

QUALIFICATION STANDARDS FOR EXECUTIVE VACANCIES

POSITION / OFFICE	JG	QUALIFICATION STANDARDS				PREFERENCES / OTHER REQUIREMENTS
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
HEAD OFFICE						
VICE PRESIDENT ^a - Corporate Legal Services Division	17	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management learning and development intervention	Career Service (Professional) Second Level Eligibility	-
DEPARTMENT MANAGER III ^a - Information Systems Security Department	15	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management learning and development intervention	Career Service (Professional) Second Level Eligibility	-
BRANCH HEAD I ^b - DMW Branch	14	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	-
BRANCH OPERATIONS						
SENIOR VICE PRESIDENT ^b - Visayas Operations Group - Mindanao Operations Group (MOG)	18	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	For MOG: Preferably with 7 years of supervisory/ management experience in branch operations
VICE PRESIDENT ^b - NCR West Division - Luzon North 1 Division	17	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	-
BRANCH HEAD III ^b - Various Branches	16	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	-
BRANCH HEAD II ^b - Various Branches	15	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	-

¹ In lieu of the Master's Degree or CSC Certificate in Leadership and Management, the following may be considered:

- > Completion of the degrees of Bachelor of Laws and Doctor of Medicine (for positions the duties of which do not involve practice of profession covered by Bar/Board laws)
- > RA No. 1080 eligibles (for positions the duties and responsibilities of which involve practice of profession)
- > Career Executive Service (CES) or Career Service Executive (CSE) eligibles

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		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
BRANCH HEAD I^b - Various Branches	14	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	-
ASSISTANT BRANCH HEAD^b - Various Branches	13	Master's degree ¹ or Certificate in Leadership and Management from the CSC	5 years of supervisory/ management experience	120 hours of supervisory/ management training/ learning and development intervention	Career Service (Professional) Second Level Eligibility	-

¹ In lieu of the Master's Degree or CSC Certificate in Leadership and Management, the following may be considered:

- > Completion of the degrees of Bachelor of Laws and Doctor of Medicine (for positions the duties of which do not involve practice of profession covered by Bar/Board laws)
- > RA No. 1080 eligibles (for positions the duties and responsibilities of which involve practice of profession)
- > Career Executive Service (CES) or Career Service Executive (CSE) eligibles

^a Per CSC MC No. 05, s.2016

^b Per CSC Res. No. 2300618 promulgated on 28 July 2023