assistant Branch Head, NCR/Luzon/Visayas/Mindanao Branches, assists in managing branch operations and in ensuring the delivery of effective, efficient and quality services to clients and the achievement of coverage and collection targets.	25EXEC0021	QUEZON CITY
<b>NCR EAST DIVISION</b>						
NEW PANADEROS BRANCH	BRANCH HEAD III	16	(Step 1) 239,960.00 to (Step 8) 299,950.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0022	MANDALUYONG CITY
NEW PANADEROS BRANCH	ASSISTANT BRANCH HEAD	13	(Step 1) 108,013.00 to (Step 8) 135,016.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Assistant Branch Head, NCR/Luzon/Visayas/Mindanao Branches, assists in managing branch operations and in ensuring the delivery of effective, efficient and quality services to clients and the achievement of coverage and collection targets.	25EXEC0023	MANDALUYONG CITY
MARIKINA-MALANDAY BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0024	MARIKINA CITY

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OFFICE	POSITION	JOB GRADE	MONTHLY SALARY RANGE *	JOB SUMMARY	VACANCY CODE	PLACE OF ASSIGNMENT
PASIG-MABINI BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0025	PASIG CITY
<b>NCR SOUTH DIVISION</b>						
MAKATI-GIL PUYAT BRANCH	BRANCH HEAD III	16	(Step 1) 239,960.00 to (Step 8) 299,950.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0026	MAKATI CITY
<b>NCR WEST DIVISION</b>						
NCR WEST DIVISION	VICE PRESIDENT	17	(Step 1) 302,428.00 to (Step 8) 378,036.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Vice President, NCR/Luzon/Visayas/Mindanao Division Offices, directs the activities of the division and branches under its jurisdiction related to the delivery of effective, efficient and quality services to members, achievement of coverage and collection targets, and provision of support services to branches within the division.	25EXEC0027	MANILA CITY
<b>LUZON OPERATIONS GROUP</b>						
<b>LUZON NORTH 1 DIVISION</b>						
LUZON NORTH 1 DIVISION	VICE PRESIDENT	17	(Step 1) 302,428.00 to (Step 8) 378,036.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Vice President, NCR/Luzon/Visayas/Mindanao Division Offices, directs the activities of the division and branches under its jurisdiction related to the delivery of effective, efficient and quality services to members, achievement of coverage and collection targets, and provision of support services to branches within the division.	25EXEC0028	BAGUIO CITY
<b>LUZON CENTRAL 1 DIVISION</b>						
URDANETA BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0029	URDANETA CITY

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<b>LUZON CENTRAL 2 DIVISION</b>						
MEYCAUAYAN BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0030	MEYCAUAYAN CITY
<b>LUZON SOUTH 1 DIVISION</b>						
CALAMBA BRANCH	BRANCH HEAD II	15	(Step 1) 173,645.00 to (Step 8) 217,057.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0031	CALAMBA CITY
CARMONA BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0032	CARMONA
<b>LUZON BICOL DIVISION</b>						
VIRAC BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0033	VIRAC CITY
<b>VISAYAS OPERATIONS GROUP</b>						
VISAYAS OPERATIONS GROUP	SENIOR VICE PRESIDENT	18	(Step 1) 379,320.00 to (Step 8) 455,184.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Senior Vice President, NCR/Luzon/Visayas/Mindanao Operations Group, oversees the overall operations of the group and the divisions under its jurisdiction ensuring the delivery of prompt, efficient, transparent and quality services to members and their beneficiaries, and achievement of coverage and collection targets.	25EXEC0034	CEBU CITY
<b>VISAYAS WEST 1 DIVISION</b>						
KABANKALAN BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0035	KABANKALAN CITY

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<b>VISAYAS WEST 2 DIVISION</b>						
ILOILO-CENTRAL BRANCH	BRANCH HEAD III	16	(Step 1) 239,960.00 to (Step 8) 299,950.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0036	ILOILO CITY
<b>MINDANAO OPERATIONS GROUP</b>						
MINDANAO OPERATIONS GROUP	SENIOR VICE PRESIDENT	18	(Step 1) 379,320.00 to (Step 8) 455,184.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Senior Vice President, NCR/Luzon/Visayas/Mindanao Operations Group, oversees the overall operations of the group and the divisions under its jurisdiction ensuring the delivery of prompt, efficient, transparent and quality services to members and their beneficiaries, and achievement of coverage and collection targets.	25EXEC0037	DAVAO CITY
<b>MINDANAO NORTH DIVISION</b>						
CAGAYAN DE ORO BRANCH	BRANCH HEAD III	16	(Step 1) 239,960.00 to (Step 8) 299,950.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0038	CAGAYAN DE ORO CITY
CAGAYAN DE ORO BRANCH	ASSISTANT BRANCH HEAD	13	(Step 1) 108,013.00 to (Step 8) 135,016.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Assistant Branch Head, NCR/Luzon/Visayas/Mindanao Branches, assists in managing branch operations and in ensuring the delivery of effective, efficient and quality services to clients and the achievement of coverage and collection targets.	25EXEC0039	CAGAYAN DE ORO CITY
GINGOOG BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0040	GINGOOG CITY
VALENCIA BRANCH	BRANCH HEAD I	14	(Step 1) 136,738.00 to (Step 8) 170,923.00	Within the guidelines and limits of authority established by policies of the Social Security System (SSS) and relevant government regulations, the Branch Head I/II/III, NCR/Luzon/Visayas/Mindanao Branches, manages branch operations and ensures the delivery of effective, efficient and quality frontline services to clients and the achievement of coverage and collection targets.	25EXEC0041	VALENCIA CITY

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