



SOCIAL SECURITY SYSTEM

PHILIPPINE BIDDING DOCUMENTS

Sixth Edition

Procurement of GOODS

**FURNITURE FOR MAIN OFFICE AND
BRANCHES**

ITB-SSS-GOODS-2025-028

Government of the Republic of the Philippines

JUNE 2025


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Table of Contents

Glossary of Acronyms, Terms, and Abbreviations3

Section I. Invitation to Bid.....6

Section II. Instructions to Bidders.....9

1. Scope of Bid10

2. Funding Information..... 10

3. Bidding Requirements 10

4. Corrupt, Fraudulent, Collusive, and Coercive Practices 10

5. Eligible Bidders..... 10

6. Origin of Goods 11

7. Subcontracts 11

8. Pre-Bid Conference 11

9. Clarification and Amendment of Bidding Documents 11

10. Documents comprising the Bid: Eligibility and Technical Components11

11. Documents comprising the Bid: Financial Component 12

12. Bid Prices 12

13. Bid and Payment Currencies13

14. Bid Security14

15. Sealing and Marking of Bids 14

16. Domestic Preference 14

17. Domestic Preference 14

18. Domestic Preference 14

19. Detailed Evaluation and Comparison of Bids 14

20. Post-Qualification 14

21. Signing of the Contract 14

Section III. Bid Data Sheet15

Section IV. General Conditions of Contract18

1. Scope of Contract 19

2. Advance Payment and Terms of Payment 19

3. Performance Security 19

4. Inspection and Tests 19

5. Warranty 19

6. Liability of the Supplier 20

Section V. Special Conditions of Contract21

Section VI. Schedule of Requirements29

Section VII. Technical Specifications38

Section VIII. Checklist of Technical and Financial Documents66



Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

SSS – Social Security System

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid





Invitation to Bid
ITB-SSS-GOODS-2025-028

FURNITURE FOR MAIN OFFICE AND BRANCHES

Approved Budget for the Contract (ABC) & Source of Fund	Delivery/ Completion Period	Price of Bid Documents (non-refundable)	Schedule of Activities Date/Time	
			Pre-bid Conference	Deadline of submission and receipt of bids
Lot I – Furniture for Main Office ₱ 6,580,240.00	Within One Hundred and Fifty (150) calendar days upon receipt of Notice to Proceed (NTP) and signed contract	₱ 7,000.00	June 19, 2025 (Thursday) 2:30pm	July 03, 2025 (Thursday) 2:00pm
Lot II – Furniture for NCR Operations Group ₱ 23,840,340.00		₱ 13,500.00		
Lot III – Furniture for Luzon Operations Group ₱ 29,898,660.00		₱ 15,000.00		
Lot IV – Furniture for Visayas and Mindanao Operations Group ₱ 11,732,150.00		₱ 11,500.00		
Approved 2025 Corporate Operating Budget – MOOE and Capital Outlay (CO) with Code PAP 2025-0267 of the Annual Procurement Plan (APP)				

1. The ***SOCIAL SECURITY SYSTEM*** now invites Bids for the above item. Delivery of the Goods is required within the period specified above. **Bidders should have completed within five (5) years prior to the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II - Instruction to Bidders.
2. Bids received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act 9184 (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the SSS and inspect the Bidding Documents at the address in the last item of the ITB from Monday to Friday, 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested bidders starting **06 June 2025 up to the scheduled submission & receipt of bids** from the address stated in the last item of the ITB and upon payment of the applicable fee for the Bidding Documents in the amount specified above.

The mode of payment will be on a cash basis payable at the SSS Cash Management Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the SSS, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The SSS will hold a Pre-Bid Conference on the date and time specified above at the Bidding Room, 2nd Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City which shall be open to prospective bidders, but attendance shall not be mandatory. To ensure completeness and compliance of bids, bidders are advised to send their authorized technical and/or administrative representatives who will prepare the bid documents.

The Pre-Bid Conference will be conducted through online conference using Microsoft Teams. Kindly e-mail us on or before 18 June 2025, through e-mail address bac@sss.gov.ph, the following:

- a. **Name of the representative and e-mail address; and**
- b. **Technical and administrative queries.**

7. Bids must be duly received by the BAC Secretariat at the Bidding Room, 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City on the deadline specified above. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 14.

Bid opening shall be on the date and time specified above at the Bidding Room, 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

8. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, the deadline shall be extended to the same time of the immediately succeeding business day in Quezon City.
9. The SSS reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. The **SSS** assumes no obligation to compensate or indemnify parties for any expense or loss that they may incur as a result of their participation in the procurement process, nor does SSS guarantee that an award will be made as a result of this invitation. Furthermore, the SSS reserves the right to waive any defects or formality in the responses to the eligibility requirements and to this invitation and reserves the right to accept the proposal most advantageous to the agency.
11. For further information, please refer to:

Bids & Awards Committee

The Secretariat

2nd Flr., SSS Main Bldg., East Ave., Diliman, Q.C.

Tel # (632) 8922-1070; 8709-7198 local 3424/3420

Email – bac@sss.gov.ph

12. Bidding Documents may be downloaded from PROCUREMENT tab at www.sss.gov.ph starting **06 June 2025**.


**THE CHAIRPERSON
BIDS & AWARDS COMMITTEE**

ref.: *itb-sss-goods-2025-028- Furniture for Main Office and Branches*

Section II. Instructions to Bidders



1. Scope of Bid

The Procuring Entity, *Social Security System* wishes to receive Bids for the **Furniture for Main Office and Branches**, with identification number ITB-SSS-GOODS-2025-028.

The Procurement Project (referred to herein as “Project”) is composed of *four (4) lots*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *CY2025* in the amount of *Seventy Two Million Fifty-one Thousand Three Hundred and Ninety Pesos (₱ 72,051,390.00)*.

2.2. The source of funding is: Approved 2025 Corporate Operating Budget– MOOE and CO with Code PAP 2025-0267 of the 2025 APP.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

- 5.2. a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant

reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;

- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

b. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

- a. The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **Bidding Room, 2nd Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City and/or through online conference using Microsoft Teams** as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last five (5) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers

registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the BDS.
- 14.2. The Bid and bid security shall be valid for One Hundred Twenty (120) Calendar Days from the Date of the Bid Opening. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the IB.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the IB. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat. In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:
- One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet



Bid Data Sheet

ITB Clause																
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Supply, delivery and installation of modular office systems, seating furniture, shelving/cabinetries and contract/customized furniture</p> <p>b. Completed within five (5) years prior to the deadline for the submission and receipt of bids.</p>															
7.1	No further instructions.															
12	The price of the Goods shall be quoted DDP according to the project sites indicated in Section VI (Schedule of Requirements).															
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table><tr><th>Form of Bid Security</th><th>Amount of Bid Security (Not less than the Percentage of the ABC)</th></tr><tr><td>Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.</td><td rowspan="2">Two percent (2%) or Lot I – ₱131,604.80 Lot II – ₱476,806.80 Lot III – ₱597,973.20 Lot IV – ₱234,643.00</td></tr><tr><td>Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</td></tr><tr><td>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td><td>Five percent (5%) or Lot I – ₱329,012.00 Lot II – ₱1,192,017.00 Lot III – ₱1,494,933.00 Lot IV – ₱586,607.50</td></tr></table> <p>* Bank issued securities must be issued by a universal/commercial bank.</p> <p>* Surety Bonds must be accompanied by a certification from Insurance Commission that issuer is authorized to issue such security.</p> <p>* Bid Securing Declaration must be notarized by a duly commissioned Notary Public.</p>	Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)	Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%) or Lot I – ₱131,604.80 Lot II – ₱476,806.80 Lot III – ₱597,973.20 Lot IV – ₱234,643.00	Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%) or Lot I – ₱329,012.00 Lot II – ₱1,192,017.00 Lot III – ₱1,494,933.00 Lot IV – ₱586,607.50								
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19.3	<p>The ABC are:</p> <table><tr><th>Lot No.</th><th>Description</th><th>Amount</th></tr><tr><td>I</td><td>FURNITURE FOR MAIN OFFICE AND BRANCHES LOT I – MAIN OFFICE</td><td>₱ 6,580,240.00</td></tr><tr><td>II</td><td>FURNITURE FOR MAIN OFFICE AND BRANCHES LOT II – NCR OPERATIONS GROUP</td><td>₱ 23,840,340.00</td></tr><tr><td>III</td><td>FURNITURE FOR MAIN OFFICE AND BRANCHES LOT III – LUZON OPERATIONS GROUP</td><td>₱ 29,898,660.00</td></tr><tr><td>IV</td><td>FURNITURE FOR MAIN OFFICE AND BRANCHES LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP</td><td>₱ 11,732,150.00</td></tr></table>	Lot No.	Description	Amount	I	FURNITURE FOR MAIN OFFICE AND BRANCHES LOT I – MAIN OFFICE	₱ 6,580,240.00	II	FURNITURE FOR MAIN OFFICE AND BRANCHES LOT II – NCR OPERATIONS GROUP	₱ 23,840,340.00	III	FURNITURE FOR MAIN OFFICE AND BRANCHES LOT III – LUZON OPERATIONS GROUP	₱ 29,898,660.00	IV	FURNITURE FOR MAIN OFFICE AND BRANCHES LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP	₱ 11,732,150.00
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IV	FURNITURE FOR MAIN OFFICE AND BRANCHES LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP	₱ 11,732,150.00														



	Any bid with a financial component exceeding the amount per lot shall not be accepted.
20	<p>The Lowest Calculated Bidder shall submit the following:</p> <ol style="list-style-type: none">1. Registration certificate from Securities and Exchange Commission (SEC) for corporation including Articles of Incorporation and General Information Sheet (GIS), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document2. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;3. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);4. Latest Audited Financial Statements5. Latest income tax return corresponding to the Audited Financial Statements submitted, filed electronically (EFPS);6. Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last six (6) months prior to submission and opening of bids filed electronically (EFPS);
21	No further instructions.

Section IV. General Conditions of Contract



1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract



Special Conditions of Contract

GCC Clause	
1	<p>Scope of Work</p> <p>The Supplier/winning Bidder shall complete the delivery and installation of goods within the following period from receipt of signed contract and NTP:</p> <ul style="list-style-type: none"> - Lots I & II: One hundred and fifty (150) calendar days - Lots III & IV: One hundred and eighty (180) calendar days <p>Warranty Certificate shall be issued in favor of the Social Security System covering the furniture/fixtures delivered.</p> <ul style="list-style-type: none"> a. Replacement of defective furniture/fixtures and materials to be used for repair jobs within the duration of the warranty. b. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination. c. Supplier shall be responsible for all the cost related to the warranty period. d. Supplier should provide spare parts as needed within the warranty period. <p>Supplier must submit a letter guarantee, that should comply with all standard safety measures and exercise precautions in the delivery and installation of the Goods at the Project Sites for the protection of the PE personnel. The supplier should make an undertaking that its workers shall be always equipped with proper working uniforms and comply with the health and security protocols of SSS.</p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered to SSS Branches (refer to Section VI. Schedule of Requirements).</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements.</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is a representative from Engineering and Facilities Management Department.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;

	<p>c. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
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	<p>Data Privacy Act of 2012 –</p> <p>The bidder and its implementation partner/s, including its personnel who shall be assigned to the project, must comply with the pertinent provisions of Republic Act No. 10173 (Data Privacy Act of 2012), its Implementing Rules and Regulations (IRR), or any subsequent official issuance/guideline on Data Privacy, if applicable.</p>
2.2	<p>Payment shall be made upon 100% completion of the delivery and installation of furniture “per lot” and upon submission and issuance of the following documents which shall be credited to the LANDBANK or DBP or any choice of bank account subject to applicable bank charges of the winning bidder:</p> <ol style="list-style-type: none"> Original copy of Delivery Receipt and Sales Invoice Certificate of Final Acceptance from implementing unit (EFMD / BSSD) Inspection and Acceptance Report from Branches Property Accountability Receipt (PAR) from Office Services Department <p>The payment shall be subject to retention of Withholding Tax and other applicable taxes in accordance with existing Laws and BIR Rules and Regulations, to be remitted directly to the BIR by the SSS.</p> <p>Payment using Letter of Credit is not allowed.</p>
4	<p>The inspections and tests that will be conducted are as follows:</p> <p>The Lowest/Single Calculated Bidder shall be subject to the following during the during post-qualification period:</p> <ol style="list-style-type: none"> Inspection if the Supplier/Bidder has a fabrication plant in the Philippines with the following facilities and equipment: <ol style="list-style-type: none"> Raw materials warehousing Cutting Area Machines (edging, drilling and shaping) Assembly Area Submission of mock-up units (Non supervisor modular workstation, Manager’s Back Cabinet, Free Standing/Conference Table) Seating Furniture, Steel shelves/cabinetries and other requirements during the post-qualification stage to ensure its compliance with the technical specifications within five (5) calendar days upon receipt of notice from BAC Secretariat
5.1	Three (3) year warranty after acceptance by the SSS of the delivered goods.
5.2	<p>The period for correction of defects in the warranty period shall be done after notification of defect was first communicated in writing by SSS to the Supplier as follows:</p> <p>Main Office / NCR Branches.....within seven (7) working days</p> <p>Luzon Branches.....within fifteen (15) working days</p> <p>Visayas and Mindanao Branches.....within twenty-one (21) working days</p>
6	<p>Liability of the Supplier</p> <ol style="list-style-type: none"> CONFIDENTIALITY. Neither party shall, without the prior written consent of the other, disclose or make available to any person, make public, or use



	<p>directly or indirectly, except for the performance and implementation of the works, any confidential information, acquired from an information holder in connection with the performance of this Contract, unless: (i) the information is known to the disclosing party, as evidenced by its written records, prior to obtaining the same from the information holder and is not otherwise subject to disclosure restrictions on the disclosing party, (ii) the information is disclosed to the disclosing party by a third party who did not receive the same, directly or indirectly, from an information holder, and who has no obligation of secrecy with respect thereto, or (iii) required to be disclosed by law.</p> <p>The obligation of confidentiality by both parties, as provided herein, shall survive the termination of the Agreement.</p> <p>2. MERGER AND CONSOLIDATION. In case of merger, consolidation or change of ownership of the SUPPLIER with other company, it is the responsibility of the surviving company/consolidated company/acquiring entity to inform SSS of the change in corporate structure/ownership. Failure to do so shall translate in such company assuming all liabilities of the acquired/merged company under the Agreement.</p> <p>3. FORCE MAJEURE. SUPPLIER shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that SUPPLIER's delay in performance or other failure to perform its obligations under this Agreement is the result of a force majeure.</p> <p>For purposes of this Agreement the terms "force majeure" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or force majeure shall be interpreted to mean an event which SUPPLIER could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by SUPPLIER. Such events may include, but not limited to, acts of SSS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>If a force majeure situation arises, SUPPLIER shall promptly notify SSS in writing of such condition and the cause thereof. Unless otherwise directed by SSS in writing, SUPPLIER shall continue to perform its obligations under this Agreement as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure.</p> <p>4. NON-ASSIGNMENT. SUPPLIER shall not assign its rights or obligations under this Agreement, in whole or in part, except with SSS's prior written consent. SUPPLIER shall not subcontract in whole or in part the PROJECT and deliverables subject of this Agreement without the written consent of SSS.</p> <p>5. WAIVER. Failure by either party to insist upon the other strict performance of any of the terms and conditions hereof shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms and conditions hereof, which can only be deemed made if expressed in writing and signed by its duly authorized representative. No such waiver shall be construed as modification of any of the provisions of the Agreement or as a waiver of any past or future default or breach hereof, except as expressly stated in such waiver.</p> <p>6. CUMULATIVE REMEDIES. Any and all remedies granted to the parties under the applicable laws and the Contract shall be deemed cumulative and</p>
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	<p>may therefore, at the sole option and discretion, be availed of by the aggrieved party simultaneously, successively, or independently.</p> <p>7. NO EMPLOYER-EMPLOYEE RELATIONSHIP. It is expressly and manifestly understood and agreed upon that the employees of SUPPLIER assigned to perform the PROJECT are not employees of SSS. Neither is there an employer-employee relationship between SSS and SUPPLIER.</p> <p>The Agreement does not create an employer-employee relationship between SSS and the SUPPLIER including its personnel; that the services rendered by the personnel assigned by SUPPLIER to SSS in the performance of its obligation under the contract do not represent government service and will not be credited as such; that its personnel assigned to SSS are not entitled to benefits enjoyed by SSS' officials and employees such as Personal Economic Relief Allowance (PERA), Representation and Transportation Allowance (RATA), ACA, etc.; that these personnel are not related within the third degree of consanguinity or affinity to the contracting officer and appointing authority of SSS; that they have not been previously dismissed from the government service by reason of an administrative case; that they have not reached the compulsory retirement age of sixty-five (65); and that they possess the education, experience and skills required to perform the job. The SUPPLIER hereby acknowledges that no authority has been given by SSS to hire any person as an employee of the latter. Any instruction given by SSS or any of its personnel to SUPPLIER's employees are to be construed merely as a measure taken by the former to ensure and enhance the quality of project performed hereunder. The SUPPLIER shall, at all times, exercise supervision and control over its employees in the performance of its obligations under the contract.</p> <p>8. PARTNERSHIP. Nothing in the contract shall constitute a partnership between the parties. No party or its agents or employees shall be deemed to be the agent, employee or representative of any other party.</p> <p>9. COMPLIANCE WITH SS LAW. SUPPLIER shall report all its employees to SSS for coverage and their contributions, as well as, all amortizations for salary/education/calamity and other SSS loans shall be updated. Should SUPPLIER fail to comply with its obligations under the provisions of the SS Law and Employees' Compensation Act, SSS shall have the authority to deduct any unpaid SS and EC contributions, salary, educational, emergency and/or calamity loan amortizations, employer's liability for damages, including interests and penalties from SUPPLIER's receivables under this Agreement.</p> <p>Further, prescription does not run against SSS for its failure to demand SS contributions or payments from SUPPLIER. Moreover, SUPPLIER shall forever hold in trust SS contributions or payments of its employees until the same is fully remitted to SSS.</p> <p>10. COMPLIANCE WITH LABOR LAWS. SUPPLIER, as employer of the personnel assigned to undertake the PROJECT, shall comply with all its obligations under existing laws and their implementing rules and regulations on the payment of minimum wage, overtime pay, and other labor-related benefits as well as remittances or payment of the appropriate amount or contributions/payment (SSS, EC, Pag-IBIG, PhilHealth and taxes) with concerned government agencies/offices.</p> <p>It is agreed further, that prior to the release of any payment by SSS to SUPPLIER, its President or its duly authorized representative, shall submit a</p>
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	<p>sworn statement that all monies due to all its employees assigned to the PROJECT as well as benefits by law and other related labor legislation have been paid by SUPPLIER and that he/she assumed full responsibility thereof.</p> <p>11. COMPLIANCE WITH TAX LAWS. SUPPLIER shall, in compliance with tax laws, pay the applicable taxes in full and on time and shall regularly present to SSS within the duration of the Contract, tax clearance from the Bureau of Internal Revenue (BIR) as well as copy of its income and business tax returns duly stamped by the BIR and duly validated with the tax payments made thereon. Failure by SUPPLIER to comply with the foregoing shall entitle SSS to suspend payment of the Contract Price.</p> <p>As required under Executive Order (EO) 398, s. 2005, SUPPLIER shall submit income and business tax returns duly stamped and received by the BIR, before entering and during the duration of this Agreement. SUPPLIER, through its responsible officer, shall also certify under oath that it is free and clear of all tax liabilities to the government. SUPPLIER shall pay taxes in full and on time and that failure to do so will entitle SSS to suspend or terminate this Agreement.</p> <p>12. LIQUIDATED DAMAGES. If SUPPLIER fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in the PBD inclusive of duly granted time extensions if any, SSS shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Once the amount of liquidated damages reaches ten percent (10%), SSS may rescind or terminate this Agreement, without prejudice to other courses of action and remedies open to it.</p> <p>13. HOLD FREE and HARMLESS. SUPPLIER agrees to defend, indemnify, and hold SSS free and harmless from any and all claims, damages, expenses, fines, penalties and/or liabilities of whatever nature and kind, whether in law or equity, that may arise by reason of the implementation of the Agreement. In addition, SUPPLIER agrees to indemnify SSS for any damage as a result of said implementation.</p> <p>SUPPLIER hereby assumes full responsibility for any injury, including death, loss or damage which may be caused to SSS' employees or property or third person due to SUPPLIER's employees' fault or negligence, and further binds itself to hold SSS free and harmless from any of such injury or damage. SSS shall not be responsible for any injury, loss or damage which SUPPLIER or any of its employees may sustain in the performance of SUPPLIER's obligations under this Agreement.</p> <p>14. SETTLEMENT OF DISPUTES. If any dispute or difference of any kind whatsoever shall arise between SSS and SUPPLIER in connection with or arising out of this Agreement, the Parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.</p> <p>If after thirty (30) days, the Parties have failed to resolve their dispute or difference by such mutual consultation, then either SSS or SUPPLIER may give notice to the other Party of its intention to commence arbitration, in accordance with RA No. 876, otherwise known as the "Arbitration Law" and RA No. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004," in order to settle their disputes.</p>
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	<p>No arbitration in respect of this matter may be commenced unless such notice is given.</p> <p>Notwithstanding any reference to arbitration herein, the Parties shall continue to perform their respective obligations under this Agreement unless they otherwise agree.</p> <p>15. VENUE OF ACTIONS. In the event court action is necessary in order to promote Arbitration, such action shall be filed only before the proper courts of Quezon City, to the exclusion of all other venues.</p> <p>16. GOVERNING LAW. The Agreement shall be governed by and interpreted according to the laws of the Republic of the Philippines.</p> <p>17. AMENDMENTS. This Agreement may be amended only in writing and executed by the parties or their duly authorized representatives.</p> <p>18. SEPARABILITY. If any one or more of the provisions contained in the contract or any document executed in connection herewith shall be invalid, illegal or unenforceable in any respect under any applicable law, then: (i) the validity, legality and enforceability of the remaining provisions contained herein or therein shall not in any way be affected or impaired and shall remain in full force and effect; and (ii) the invalid, illegal or unenforceable provision shall be replaced by the parties immediately with a term or provision that is valid, legal and enforceable and that comes closest to expressing the intention of such invalid illegal or unenforceable term of provision.</p> <p>19. BINDING EFFECT. The Agreement shall be binding upon the Parties hereto, their assignee/s and successor/s-in-interest.</p>
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Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Delivered, Weeks/Months
1	Furniture for Main Office and Branches Lot I: Main Office	1 lot	Within one hundred and fifty (150) calendar days upon receipt of Notice to Proceed (NTP) and signed contract
2	Furniture for Main Office and Branches Lot II: NCR Operations Group	1 lot	
3	Furniture for Main Office and Branches Lot III: Luzon Operations Group	1 lot	Within one hundred and eighty (180) calendar days upon receipt of Notice to Proceed (NTP) and signed contract
4	Furniture for Main Office and Branches Lot IV: Visayas and Mindanao Operations Group	1 lot	
5	Warranty	Three (3) years	To commence upon issuance of certificate of completion and final acceptance of the delivery by EFMD
Project Sites are as follows:			
	Main Office	SSS Main Bldg., East Avenue, Diliman, Quezon City	
	Makati Office	SSS Makati Bldg., 6782 Ayala Ave. cor. V.A. Rufino St., Makati City	
	Alabang-Muntinlupa	GF & 2F, Norfil Bldg., 22 National Highway, Brgy. Putatan, Muntinlupa City	
	Alabang-Zapote	2F, Estrellita Center, Alabang-Zapote Road, Brgy. New Alabang, Muntinlupa City	
	Antipolo	2F, Antipolo Triangle Mall, Sen. Sumulong Memorial Circle, Brgy. San Jose, Antipolo City	
	Batasan Hills	Diliman Commercial Center Bldg., 46 Commonwealth Ave., Brgy. Batasan Hills, Quezon City	
	Bicutan-Sun Valley	FTO Bldg., 4145 Sun Valley Drive, Brgy. Sun Valley, Bicutan, Parañaque City	
	Binondo	GF, Padilla Delos Reyes Bldg., 232 Juan Luna St., Brgy. 291, Binondo, Manila	
	Congressional	2F, Northridge Plaza Bldg., 12 Congressional Ave., Brgy. Bahay Toro, Quezon City	
	Cubao	2F, Puregold, Aurora Blvd. cor. Gen. Santos Ave., Brgy. Socorro, Cubao, Quezon City	
	Deparo	NC Jeam Bldg., 31 Dalia St. cor. Susano Road, Celia Subd., Brgy. 168, Deparo, Caloocan City	
	Diliman	SSS Livelihood Bldg.,East Triangle Property, East Ave., Brgy. Pinyahan, Diliman, Quezon City	
	Eastwood	ABQ Bldg., E. Rodriguez Ave., Brgy. Bagumbayan, Quezon City	
	Diliman Processing Center	12F, SSS Bldg., East Ave., Diliman, Quezon City	
	Fairview	GEM Bldg., Regalado Ave., Brgy. North Fairview, Quezon City	



	Kalookan	Forward Group Bldg. 317 EDSA cor. Gen. Malvar St., Brgy. 135, Caloocan City
	Las Pinas	LGF, SM Southmall, Alabang-Zapote Road, Brgy. Almanza Uno, Las Piñas City
	Legarda	Cobee Bldg., 2485 Legarda St., Brgy. 412, Sampaloc, Manila
	Makati-Chino Roces	2F, Makati Central Square, 2130 Chino Roces Ave., Brgy. Pio Del Pilar, Makati City
	Makati-Gil Puyat	ECC Bldg., 355 Gil Puyat Ave., Brgy. Bel-Air, Makati City
	Makati-Guadalupe	3F, Guadalupe Commercial Complex, 9 EDSA, Brgy. Guadalupe Nuevo, Makati City
	Makati-JP Rizal	3F, KBC Bldg., 353 J.P. Rizal St., Brgy. Olympia, Makati City
	Makati Processing Center	2F, 6782 SSS Makati Bldg., Ayala Ave. cor. V.A. Rufino St., Makati City
	Malabon	4F, Malabon Citisquare, C-4 Road cor. Dagat-Dagatan, Brgy. Longos, Malabon City
	Mandaluyong-Shaw	2F, 500 Shaw Zentrum, Shaw Blvd. cor. Laurel St., Brgy. Pleasant Hills, Mandaluyong City
	Manila	C-201, 2F, Zen Tower 2, 1111 Natividad A. Lopez St., Brgy. 659, Ermita, Manila
	Marikina	3F, Xeland, Gil Fernando Ave. cor. Guerilla St., Brgy. Sto. Niño, Marikina City
	Marikina-Malanday	Graceland Plaza, J.P. Rizal Ave., Brgy. Malanday, Marikina City
	Navotas	Philippine Mariner Bldg., Brgy. North Bay Blvd. South, Navotas City
	NCR Operations Group - Office of the Head	Basement, SSS Bldg., East Ave., Quezon City
	NCR Regional Processing Division - Office of the Head	12F, SSS Bldg., East Ave., Diliman, Quezon City
	Luzon Regional Processing Division - Office of the Head	12F, SSS Bldg., East Ave., Diliman, Quezon City
	NCR East Division - Office of the Head	2F, Cromagen Bldg., 8007 Pioneer St., Kapitolyo, Pasig City
	NCR West Division - Office of the Head	GF, Padilla Bldg., 232 Juan Luna St., Binondo, Manila
	NCR North Division - Office of the Head	8F, SSS Bldg., East Ave., Quezon City
	NCR South Division - Office of the Head	12F, SSS Bldg., East Ave., Diliman, Quezon City
	NCR Regional Processing Division	2F, SSS Makati Bldg., 6782 Ayala Ave.
	New Panaderos	2F & 3F, Tuazon Bldg., New Panaderos cor. San Roque St., Mandaluyong City
	Novaliches	GF, Robinsons Novaliches, Quirino Highway, Brgy. Pasong Putik, Novaliches, Quezon City
	Ortigas	Lower Level 1, Robinsons Galleria, EDSA cor. Ortigas Ave., Brgy. Ugong Norte, Quezon City
	Paranaque	2F, Puregold Sucat, Dr. A. Santos Ave., Brgy. San Isidro, Sucat, Parañaque City

	Paranaque-Tambo	3F, Airport Global Plaza, NAIA Road, Brgy. Tambo, Parañaque City
	Pasay-CCP	Seascape Village, Atang Dela Rama cor. Zoilo Hilario Sts., CCP Complex, Brgy. 76, Pasay City
	Pasay-Taft	ERL Investment Corp. Bldg., 2532 Taft Ave., Brgy. 93, Pasay City
	Pasig-Mabini	2F, One Victoria Plaza, A. Mabini St., Brgy. Kapasigan, Pasig City
	Pasig-Pioneer	2F, Cromagen Bldg., 8007 Pioneer St., Brgy. Kapitolyo, Pasig City
	Pasig-Rosario	Alfonso Commercial Complex, 185 Dr. Sixto Antonio Ave., Brgy. Rosario, Pasig City
	Pasig Processing Center	5F, Betheland Corporate Center, 10 Mercedes Ave., San Miguel, Pasig City
	Paso de Blas	4F, Puregold Paso de Blas, NLEX Valenzuela Exit cor. East Service Road, Brgy. Paso De Blas, Valenzuela City
	San Francisco del Monte	3F & 4F, SRF Bldg., 1038 Del Monte Ave., Brgy. Paraiso, Quezon City
	San Juan	Glialcon Villas Bldg. 1, 128 F. Blumentritt St., Brgy. Batis, San Juan City
	Sta. Mesa	2F, J & T Bldg., 3894 Ramon Magsaysay Blvd. cor. Santol Ext., Brgy. 587-A, Sampaloc, Manila
	Taguig	Unit 705, 7F, SM Aura Tower, Fort Bonifacio, Taguig City
	Taguig-Gate 3	3F, Gate 3 Plaza, Lawton Ave. cor. Julianos Ave., PH 3, AFPOVAI, Western Bicutan, Taguig City
	Tanay	Km. 54, Manila East Road, Brgy. Tandang Kutyo, Tanay, Rizal
	Tondo	ST Condominium, 1480 G. Masangkay St. cor. Bambang St., Brgy. 261, Tondo, Manila
	Valenzuela	Puregold Valenzuela, 419 Mac Arthur Highway, Brgy. Dalandanan, Valenzuela City
	Welcome	España Tower Condominium, España Blvd., cor. Josefina St., Brgy. 512, Sampaloc, Manila
LUZON BRANCHES		
	Luzon Operations Group - Office of the Head	7F, SSS Building, East Avenue, Quezon City
	Luzon North 1 Division - Office of the Head	SSS Bldg., Harrison Road, Baguio City
	Agoo	3/F B & D Bldg., Mc Arthur Highway, San Antonio, Agoo, La Union
	Baguio	SSS Bldg., Harrison Road, Brgy. Harrison-Claudio Carantes, Baguio City
	Bangued	Seares Bldg., Rizal Street, Zone 5 Bangued, Abra
	Bontoc	A. Kiat-Ong Bldg., Loc-Ong St., Brgy. Poblacion, Bontoc
	Candon	Brgy. San Nicolas, Candon, Ilocos Sur
	La Trinidad	GF, Jewel Igorot Bldg., Km. 4, Brgy. Balili, La Trinidad, Benguet
	La Union	SSS Bldg., Government Center, Brgy. Sevilla, San Fernando City, La Union



	La Union Processing Center	SSS Bldg., Brgy. Sevilla, San Fernando, La Union
	Laoag	RT Bueno Bldg., Don E. Ruiz St., Brgy. No. 18, San Quirino (Pob.), Laoag City, Ilocos Norte
	Vigan	2F, UNP Town Center, Brgy. Tamag, Vigan City, Ilocos Sur
	Luzon North 2 Division - Office of the Head	2F, Puregold Cauayan, Don Juan Dacanay St., San Fermin, Cauayan City, Isabela
	Cauayan, Isabela	2F, Puregold Cauayan, Don Juan Dacanay St., Brgy. San Fermin, Cauayan City, Isabela
	Iligan	2F, North Star Mall, Alibagu, Ilagan City, Isabela
	Santiago, Isabela	2F, Xentro Mall Santiago, Four Lanes St. cor. Maharlika Highway, Brgy. Villasis, Santiago City, Isabela
	Solano	Guevardan Bldg., Burgos St., Brgy. Quezon, Solano, Nueva Vizcaya
	Tuguegarao	Lingkod Pinoy Center, Level 2, Robinsons Place, Brgy. Tanza, Tuguegarao City, Cagayan
	Luzon Central 1 Division - Office of the Head	SSS Bldg., Macabulos Drive, San Vicente, Tarlac City, Tarlac
	Alaminos	AMA Bldg., Marcos Ave., Brgy. Palamis, Alaminos, Pangasinan
	Balanga	G/F. Wong Chun Kar Bldg., Rotary Avenue, Tenejero, Balanga City, Bataan
	Baler	2F, NE Mall Baler, National Highway, Brgy. Suklayin, Baler, Aurora
	Cabanatuan	NE Pacific Shopping Center, Km. 111, Maharlika Highway, Brgy. Hermogenes C. Concepcion Sr., Cabanatuan City, Nueva Ecija
	Camiling	Julian Qui Bldg., Bonifacio St., Brgy. Poblacion II, Camiling, Tarlac
	Dagupan	East Gate Plaza, AB Fernandez Ave., Brgy. Mayombo, Dagupan City, Pangasinan
	Dagupan Processing Center	2F, Admin Bldg., BHF Plaza, McArthur Highway, Mayombo District, Dagupan City
	Iba	ACM Bldg. II, National Highway, Palanginan, Iba, Zambales
	Marivelez-Bepz	Basement, AFAB Administration Bldg., Freeport Area of Bataan, Brgy. Malaya, Mariveles, Bataan
	San Carlos, Pangasinan	2F, San Carlos Town Center, Rizal Ave. cor. Zamora St., Brgy. Rizal (Pob.), San Carlos City, Pangasinan
	San Jose NE	NE Bodega, Brgy. Abar 2nd, San Jose City, Nueva Ecija
	Tarlac	SSS Bldg., Macabulos Drive, San Vicente, Tarlac City, Tarlac
	Tarlac Processing Center	Belfort Bldg., Zamora St., Brgy. San Roque, Tarlac City
	Urdaneta	3F, Government Center, CB Mall, Mc Arthur Hiway, Brgy. Nancayasan, Urdaneta City, Pangasinan
	Luzon Central 2 Division - Office of the Head	SSS Bldg., Diosdado Macapagal Govt. Center, Brgy. Maimpis, San Fernando City, Pampanga
	Angeles	Level 3, MarQueen Mall, Francisco G. Nepo Ave., Brgy. Pulung Maragul, Angeles City
	Baliuag	GF & 2F, AC Building, B.S. Acquino Ave., Brgy. Tangos, Baliuag, Bulacan



	Bocaue	Oro Villas 2, No. 229 McArthur Highway, Brgy. Wakas, Bocaue, Bulacan
	Dau	GF & 2F, Puregold Dau Bldg., McArthur Highway, Dau, Mabalacat City, Pampanga
	Malolos	GF & 2F, N-4 Bldg., The Cabanas, Mc Arthur Highway, Brgy. Longos, Malolos City, Bulacan
	Meycauayan	2F, Esperanza Mall, Mac Arthur Highway, Brgy. Calvario, Meycauayan City, Bulacan
	Olongapo	Wung Chun Kar Bldg., 35 Gordon Avenue, Brgy. Pag-Asa, Olongapo City, Zambales
	Pampanga	SSS Bldg., Brgy. Maimpis, San Fernando City, Pampanga
	San Jose del Monte	Starmall, SJDM, Quirino Highway cor. Kaypian Road, Brgy. Kaypian, San Jose Del Monte, Bulacan
	Sta. Maria	NEM Bldg. Gov. Fortunato Halil Ave., Brgy. Bagbagin, Sta. Maria, Bulacan
	Luzon South 1 Division - Office of the Head	SSS Bldg., Balagtas Blvd. corner Paulino St., San Pablo City
	Bacoor	Jolly Home Apartelle, Aguinaldo Highway corner Coastal Road, Talaba 7, Bacoor City
	Binan	3rd Level Central Mall Biñan, Malvar St., San Vicente, Biñan, Laguna
	Calamba	SSS Bldg., National Highway, Brgy. Parian, Calamba City, Laguna
	Carmona	2F, Remington Plaza, Governor's Drive, Brgy. 8 (Pob.), Carmona, Cavite
	Dasmariñas	2F, Central Mall Annex, Km. 28, Salitran Road cor. Aguinaldo Highway, Brgy. Salitran II, Dasmariñas City, Cavite
	Infanta	CNV Business Hub, 311 Gen. Luna St., Brgy. Poblacion 39, Infanta, Quezon
	Lucena	Lucena Grand Central Terminal Bldg., Diversion Road, Ilayang Dupay, Lucena City
	Rosario	248 Abutin Bldg., Gen. Trias Drive, Brgy. Tejeros Convention, Rosario, Cavite
	San Pablo	SSS Bldg., Balagtas Blvd. cor. M. Paulino St., Brgy. III-A (Pob.). San Pablo City, Laguna
	San Pablo Processing Center	SSS Bldg., Balagtas Blvd., cor. Paulino St., San Pablo City
	San Pedro	2F, Robinsons Galleria South, Km. 31, Natl. Highway, Brgy. Nueva, San Pedro City, Laguna
	Santa Rosa	GF, Citywalk Bldg., Zircon Road, Sta. Rosa Commercial Complex, Brgy. Balibago, Sta. Rosa, Laguna
	Sta. Cruz	Agustin Lo Bldg., Brgy., Pagsawitan, Sta. Cruz, Laguna
	Tagaytay	LGF, Primark Town Center, Brgy. Maharlika East, Tagaytay City
	Luzon South 2 Division - Office of the Head	SSS Bldg., National Highway, Kumintang Ilaya, Batangas City
	Batangas	SSS Bldg., National Highway, Brgy. Kumintang Ilaya, Batangas City
	Boac	10 De Oktubre St., Brgy. Malusak, Boac, Marinduque
	Calapan	Aqua Tierra One Bldg., Roxas Dr., Brgy. Sto. Niño, Calapan City, Oriental Mindoro



	Lemery	Xentro Mall, Ilustre Ave., Brgy. Malinis, Lemery, Batangas
	Lipa	G/F & 2/F, The Only Place Business Center, Brgy. Marawoy, Lipa City
	Odiongan	FLH Promenade Suite, Plaridel St., Sitio Cocoville, Brgy. Dapawan, Odiongan, Romblon
	Puerto Princesa	GF, Grandway Bldg., Eastville City Walk, San Pedro, Puerto Princesa City, Palawan
	San Jose, Occ. Mindoro	2F, Balmes Bldg., Diego Silang St., Brgy. 5, San Jose, Occidental Mindoro
	Luzon Bicol Division - Office of the Head	SSS Bldg., Concepcion, Pequeña, Naga City
	Daet	Ching Bldg., Merchant St., Central Plaza Complex, Brgy. Lagon, Daet, Camarines Norte
	Iriga	Cerillo Bldg., No. 272 National Highway, Brgy. San Nicolas, Iriga City, Camarines Sur
	Legazpi	Morante Bldg., Imperial Court Subd., Phase II, Brgy. 23 (Imperial Court Subd.), Legazpi City
	Masbate	GF & 2F, KLM De Luna Bldg., 30 Mabini St., Brgy. Centro (Pob.), Masbate City, Masbate
	Naga	SSS Bldg., Concepcion, Pequeña, Naga City
	Naga Processing Center	3F, SSS Bldg., Brgy. Concepcion Pequeña, Naga City
	Sorsogon	SSS Bldg., Maharlika Highway, Brgy. Guinlajon, Sorsogon City
	Tabaco	J. Spazio Bldg., Ziga Ave., Brgy. Tagas, Tabaco City
	Virac	P. Araojo Shopping Arcade, Cavinitan, Virac, Catanduanes
VISAYAS BRANCHES		
	Visayas Operations Group - Office of the Head	SSS Bldg., Osmeña Blvd., Brgy. Kalubihan, Cebu City, Cebu
	Visayas Central 1 Division - Office of the Head	3F, SSS Bldg., Osmeña Blvd., Brgy. Kalubihan, Cebu City, Cebu
	Bogo	Osing Bldg., Sim Bogo Business Park, P. Rodriguez St., Brgy. La Purisima Concepcion, Bogo City, Cebu
	Cebu	SSS Bldg., Osmeña Blvd., Brgy. Kalubihan, Cebu City, Cebu
	Cebu Processing Center	SSS Bldg., Osmena Blvd., Brgy. Kalubihan, Cebu City
	Cebu-NRA	3F, Linkod Pinoy Center, Robinsons Galleria Cebu, Gen. Maxilom Ave. cor. Osmeña Blvd., Brgy. Tejero, Cebu City, Cebu
	Danao	2F, City Mall Danao, Olivar Sr. Ext. cor. F. Ralota St., Brgy. Poblacion, Danao City, Cebu
	Lapu-Lapu	GF, Annex Bldg., Gaisano Mactan Island Mall, Brgy. Pajo, Lapu-Lapu City, Mactan, Cebu
	Mandaue	3F, J. Centre Mall, A.S. Fortuna St., Brgy. Bakilid, Mandaue City, Cebu
	Tagbilaran	2F, Galleria Luisia Bldg., Gov. Celestino Gallares St., Brgy. Poblacion 2, Tagbilaran City, Bohol



	Talisay	2F, Rosalie Bldg., Gaisano Grand Fiesta Mall, Highway, Brgy. Tabunok, Talisay City, Cebu
	Toledo	2F, TE Bldg., Diosdado Macapagal Highway, Brgy. Sangi, Toledo City, Cebu
	Visayas Central 2 Division - Office of the Head	Yuvallos Bldg., D. Veloso Ave., Brgy. Punta, Ormoc City, Leyte
	Calbayog	PNB Bldg., Maharlika Highway, Brgy. Obrero, Calbayog City, Western Samar
	Catbalogan	Noyden Bldg., San Bartholomew St., Brgy. 7, Catbalogan City, Western Samar
	Maasin	JQD Bldg., Kangleon St., Brgy. Manhattan (Pob.), Maasin City, Southern Leyte
	Ormoc	GF, Yuvallos Bldg., D. Veloso Ave., Brgy. Punta, Ormoc City, Leyte
	Tacloban	GF & 2F, Caroline Cordiel Bldg., 103 Lopez Jaena St. cor. M.H. Del Pilar St., Brgy. 2, Tacloban City, Leyte
	Visayas West 1 Division - Office of the Head	SSS Bldg., Lacson St., Bacolod City, Negros Occidental
	Bacolod	SSS Bldg., Lacson St., Brgy. 17 (Pob.), Bacolod City, Negros Occidental
	Bacolod East	East One Atrium Bldg., Burgos Ext., Brgy. Villamonte, Bacolod City, Negros Occidental
	Bago	Topbrands Bldg., Rizal St., Brgy. Poblacion, Bago City, Negros Occidental
	Bais	Amorganda Bldg., National Highway, Brgy. Talungon, Bais City, Negros Oriental
	Dumaguete	MM Kho Bldg., Romero Highway, Brgy. Bagacay, Dumaguete City, Negros Oriental
	Kabankalan	GF, PPZ Enterprize-NZ Commercial Bldg., J.Y. Perez Ave., National Highway, Brgy. Talubangi, Kabankalan City, Negros
	Sagay	GF, Square and Circle's Bldg., Brgy. Old Sagay, Sagay City, Negros Occidental
	San Carlos, Negros Occidental	GF & 2F, BAYANILAJJ Bldg., cor. Broce Azcona St., Brgy. 4, San Carlos City, Negros Occidental
	Victorias	GF, Redkey Bldg., Osmeña Ave., Brgy. 5, Victorias City, Negros Occidental
	Visayas West 2 Division - Office of the Head	GT Mall Plaza, MH Del Pilar, Molo, Iloilo City, Iloilo
	Antique	Eagle's Place Dalipe Bldg., Trade Town Dalipe, Brgy. Funda-Dalipe, San Jose de Buenavista, Antique
	Iloilo-Central	2F, GT Town Center, Brgy. Ungka II, Pavia, Iloilo
	Iloilo-Molo	GT Mall Plaza, M.H. Del Pilar, Brgy. Poblacion Molo, Iloilo City, Iloilo
	Iloilo Processing Center	TWW Bldg., J.M. Basa cor. Mapa Sts., Iloilo City
	Kalibo	GF & 2F, Casa Constancia Bldg., Roxas Ave. Ext., Brgy. Andagao, Kalibo, Aklan
	Roxas	City Mall Roxas Annex Bldg., Arnaldo Blvd., Brgy. Baybay, Roxas City, Capiz



MINDANAO BRANCHES		
	Mindanao Operations Group - Office of the Head	SSS Bldg., J.P. Laurel Ave., Bajada, Davao City
	Central Processing Group - Office of the Head	SSS Bldg., Carmen Patag Rd., Brgy. Carmen, Cagayan de Oro City
	Vismin Regional Processing Division - Office of the Head	SSS Bldg., Carmen Patag Rd., Brgy. Carmen, Cagayan de Oro City
	Mindanao North Division - Office of the Head	SSS Bldg., Carmen Patag Road, Carmen, Cagayan de Oro City
	Butuan	Rudy Tiu Bldg., A.D. Curato St., Brgy. Rajah Soliman Pob. (Brgy. 4), Butuan City, Agusan del Norte
	Cagayan de Oro	SSS Bldg., Carmen Patag Road, Carmen, Cagayan de Oro City, Misamis Oriental
	Cagayan de Oro Processing Center	SSS Bldg., Carmen Patag Rd., Brgy. Carmen, Cagayan de Oro City
	CDO-Lapasan	G/F Market City and East Bound Integrated Terminal, Agora, Lapasan, CDO
	Gingoog	2F, Moreno Bldg., Doña Graciana St., Brgy. 22-A, Gingoog City, Misamis Oriental
	Iligan	GF, Hing Ramiro Bldg., No. 2, Purok 6, Isabel Ramiro St., Tambo, Brgy. Hinaplanon, Iligan City, Lanao Del Norte
	Oroquieta	Oroquieta Town Center, Brgy. Canubay, Oroquieta City, Misamis Occidental
	Ozamis	Grandway Bldg., Don Anselmo Bernard Ave., Brgy. Catadman-Manabay, Ozamis City, Misamis Occidental
	San Francisco, Agusan	Alexander Bldg., Purok IV, Brgy. Hubang, San Francisco, Agusan del Sur
	Surigao	Parkway Building., Km. 2 National Highway, Brgy. Luna, Surigao City, Surigao del Norte
	Tandag	Pimentel Bldg., Donasco St., Brgy. Bagong Lungsod (Pob.), Tandag City, Surigao del Sur
	Valencia	Level 2, Robinsons Place Valencia, Sayre Highway, Brgy. Bagontaas, Valencia City, Bukidnon
	Mindanao South 1 Division - Office of the Head	SSS Bldg., J.P. Laurel Ave., Bajada, Davao City
	Bislig	Natalio Plaza Bldg., Espiritu St., Brgy. Mangagoy, Bislig City, Surigao Del Sur
	Davao	SSS Bldg., J.P. Laurel Ave., Brgy. 20-B (Pob.), Davao City, Davao Del Sur
	Davao Processing Center	SSS Bldg., JP Laurel Ave., Bajada, Davao City
	Davao-Ilustre	Gaisano Grand Citimall Davao, Ilustre St., Brgy. 30-A, Davao City, Davao Del Sur
	Digos	Rebecca Sy Bldg., Lapu-Lapu Ext., Brgy. Zone 3 (Pob.), Digos City, Davao del Sur
	Mati	Old NIA Bldg., Limatoc St., Brgy. Matiao, Mati City, Davao Oriental
	Panabo	GF&2F, Marcel Bldg., National Highway, Brgy. San Francisco, Panabo City
	Tagum	Level 2, Gaisano Grand Mall, Apokon Road, Brgy. Apokon, Tagum City



	Toril	GF, Gaisano Grand Mall-Toril, Saavedra St., Toril, Davao City
	Mindanao South 2 Division - Office of the Head	SSS Bldg., Macar Highway, Brgy. Labangal, General Santos City
	Cotabato	S.T. Lim Holdings, Inc. Bldg., Makakua St., Brgy. Poblacion, Cotabato City, ARMM
	General Santos	SSS Bldg., Macar Highway, Brgy. Labangal, General Santos City
	Kidapawan	GF, ROMA Bldg., Quezon Blvd., Brgy. Poblacion, Kidapawan City, North Cotabato
	Koronadal	2F, Gaisano Grand Mall, Gen. Santos Drive, Brgy. Sto. Niño (Bo. 2), Koronadal City, South Cotabato
	Tacurong	GF & 2F, Gensan Amicitia Realty Devt. Corp. Bldg., Lapulapu St., Brgy. Poblacion, Tacurong City, Sultan Kudarat
	Mindanao West Division - Office of the Head	PHIDCO Bldg., Veterans Ave. Zamboanga City
	Dipolog	Ramos Bldg., Rizal Ave., Brgy. Central (Pob.), Dipolog City, Zamboanga Del Norte
	Ipil	Chiong Bldg., Brgy. Poblacion, Ipil, Zamboanga Sibugay
	Pagadian	Ancajas Bldg., Sanson St., San Francisco, Pagadian City, Zamboanga del Sur
	Zamboanga	PHIDCO Bldg., Veterans Ave., Brgy. Camino Nuevo, Zamboanga City, Zamboanga del Sur
	Zamboanga Processing Center	3F, PHIDCO Bldg., Veterans Ave., Zamboanga City

Name: _____

Legal capacity:_____

Signature:_____


Duly authorized to sign the Bid for and behalf of: _____


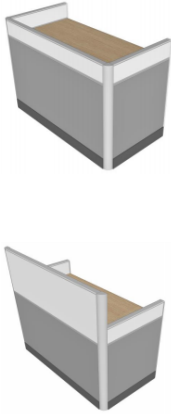

Date: _____





Section VII. Technical Specifications





Technical Specifications


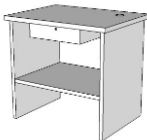

Item	Specification	Statement of Compliance	Annex																														
<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>																																	
FURNITURE FOR MAIN OFFICE AND BRANCHES																																	
LOT I: MAIN OFFICE																																	
	<p>MODULAR OFFICE SYSTEMS</p> <p>- Bidder must submit HPL swatches in 2” x 2” cut-out, accompanied by manufacturer’s/ distributor’s certificate) of excellent quality similar to the code specified in the technical specifications.</p> <p>- Sample 2” x 2” cut-out of MDF board for table worktop, frame/trim/capping and corner post or prototype sample for Modular Workstation</p>																																
1	<p>Executive Workstation</p> <table><tr><td>DESIGN</td><td>Free-standing “D”-shaped main desk with rectangular side desk; Medium Density Fiber (MDF) board table top in High Pressure Laminate (HPL) finish</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Main Desk</td><td>750mm (W) x 1800mm (L) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30mm thick MDF board in high pressure laminate (HPL) finish post formed edge, with 2mm thick PVC edging and two (2) plastic grommet with rotating cover.</td></tr><tr><td>Modesty Panel</td><td>25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Legs/Support</td><td>25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders.</td></tr><tr><td>Side Desk Dimension</td><td>450mm(W) x 1200mm (L) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and plastic grommet with rotating cover.</td></tr><tr><td>Legs/Supports</td><td>25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders</td></tr><tr><td>Modesty Panel</td><td>25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders.</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Center Drawer w/ Lock</td><td>540 mm(W) x 400mm(D) x 95mm(H); Gauge 22 cold rolled steel in powder coated finish and full extension ball-bearing slides; Color: Black</td></tr><tr><td>Keyboard Tray</td><td>Hard plastic with full extension ball-bearing slides; Color: Black</td></tr><tr><td colspan="2">COLOR/ FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s similar to the code: Tabletop: Lincoln Wallnut code “7188” Legs/Supports : Black code “0909”</td></tr></table> 	DESIGN	Free-standing “D”-shaped main desk with rectangular side desk; Medium Density Fiber (MDF) board table top in High Pressure Laminate (HPL) finish	CONSTRUCTION		Main Desk	750mm (W) x 1800mm (L) x 750mm (H)	Worktop	30mm thick MDF board in high pressure laminate (HPL) finish post formed edge, with 2mm thick PVC edging and two (2) plastic grommet with rotating cover.	Modesty Panel	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Legs/Support	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders.	Side Desk Dimension	450mm(W) x 1200mm (L) x 750mm (H)	Worktop	30mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and plastic grommet with rotating cover.	Legs/Supports	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders	Modesty Panel	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders.	ACCESSORIES		Center Drawer w/ Lock	540 mm(W) x 400mm(D) x 95mm(H); Gauge 22 cold rolled steel in powder coated finish and full extension ball-bearing slides; Color: Black	Keyboard Tray	Hard plastic with full extension ball-bearing slides; Color: Black	COLOR/ FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s similar to the code: Tabletop: Lincoln Wallnut code “7188” Legs/Supports : Black code “0909”		
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2	<p>Supervisor’s Workstation</p> <table><tr><td>DESIGN</td><td>L-shaped workstation with 50mm thick Modular Panel in High Pressure Laminate (HPL) with 30mm thk Medium Density Fiber (MDF) board tabletop in High Pressure Laminate (HPL) finish.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr></table>	DESIGN	L-shaped workstation with 50mm thick Modular Panel in High Pressure Laminate (HPL) with 30mm thk Medium Density Fiber (MDF) board tabletop in High Pressure Laminate (HPL) finish.	CONSTRUCTION																													
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CONSTRUCTION																																	





Item	Specification			Statement of Compliance	Annex
	<div>Worktop</div> <div>High Partition</div> <div>Frame, Trim, Capping, and Corner Posts</div> <div>Skirting/Base</div> <div>COLORS/ FINISHES</div> <div>Modular Panel</div>	<div>30 mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover for every work surfaces.</div> <div>Main Desk :1500 mm (W) x 600 mm (D) x740mm (H) Side Desk : 1200 mm (W) x 450 mm (D) x 740mm (H)</div> <div>1200 mm (H) using 50 mm thick modular panel in High Pressure Laminate (HPL) finish. Two-tone with adjustable gliders</div> <div>Aluminum Extrusions in powder-coated finish. Submit sample for approval</div> <div>100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.</div> <div>Specific colors/finishes subject for approval.</div> <div>Two-tone high pressure laminate of excellent quality (Specific colors/finishes subject for approval)</div>			
3	<div>Non-Supervisor's Workstation</div> <div>DESIGN</div> <div>CONSTRUCTION</div> <div>Worktop</div> <div>Frame, Trim, Capping, and Corner Posts</div> <div>Modular Panel</div> <div>Skirting/Base</div> <div>COLORS/ FINISHES</div> <div>Modular Panel</div>	<div>Modular workstation with 50mm thick modular panels in High Pressure Laminate (HPL) with 30mm thick MDF board tabletop in High Pressure Laminate finish.</div> <div>1200mm (W) x 600mm (D) x 30mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.</div> <div>Extruded aluminum in powder-coated finish. Submit sample for approval</div> <div>50 mm thick modular panel in High Pressure Laminate (HPL) finish. Two-tone with adjustable gliders</div> <div>100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.</div> <div>Specific colors/finishes subject for approval.</div> <div>Two-tone high pressure laminate of excellent quality (Specific colors/finishes subject for approval)</div>			
SEATING FURNITURE <i>- Bidder must submit swatches of fabric, leatherette and foam with manufacturer/ distributor's certificate</i> <i>- Manufacturer/distributor's certificate for Gas lift mechanism</i>					
4	<div>Executive Chair</div> <div>DESIGN</div> <div>Dimension</div> <div>CONSTRUCTION</div> <div>Backrest</div> <div>Tilt</div> <div>Seat</div> <div>Armrest</div> <div>Gas Lift Mechanism</div> <div>Wheel Casters</div> <div>Base</div> <div>Upholstery</div> <div>COLOR</div>	<div>High-back swivel chair with synchronized tilt and swivel mechanism, recline and rocking feature, pneumatic seat height adjustment, rounded profile backrest with integral headrest, fixed padded armrest and 5-prong base.</div> <div>Backrest: 730 mm (H) x 490 mm (W) Seat: 490 mm (W) x 470 mm (D) Base Diameter: 640 to 670 mm Armrest Length: 240 mm - 300 mm</div> <div>Reclining backrest with lumbar support made of plastic shell with high density molded foam, leatherette upholstery and rocking feature.</div> <div>Synchronized tilt/swivel mechanism that allows tilting forward at 80° and backward at 110°, with tilt tension adjustment, control lever that releases tilt for free float of backrest or tilt lock in a specific angle and safety feature that allows non-movement of backrest upon initial unlocking of lever.</div> <div>Seat made of plastic shell with high density molded foam and upholstery.</div> <div>High quality chrome solid aluminum fixed armrest and upholstered pads.</div> <div>28mm diameter gas cylinder head with outer tube diameter of 50 mm - 60 mm, German make gas lift mechanism. Manufacturer's Certification required.</div> <div>50 mm diameter twin wheel casters, nylon type.</div> <div>5-prong aluminum base or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).</div> <div>Leatherette</div>			





Item	Specification		Statement of Compliance	Annex																															
	<table><tr><td>Upholstery</td><td>Black</td></tr><tr><td>Frame/Base</td><td>Black nylon or glossy/satin metal finish.</td></tr></table>	Upholstery	Black	Frame/Base	Black nylon or glossy/satin metal finish.																														
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5	<div><div>Staff's Chair</div><table><tr><td>DESIGN</td><td>Mid-back swivel chair with synchronized tilt mechanism, pneumatic seat height adjustment, fixed contoured polypropylene armrest and 5-prong base.</td></tr><tr><td>Dimensions</td><td>Backrest Height: 550 mm</td></tr><tr><td></td><td>Seat Width: 490 mm</td></tr><tr><td></td><td>Seat Height: 470 mm (adjustable)</td></tr><tr><td>CONSTRUCTION</td><td></td></tr><tr><td>Backrest</td><td>With lumbar support made of plastic shell and cushioned with high density molded foam.</td></tr><tr><td>Tilt</td><td>synchronized swivel/tilt mechanism that allows tilting forward at 80° and backward at 110°; with tilt tension adjustment, control lever that releases tilt for free float of backrest and safety feature that allows non-movement of backrest upon initial unlocking of lever.</td></tr><tr><td>Seat</td><td>Plastic shell with high density molded foam.</td></tr><tr><td>Armrest</td><td>Fixed contoured polypropylene arm frame and armrest.</td></tr><tr><td>Gas Lift Mechanism</td><td>28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm, German make gas lift mechanism. Manufacturer's Certification required.</td></tr><tr><td>Wheel Casters</td><td>50 mm diameter twin wheel casters, nylon type.</td></tr><tr><td>Base</td><td>5-prong metal or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).</td></tr><tr><td>Upholstery</td><td>Leatherette</td></tr><tr><td>COLOR</td><td></td></tr><tr><td>Upholstery</td><td>Black</td></tr><tr><td>Frame/Base</td><td>Black nylon or glossy/satin metal finish.</td></tr></table></div> 	DESIGN	Mid-back swivel chair with synchronized tilt mechanism, pneumatic seat height adjustment, fixed contoured polypropylene armrest and 5-prong base.	Dimensions	Backrest Height: 550 mm		Seat Width: 490 mm		Seat Height: 470 mm (adjustable)	CONSTRUCTION		Backrest	With lumbar support made of plastic shell and cushioned with high density molded foam.	Tilt	synchronized swivel/tilt mechanism that allows tilting forward at 80° and backward at 110°; with tilt tension adjustment, control lever that releases tilt for free float of backrest and safety feature that allows non-movement of backrest upon initial unlocking of lever.	Seat	Plastic shell with high density molded foam.	Armrest	Fixed contoured polypropylene arm frame and armrest.	Gas Lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm, German make gas lift mechanism. Manufacturer's Certification required.	Wheel Casters	50 mm diameter twin wheel casters, nylon type.	Base	5-prong metal or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).	Upholstery	Leatherette	COLOR		Upholstery	Black	Frame/Base	Black nylon or glossy/satin metal finish.		
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Upholstery	Black																																		
Frame/Base	Black nylon or glossy/satin metal finish.																																		
6	<div><div>Conference Chair</div><table><tr><td>DESIGN</td><td>Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.</td></tr><tr><td>Dimensions</td><td>Backrest Height: 460 mm</td></tr><tr><td></td><td>Seat Width: 490 mm</td></tr><tr><td></td><td>Seat Height: 584 mm to 838 mm</td></tr><tr><td>CONSTRUCTION</td><td></td></tr><tr><td>Backrest</td><td>With lumbar support made of plastic shell with high density molded foam.</td></tr><tr><td>Tilt</td><td>Single position tilt lock or control lever which releases tilt for free float of backrest.</td></tr><tr><td>Seat</td><td>Made of plastic shell with high density molded foam.</td></tr><tr><td>Armrest</td><td>Fixed molded polypropylene arm frame and armrest.</td></tr><tr><td>Gas lift Mechanism</td><td>28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm. (Manufacturer's certification required).</td></tr><tr><td>Wheel Casters</td><td>50 mm diameter twin wheel casters, nylon type.</td></tr><tr><td>Base</td><td>5-prong black nylon base with criss-crossed inner core and load capacity of not less than 250 lbs (Manufacturer's Certification required).</td></tr><tr><td>Upholstery</td><td>Leatherette</td></tr><tr><td>COLOR</td><td></td></tr><tr><td>Upholstery</td><td>Black</td></tr></table></div> 	DESIGN	Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.	Dimensions	Backrest Height: 460 mm		Seat Width: 490 mm		Seat Height: 584 mm to 838 mm	CONSTRUCTION		Backrest	With lumbar support made of plastic shell with high density molded foam.	Tilt	Single position tilt lock or control lever which releases tilt for free float of backrest.	Seat	Made of plastic shell with high density molded foam.	Armrest	Fixed molded polypropylene arm frame and armrest.	Gas lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm. (Manufacturer's certification required).	Wheel Casters	50 mm diameter twin wheel casters, nylon type.	Base	5-prong black nylon base with criss-crossed inner core and load capacity of not less than 250 lbs (Manufacturer's Certification required).	Upholstery	Leatherette	COLOR		Upholstery	Black				
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COLOR																																			
Upholstery	Black																																		
7	Guest Chair 1																																		

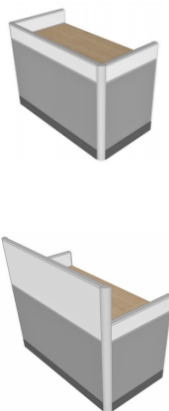

Item	Specification		Statement of Compliance	Annex																		
	<table><tr><td>DESIGN</td><td>Mid-back chair with cantilever tubular legs, cushioned seat and backrest, polypropylene armrest and cantilever legs.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>Polypropylene back and seat with 2" thick high density molded foam cushion and leatherette upholstery.</td></tr><tr><td>Legs</td><td>Tubular legs in powder-coated finish, cantilever-type; load capacity of not less than 250 lbs (Manufacturer's Certification is required).</td></tr><tr><td>Arm/armrest</td><td>Fixed polypropylene armrest</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Upholstery</td><td>Pantone Blue Fabric</td></tr><tr><td>Frame/Base</td><td>Black</td></tr></table>	DESIGN	Mid-back chair with cantilever tubular legs, cushioned seat and backrest, polypropylene armrest and cantilever legs.	CONSTRUCTION		Backrest and Seat	Polypropylene back and seat with 2" thick high density molded foam cushion and leatherette upholstery.	Legs	Tubular legs in powder-coated finish, cantilever-type; load capacity of not less than 250 lbs (Manufacturer's Certification is required).	Arm/armrest	Fixed polypropylene armrest	COLOR		Upholstery	Pantone Blue Fabric	Frame/Base	Black					
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Upholstery	Pantone Blue Fabric																					
Frame/Base	Black																					
8	<p>Guest Chair 2</p> <table><tr><td>DESIGN</td><td>Low back chair with sled base in powder-coated finish; with armrest.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>Polypropylene back and seat with high density molded foam cushion, fabric upholstery and "waterfall" seat profile.</td></tr><tr><td>Seat Support</td><td>parallel or intersecting ("X") seat support in tubular metal frame with seamless weld</td></tr><tr><td>Frame/ Legs</td><td>18 mm (min.) diameter powder-coated tubular frame; sled-type base.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Upholstery</td><td>Pantone Blue Fabric.</td></tr><tr><td>Legs/ Frame</td><td>Black</td></tr></table>	DESIGN	Low back chair with sled base in powder-coated finish; with armrest.	CONSTRUCTION		Backrest and Seat	Polypropylene back and seat with high density molded foam cushion, fabric upholstery and "waterfall" seat profile.	Seat Support	parallel or intersecting ("X") seat support in tubular metal frame with seamless weld	Frame/ Legs	18 mm (min.) diameter powder-coated tubular frame; sled-type base.	COLOR		Upholstery	Pantone Blue Fabric.	Legs/ Frame	Black					
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	COLOR																					
Upholstery	Pantone Blue Fabric.																					
Legs/ Frame	Black																					
9	<p>Stackable Chair</p> <table><tr><td>DESIGN</td><td>2-piece low back chair with steel tubular frame and sled base in powder-coated finish; without armrest.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>Polypropylene back and seat; without cushion and upholstery.</td></tr><tr><td>Seat Support</td><td>Parallel or intersecting ("X") seat support in tubular metal frame with seamless weld.</td></tr><tr><td>Frame/ Legs</td><td>18 mm diameter powder-coated steel tube welded frame; sled base and stackable.</td></tr><tr><td>Clip/ Connector</td><td>Heavy-duty PVC clip.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Legs/Frame</td><td>Powder-coated black</td></tr><tr><td>PP seat & back</td><td>Pantone Blue</td></tr></table>	DESIGN	2-piece low back chair with steel tubular frame and sled base in powder-coated finish; without armrest.	CONSTRUCTION		Backrest and Seat	Polypropylene back and seat; without cushion and upholstery.	Seat Support	Parallel or intersecting ("X") seat support in tubular metal frame with seamless weld.	Frame/ Legs	18 mm diameter powder-coated steel tube welded frame; sled base and stackable.	Clip/ Connector	Heavy-duty PVC clip.	COLOR		Legs/Frame	Powder-coated black	PP seat & back	Pantone Blue			
	DESIGN	2-piece low back chair with steel tubular frame and sled base in powder-coated finish; without armrest.																				
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	Clip/ Connector	Heavy-duty PVC clip.																				
COLOR																						
Legs/Frame	Powder-coated black																					
PP seat & back	Pantone Blue																					
<p>TABLES AND CONTRACT FURNITURE</p> <p>- Bidder must submit HPL swatches <i>in 2" x 2" cut-out</i>, accompanied by manufacturer's/ distributor's certificate) of excellent quality similar to the code specified in the technical specifications.</p> <p>- Sample <i>2" x 2" cut-out</i> of MDF board for table worktop and back cabinet</p>																						
10	<p>Manager's Back Cabinet</p> <table><tr><td>DESIGN</td><td>19mm thick marine plywood in HPL finish with 3 drawers and cabinets.</td></tr><tr><td>Dimensions</td><td>1800 mm (W) x 450 mm (D) x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Body</td><td>19mm thick marine plywood in HPL finish with 2mm thick PVC edging same color with the HPL finish</td></tr><tr><td>Drawers</td><td>3/4" thick Marine Plywood in HPL finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Cabinet/ Drawer Handle</td><td>Stainless Steel Handle</td></tr><tr><td colspan="2">COLOR/ FINISHES</td></tr><tr><td>High Pressure Laminate Finish</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Body: Lincoln Wallnut code "7188"</td></tr></table>	DESIGN	19mm thick marine plywood in HPL finish with 3 drawers and cabinets.	Dimensions	1800 mm (W) x 450 mm (D) x 750 mm (H)	CONSTRUCTION		Body	19mm thick marine plywood in HPL finish with 2mm thick PVC edging same color with the HPL finish	Drawers	3/4" thick Marine Plywood in HPL finish	ACCESSORIES		Cabinet/ Drawer Handle	Stainless Steel Handle	COLOR/ FINISHES		High Pressure Laminate Finish	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Body: Lincoln Wallnut code "7188"			
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Item	Specification	Statement of Compliance	Annex																								
11	<div>Conference Table</div> <table><tr><td>DESIGN</td><td>6 or 8-seater boat-shaped conference table in medium density fiber (MDF) board in high pressure laminate (HPL) finish with wire management.</td></tr><tr><td>Dimensions</td><td>1200 mm (W) x 2400 mm (L) x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging;</td></tr><tr><td>Legs/ Supports</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders on gable ends.</td></tr><tr><td>Modesty Panel</td><td>18 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Panel Connectors</td><td>Use recessed universal connectors.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"</td></tr></table> 	DESIGN	6 or 8-seater boat-shaped conference table in medium density fiber (MDF) board in high pressure laminate (HPL) finish with wire management.	Dimensions	1200 mm (W) x 2400 mm (L) x 750 mm (H)	CONSTRUCTION		Tabletop	30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging;	Legs/ Supports	30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders on gable ends.	Modesty Panel	18 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Panel Connectors	Use recessed universal connectors.	COLOR		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"								
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12	<div>Free-standing Printer Table</div> <table><tr><td>DESIGN</td><td>Free-standing rectangular desk in medium density fiber (MDF) board tabletop in HPL finish with lower shelf.</td></tr><tr><td>Dimensions</td><td>800mm (W) x 600mm (D) x 750mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>600 mm (D) x 800 mm (L) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges.</td></tr><tr><td>Leg/Support</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging.</td></tr><tr><td>Shelves</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Drawer</td><td>400mm (W) x 350mm (D) x 100mm H, 19mm thick MDF board in HPL finish, with lock and recessed drawer pulls.</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Foot Glide</td><td>Adjustable PVC foot glides, 2 pieces each panel.</td></tr><tr><td>Grommet</td><td>Plastic grommet with rotating cover.</td></tr><tr><td colspan="2">COLOR / FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"</td></tr></table> 	DESIGN	Free-standing rectangular desk in medium density fiber (MDF) board tabletop in HPL finish with lower shelf.	Dimensions	800mm (W) x 600mm (D) x 750mm (H)	CONSTRUCTION		Tabletop	600 mm (D) x 800 mm (L) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges.	Leg/Support	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging.	Shelves	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Drawer	400mm (W) x 350mm (D) x 100mm H, 19mm thick MDF board in HPL finish, with lock and recessed drawer pulls.	ACCESSORIES		Foot Glide	Adjustable PVC foot glides, 2 pieces each panel.	Grommet	Plastic grommet with rotating cover.	COLOR / FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"		
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COLOR / FINISHES																											
High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"																										
13	<div>Free Standing Conference Table</div> <table><tr><td>DESIGN</td><td>Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.</td></tr><tr><td>Dimensions</td><td>Training Table: 1500mm (L) x 600mm (W) x 750mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>1500 mm (L) x 600 mm (W) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges mounted on 2mm thick tubular frame in powder coated finish</td></tr><tr><td>Leg/Support</td><td>75mm x 37.50mm x 2mm thick metal tubular, powder-coated finish</td></tr><tr><td>Modesty Panel</td><td>18mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish</td></tr><tr><td>Undershelf</td><td>Tubular steel in powder coated finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Wheel casters</td><td>4 pcs heavy duty twin wheel casters, nylon type, w/ locking mechanism</td></tr><tr><td colspan="2">COLOR / FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"</td></tr></table> 	DESIGN	Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.	Dimensions	Training Table: 1500mm (L) x 600mm (W) x 750mm (H)	CONSTRUCTION		Tabletop	1500 mm (L) x 600 mm (W) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges mounted on 2mm thick tubular frame in powder coated finish	Leg/Support	75mm x 37.50mm x 2mm thick metal tubular, powder-coated finish	Modesty Panel	18mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish	Undershelf	Tubular steel in powder coated finish	ACCESSORIES		Wheel casters	4 pcs heavy duty twin wheel casters, nylon type, w/ locking mechanism	COLOR / FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"				
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Item	Specification	Statement of Compliance	Annex																		
	STEEL SHELVES, CABINETS & DRAWERS - Bidder must submit manufacturer/distributor's certificate																				
14	<div>Mobile Pedestal Drawer</div> <table><tr><td>DESIGN</td><td>Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.</td></tr><tr><td>Dimension</td><td>400mm (W) x 560mm (D) x 650mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Body/Case</td><td>Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.</td></tr><tr><td>Rail</td><td>Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.</td></tr><tr><td>Casters</td><td>Lockable Caster Wheel with fifth wheel for stability</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table> 	DESIGN	Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.	Dimension	400mm (W) x 560mm (D) x 650mm (H)	CONSTRUCTION		Body/Case	Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.	Pull-out Drawer	Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.	Rail	Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.	Casters	Lockable Caster Wheel with fifth wheel for stability	COLOR	Light Gray (Submit sample for approval)				
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COLOR	Light Gray (Submit sample for approval)																				
15	<div>4-Drawer Lateral Filing Cabinet</div> <table><tr><td>DESIGN</td><td>Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.</td></tr><tr><td>Dimension</td><td>900mm (W) x 500mm (D) x 1380mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td colspan="2">Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).</td></tr><tr><td>Interior Supports/ Braces</td><td>1.20 mm (Gauge # 18) cold-rolled steel</td></tr><tr><td>Carcase / Shell</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.</td></tr><tr><td>Rail</td><td>Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table> 	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.	Dimension	900mm (W) x 500mm (D) x 1380mm (H)	CONSTRUCTION		Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:		Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	Carcase / Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	Rail	Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	COLOR	Light Gray (Submit sample for approval)		
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COLOR	Light Gray (Submit sample for approval)																				
16	<div>4-Drawer Vertical Filing Cabinet</div> <table><tr><td>DESIGN</td><td>Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.</td></tr><tr><td>Dimension</td><td>460mm (W) x 720mm (D) x 1320mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).</td></tr><tr><td>Interior Supports/ Braces</td><td>1.20 mm (Gauge # 18) cold-rolled steel</td></tr><tr><td>Carcase/ Shell</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.</td></tr><tr><td>Rail</td><td>Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table> 	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.	Dimension	460mm (W) x 720mm (D) x 1320mm (H)	CONSTRUCTION		Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	Carcase/ Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	Rail	Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	COLOR	Light Gray (Submit sample for approval)				
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COLOR	Light Gray (Submit sample for approval)																				
17	<div>Storage Cabinet</div> <table><tr><td>DESIGN</td><td>Powder-coated steel cabinet with 2 swinging doors, six (6) layer shelves, anti-tilt mechanism with central locking mechanism.</td></tr><tr><td>Dimension</td><td>920mm (W) x 450mm (D) x 1840mm (H)</td></tr><tr><td>CONSTRUCTI ON</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with triangular plates on top and bottom shelves made from heavy duty black iron</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table> 	DESIGN	Powder-coated steel cabinet with 2 swinging doors, six (6) layer shelves, anti-tilt mechanism with central locking mechanism.	Dimension	920mm (W) x 450mm (D) x 1840mm (H)	CONSTRUCTI ON	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with triangular plates on top and bottom shelves made from heavy duty black iron	COLOR	Light Gray (Submit sample for approval)												
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COLOR	Light Gray (Submit sample for approval)																				






Item	Specification	Statement of Compliance	Annex
FURNITURE FOR MAIN OFFICE AND BRANCHES LOT II: NCR OPERATIONS GROUP			
	MODULAR OFFICE SYSTEMS <i>- Bidder must submit HPL swatches in 2" x 2" cut-out, accompanied by manufacturer's/ distributor's certificate) of excellent quality similar to the code specified in the technical specifications.</i> <i>- Sample 2" x 2" cut-out of MDF board, frame/trim/capping and corner post or prototype sample for Modular Workstation</i>		
1	Executive Workstation		
	DESIGN	Free-standing "D"-shaped main desk with rectangular side desk; Medium Density Fiber (MDF) board table top in High Pressure Laminate (HPL) finish	
	CONSTRUCTION		
	Main Desk	750mm (W) x 1800mm (L) x 750mm (H)	
	Worktop	30mm thick MDF board in high pressure laminate (HPL) finish in post formed edge, with 2mm thick PVC edging and two (2) plastic grommet with rotating cover.	
	Modesty Panel	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	
	Legs/Support	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders.	
	Side Desk Dimension	450mm(W) x 1200mm (L) x 750mm (H)	
	Worktop	30mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and plastic grommet with rotating cover.	
	Legs/Supports	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders	
	Modesty Panel	25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders.	
	ACCESSORIES		
	Center Drawer w/ Lock	540 mm(W) x 400mm(D) x 95mm(H); Gauge 22 cold rolled steel in powder coated finish and full extension ball-bearing slides; Color: Black	
	Keyboard Tray	Hard plastic with full extension ball-bearing slides; Color: Black	
	COLOR/ FINISHES		
	High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s similar to the code: Tabletop: Lincoln Walnut code "7188" Legs/Supports : Black code "0909"	
2	Supervisor's Workstation - varies depending on layout		
	DESIGN	L-shaped workstation with 50mm thick Modular Panel in cushioned fabric upholstery with 30mm thick Medium Density Fiber (MDF) board tabletop in High Pressure Laminate (HPL) finish.	
	CONSTRUCTION		
	Worktop	30 mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover for every work surfaces. Main Desk :1500 mm (W) x 600 mm (D) x740mm (H) Side Desk : 1200 mm (W) x 450 mm (D) x 740mm (H)	
	High Partition	1200 mm (H) using 50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding with adjustable gliders	
	Frame, Trim, Capping, and Corner Posts	Aluminum Extrusions in powder-coated finish. Submit sample for approval	
	Skirting/Base	100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.	
	COLORS/ FINISHES	Specific colors/finishes subject for approval.	
	Modular Panel	Two-tone high pressure laminate of excellent quality (Specific colors/finishes subject for approval)	

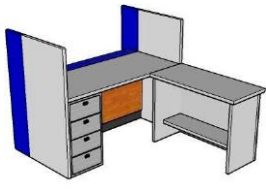

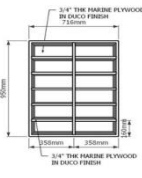
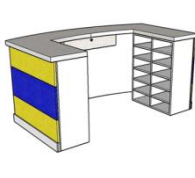

Item	Specification	Statement of Compliance	Annex
3	Non-Supervisor's Workstation - varies depending on layout		
	DESIGN	Modular workstation with 50 mm thick modular panels in cushioned fabric upholstery with 30mm thick MDF board tabletop in High Pressure Laminate finish.	
	CONSTRUCTION		
	Worktop	1200mm (W) x 600mm (D) x 30mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.	
	Frame, Trim, Capping, and Corner Posts	Extruded aluminum in powder-coated finish. Submit sample for approval	
	Modular Panel	50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding.	
	Skirting/Base	100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.	
	COLORS/ FINISHES	(Specific colors/finishes subject for approval)	
Modular Panel	Two-tone high pressure laminate of excellent quality		
SEATING FURNITURE			
- Bidder must submit swatches of fabric, leatherette and foam with manufacturer/ distributor's certificate			
- Manufacturer/distributor's certificate for Gas lift mechanism			
4	Staff's Chair		
	DESIGN	Mid-back swivel chair with synchronized tilt mechanism, pneumatic seat height adjustment, fixed contoured polypropylene armrest and 5-prong base.	
	Dimensions	Backrest Height: 550 mm	
		Seat Width: 490 mm	
		Seat Height: 470 mm (adjustable)	
	CONSTRUCTION		
	Backrest	With lumbar support made of plastic shell and cushioned with high density molded foam.	
	Tilt	synchronized swivel/tilt mechanism that allows tilting forward at 80° and backward at 110°; with tilt tension adjustment, control lever that releases tilt for free float of backrest and safety feature that allows non-movement of backrest upon initial unlocking of lever.	
	Seat	Plastic shell with high density molded foam.	
	Armrest	Fixed contoured polypropylene arm frame and armrest.	
	Gas Lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm, German make gas lift mechanism. Manufacturer's Certification required.	
	Wheel Casters	50 mm diameter twin wheel casters, nylon type.	
	Base	5-prong metal or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).	
	Upholstery	Leatherette	
	COLOR		
	Upholstery	Black	
	Frame/Base	Black nylon or glossy/satin metal finish.	
	5	Conference Chair	
DESIGN		Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.	
Dimensions		Backrest Height: 460 mm	
		Seat Width: 490 mm	
		Seat Height: 584 mm to 838 mm	
CONSTRUCTION			
Backrest		With lumbar support made of plastic shell with high density molded foam.	
Tilt		Single position tilt lock or control lever which releases tilt for free float of backrest.	
Seat		Made of plastic shell with high density molded foam.	
Armrest		Fixed molded polypropylene arm frame and armrest.	
Gas lift Mechanism		28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm. (Manufacturer's certification required).	
Wheel Casters		50 mm diameter twin wheel casters, nylon type.	
Base		5-prong black nylon base with criss-crossed inner core and load capacity of not less than 250 lbs (Manufacturer's Certification required).	
Upholstery		Leatherette	
COLOR			
Upholstery		Black	





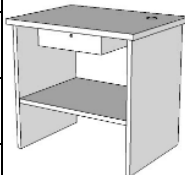

Item	Specification	Statement of Compliance	Annex
6	Guest Chair 1		
	DESIGN		
	Mid-back chair with cantilever tubular legs, cushioned seat and backrest, polypropylene armrest and cantilever legs.		
	CONSTRUCTION		
	Backrest and Seat		
	Polypropylene back and seat with 2" thick high density molded foam cushion (Uratex or approved equal) and leatherette upholstery.		
	Legs		
7	Tubular legs in powder-coated finish, cantilever-type; load capacity of not less than 250 lbs (Manufacturer's Certification is required).		
	Arm/armrest		
	Fixed polypropylene armrest		
	COLOR		
	Upholstery		
	Pantone Blue Fabric		
	Frame/Base		
8	Black		
	Guest Chair 2		
	DESIGN		
	Low back chair with sled base in powder-coated finish; with armrest.		
	CONSTRUCTION		
	Backrest and Seat		
	Polypropylene back and seat with high density molded foam cushion (Uratex or approved equal), fabric upholstery and "waterfall" seat profile.		
9	Seat Support		
	parallel or intersecting ("X") seat support in tubular metal frame with seamless weld		
	Frame/ Legs		
	18 mm (min.) diameter powder-coated tubular frame; sled-type base.		
	COLOR		
	Upholstery		
	Pantone Blue Fabric.		
10	Legs/ Frame		
	Black		
	4-Seater Gang Chair		
	DESIGN		
	4-seater Powder Coated perforated Gang Chair		
	Dimensions		
	4-seater – 2380mm x 680mm x 800mm with 3 leg support		
	CONSTRUCTION		
	Backrest and Seat		
11	1.5mm perforated cold-rolled steel with powder coated finish		
	Side Strips		
	2.2mm thick cold-rolled steel with surface chrome plating treatment		
	Beam		
	1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment		
	Armrest/ Legs		
	1.2mm thick cold-rolled steel with surface chrome plating treatment		
12	COLOR		
	Legs / Frame		
	Chrome finish		
	Seat & Back		
	Powder Coated Blue		
			
13	5-Seater Gang Chair		
	DESIGN		
	5-seater Powder Coated perforated Gang Chair		
	Dimensions		
	5-seater – 2964mm x 680mm x 800mm with 3 leg support		
	CONSTRUCTION		
	Backrest and Seat		
14	1.5mm perforated cold-rolled steel with powder coated finish		
	Side Strips		
	2.2mm thick cold-rolled steel with surface chrome plating treatment		
	Beam		
	1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment		
	Armrest/ Legs		
	1.2mm thick cold-rolled steel with surface chrome plating treatment		
15	COLOR		
	Legs / Frame		
	Chrome finish		
	Seat & Back		
	Powder Coated Blue		
			
16	Stackable Chair		
	DESIGN		
	2-piece low back chair with steel tubular frame and sled base in powder-coated finish; without armrest.		
	CONSTRUCTION		
	Backrest and Seat		
	Polypropylene back and seat; without cushion and upholstery.		
	Seat Support		
17	Parallel or intersecting ("X") seat support in tubular metal frame with seamless weld.		
	Frame/ Legs		
	18 mm diameter powder-coated steel tube welded frame; sled base and stackable.		
	Clip/ Connector		
	Heavy-duty PVC clip.		
	COLOR		
	Legs/Frame		
18	Powder-coated black.		
	PP seat & back		
	Royal Blue		
			







Item	Specification	Statement of Compliance	Annex																								
	TABLES AND CONTRACT FURNITURE - Bidder must submit HPL swatches in 2" x 2" cut-out, accompanied by manufacturer's/ distributor's certificate) of excellent quality similar to the code specified in the technical specifications. - Sample 2" x 2" cut-out of MDF board for table worktop and back cabinet																										
11	<div>Guard Station</div> <table><tr><td>DESIGN</td><td>D-shaped guard station in marine plywood carcase in HPL finish w/ 1/2" thick pure acrylic synthetic stone in PVC film finish and provided with built-in drawer.</td></tr><tr><td>Dimensions</td><td>600mm (D) x 800mm (W) x 1100mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Carcase/Body</td><td>3/4" thick marine plywood in HPL finish with 6mm square groove and PVC gliders</td></tr><tr><td>Center Drawer w/ Lock</td><td>600mm W x 300mm D x 150mm H x 3/4" thick marine plywood in HPL finish with centerlock</td></tr><tr><td>Worktop</td><td>3/4" thick marine plywood in HPL finish; post-formed edges</td></tr><tr><td>Modesty Panel</td><td>1/4" thick Marine Plywood in HPL Finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>SSS Logo</td><td>180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.</td></tr><tr><td>Foot Rest</td><td>25mmØ Stainless Steel Footrest</td></tr><tr><td colspan="2">COLORS/FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Worktop: Folkstone "0927" Body : Navy Blue "0969"</td></tr></table> 	DESIGN	D-shaped guard station in marine plywood carcase in HPL finish w/ 1/2" thick pure acrylic synthetic stone in PVC film finish and provided with built-in drawer.	Dimensions	600mm (D) x 800mm (W) x 1100mm (H)	CONSTRUCTION		Carcase/Body	3/4" thick marine plywood in HPL finish with 6mm square groove and PVC gliders	Center Drawer w/ Lock	600mm W x 300mm D x 150mm H x 3/4" thick marine plywood in HPL finish with centerlock	Worktop	3/4" thick marine plywood in HPL finish; post-formed edges	Modesty Panel	1/4" thick Marine Plywood in HPL Finish	ACCESSORIES		SSS Logo	180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.	Foot Rest	25mmØ Stainless Steel Footrest	COLORS/FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Worktop: Folkstone "0927" Body : Navy Blue "0969"		
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12	<div>Manager's Back Cabinet</div> <table><tr><td>DESIGN</td><td>19mm thick marine plywood in HPL finish with 3 drawers and cabinets.</td></tr><tr><td>Dimensions</td><td>1800 mm (W) x 450 mm (D) x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Body</td><td>19mm thick marine plywood in HPL finish with 2mm thick PVC edging same color with the HPL finish</td></tr><tr><td>Drawers</td><td>3/4" thick Marine Plywood in HPL finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Cabinet/Drawer Handle</td><td>Stainless Steel Handle</td></tr><tr><td colspan="2">COLOR/ FINISHES</td></tr><tr><td>High Pressure Laminate Finish</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code: Body: Lincoln Walnut code "7188"</td></tr></table> 	DESIGN	19mm thick marine plywood in HPL finish with 3 drawers and cabinets.	Dimensions	1800 mm (W) x 450 mm (D) x 750 mm (H)	CONSTRUCTION		Body	19mm thick marine plywood in HPL finish with 2mm thick PVC edging same color with the HPL finish	Drawers	3/4" thick Marine Plywood in HPL finish	ACCESSORIES		Cabinet/Drawer Handle	Stainless Steel Handle	COLOR/ FINISHES		High Pressure Laminate Finish	High Pressure Laminate of excellent quality with color/s equivalent to the code: Body: Lincoln Walnut code "7188"								
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13	<div>Forms Writing Counter</div> <table><tr><td>DESIGN</td><td>Rectangular-shaped writing counter made of MDF board tabletop in high pressure laminate finish</td></tr><tr><td>Dimensions</td><td>1800mm (L) x 600mm (W) x 1000mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30mm thick Medium Density Fiber (MDF) board in High Pressure Laminate (HPL) finish</td></tr><tr><td>Framing</td><td>2.00mm thick x 40mm Tubular in Powder Coated finish. Color: Submit sample for approval</td></tr><tr><td colspan="2">COLORS/ FINISHES</td></tr><tr><td>High Pressure Laminate</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Body: Navy Blue "0969"</td></tr></table> <div></div>	DESIGN	Rectangular-shaped writing counter made of MDF board tabletop in high pressure laminate finish	Dimensions	1800mm (L) x 600mm (W) x 1000mm (H)	CONSTRUCTION		Tabletop	30mm thick Medium Density Fiber (MDF) board in High Pressure Laminate (HPL) finish	Framing	2.00mm thick x 40mm Tubular in Powder Coated finish. Color: Submit sample for approval	COLORS/ FINISHES		High Pressure Laminate	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Body: Navy Blue "0969"												
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14	<div>Generalist/Transaction Counter</div> <table><tr><td>DESIGN</td><td>L-shaped transaction counter in medium density fiber (MDF) board and marine plywood, high pressure laminate (HPL) finish, with built-in drawers and integrated outlet box/raceway for datacom/power outlets.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Main Desk:</td><td>1400mm (W) x 750mm (D) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30 mm thick MDF board with 1/2" thick synthetic stone in PVC film finish with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.</td></tr><tr><td>High partition / End panels</td><td>30mm thick MDF board in 2-tone high pressure laminate (HPL) finish with 2 mm thick PVC edging and adjustable PVC gliders. (refer to attached pictures)</td></tr><tr><td>Front Panel</td><td>25mm thick marine plywood panel with horizontal strips using 1/2" thick MDF board in HPL finish with embossed SSS logo in the middle. (verify logo dimensions with EMD)</td></tr></table>	DESIGN	L-shaped transaction counter in medium density fiber (MDF) board and marine plywood, high pressure laminate (HPL) finish, with built-in drawers and integrated outlet box/raceway for datacom/power outlets.	CONSTRUCTION		Main Desk:	1400mm (W) x 750mm (D) x 750mm (H)	Worktop	30 mm thick MDF board with 1/2" thick synthetic stone in PVC film finish with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.	High partition / End panels	30mm thick MDF board in 2-tone high pressure laminate (HPL) finish with 2 mm thick PVC edging and adjustable PVC gliders. (refer to attached pictures)	Front Panel	25mm thick marine plywood panel with horizontal strips using 1/2" thick MDF board in HPL finish with embossed SSS logo in the middle. (verify logo dimensions with EMD)														
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Item	Specification	Statement of Compliance	Annex																										
	<table><tr><td>Side Desk:</td><td>1000mm (W) x 450mm (D) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30mm thick particle board in high-pressure laminate finish with 2 mm thick PVC edging and plastic grommet with rotating cover.</td></tr><tr><td>Modesty Panel</td><td>25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and PVC gliders.</td></tr><tr><td>Side Supports</td><td>25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and adjustable PVC gliders.</td></tr><tr><td>Under Counter Ledge</td><td>25mm thick MDF board in HLP finish with 2 mm thick PVC edging.</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Raceway</td><td>19mm thick marine plywood integrated outlet box/raceway for UPS / Normal Power / Datacom outlets</td></tr><tr><td>Built-in drawer</td><td>400mm (W) x 600mm (D), 4 layers drawer in MDF board in HPL finish, with centralized lock and recessed drawer pulls.</td></tr><tr><td>SSS Logo</td><td>120 mm (W) x 100 mm (H), embossed SSS logo in 1.5 mm thick SS sheet. (verify dimensions with EMD)</td></tr><tr><td>Skirting</td><td>100 mm (H) Stainless Steel Skirting (Front Panel)</td></tr><tr><td colspan="2">COLORS/ FINISHES</td></tr><tr><td>High Pressure Laminate</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports: Folkstone "0927" and Navy Blue "0969" Horizontal Strips:Navy Blue "0969" and Natural Maple "0756"</td></tr><tr><td>Synthetic Stone</td><td>Cobalt Blue (Submit sample for approval)</td></tr></table> <div></div>	Side Desk:	1000mm (W) x 450mm (D) x 750mm (H)	Worktop	30mm thick particle board in high-pressure laminate finish with 2 mm thick PVC edging and plastic grommet with rotating cover.	Modesty Panel	25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and PVC gliders.	Side Supports	25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and adjustable PVC gliders.	Under Counter Ledge	25mm thick MDF board in HLP finish with 2 mm thick PVC edging.	ACCESSORIES		Raceway	19mm thick marine plywood integrated outlet box/raceway for UPS / Normal Power / Datacom outlets	Built-in drawer	400mm (W) x 600mm (D), 4 layers drawer in MDF board in HPL finish, with centralized lock and recessed drawer pulls.	SSS Logo	120 mm (W) x 100 mm (H), embossed SSS logo in 1.5 mm thick SS sheet. (verify dimensions with EMD)	Skirting	100 mm (H) Stainless Steel Skirting (Front Panel)	COLORS/ FINISHES		High Pressure Laminate	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports: Folkstone "0927" and Navy Blue "0969" Horizontal Strips:Navy Blue "0969" and Natural Maple "0756"	Synthetic Stone	Cobalt Blue (Submit sample for approval)		
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	15	<table><tr><td colspan="2">Information Booth</td></tr><tr><td>DESIGN</td><td>U-shaped information booth in marine plywood carcase, HPL finish and provided with built-in shelves.</td></tr><tr><td>Dimensions</td><td>1800mm (W) x 1000mm (D) x 1100mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Carcase/Body</td><td>3/4" thick marine plywood with horizontal strips of 1/4" thick plywood in HPL finish; provide stainless steel sheet skirting and PVC Gliders</td></tr><tr><td>Shelves</td><td>3/4" thick marine plywood, duco paint finish.</td></tr><tr><td>Worktop</td><td>3/4" thick marine plywood in HPL finish, with 50 mm thick built-up nosing and 2 mm thick PVC edging</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>SSS Logo</td><td>180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.(verify dimensions with EMD)</td></tr><tr><td>Skirting</td><td>100 mm (H) Stainless Steel Skirting (Front and Side Panel)</td></tr><tr><td>COLORS/ FINISHES</td><td>Specific colors/finishes subject for approval.</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code below. Tabletop: Folkstone "0927" Horizontal Strips:Navy Blue "0969" and Natural Maple "0756"</td></tr></table> <div></div>	Information Booth		DESIGN	U-shaped information booth in marine plywood carcase, HPL finish and provided with built-in shelves.	Dimensions	1800mm (W) x 1000mm (D) x 1100mm (H)	CONSTRUCTION		Carcase/Body	3/4" thick marine plywood with horizontal strips of 1/4" thick plywood in HPL finish; provide stainless steel sheet skirting and PVC Gliders	Shelves	3/4" thick marine plywood, duco paint finish.	Worktop	3/4" thick marine plywood in HPL finish, with 50 mm thick built-up nosing and 2 mm thick PVC edging	ACCESSORIES		SSS Logo	180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.(verify dimensions with EMD)	Skirting	100 mm (H) Stainless Steel Skirting (Front and Side Panel)	COLORS/ FINISHES	Specific colors/finishes subject for approval.	High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code below. Tabletop: Folkstone "0927" Horizontal Strips:Navy Blue "0969" and Natural Maple "0756"			
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16		<table><tr><td colspan="2">Conference Table</td></tr><tr><td>DESIGN</td><td>6 or 8-seater boat-shaped conference table in medium density fiber (MDF) board in high pressure laminate (HPL) finish with wire management.</td></tr><tr><td>Dimensions</td><td>1200 mm (W) x 2400 mm (L) x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging;</td></tr><tr><td>Legs/ Supports</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders on gable ends.</td></tr><tr><td>Modesty Panel</td><td>18 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Panel Connectors</td><td>Use recessed universal connectors.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"</td></tr></table>	Conference Table		DESIGN	6 or 8-seater boat-shaped conference table in medium density fiber (MDF) board in high pressure laminate (HPL) finish with wire management.	Dimensions	1200 mm (W) x 2400 mm (L) x 750 mm (H)	CONSTRUCTION		Tabletop	30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging;	Legs/ Supports	30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders on gable ends.	Modesty Panel	18 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Panel Connectors	Use recessed universal connectors.	COLOR		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"							
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17	<p>Meeting Table, 4-seater</p> <table><tr><td>DESIGN</td><td>4-seater round table in medium density fiber (MDF) board in high pressure laminates (HPL) finish.</td></tr><tr><td>Dimensions</td><td>900 mm diameter x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate finish (HPL) and 2 mm thick PVC flat edging same color as worktop.</td></tr><tr><td>Supports/Legs</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2 mm thick PVC flat edging same color as worktop and adjustable PVC gliders on gable ends.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop & Support: Lincoln Walnut code "7188"</td></tr></table> 	DESIGN	4-seater round table in medium density fiber (MDF) board in high pressure laminates (HPL) finish.	Dimensions	900 mm diameter x 750 mm (H)	CONSTRUCTION		Tabletop	30 mm thick medium density fiber (MDF) board in high pressure laminate finish (HPL) and 2 mm thick PVC flat edging same color as worktop.	Supports/Legs	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2 mm thick PVC flat edging same color as worktop and adjustable PVC gliders on gable ends.	COLOR		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop & Support: Lincoln Walnut code "7188"												
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18	<p>Free-standing Printer Table</p> <table><tr><td>DESIGN</td><td>Free-standing rectangular desk in medium density fiber (MDF) board tabletop in HPL finish with lower shelf.</td></tr><tr><td>Dimensions</td><td>800mm (W) x 600mm (D) x 750mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>600 mm (D) x 800 mm (L) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges.</td></tr><tr><td>Leg/Support</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging.</td></tr><tr><td>Shelves</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Drawer</td><td>400mm (W) x 350mm (D) x 100mm H, 19mm thick MDF board in HPL finish, with lock and recessed drawer pulls.</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Foot Glide</td><td>Adjustable PVC foot glides, 2 pieces each panel.</td></tr><tr><td>Grommet</td><td>Plastic grommet with rotating cover.</td></tr><tr><td colspan="2">COLOR / FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"</td></tr></table> 	DESIGN	Free-standing rectangular desk in medium density fiber (MDF) board tabletop in HPL finish with lower shelf.	Dimensions	800mm (W) x 600mm (D) x 750mm (H)	CONSTRUCTION		Tabletop	600 mm (D) x 800 mm (L) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges.	Leg/Support	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging.	Shelves	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Drawer	400mm (W) x 350mm (D) x 100mm H, 19mm thick MDF board in HPL finish, with lock and recessed drawer pulls.	ACCESSORIES		Foot Glide	Adjustable PVC foot glides, 2 pieces each panel.	Grommet	Plastic grommet with rotating cover.	COLOR / FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"		
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Foot Glide	Adjustable PVC foot glides, 2 pieces each panel.																										
Grommet	Plastic grommet with rotating cover.																										
COLOR / FINISHES																											
High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"																										
19	<p>Free Standing Conference Table</p> <table><tr><td>DESIGN</td><td>Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.</td></tr><tr><td>Dimensions</td><td>Training Table: 1500mm (L) x 600mm (W) x 750mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>1500 mm (L) x 600 mm (W) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges mounted on 2mm thick tubular frame in powder coated finish</td></tr><tr><td>Leg/Support</td><td>75mm x 37.50mm x 2mm thick metal tubular, powder-coated finish</td></tr><tr><td>Modesty Panel</td><td>18mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish</td></tr><tr><td>Undershelf</td><td>Tubular steel in powder coated finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Wheel casters</td><td>4 pcs heavy duty twin wheel casters, nylon type, w/ locking mechanism</td></tr><tr><td colspan="2">COLOR / FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"</td></tr></table> 	DESIGN	Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.	Dimensions	Training Table: 1500mm (L) x 600mm (W) x 750mm (H)	CONSTRUCTION		Tabletop	1500 mm (L) x 600 mm (W) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges mounted on 2mm thick tubular frame in powder coated finish	Leg/Support	75mm x 37.50mm x 2mm thick metal tubular, powder-coated finish	Modesty Panel	18mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish	Undershelf	Tubular steel in powder coated finish	ACCESSORIES		Wheel casters	4 pcs heavy duty twin wheel casters, nylon type, w/ locking mechanism	COLOR / FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"				
DESIGN	Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.																										
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High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"																										

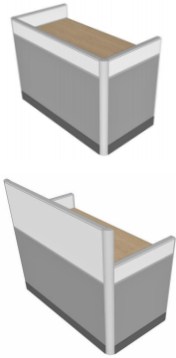




Item	Specification	Statement of Compliance	Annex																		
	STEEL SHELVES, CABINETS & DRAWERS <i>Bidder must submit manufacturer/distributor's certificate</i>																				
20	<div>Mobile Pedestal Drawer</div> <table><tr><td>DESIGN</td><td>Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.</td></tr><tr><td>Dimension</td><td>400mm (W) x 560mm (D) x 650mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Body/Cas e</td><td>Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.</td></tr><tr><td>Rail</td><td>Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.</td></tr><tr><td>Casters</td><td>Lockable Caster Wheel with fifth wheel for stability</td></tr><tr><td>COLOR</td><td>Submit sample for approval</td></tr></table> 	DESIGN	Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.	Dimension	400mm (W) x 560mm (D) x 650mm (H)	CONSTRUCTION		Body/Cas e	Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.	Pull-out Drawer	Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.	Rail	Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.	Casters	Lockable Caster Wheel with fifth wheel for stability	COLOR	Submit sample for approval				
DESIGN	Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.																				
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Rail	Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.																				
Casters	Lockable Caster Wheel with fifth wheel for stability																				
COLOR	Submit sample for approval																				
21	<div>4-Drawer Lateral Filing Cabinet</div> <table><tr><td>DESIGN</td><td>Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.</td></tr><tr><td>Dimension</td><td>900mm (W) x 500mm (D) x 1380mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td colspan="2">Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).</td></tr><tr><td>Interior Supports/ Braces</td><td>1.20 mm (Gauge # 18) cold-rolled steel</td></tr><tr><td>Carcase / Shell</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.</td></tr><tr><td>Rail</td><td>Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table> 	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.	Dimension	900mm (W) x 500mm (D) x 1380mm (H)	CONSTRUCTION		Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:		Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	Carcase / Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	Rail	Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	COLOR	Light Gray (Submit sample for approval)		
DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.																				
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COLOR	Light Gray (Submit sample for approval)																				
22	<div>4-Drawer Vertical Filing Cabinet</div> <table><tr><td>DESIGN</td><td>Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.</td></tr><tr><td>Dimension</td><td>460mm (W) x 720mm (D) x 1320mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).</td></tr><tr><td>Interior Supports/ Braces</td><td>1.20 mm (Gauge # 18) cold-rolled steel</td></tr><tr><td>Carcase/ Shell</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.</td></tr><tr><td>Rail</td><td>Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table> 	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.	Dimension	460mm (W) x 720mm (D) x 1320mm (H)	CONSTRUCTION		Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	Carcase/ Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	Rail	Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	COLOR	Light Gray (Submit sample for approval)				
DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.																				
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COLOR	Light Gray (Submit sample for approval)																				
23	<div>Open Steel Shelves, 6-layers</div> <table><tr><td>DESIGN</td><td>6-Layer Open Steel Shelves in powder coated finish with Steel Stiffener on both sides.</td></tr><tr><td>Dimension</td><td>500mm (W) x 1000mm (D) x 2100mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Vertical Post</td><td>Ga. #14 (2.0mm thk) cold-rolled steel and roll formed into a modified angle shape with 38mm x 38mm holes.</td></tr><tr><td>Shelves</td><td>Fabricated in cold-rolled sheet Ga. #18 (1.27mm) double bended on all side with bottom support in rectangular form, welded.</td></tr><tr><td>Stiffener</td><td>Ga. #18 (1.27mm) Steel Stiffener on both sides.</td></tr><tr><td>COLOR</td><td>Submit sample for approval</td></tr></table> 	DESIGN	6-Layer Open Steel Shelves in powder coated finish with Steel Stiffener on both sides.	Dimension	500mm (W) x 1000mm (D) x 2100mm (H)	CONSTRUCTION		Vertical Post	Ga. #14 (2.0mm thk) cold-rolled steel and roll formed into a modified angle shape with 38mm x 38mm holes.	Shelves	Fabricated in cold-rolled sheet Ga. #18 (1.27mm) double bended on all side with bottom support in rectangular form, welded.	Stiffener	Ga. #18 (1.27mm) Steel Stiffener on both sides.	COLOR	Submit sample for approval						
DESIGN	6-Layer Open Steel Shelves in powder coated finish with Steel Stiffener on both sides.																				
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Stiffener	Ga. #18 (1.27mm) Steel Stiffener on both sides.																				
COLOR	Submit sample for approval																				






Item	Specification	Statement of Compliance	Annex	
24	Storage Cabinet			
	DESIGN			Powder-coated steel cabinet with 2 swinging doors, six (6) layer shelves, anti-tilt mechanism with central locking mechanism.
	Dimension			920mm (W) x 450mm (D) x 1840mm (H)
	Construction			Manufactured in cold rolled sheet Ga. #20 (0.90mm) with triangular plates on top and bottom shelves made from heavy duty black iron
	Color			Light Gray (Submit sample for approval)
FURNITURE FOR MAIN OFFICE AND BRANCHES LOT III: LUZON OPERATIONS GROUP				
	MODULAR OFFICE SYSTEMS <i>- Bidder must submit HPL swatches in 2" x 2" cut-out, accompanied by manufacturer's/ distributor's certificate) of excellent quality similar to the code specified in the technical specifications.</i> <i>- Sample 2" x 2" cut-out of MDF board, frame/trim/capping and corner post or prototype sample for Modular Workstation</i>			
1	Executive Workstation			
	DESIGN			Free-standing "D"-shaped main desk with rectangular side desk; Medium Density Fiber (MDF) board table top in High Pressure Laminate (HPL) finish
	CONSTRUCTION			
	Main Desk			750mm (W) x 1800mm (L) x 750mm (H)
	Worktop			30mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and two (2) plastic grommet with rotating cover.
	Modesty Panel			25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging.
	Legs/Support			25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders.
	Side Desk Dimension			450mm(W) x 1200mm (L) x 750mm (H)
	Worktop			30mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and plastic grommet with rotating cover.
	Legs/Supports			25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders
	Modesty Panel			25mm thick MDF board in high pressure laminate (HPL) finish with 2mm thick PVC edging and PVC gliders.
	ACCESSORIES			
	Center Drawer w/ Lock			540 mm(W) x 400mm(D) x 95mm(H); Gauge 22 cold rolled steel in powder coated finish and full extension ball-bearing slides; Color: Black
	Keyboard Tray			Hard plastic with full extension ball-bearing slides; Color: Black
	COLOR/ FINISHES			
	High Pressure Laminate (HPL)			High Pressure Laminate of excellent quality with color/s similar to the code: <i>Tabletop: Lincoln Walnut code "7188"</i> <i>Legs/Supports : Black code "0909"</i>
2	Supervisor's Workstation (varies depending on layout)			
	DESIGN			L-shaped workstation with 50mm thick Modular Panel in cushioned fabric upholstery with 30mm thick Medium Density Fiber (MDF) board tabletop in High Pressure Laminate (HPL) finish.
	CONSTRUCTION			
	Worktop			30 mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover for every work surfaces. Main Desk :1500 mm (W) x 600 mm (D) x740mm (H) Side Desk : 1200 mm (W) x 450 mm (D) x 740mm (H)
	High Partition			1200 mm (H) using 50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding with adjustable gliders
	Frame, Trim, Capping, and Corner Posts			Aluminum Extrusions in powder-coated finish. Submit sample for approval
	Skirting/Base			100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.

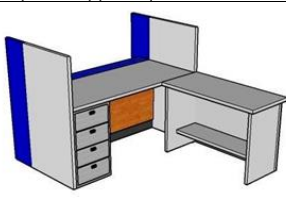

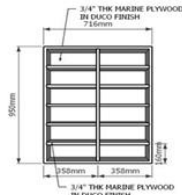
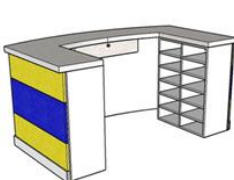




Item	Specification			Statement of Compliance	Annex
	COLORS/ FINISHES	Specific colors/finishes subject for approval.			
	Modular Panel	Two-tone high pressure laminate of excellent quality (Specific colors/finishes subject for approval)			
3	Non-Supervisor's Workstation (varies depending on layout)				
	DESIGN	Modular workstation with 50 mm thick modular panels in cushioned fabric upholstery with 30mm thick MDF board tabletop in High Pressure Laminate finish.			
	CONSTRUCTION				
	Worktop	1200mm (W) x 600mm (D) x 30mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.			
	Frame, Trim, Capping, and Corner Posts	Extruded aluminum in powder-coated finish. Submit sample for approval			
	Modular Panel	50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding.			
	Skirting/Base	100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.			
	COLORS/ FINISHES	Specific colors/finishes subject for approval.			
	Modular Panel	Two-tone high pressure laminate of excellent quality (Specific colors/finishes subject for approval)			
SEATING FURNITURE <i>- Bidder must submit swatches of fabric, leatherette and foam with manufacturer/ distributor's certificate</i> <i>- Manufacturer/distributor's certificate for Gas lift mechanism</i>					
4	Executive Chair				
	DESIGN	High-back swivel chair with synchronized tilt and swivel mechanism, recline and rocking feature, pneumatic seat height adjustment, rounded profile backrest with integral headrest, fixed padded armrest and 5-prong base.			
	Dimension	Backrest: 730 mm (H) x 490 mm (W)			
		Seat: 490 mm (W) x 470 mm (D)			
		Base Diameter: 640 to 670 mm			
		Armrest Length: 240 mm - 300 mm			
	CONSTRUCTION				
	Backrest	Reclining backrest with lumbar support made of plastic shell with high density molded foam, leatherette upholstery and rocking feature.			
	Tilt	Synchronized tilt/swivel mechanism that allows tilting forward at 80° and backward at 110°, with tilt tension adjustment, control lever that releases tilt for free float of backrest or tilt lock in a specific angle and safety feature that allows non-movement of backrest upon initial unlocking of lever.			
	Seat	Seat made of plastic shell with high density molded foam and upholstery.			
	Armrest	High quality chrome solid aluminum fixed armrest and upholstered pads.			
	Gas Lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 mm - 60 mm, German make gas lift mechanism. Manufacturer's Certification required.			
	Wheel Casters	50 mm diameter twin wheel casters, nylon type.			
	Base	5-prong aluminum base or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).			
	Upholstery	Leatherette			
	COLOR				
	Upholstery	Black			
	Frame/Base	Black nylon or glossy/satin metal finish.			
5	Staff's Chair				
	DESIGN	Mid-back swivel chair with synchronized tilt mechanism, pneumatic seat height adjustment, fixed contoured polypropylene armrest and 5-prong base.			
	Dimensions	Backrest Height: 550 mm			
		Seat Width: 490 mm			
		Seat Height: 470 mm (adjustable)			
	CONSTRUCTION				
	Backrest	With lumbar support made of plastic shell and cushioned with high density molded foam.			
	Tilt	synchronized swivel/tilt mechanism that allows tilting forward at 80° and backward at 110°; with tilt tension adjustment, control lever that releases tilt for free float of backrest and safety feature that allows			


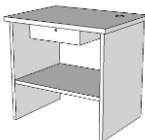

Item	Specification			Statement of Compliance	Annex
		non-movement of backrest upon initial unlocking of lever.			
	Seat	Plastic shell with high density molded foam.			
	Armrest	Fixed contoured polypropylene arm frame and armrest.			
	Gas Lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm, German make gas lift mechanism. Manufacturer's Certification required.			
	Wheel Casters	50 mm diameter twin wheel casters, nylon type.			
	Base	5-prong metal or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).			
	Upholstery	Leatherette			
	COLOR				
6	Upholstery	Black			
	Frame/Base	Black nylon or glossy/satin metal finish.			
	Conference Chair				
	DESIGN	Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.			
	Dimensions	Backrest Height: 460 mm			
		Seat Width: 490 mm			
		Seat Height: 584 mm to 838 mm			
	CONSTRUCTION				
	Backrest	With lumbar support made of plastic shell with high density molded foam.			
	Tilt	Single position tilt lock or control lever which releases tilt for free float of backrest.			
	Seat	Made of plastic shell with high density molded foam.			
	Armrest	Fixed molded polypropylene arm frame and armrest.			
	Gas lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm. (Manufacturer's certification required).			
	Wheel Casters	50 mm diameter twin wheel casters, nylon type.			
	Base	5-prong black nylon base with criss-crossed inner core and load capacity of not less than 250 lbs (Manufacturer's Certification required).			
	Upholstery	Leatherette			
	COLOR				
	Upholstery	Black			
7	Guest Chair 1				
	DESIGN	Mid-back chair with cantilever tubular legs, cushioned seat and backrest, polypropylene armrest and cantilever legs.			
	CONSTRUCTION				
	Backrest and Seat	Polypropylene back and seat with 2" thick high density molded foam cushion (Uratex or approved equal) and leatherette upholstery.			
	Legs	Tubular legs in powder-coated finish, cantilever-type; load capacity of not less than 250 lbs (Manufacturer's Certification is required).			
	Arm/armrest	Fixed polypropylene armrest			
	COLOR				
	Upholstery	Pantone Blue Fabric			
8	Frame/Base	Black			
	Guest Chair 2				
	DESIGN	Low back chair with sled base in powder-coated finish; with armrest.			
	CONSTRUCTION				
	Backrest and Seat	Polypropylene back and seat with high density molded foam cushion (Uratex or approved equal), fabric upholstery and "waterfall" seat profile.			
	Seat Support	parallel or intersecting ("X") seat support in tubular metal frame with seamless weld			
	Frame/ Legs	18 mm (min.) diameter powder-coated tubular frame; sled-type base.			
	COLOR				
9	Upholstery	Pantone Blue Fabric.			
	Legs/ Frame	Black			
	4-Seater Gang Chair				
	DESIGN	4-seater Powder Coated perforated Gang Chair			
	Dimensions	4-seater – 2380mm x 680mm x 800mm with 3 leg support			
	CONSTRUCTION				
	Backrest and Seat	1.5mm perforated cold-rolled steel with powder coated finish			
	Side Strips	2.2mm thick cold-rolled steel with surface chrome plating treatment			
10	Beam	1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment			
	Armrest/ Legs	1.2mm thick cold-rolled steel with surface chrome plating treatment			
	COLOR				
	Legs / Frame	Chrome finish			
	Seat & Back	Powder Coated Blue			
	5-Seater Gang Chair				
	DESIGN	5-seater Powder Coated perforated Gang Chair			
	Dimensions	5-seater – 2964mm x 680mm x 800mm with 3 leg support			
	CONSTRUCTION				
	Backrest and Seat	1.5mm perforated cold-rolled steel with powder coated finish			
	Side Strips	2.2mm thick cold-rolled steel with surface chrome plating treatment			
	Beam	1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment			
	Armrest/ Legs	1.2mm thick cold-rolled steel with surface chrome plating treatment			







Item	Specification	Statement of Compliance	Annex																										
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11	<table><tr><td colspan="2">Guard Station</td></tr><tr><td>DESIGN</td><td>D-shaped guard station in marine plywood carcase in HPL finish w/ 1/2" thick pure acrylic synthetic stone in PVC film finish and provided with built-in drawer.</td></tr><tr><td>Dimensions</td><td>600mm (D) x 800mm (W) x 1100mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Carcase/Body</td><td>3/4" thick marine plywood in HPL finish with 6mm square groove and PVC gliders</td></tr><tr><td>Center Drawer w/ Lock</td><td>600mm W x 300mm D x 150mm H x 3/4" thick marine plywood in HPL finish with centerlock</td></tr><tr><td>Worktop</td><td>3/4" thick marine plywood in HPL finish; post-formed edges</td></tr><tr><td>Modesty Panel</td><td>1/4" thick Marine Plywood in HPL Finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>SSS Logo</td><td>180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.</td></tr><tr><td>Foot Rest</td><td>25mmØ Stainless Steel Footrest</td></tr><tr><td colspan="2">COLORS/FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Worktop: Folkstone "0927" Body : Navy Blue "0969"</td></tr></table> 	Guard Station		DESIGN	D-shaped guard station in marine plywood carcase in HPL finish w/ 1/2" thick pure acrylic synthetic stone in PVC film finish and provided with built-in drawer.	Dimensions	600mm (D) x 800mm (W) x 1100mm (H)	CONSTRUCTION		Carcase/Body	3/4" thick marine plywood in HPL finish with 6mm square groove and PVC gliders	Center Drawer w/ Lock	600mm W x 300mm D x 150mm H x 3/4" thick marine plywood in HPL finish with centerlock	Worktop	3/4" thick marine plywood in HPL finish; post-formed edges	Modesty Panel	1/4" thick Marine Plywood in HPL Finish	ACCESSORIES		SSS Logo	180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.	Foot Rest	25mmØ Stainless Steel Footrest	COLORS/FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Worktop: Folkstone "0927" Body : Navy Blue "0969"		
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14	<table><tr><td colspan="2">Generalist/Transaction Counter</td></tr><tr><td>DESIGN</td><td>L-shaped transaction counter in medium density fiber (MDF) board and marine plywood, high pressure laminate (HPL) finish, with built-in drawers and integrated outlet box/raceway for datacom/power outlets.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Main Desk:</td><td>1400mm (W) x 750mm (D) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30 mm thick MDF board with 1/2" thick synthetic stone in PVC film finish with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.</td></tr><tr><td>High partition / End panels</td><td>30mm thick MDF board in 2-tone high pressure laminate (HPL) finish with 2 mm thick PVC edging and adjustable PVC gliders. (refer to attached pictures)</td></tr><tr><td>Front Panel</td><td>25mm thick marine plywood panel with horizontal strips using 1/2" thick MDF board in HPL finish with embossed SSS logo in the middle. (verify logo dimensions with EMD)</td></tr><tr><td>Side Desk:</td><td>1000mm (W) x 450mm (D) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30mm thick particle board in high-pressure laminate finish with 2 mm thick PVC edging and plastic grommet with rotating cover.</td></tr></table>	Generalist/Transaction Counter		DESIGN	L-shaped transaction counter in medium density fiber (MDF) board and marine plywood, high pressure laminate (HPL) finish, with built-in drawers and integrated outlet box/raceway for datacom/power outlets.	CONSTRUCTION		Main Desk:	1400mm (W) x 750mm (D) x 750mm (H)	Worktop	30 mm thick MDF board with 1/2" thick synthetic stone in PVC film finish with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.	High partition / End panels	30mm thick MDF board in 2-tone high pressure laminate (HPL) finish with 2 mm thick PVC edging and adjustable PVC gliders. (refer to attached pictures)	Front Panel	25mm thick marine plywood panel with horizontal strips using 1/2" thick MDF board in HPL finish with embossed SSS logo in the middle. (verify logo dimensions with EMD)	Side Desk:	1000mm (W) x 450mm (D) x 750mm (H)	Worktop	30mm thick particle board in high-pressure laminate finish with 2 mm thick PVC edging and plastic grommet with rotating cover.										
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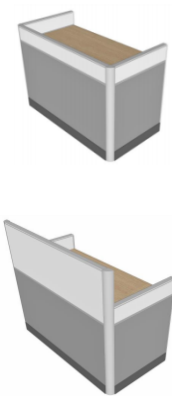

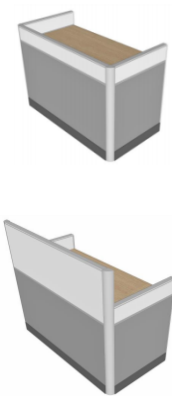
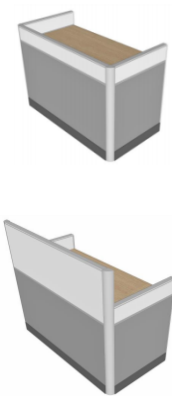

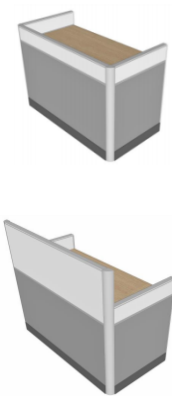
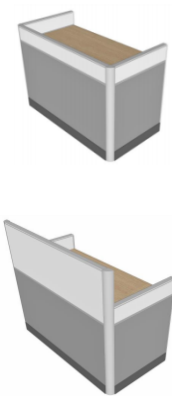
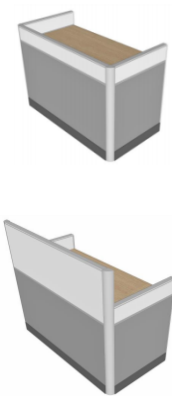
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16	<p>Conference Table</p> <table><tr><td>DESIGN</td><td>6 or 8-seater boat-shaped conference table in medium density fiber (MDF) board in high pressure laminate (HPL) finish with wire management.</td></tr><tr><td>Dimensions</td><td>1200 mm (W) x 2400 mm (L) x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging;</td></tr><tr><td>Legs/ Supports</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders on gable ends.</td></tr><tr><td>Modesty Panel</td><td>18 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Panel Connectors</td><td>Use recessed universal connectors.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. <i>Tabletop:</i> Lincoln Walnut code "7188" <i>Support:</i> Black "0909"</td></tr></table> <div></div>	DESIGN	6 or 8-seater boat-shaped conference table in medium density fiber (MDF) board in high pressure laminate (HPL) finish with wire management.	Dimensions	1200 mm (W) x 2400 mm (L) x 750 mm (H)	CONSTRUCTION		Tabletop	30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging;	Legs/ Supports	30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging and adjustable PVC gliders on gable ends.	Modesty Panel	18 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Panel Connectors	Use recessed universal connectors.	COLOR		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. <i>Tabletop:</i> Lincoln Walnut code "7188" <i>Support:</i> Black "0909"						
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18	<p>Free-Standing Printer Table</p>  <table><tr><td>DESIGN</td><td>Free-standing rectangular desk in medium density fiber (MDF) board tabletop in HPL finish with lower shelf.</td></tr><tr><td>Dimensions</td><td>800mm (W) x 600mm (D) x 750mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>600 mm (D) x 800 mm (L) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges.</td></tr><tr><td>Leg/Support</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging.</td></tr><tr><td>Shelves</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.</td></tr><tr><td>Drawer</td><td>400mm (W) x 350mm (D) x 100mm H, 19mm thick MDF board in HPL finish, with lock and recessed drawer pulls.</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Foot Glide</td><td>Adjustable PVC foot glides, 2 pieces each panel.</td></tr><tr><td>Grommet</td><td>Plastic grommet with rotating cover.</td></tr><tr><td colspan="2">COLOR / FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"</td></tr></table>	DESIGN	Free-standing rectangular desk in medium density fiber (MDF) board tabletop in HPL finish with lower shelf.	Dimensions	800mm (W) x 600mm (D) x 750mm (H)	CONSTRUCTION		Tabletop	600 mm (D) x 800 mm (L) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges.	Leg/Support	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC flat edging.	Shelves	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2mm thick PVC edging.	Drawer	400mm (W) x 350mm (D) x 100mm H, 19mm thick MDF board in HPL finish, with lock and recessed drawer pulls.	ACCESSORIES		Foot Glide	Adjustable PVC foot glides, 2 pieces each panel.	Grommet	Plastic grommet with rotating cover.	COLOR / FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop and Supports : Folkstone "0927"		
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STEEL SHELVES, CABINETS & DRAWERS - Bidder must submit manufacturer/distributor's certificate																											






Item	Specification	Statement of Compliance	Annex
20	Mobile Pedestal Drawer		
	DESIGN	Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.	
	Dimension	400mm (W) x 560mm (D) x 650mm (H)	
	CONSTRUCTION		
	Body/Case	Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.	
	Pull-out Drawer	Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.	
	Rail	Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.	
	Casters	Lockable Caster Wheel with fifth wheel for stability	
COLOR	Submit sample for approval		
21	4-Drawer Lateral Filing Cabinet		
	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.	
	Dimension	900mm (W) x 500mm (D) x 1380mm (H)	
	CONSTRUCTION		
	Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:		
	Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	
	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	
	Carcase / Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	
	Rail	Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	
	COLOR	Light Gray (Submit sample for approval)	
22	4-Drawer Vertical Filing Cabinet		
	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.	
	Dimension	460mm (W) x 720mm (D) x 1320mm (H)	
	CONSTRUCTION		
	Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	
	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	
	Carcase/ Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	
	Rail	Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	
	COLOR	Light Gray (Submit sample for approval)	
23	Open Steel Shelves, 6-layers		
	DESIGN	6-Layer Open Steel Shelves in powder coated finish with Steel Stiffener on both sides.	
	Dimension	500mm (W) x 1000mm (D) x 2100mm (H)	
	CONSTRUCTION		
	Vertical Post	Ga. #14 (2.0mm thk) cold-rolled steel and roll formed into a modified angle shape with 38mm x 38mm holes.	
	Shelves	Fabricated in cold-rolled sheet Ga. #18 (1.27mm) double bended on all side with bottom support in rectangular form, welded.	
	Stiffener	Ga. #18 (1.27mm) Steel Stiffener on both sides.	
	COLOR	Submit sample for approval	

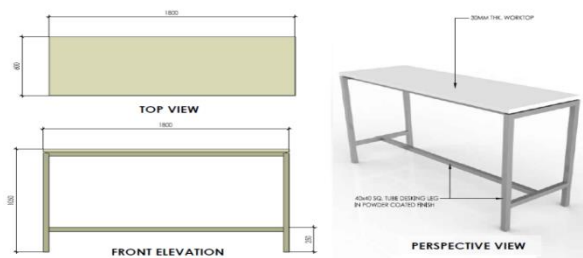







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Main Desk : 1500 mm (W) x 600 mm (D) x 740mm (H) Side Desk : 1200 mm (W) x 450 mm (D) x 740mm (H)</td></tr><tr><td>High Partition</td><td>1200 mm (H) using 50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding with adjustable gliders</td></tr><tr><td>Frame, Trim, Capping, and Corner Posts</td><td>Aluminum Extrusions in powder-coated finish. 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COLORS/ FINISHES	(Specific colors/finishes subject for approval)	Modular Panel	Two-tone high pressure laminate of excellent quality	2	<div>Non-Supervisor's Workstation</div> <table><tr><td>DESIGN</td><td>Modular workstation with 50 mm thick modular panels in cushioned fabric upholstery with 30mm thick MDF board tabletop in High Pressure Laminate finish.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Worktop</td><td>1200mm (W) x 600mm (D) x 30mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.</td></tr><tr><td>Frame, Trim, Capping, and Corner Posts</td><td>Extruded aluminum in powder-coated finish. Submit sample for approval</td></tr><tr><td>Modular Panel</td><td>50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding.</td></tr><tr><td>Skirting/Base</td><td>100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.</td></tr><tr><td>COLORS/ FINISHES</td><td>(Specific colors/finishes subject for approval)</td></tr><tr><td>Modular Panel</td><td>Two-tone high pressure laminate of excellent quality</td></tr></table> 	DESIGN	Modular workstation with 50 mm thick modular panels in cushioned fabric upholstery with 30mm thick MDF board tabletop in High Pressure Laminate finish.	CONSTRUCTION		Worktop	1200mm (W) x 600mm (D) x 30mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.	Frame, Trim, Capping, and Corner Posts	Extruded aluminum in powder-coated finish. Submit sample for approval	Modular Panel	50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding.	Skirting/Base	100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.	COLORS/ FINISHES	(Specific colors/finishes subject for approval)	Modular Panel	Two-tone high pressure laminate of excellent quality																		
DESIGN	L-shaped workstation with 50mm thick Modular Panel in cushioned fabric upholstery with 30mm thick Medium Density Fiber (MDF) board tabletop in High Pressure Laminate (HPL) finish.																																																				
CONSTRUCTION																																																					
Worktop	30 mm thick medium density fiber (MDF) board in HPL finish, with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover for every work surfaces. Main Desk : 1500 mm (W) x 600 mm (D) x 740mm (H) Side Desk : 1200 mm (W) x 450 mm (D) x 740mm (H)																																																				
High Partition	1200 mm (H) using 50 mm thick modular panel in Teflon-coated fabric finish and 1/8" thick foam padding with adjustable gliders																																																				
Frame, Trim, Capping, and Corner Posts	Aluminum Extrusions in powder-coated finish. Submit sample for approval																																																				
Skirting/Base	100mm (H) powder-coated aluminum panel with raceway for cables and three (3) knockouts for UPS / Normal Power / Datacom outlets.																																																				
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Item	Specification	Statement of Compliance	Annex
	SEATING FURNITURE <i>- Bidder must submit swatches of fabric, leatherette and foam with manufacturer/ distributor's certificate</i> <i>- Manufacturer/distributor's certificate for Gas lift mechanism</i>		
3	Executive Chair		
	DESIGN	High-back swivel chair with synchronized tilt and swivel mechanism, recline and rocking feature, pneumatic seat height adjustment, rounded profile backrest with integral headrest, fixed padded armrest and 5-prong base.	
	Dimension	Backrest: 730 mm (H) x 490 mm (W)	
		Seat: 490 mm (W) x 470 mm (D)	
		Base Diameter: 640 to 670 mm	
		Armrest Length: 240 mm - 300 mm	
	CONSTRUCTION		
	Backrest	Reclining backrest with lumbar support made of plastic shell with high density molded foam, leatherette upholstery and rocking feature.	
	Tilt	Synchronized tilt/swivel mechanism that allows tilting forward at 80° and backward at 110°, with tilt tension adjustment, control lever that releases tilt for free float of backrest or tilt lock in a specific angle and safety feature that allows non-movement of backrest upon initial unlocking of lever.	
	Seat	Seat made of plastic shell with high density molded foam and upholstery.	
	Armrest	High quality chrome solid aluminum fixed armrest and upholstered pads.	
	Gas Lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 mm - 60 mm, German make gas lift mechanism. Manufacturer's Certification required.	
	Wheel Casters	50 mm diameter twin wheel casters, nylon type.	
	Base	5-prong aluminum base or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).	
	Upholstery	Leatherette	
	COLOR		
	Upholstery	Black	
Frame/Base	Black nylon or glossy/satin metal finish.		
4	Staff's Chair		
	DESIGN	Mid-back swivel chair with synchronized tilt mechanism, pneumatic seat height adjustment, fixed contoured polypropylene armrest and 5-prong base.	
	Dimensions	Backrest Height: 550 mm	
		Seat Width: 490 mm	
		Seat Height: 470 mm (adjustable)	
	CONSTRUCTION		
	Backrest	With lumbar support made of plastic shell and cushioned with high density molded foam.	
	Tilt	synchronized swivel/tilt mechanism that allows tilting forward at 80° and backward at 110°; with tilt tension adjustment, control lever that releases tilt for free float of backrest and safety feature that allows non-movement of backrest upon initial unlocking of lever.	
	Seat	Plastic shell with high density molded foam.	
	Armrest	Fixed contoured polypropylene arm frame and armrest.	
	Gas Lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm, German make gas lift mechanism. Manufacturer's Certification required.	
	Wheel Casters	50 mm diameter twin wheel casters, nylon type.	
	Base	5-prong metal or nylon base with criss-crossed inner core; load capacity of not less than 250 lbs (Manufacturer's Certification required).	
	Upholstery	Leatherette	
	COLOR		
	Upholstery	Black	
	Frame/Base	Black nylon or glossy/satin metal finish.	

Item	Specification	Statement of Compliance	Annex																															
5	<div>Conference Chair</div> <table><tr><td>DESIGN</td><td>Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.</td></tr><tr><td>Dimensions</td><td>Backrest Height: 460 mm</td></tr><tr><td></td><td>Seat Width: 490 mm</td></tr><tr><td></td><td>Seat Height: 584 mm to 838 mm</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest</td><td>With lumbar support made of plastic shell with high density molded foam.</td></tr><tr><td>Tilt</td><td>Single position tilt lock or control lever which releases tilt for free float of backrest.</td></tr><tr><td>Seat</td><td>Made of plastic shell with high density molded foam.</td></tr><tr><td>Armrest</td><td>Fixed molded polypropylene arm frame and armrest.</td></tr><tr><td>Gas lift Mechanism</td><td>28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm. (Manufacturer's certification required).</td></tr><tr><td>Wheel Casters</td><td>50 mm diameter twin wheel casters, nylon type.</td></tr><tr><td>Base</td><td>5-prong black nylon base with criss-crossed inner core and load capacity of not less than 250 lbs (Manufacturer's Certification required).</td></tr><tr><td>Upholstery</td><td>Leatherette</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Upholstery</td><td>Black</td></tr></table> <div></div>		DESIGN	Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.	Dimensions	Backrest Height: 460 mm		Seat Width: 490 mm		Seat Height: 584 mm to 838 mm	CONSTRUCTION		Backrest	With lumbar support made of plastic shell with high density molded foam.	Tilt	Single position tilt lock or control lever which releases tilt for free float of backrest.	Seat	Made of plastic shell with high density molded foam.	Armrest	Fixed molded polypropylene arm frame and armrest.	Gas lift Mechanism	28mm diameter gas cylinder head with outer tube diameter of 50 – 60 mm. (Manufacturer's certification required).	Wheel Casters	50 mm diameter twin wheel casters, nylon type.	Base	5-prong black nylon base with criss-crossed inner core and load capacity of not less than 250 lbs (Manufacturer's Certification required).	Upholstery	Leatherette	COLOR		Upholstery	Black		
	DESIGN	Low back swivel chair with pneumatic seat height adjustment, single position tilt lock, molded polypropylene armrest and 5-prong nylon base.																																
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	COLOR																																	
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6	<div>Guest Chair 1</div> <table><tr><td>DESIGN</td><td>Mid-back chair with cantilever tubular legs, cushioned seat and backrest, polypropylene armrest and cantilever legs.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>Polypropylene back and seat with 2" thick high density molded foam cushion (Uratex or approved equal) and leatherette upholstery.</td></tr><tr><td>Legs</td><td>Tubular legs in powder-coated finish, cantilever-type; load capacity of not less than 250 lbs (Manufacturer's Certification is required).</td></tr><tr><td>Arm/armrest</td><td>Fixed polypropylene armrest</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Upholstery</td><td>Pantone Blue Fabric</td></tr><tr><td>Frame/Base</td><td>Black</td></tr></table> <div></div>		DESIGN	Mid-back chair with cantilever tubular legs, cushioned seat and backrest, polypropylene armrest and cantilever legs.	CONSTRUCTION		Backrest and Seat	Polypropylene back and seat with 2" thick high density molded foam cushion (Uratex or approved equal) and leatherette upholstery.	Legs	Tubular legs in powder-coated finish, cantilever-type; load capacity of not less than 250 lbs (Manufacturer's Certification is required).	Arm/armrest	Fixed polypropylene armrest	COLOR		Upholstery	Pantone Blue Fabric	Frame/Base	Black																
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	7	<div>Guest Chair 2</div> <table><tr><td>DESIGN</td><td>Low back chair with sled base in powder-coated finish; with armrest.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>Polypropylene back and seat with high density molded foam cushion (Uratex or approved equal), fabric upholstery and "waterfall" seat profile.</td></tr><tr><td>Seat Support</td><td>parallel or intersecting ("X") seat support in tubular metal frame with seamless weld</td></tr><tr><td>Frame/ Legs</td><td>18 mm (min.) diameter powder-coated tubular frame; sled-type base.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Upholstery</td><td>Pantone Blue Fabric.</td></tr><tr><td>Legs/ Frame</td><td>Black</td></tr></table> <div></div>		DESIGN	Low back chair with sled base in powder-coated finish; with armrest.	CONSTRUCTION		Backrest and Seat	Polypropylene back and seat with high density molded foam cushion (Uratex or approved equal), fabric upholstery and "waterfall" seat profile.	Seat Support	parallel or intersecting ("X") seat support in tubular metal frame with seamless weld	Frame/ Legs	18 mm (min.) diameter powder-coated tubular frame; sled-type base.	COLOR		Upholstery	Pantone Blue Fabric.	Legs/ Frame	Black															
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Item	Specification	Statement of Compliance	Annex																								
8	4-Seater Gang Chair <table><tr><td>DESIGN</td><td>4-seater Powder Coated perforated Gang Chair</td></tr><tr><td>Dimensions</td><td>4-seater – 2380mm x 680mm x 800mm with 3 leg support</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>1.5mm perforated cold-rolled steel with powder coated finish</td></tr><tr><td>Side Strips</td><td>2.2mm thick cold-rolled steel with surface chrome plating treatment</td></tr><tr><td>Beam</td><td>1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment</td></tr><tr><td>Armrest/ Legs</td><td>1.2mm thick cold-rolled steel with surface chrome plating treatment</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Legs / Frame</td><td>Chrome finish</td></tr><tr><td>Seat & Back</td><td>Powder Coated Blue</td></tr></table> 	DESIGN	4-seater Powder Coated perforated Gang Chair	Dimensions	4-seater – 2380mm x 680mm x 800mm with 3 leg support	CONSTRUCTION		Backrest and Seat	1.5mm perforated cold-rolled steel with powder coated finish	Side Strips	2.2mm thick cold-rolled steel with surface chrome plating treatment	Beam	1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment	Armrest/ Legs	1.2mm thick cold-rolled steel with surface chrome plating treatment	COLOR		Legs / Frame	Chrome finish	Seat & Back	Powder Coated Blue						
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9	5-Seater Gang Chair <table><tr><td>DESIGN</td><td>5-seater Powder Coated perforated Gang Chair</td></tr><tr><td>Dimensions</td><td>5-seater – 2964mm x 680mm x 800mm with 3 leg support</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>1.5mm perforated cold-rolled steel with powder coated finish</td></tr><tr><td>Side Strips</td><td>2.2mm thick cold-rolled steel with surface chrome plating treatment</td></tr><tr><td>Beam</td><td>1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment</td></tr><tr><td>Armrest/ Legs</td><td>1.2mm thick cold-rolled steel with surface chrome plating treatment</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Legs / Frame</td><td>Chrome finish</td></tr><tr><td>Seat & Back</td><td>Powder Coated Blue</td></tr></table> 	DESIGN	5-seater Powder Coated perforated Gang Chair	Dimensions	5-seater – 2964mm x 680mm x 800mm with 3 leg support	CONSTRUCTION		Backrest and Seat	1.5mm perforated cold-rolled steel with powder coated finish	Side Strips	2.2mm thick cold-rolled steel with surface chrome plating treatment	Beam	1.8mm thick x 80mm x 40mm rectangular steel tube sprayed with static powder after anti-rust treatment	Armrest/ Legs	1.2mm thick cold-rolled steel with surface chrome plating treatment	COLOR		Legs / Frame	Chrome finish	Seat & Back	Powder Coated Blue						
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Seat & Back	Powder Coated Blue																										
10	Stackable Chair <table><tr><td>DESIGN</td><td>2-piece low back chair with steel tubular frame and sled base in powder-coated finish; without armrest.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Backrest and Seat</td><td>Polypropylene back and seat; without cushion and upholstery.</td></tr><tr><td>Seat Support</td><td>Parallel or intersecting ("X") seat support in tubular metal frame with seamless weld.</td></tr><tr><td>Frame/ Legs</td><td>18 mm diameter powder-coated steel tube welded frame; sled base and stackable.</td></tr><tr><td>Clip/ Connector</td><td>Heavy-duty PVC clip.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>Legs/Frame</td><td>Powder-coated black.</td></tr><tr><td>PP seat & back</td><td>Royal Blue</td></tr></table> 	DESIGN	2-piece low back chair with steel tubular frame and sled base in powder-coated finish; without armrest.	CONSTRUCTION		Backrest and Seat	Polypropylene back and seat; without cushion and upholstery.	Seat Support	Parallel or intersecting ("X") seat support in tubular metal frame with seamless weld.	Frame/ Legs	18 mm diameter powder-coated steel tube welded frame; sled base and stackable.	Clip/ Connector	Heavy-duty PVC clip.	COLOR		Legs/Frame	Powder-coated black.	PP seat & back	Royal Blue								
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	COLOR																										
	Legs/Frame	Powder-coated black.																									
	PP seat & back	Royal Blue																									
TABLES AND CONTRACT FURNITURE <i>- Bidder must submit HPL swatches in 2" x 2" cut-out, accompanied by manufacturer's/ distributor's certificate) of excellent quality similar to the code specified in the technical specifications.</i> <i>- Sample 2" x 2" cut-out of MDF board for table worktop and back cabinet</i>																											
11	Guard Station <table><tr><td>DESIGN</td><td>D-shaped guard station in marine plywood carcass in HPL finish w/ 1/2" thick pure acrylic synthetic stone in PVC film finish and provided with built-in drawer.</td></tr><tr><td>Dimensions</td><td>600mm (D) x 800mm (W) x 1100mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Carcase/Body</td><td>3/4" thick marine plywood in HPL finish with 6mm square groove and PVC gliders</td></tr><tr><td>Center Drawer w/ Lock</td><td>600mm W x 300mm D x 150mm H x 3/4" thick marine plywood in HPL finish with centerlock</td></tr><tr><td>Worktop</td><td>3/4" thick marine plywood in HPL finish; post-formed edges</td></tr><tr><td>Modesty Panel</td><td>1/4" thick Marine Plywood in HPL Finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>SSS Logo</td><td>180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.</td></tr><tr><td>Foot Rest</td><td>25mmØ Stainless Steel Footrest</td></tr><tr><td colspan="2">COLORS/FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. <i>Worktop: Folkstone "0927"</i> <i>Body : Navy Blue "0969"</i></td></tr></table>  	DESIGN	D-shaped guard station in marine plywood carcass in HPL finish w/ 1/2" thick pure acrylic synthetic stone in PVC film finish and provided with built-in drawer.	Dimensions	600mm (D) x 800mm (W) x 1100mm (H)	CONSTRUCTION		Carcase/Body	3/4" thick marine plywood in HPL finish with 6mm square groove and PVC gliders	Center Drawer w/ Lock	600mm W x 300mm D x 150mm H x 3/4" thick marine plywood in HPL finish with centerlock	Worktop	3/4" thick marine plywood in HPL finish; post-formed edges	Modesty Panel	1/4" thick Marine Plywood in HPL Finish	ACCESSORIES		SSS Logo	180 mm (W) x 150 mm (H), embossed SSS logo in 1.5 mm thick stainless steel sheet.	Foot Rest	25mmØ Stainless Steel Footrest	COLORS/FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. <i>Worktop: Folkstone "0927"</i> <i>Body : Navy Blue "0969"</i>		
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High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. <i>Worktop: Folkstone "0927"</i> <i>Body : Navy Blue "0969"</i>																										

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12	<div>Forms Writing Counter</div> <table><tr><td>DESIGN</td><td>Rectangular-shaped writing counter made of MDF board tabletop in high pressure laminate finish</td></tr><tr><td>Dimensions</td><td>1800mm (L) x 600mm (W) x 1000mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30mm thick Medium Density Fiber (MDF) board in High Pressure Laminate (HPL) finish</td></tr><tr><td>Framing</td><td>2.00mm thick x 40mm Tubular in Powder Coated finish. Color: Submit sample for approval</td></tr><tr><td colspan="2">COLORS/ FINISHES</td></tr><tr><td>High Pressure Laminate</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Body: Navy Blue "0969"</td></tr></table> <div></div>	DESIGN	Rectangular-shaped writing counter made of MDF board tabletop in high pressure laminate finish	Dimensions	1800mm (L) x 600mm (W) x 1000mm (H)	CONSTRUCTION		Tabletop	30mm thick Medium Density Fiber (MDF) board in High Pressure Laminate (HPL) finish	Framing	2.00mm thick x 40mm Tubular in Powder Coated finish. Color: Submit sample for approval	COLORS/ FINISHES		High Pressure Laminate	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Body: Navy Blue "0969"																										
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13	<div>Generalist/Transaction Counter</div> <table><tr><td>DESIGN</td><td>L-shaped transaction counter in medium density fiber (MDF) board and marine plywood, high pressure laminate (HPL) finish, with built-in drawers and integrated outlet box/raceway for datacom/power outlets.</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Main Desk:</td><td>1400mm (W) x 750mm (D) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30 mm thick MDF board with 1/2" thick synthetic stone in PVC film finish with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.</td></tr><tr><td>High partition / End panels</td><td>30mm thick MDF board in 2-tone high pressure laminate (HPL) finish with 2 mm thick PVC edging and adjustable PVC gliders. (refer to attached pictures)</td></tr><tr><td>Front Panel</td><td>25mm thick marine plywood panel with horizontal strips using 1/2" thick MDF board in HPL finish with embossed SSS logo in the middle. (verify logo dimensions with EMD)</td></tr><tr><td>Side Desk:</td><td>1000mm (W) x 450mm (D) x 750mm (H)</td></tr><tr><td>Worktop</td><td>30mm thick particle board in high-pressure laminate finish with 2 mm thick PVC edging and plastic grommet with rotating cover.</td></tr><tr><td>Modesty Panel</td><td>25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and PVC gliders.</td></tr><tr><td>Side Supports</td><td>25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and adjustable PVC gliders.</td></tr><tr><td>Under Counter Ledge</td><td>25mm thick MDF board in HLP finish with 2 mm thick PVC edging.</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Raceway</td><td>19mm thick marine plywood integrated outlet box/raceway for UPS / Normal Power / Datacom outlets</td></tr><tr><td>Built-in drawer</td><td>400mm (W) x 600mm (D), 4 layers drawer in MDF board in HPL finish, with centralized lock and recessed drawer pulls.</td></tr><tr><td>SSS Logo</td><td>120 mm (W) x 100 mm (H), embossed SSS logo in 1.5 mm thick SS sheet. (verify dimensions with EMD)</td></tr><tr><td>Skirting</td><td>100 mm (H) Stainless Steel Skirting (Front Panel)</td></tr><tr><td colspan="2">COLORS/ FINISHES</td></tr><tr><td>High Pressure Laminate</td><td>High Pressure Laminate of excellent quality with color/s equivalent to: Tabletop and Supports: Folkstone "0927" and Navy Blue "0969" Horizontal Strips:Navy Blue "0969" and Natural Maple "0756"</td></tr><tr><td>Synthetic Stone</td><td>Cobalt Blue (Submit sample for approval)</td></tr></table> <div></div>	DESIGN	L-shaped transaction counter in medium density fiber (MDF) board and marine plywood, high pressure laminate (HPL) finish, with built-in drawers and integrated outlet box/raceway for datacom/power outlets.	CONSTRUCTION		Main Desk:	1400mm (W) x 750mm (D) x 750mm (H)	Worktop	30 mm thick MDF board with 1/2" thick synthetic stone in PVC film finish with 2 mm thick PVC edging and two (2) plastic grommet with rotating cover.	High partition / End panels	30mm thick MDF board in 2-tone high pressure laminate (HPL) finish with 2 mm thick PVC edging and adjustable PVC gliders. (refer to attached pictures)	Front Panel	25mm thick marine plywood panel with horizontal strips using 1/2" thick MDF board in HPL finish with embossed SSS logo in the middle. (verify logo dimensions with EMD)	Side Desk:	1000mm (W) x 450mm (D) x 750mm (H)	Worktop	30mm thick particle board in high-pressure laminate finish with 2 mm thick PVC edging and plastic grommet with rotating cover.	Modesty Panel	25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and PVC gliders.	Side Supports	25 mm thick MDF board in HPL finish with 2 mm thick PVC edging and adjustable PVC gliders.	Under Counter Ledge	25mm thick MDF board in HLP finish with 2 mm thick PVC edging.	ACCESSORIES		Raceway	19mm thick marine plywood integrated outlet box/raceway for UPS / Normal Power / Datacom outlets	Built-in drawer	400mm (W) x 600mm (D), 4 layers drawer in MDF board in HPL finish, with centralized lock and recessed drawer pulls.	SSS Logo	120 mm (W) x 100 mm (H), embossed SSS logo in 1.5 mm thick SS sheet. (verify dimensions with EMD)	Skirting	100 mm (H) Stainless Steel Skirting (Front Panel)	COLORS/ FINISHES		High Pressure Laminate	High Pressure Laminate of excellent quality with color/s equivalent to: Tabletop and Supports: Folkstone "0927" and Navy Blue "0969" Horizontal Strips:Navy Blue "0969" and Natural Maple "0756"	Synthetic Stone	Cobalt Blue (Submit sample for approval)		
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	TABLES AND CONTRACT FURNITURE - Bidder must submit HPL swatches in 2" x 2" cut-out, accompanied by manufacturer's/ distributor's certificate) of excellent quality similar to the code specified in the technical specifications. - Sample 2" x 2" cut-out of MDF board for table worktop and back cabinet																								
14	<div>Meeting Table, 4-seater</div> <table><tr><td>DESIGN</td><td>4-seater round table in medium density fiber (MDF) board in high pressure laminates (HPL) finish.</td></tr><tr><td>Dimensions</td><td>900 mm diameter x 750 mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>30 mm thick medium density fiber (MDF) board in high pressure laminate finish (HPL) and 2 mm thick PVC flat edging same color as worktop.</td></tr><tr><td>Supports/Legs</td><td>25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2 mm thick PVC flat edging same color as worktop and adjustable PVC gliders on gable ends.</td></tr><tr><td colspan="2">COLOR</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop & Support: Lincoln Walnut code "7188"</td></tr></table> 	DESIGN	4-seater round table in medium density fiber (MDF) board in high pressure laminates (HPL) finish.	Dimensions	900 mm diameter x 750 mm (H)	CONSTRUCTION		Tabletop	30 mm thick medium density fiber (MDF) board in high pressure laminate finish (HPL) and 2 mm thick PVC flat edging same color as worktop.	Supports/Legs	25 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish with 2 mm thick PVC flat edging same color as worktop and adjustable PVC gliders on gable ends.	COLOR		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop & Support: Lincoln Walnut code "7188"										
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15	<div>Free Standing Conference Table</div> <table><tr><td>DESIGN</td><td>Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.</td></tr><tr><td>Dimensions</td><td>Training Table: 1500mm (L) x 600mm (W) x 750mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Tabletop</td><td>1500 mm (L) x 600 mm (W) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges mounted on 2mm thick tubular frame in powder coated finish</td></tr><tr><td>Leg/Support</td><td>75mm x 37.50mm x 2mm thick metal tubular, powder-coated finish</td></tr><tr><td>Modesty Panel</td><td>18mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish</td></tr><tr><td>Undershelf</td><td>Tubular steel in powder coated finish</td></tr><tr><td colspan="2">ACCESSORIES</td></tr><tr><td>Wheel casters</td><td>4 pcs heavy duty twin wheel casters, nylon type, w/ locking mechanism</td></tr><tr><td colspan="2">COLOR / FINISHES</td></tr><tr><td>High Pressure Laminate (HPL)</td><td>High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"</td></tr></table> 	DESIGN	Foldable top desk in medium density fiber (MDF) board tabletop and high-pressure laminate (HPL) finish, mounted on steel frame, tubular legs in powder coated finish, with modesty panel and undershelf.	Dimensions	Training Table: 1500mm (L) x 600mm (W) x 750mm (H)	CONSTRUCTION		Tabletop	1500 mm (L) x 600 mm (W) using 30 mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish, post-formed front/back edges with 2 mm thick PVC flat edging on side edges mounted on 2mm thick tubular frame in powder coated finish	Leg/Support	75mm x 37.50mm x 2mm thick metal tubular, powder-coated finish	Modesty Panel	18mm thick medium density fiber (MDF) board in high pressure laminate (HPL) finish	Undershelf	Tubular steel in powder coated finish	ACCESSORIES		Wheel casters	4 pcs heavy duty twin wheel casters, nylon type, w/ locking mechanism	COLOR / FINISHES		High Pressure Laminate (HPL)	High Pressure Laminate of excellent quality with color/s equivalent to the code specified below. Tabletop: Lincoln Walnut code "7188" Support: Black "0909"		
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	STEEL SHELVES, CABINETS & DRAWERS - Bidder must submit manufacturer/distributor's certificate																								
16	<div>Mobile Pedestal Drawer</div> <table><tr><td>DESIGN</td><td>Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.</td></tr><tr><td>Dimension</td><td>400mm (W) x 560mm (D) x 650mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Body/Case</td><td>Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.</td></tr><tr><td>Rail</td><td>Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.</td></tr><tr><td>Casters</td><td>Lockable Caster Wheel with fifth wheel for stability</td></tr><tr><td>COLOR</td><td>Submit sample for approval</td></tr></table> 	DESIGN	Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.	Dimension	400mm (W) x 560mm (D) x 650mm (H)	CONSTRUCTION		Body/Case	Manufactured in cold rolled sheet Ga. #22 (0.80mm) in powder coated finish.	Pull-out Drawer	Fabricated in cold rolled sheet Ga. #24 (0.60 mm) with central control lock on the top drawer.	Rail	Made in cold rolled sheet Ga. #20 (0.90mm), hang on roller bearing in powder coated finish.	Casters	Lockable Caster Wheel with fifth wheel for stability	COLOR	Submit sample for approval								
DESIGN	Cold Rolled steel with high quality powder coating finish with three (3) layer drawers in powder coated finish, with full extension ball-bearing slides, central lock system, recessed drawer pulls, with 2 pcs stationery tray/organizer and heavy-duty caster wheels.																								
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COLOR	Submit sample for approval																								
17	<div>4-Drawer Lateral Filing Cabinet</div> <table><tr><td>DESIGN</td><td>Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.</td></tr><tr><td>Dimension</td><td>900mm (W) x 500mm (D) x 1380mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td colspan="2">Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a</td></tr></table> 	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, adjustable steel file dividers, anti-tilt mechanism, anti-tilt counterweight located at the bottom, built-in full recessed pull and central locking mechanism.	Dimension	900mm (W) x 500mm (D) x 1380mm (H)	CONSTRUCTION		Cold rolled metal sheets in powder-coated finish, heavy-duty drawer suspension in ball bearing and zinc chromate finish with the following thickness:		Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with 2 steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a														
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Item	Specification		Statement of Compliance	Annex																
	<table><tr><td></td><td>minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).</td></tr><tr><td>Interior Supports/ Braces</td><td>1.20 mm (Gauge # 18) cold-rolled steel</td></tr><tr><td>Carcase / Shell</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.</td></tr><tr><td>Rail</td><td>Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table>		minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	Carcase / Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	Rail	Made in heavy duty cold rolled sheet Ga. 17 (1.40mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	COLOR	Light Gray (Submit sample for approval)									
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COLOR	Light Gray (Submit sample for approval)																			
18	<div><div><div>4-Drawer Vertical Filing Cabinet</div><table><tr><td>DESIGN</td><td>Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.</td></tr><tr><td>Dimension</td><td>460mm (W) x 720mm (D) x 1320mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Pull-out Drawer</td><td>Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).</td></tr><tr><td>Interior Supports/ Braces</td><td>1.20 mm (Gauge # 18) cold-rolled steel</td></tr><tr><td>Carcase/ Shell</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.</td></tr><tr><td>Rail</td><td>Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table></div><div></div></div>	DESIGN	Powder-coated steel filing cabinet with four (4) pull-out drawers in metal glides, steel file dividers, anti-tilt mechanism, built-in full recessed pull and central locking mechanism.	Dimension	460mm (W) x 720mm (D) x 1320mm (H)	CONSTRUCTION		Pull-out Drawer	Fabricated in cold rolled shell Ga. #22 (0.80 mm) with one (1) steel file divider and built-in PVC flush handle per drawer. Heavy-duty drawer suspension in ball-bearing slides and zinc chromate finish, with a minimum load capacity of 50 kgs/drawer (Manufacturer's certification required).	Interior Supports/ Braces	1.20 mm (Gauge # 18) cold-rolled steel	Carcase/ Shell	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with vertical support both sides, welded.	Rail	Made in heavy duty cold rolled sheet Ga. 18 (1.10mm) in full extension suspension on roller bearing in powder coated finish. With a minimum load capacity of 50kgs/drawer. (Manufacturer's Certification required)	COLOR	Light Gray (Submit sample for approval)			
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19	<div><div><div>Steel Open Shelves, 6-layers</div><table><tr><td>DESIGN</td><td>6-Layer Open Steel Shelves in powder coated finish with Steel Stiffener on both sides.</td></tr><tr><td>Dimension</td><td>500mm (W) x 1000mm (D) x 2100mm (H)</td></tr><tr><td colspan="2">CONSTRUCTION</td></tr><tr><td>Vertical Post</td><td>Ga. #14 (2.0mm thk) cold-rolled steel and roll formed into a modified angle shape with 38mm x 38mm holes.</td></tr><tr><td>Shelves</td><td>Fabricated in cold-rolled sheet Ga. #18 (1.27mm) double bended on all side with bottom support in rectangular form, welded.</td></tr><tr><td>Stiffener</td><td>Ga. #18 (1.27mm) Steel Stiffener on both sides.</td></tr><tr><td>COLOR</td><td>Light Gray (Submit sample for approval)</td></tr></table></div><div></div></div>	DESIGN	6-Layer Open Steel Shelves in powder coated finish with Steel Stiffener on both sides.	Dimension	500mm (W) x 1000mm (D) x 2100mm (H)	CONSTRUCTION		Vertical Post	Ga. #14 (2.0mm thk) cold-rolled steel and roll formed into a modified angle shape with 38mm x 38mm holes.	Shelves	Fabricated in cold-rolled sheet Ga. #18 (1.27mm) double bended on all side with bottom support in rectangular form, welded.	Stiffener	Ga. #18 (1.27mm) Steel Stiffener on both sides.	COLOR	Light Gray (Submit sample for approval)					
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Stiffener	Ga. #18 (1.27mm) Steel Stiffener on both sides.																			
COLOR	Light Gray (Submit sample for approval)																			
20	<div><div><div>Storage Cabinet</div><div></div></div><table><tr><td>DESIGN</td><td>Powder-coated steel cabinet with 2 swinging doors, six (6) layer shelves, anti-tilt mechanism with central locking mechanism.</td></tr><tr><td>Dimension</td><td>920mm (W) x 450mm (D) x 1840mm (H)</td></tr><tr><td>Construction</td><td>Manufactured in cold rolled sheet Ga. #20 (0.90mm) with triangular plates on top and bottom shelves made from heavy duty black iron</td></tr><tr><td>Color</td><td>Light Gray (Submit sample for approval)</td></tr></table></div>	DESIGN	Powder-coated steel cabinet with 2 swinging doors, six (6) layer shelves, anti-tilt mechanism with central locking mechanism.	Dimension	920mm (W) x 450mm (D) x 1840mm (H)	Construction	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with triangular plates on top and bottom shelves made from heavy duty black iron	Color	Light Gray (Submit sample for approval)											
DESIGN	Powder-coated steel cabinet with 2 swinging doors, six (6) layer shelves, anti-tilt mechanism with central locking mechanism.																			
Dimension	920mm (W) x 450mm (D) x 1840mm (H)																			
Construction	Manufactured in cold rolled sheet Ga. #20 (0.90mm) with triangular plates on top and bottom shelves made from heavy duty black iron																			
Color	Light Gray (Submit sample for approval)																			

GENERAL SPECIFICATIONS

- 1. Hooks and brackets shall be provided with locking devices to prevent accidental dismounting of worktop when attached to the panels/supports. Panels that are perpendicular or parallel to a fix wall shall be anchored to the wall using metal connectors, otherwise all assemblies shall be properly anchored to the floor.
- 2. Modular panels shall be fully interchangeable and can be dismantled or assembled without the use of special tools.
- 3. Panels and worktops with thickness that are not commercially available shall be fabricated using the same material, laminated together using appropriate adhesives and applicable technology.
- 4. Materials or accessories deemed necessary to complete the modular workstations and modular display cabinets but not specifically mentioned in the Specifications, Bid Breakdown Form, working drawings or in the other contract documents are inferred and shall be supplied, installed and rendered by the contractor without extra cost to the owner. Such material shall be of the highest quality available and installed in an appropriate manner.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____



Section VIII. Checklist of Technical and Financial Documents

CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within five (5) years period prior to the submission and opening of Bids; **and**
- ☐ (d) Original copy of Bid Security (Cash, Letter of Credit, Surety Bond). If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **Or** Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Schedule of Requirements (Section VI) and Technical Specifications (Section VII), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Other documentary requirements under RA No. 9184 (as applicable)

For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos:

- ☐ (g) Copy of Treaty, International or Executive Agreement; **or**
- ☐ (h) Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (i) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Class “B” Documents

- ☐ (j) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Financial Documents

- ☐ (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (m) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (n) Original of duly signed and accomplished Price Schedule(s)/Bid Breakdown.

IMPORTANT REMINDERS

- A) Each and every page of the **Bid Forms/Price Schedule(s)/Bid Breakdown**, under Section VIII: Checklist of Technical and Financial Documents hereof, shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.
- B) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.
- C) Bid documents shall be compiled in a folder/binder with the Annexes properly labeled with tabs/separators.
- D) Bidders shall submit their bids through their duly authorized representative enclosed in separate sealed envelopes, which shall be submitted simultaneously:
 - a) The first three individually sealed envelopes shall contain the folder/binder of the Eligibility Requirements and Technical Component of the bid; prepared in three copies labeled as follows:

Envelop (1): ORIGINAL– Eligibility Requirements and Technical Component
Envelop (2): COPY1 – Eligibility Requirements and Technical Component
Envelop (3): COPY2 – Eligibility Requirements and Technical Component
 - b) The next three individually sealed envelopes shall contain the folder/binder of the Financial Component of the bid; prepared in three copies labeled as follows:

Envelop (4): ORIGINAL – Financial Component
Envelop (5): COPY1 – Financial Component
Envelop (6): COPY2 – Financial Component
 - c) Bidders shall enclose, seal and mark the following:

Envelop (7): Envelope (1) and Envelope (4) enclosed in one sealed envelope marked “ORIGINAL–BID”

Envelop (8): Envelope (2) and Envelope (5) enclosed in one sealed envelope marked “COPY1–BID”

Envelop (9): Envelope (3) and Envelope (6) enclosed in one sealed envelope marked “COPY2–BID”
 - d) Envelopes (7) to (9) shall then be enclosed in a single sealed, signed final/outer envelope/package/box
 - e) All envelopes (Envelopes (1) to (9) and the final/outer envelope/package/box) shall indicate the following:
 - addressed to the Procuring Entity’s BAC



- name and address of the Bidder in capital letters
- name of the contract/project to be bid in capital letters
- bear the specific identification/reference code of this bidding process
- bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids

THE CHAIRPERSON
BIDS AND AWARDS COMMITTEE
2ND FLOOR, SSS MAIN BUILDING
EAST AVENUE, DILIMAN, QUEZON CITY

NAME OF BIDDER : _____
ADDRESS : _____

NAME OF PROJECT: _____
ITB REFERENCE NUMBER: _____

DO NOT OPEN BEFORE
(the date and time for the opening of bids)

E) Bids submitted after the deadline shall only be marked for recording purpose, shall not be included in the opening of bids, and shall be returned to the bidder unopened.



FORMS

FORMS



Bid Form for the Procurement of Goods

BID FORM

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT 1 – MAIN OFFICE

Date: _____

Project Identification No.: ITB-SSS-GOODS-2025-028

To: **SOCIAL SECURITY SYSTEM**
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Furniture for Main Office and Branches (Lot I - Main Office)** in conformity with the said PBDs for the sum of **[total Bid amount in words and figures]** or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.



The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity:_____

Signature:_____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____



Bid Form for the Procurement of Goods

BID FORM

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II – NCR OPERATIONS GROUP

Date: _____

Project Identification No.: ITB-SSS-GOODS-2025-028

To: **SOCIAL SECURITY SYSTEM**
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Furniture for Main Office and Branches (Lot II - NCR Operations Group)** in conformity with the said PBDs for the sum of **[total Bid amount in words and figures]** or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
_____	_____
_____	_____
_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.



We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Form for the Procurement of Goods

BID FORM

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT III – LUZON OPERATIONS GROUP

Date: _____

Project Identification No.: ITB-SSS-GOODS-2025-028

To: **SOCIAL SECURITY SYSTEM**
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Furniture for Main Office and Branches (Lot III - Luzon Operations Group)** in conformity with the said PBDs for the sum of **[total Bid amount in words and figures]** or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.



We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Form for the Procurement of Goods

BID FORM

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP

Date: _____

Project Identification No.: ITB-SSS-GOODS-2025-028

To: **SOCIAL SECURITY SYSTEM**
East Avenue, Diliman, Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Furniture for Main Office and Branches (Lot IV – Visayas and Mindanao Operations Group)** in conformity with the said PBDs for the sum of **[total Bid amount in words and figures]** or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules/Bid Breakdown attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules/Bid Breakdown,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.



We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices/Bid Breakdown, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____



FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT I - MAIN OFFICE

Price Schedule(s)/Bid Breakdown

Name of Bidder: _____ Invitation to Bid Number: ITB-SSS-GOODS-2025-028

Cost Component	No. of Sets	Cost per Set	Total Cost
1. Executive Workstation	1 set		
2. Supervisor’s Workstation	9 sets		
3. Non-Supervisor’s Workstation	17 sets		
4. Executive Chair	10 sets		
5. Staff’s Chair	268 sets		
6. Conference Chair	22 sets		
7. Guest Chair 1	11 sets		
8. Guest Chair 2	18 sets		
9. Stackable Chair	5 sets		
10. Manager’s Back Cabinet	1 set		
11. Conference Table	2 sets		
12. Free-standing Printer Table	1 set		
13. Training Table	1 set		
12. Mobile Pedestal Drawer	19 sets		
15. 4-Drawer Lateral Filing Cabinet	13 sets		
16. 4-Drawer Vertical Filing Cabinet	34 sets		
17. Storage Cabinet	5 sets		
TOTAL			

For complete breakdown of items, please refer to the Bill of Quantities (BOQ). Soft copy of the BOQ will be issued to the bidders.

Note:

- Any bid exceeding the ABC of ₱ 6,580,240.00 shall not be accepted.
- Bids must be inclusive of freight cost and all applicable charges and taxes.
- Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.
 - If the item is given for free, indicate dash (-), zero (0) or free
 - If the item is not applicable, indicate N/A



- 4. All documents shall be signed, and each and every page thereof shall be initialled, by the duly authorized representative/s of the Bidder.
- 5. Warranty requirement is at no cost to SSS.


Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____



<div>  <div> <div>Republic of the Philippines</div> <div>SOCIAL SECURITY SYSTEM</div> <div>East Ave., Diliman, Quezon City</div> </div> </div>			
FURNITURE FOR MAIN OFFICE AND BRANCHES			
LOT I: MAIN OFFICE			
BILL OF QUANTITIES			
DEPARTMENT / OFFICE / BRANCH	QUANTITY	UNIT COST (INCLUSIVE OF VAT, MARK-UP AND FREIGHT CHARGES)	TOTAL AMOUNT
EXECUTIVE WORKSTATION			
Account Management Group	1		-
SUPERVISOR'S WORKSTATION			
Account Management Group	1		-
Member Relations and Support Division	8		-
NON-SUPERVISOR'S WORKSTATION			
Account Management Group	2		-
Member Communications and Assistance Department	15		-
EXECUTIVE CHAIR			
Account Management Group	1		-
Benefits Administration Division	1		-
Central Processing Group	1		-
Diliman Processing Center	1		-
Investment Accounting Department	1		-
Medical Operations Department	1		-
Member Electronics Services Department	1		-
NCR Regional Processing Division	1		-
POEA	1		-
Quality Management Department	1		-
STAFF'S CHAIR			
Account Management Group	3		-
Central Processing Group	3		-
Commission on Audit	7		-
Diliman Processing Center	59		-
Investment Accounting Department	52		-
Luzon Regional Processing Division	2		-
Management Support and Planning Division	1		-
Member Communications and Assistance Department	90		-
Member Electronics Services Department	17		-
Member Relations and Support Division	8		-
NCR Regional Processing Division	2		-
Pensions Administration Department	20		-
POEA	3		-
Voluntary Provident Fund Department	1		-
CONFERENCE CHAIR			
Central Processing Group	12		-
Diliman Processing Center	4		-
Investment Accounting Department	6		-
GUEST CHAIR 1			
Benefits Administration Division	2		-
Central Processing Group	2		-
Diliman Processing Center	2		-
Investment Accounting Department	2		-
Luzon Regional Processing Division	1		-
NCR Regional Processing Division	2		-
GUEST CHAIR 2			
Benefits Administration Division	2		-
Diliman Processing Center	12		-
Investment Accounting Department	4		-
STACKABLE CHAIR			
Benefits Administration Division	5		-
MANAGER'S BACK CABINET			
Investment Accounting Department	1		-
CONFERENCE TABLE			
Benefits Administration Division	1		-
Member Communications and Assistance Department	1		-
FREE-STANDING PRINTER TABLE			
Benefits Administration Division	1		-
TRAINING TABLE			
Benefits Administration Division	1		-



MOBILE PEDESTAL DRAWER			
Account Management Group	2		-
Benefits Administration Division	2		-
Investment Accounting Department	6		-
Member Relations and Support Division	8		-
RDF Benefits Administration Department	1		-
4-DRAWER LATERAL FILING CABINET			
Account Management Group	1		-
Benefits Oversight and Review Department	1		-
Commission on Audit	4		-
Investment Accounting Department	2		-
Member Communications and Assistance Department	1		-
Member Electronic Services Department	3		-
Member Relations and Support Division	1		-
4-DRAWER VERTICAL FILING CABINET			
Investment Accounting Department	13		-
Member Communications and Assistance Department	1		-
RDF Benefits Administration Department	10		-
SMD Benefits Administration Department	9		-
Voluntary Provident Fund Department	1		-
STORAGE CABINET			
Investment Accounting Department	5		-
		TOTAL AMOUNT FOR LOT I	-
ABC is P 6,580,240.00. Any bid with financial component exceeding this amount shall be considered non-responsive.			
GENERAL CONDITIONS			
1. For uniformity and evaluation purposes, a bidder shall adhere to the herein prescribed format of BOQ, specifically in the formula for computation, given quantity and exclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.			
1.1 Fill up all required items/field in the BOQ. Failure to indicate any of the following shall mean outright disqualification since bid is considered non-responsive:			
* if item is given for free, indicate dash (-), zero (0) or free			
* If the item is not applicable, indicate N/A			
2. Each bidder shall be provided with hard copy of the BOQ Form (attached in the PBD) and an electronic copy for faster and easier encoding. The hard copy shall serve as the bidder's reference as to completeness of work items, quantity, formula, format, etc. in the BOQ Form considering that the electronic copy is prone to alterations during encoding. Any discrepancy on the contents (specially on the quantity and inclusive pay items) between the hard copy and electronic, the contents of the hard copy shall prevail.			
3. Bidder are not allowed to include any pay items that were not indicated in the form supplied Bill of Quantities. In instances where necessary work items are inadvertently left out in BOQ Form, a bidder should make a written query to the Bids and Awards Committee so that the same shall be addressed in the Bid Bulletin which will be issued to all participating bidders.			
4. All documents must be signed, and each and every page thereof must be initialed by the duly authorized representative/s of the Bidder.			
5. Unit Price of the Furniture Item shall include the following:			
5.1 Materials, fabrication and installation costs			
5.2 Overhead expenses such as office expenses, supervision, transportation allowances, and financing costs (Premium on CARL, Bid Security, Performance Security, Surety for advance payment, Warranty bond)			
5.3 Contingencies, Miscellaneous Expenses and Contractor's Profit margin			
6. It is the responsibility of the Bidder to check the arithmetical computation provided herein.			
Submitted by:			
(Name of Bidder / Company Name)			
Prepared by:			
(Company Representative - Signature over printed name)			
Address:			
Telephone #:			
Date:			



FORM-02-B

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II: NCR OPERATIONS GROUP

Price Schedule(s)/Bid Breakdown

Name of Bidder: _____ Invitation to Bid Number: ITB-SSS-GOODS-2025-028

Cost Component	No. of Sets	Cost per Set	Total Cost
1. Executive Workstation	3 sets		
2. Supervisor’s Workstation	27 sets		
3. Non-Supervisor’s Workstation	75 sets		
4. Executive Chair	10 sets		
5. Staff’s Chair	312 sets		
6. Conference Chair	58 sets		
7. Guest Chair 1	19 sets		
8. Guest Chair 2	178 sets		
9. 4-Seater Gang Chair	67 sets		
10. Stackable Chair	182 sets		
11. Guard Station	6 sets		
12. Manager’s Back Cabinet	1 set		
13. Forms Writing Counter	8 sets		
14. Generalist/Transaction Counter	19 sets		
15. Information Booth	3 sets		
16. Conference Table	1 set		
17. Meeting Table, 4-Seater	6 sets		
18. Free-standing Printer Table	25 sets		
19. Training Table	6 sets		
20. Mobile Pedestal Drawer	124 sets		
21. 4-Drawer Lateral Filing Cabinet	150 sets		
22. 4-Drawer Vertical Filing Cabinet	22 sets		
23. Steel Open Shelves	76 sets		
24. Storage Cabinet	38 sets		
TOTAL			

For complete breakdown of items, please refer to the Bill of Quantities. Soft copy of the BOQ will be issued to the bidders.



Note:

1. Any bid exceeding the ABC of **₱ 23,840,340.00** shall not be accepted.
2. Bids must be inclusive of freight cost and all applicable charges and taxes.
3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.
 - If the item is given for free, indicate dash (-), zero (0) or free
 - If the item is not applicable, indicate N/A
4. All documents shall be signed, and each and every page thereof shall be initialled, by the duly authorized representative/s of the Bidder.
5. Warranty requirement is at no cost to SSS.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____





Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Ave., Diliman, Quezon City

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II: NCR OPERATIONS GROUP

BILL OF QUANTITIES

DEPARTMENT / OFFICE / BRANCH	QUANTITY	UNIT COST (INCLUSIVE OF VAT, MARK-UP AND FREIGHT CHARGES)	TOTAL AMOUNT
EXECUTIVE WORKSTATION			
NCR South Division - Las Pinas	1		-
NCR West Division - Legarda	1		-
NCR West Division - Office of the Head (Binondo)	1		-
SUPERVISOR'S WORKSTATION			
NCR North Division - Batasan Hills	3		-
NCR South Division - Las Pinas	9		-
NCR South Division - Makati JP Rizal	1		-
NCR West Division - Binondo	6		-
NCR West Division - Office of the Head (Binondo)	2		-
NCR West Division - Legarda	6		-
NON-SUPERVISOR'S WORKSTATION			
NCR East Division - Marikina	10		-
NCR North Division - Batasan Hills	4		-
NCR North Division - Deparo	3		-
NCR South Division - Las Pinas	16		-
NCR South Division - Makati Gil Puyat	1		-
NCR South Division - Makati JP Rizal MEC	1		-
NCR South Division - Taguig Gate 3	3		-
NCR West Division - Binondo	21		-
NCR West Division - Legarda	14		-
NCR West Division - Tondo	2		-
EXECUTIVE CHAIR			
NCR East Division - Mandaluyong-Shaw	1		-
NCR East Division - Marikina-Malanday	1		-
NCR East Division - Ortigas	1		-
NCR East Division - Pasig-Pioneer	1		-
NCR North Division - Eastwood	1		-
NCR South Division - Las Pinas	1		-
NCR South Division - Taguig	1		-
NCR South Division - Taguig Gate 3	1		-
NCR West Division - Office of the Head (Binondo)	1		-
NCR West Division - Tondo	1		-
STAFF'S CHAIR			
NCR East Division - Mandaluyong-Shaw	3		-
NCR East Division - Marikina	20		-
NCR East Division - Marikina-Malanday	3		-
NCR East Division - New Panaderos	10		-
NCR East Division - Pasig-Pioneer	35		-
NCR East Division - San Juan	5		-
NCR East Division - Tanay	2		-
NCR North Division - Batasan Hills	22		-
NCR North Division - Congressional	3		-
NCR North Division - Cubao	15		-
NCR North Division - Deparo	11		-
NCR North Division - Eastwood	6		-
NCR North Division - Fairview	4		-
NCR North Division - Novaliches	15		-
NCR North Division - Valenzuela	6		-
NCR South Division - Las Pinas	31		-
NCR South Division - Makati Gil Puyat MEC	2		-
NCR South Division - Makati JP Rizal MEC	4		-
NCR South Division - Taguig	21		-
NCR South Division - Taguig Gate 3	17		-
NCR West Division - Binondo	36		-
NCR West Division - Legarda	6		-
NCR West Division - Manila	12		-
NCR West Division - Office of the Head (Binondo)	8		-
NCR West Division - Tondo	15		-
CONFERENCE CHAIR			
NCR East Division - Marikina-Malanday	2		-
NCR East Division - Pasig-Pioneer	11		-
NCR South Division - Las Pinas	8		-
NCR South Division - Taguig	86		-

NCR South Division - Taguig Gate 3	10		-
NCR West Division - Binondo	5		-
NCR West Division - Legarda	6		-
NCR West Division - Manila	8		-
GUEST CHAIR 1			
NCR East Division - Marikina-Malanday	2		-
NCR East Division - New Panaderos	3		-
NCR East Division - Pasig-Pioneer	2		-
NCR East Division - Tanay	1		-
NCR North Division - Batasan Hills	2		-
NCR North Division - Eastwood	1		-
NCR South Division - Las Pinas	4		-
NCR West Division - Binondo	2		-
NCR West Division - Office of the Head (Binondo)	2		-
GUEST CHAIR 2			
NCR East Division - Antipolo	5		-
NCR East Division - Marikina	8		-
NCR East Division - Marikina-Malanday	10		-
NCR East Division - New Panaderos	16		-
NCR East Division - Pasig-Pioneer	40		-
NCR East Division - Tanay	3		-
NCR North Division - Batasan Hills	20		-
NCR North Division - Valenzuela	3		-
NCR South Division - Las Pinas	17		-
NCR South Division - Taguig Gate 3	20		-
NCR West Division - Binondo	26		-
NCR West Division - Legarda	6		-
NCR West Division - Office of the Head (Binondo)	4		-
4-SEATER GANG CHAIR			
NCR East Division - Antipolo	4		-
NCR East Division - Tanay	2		-
NCR East Division - Taytay SO	6		-
NCR East Division - Robinsons Antipolo SO	6		-
NCR South Division - Las Pinas	15		-
NCR South Division - Taguig Gate 3	5		-
NCR West Division - Binondo	25		-
NCR West Division - Legarda	2		-
NCR West Division - Manila	2		-
STACKABLE CHAIR			
NCR East Division - Antipolo	2		-
NCR East Division - Pasig-Pioneer	15		-
NCR East Division - Pasig-Rosario	10		-
NCR North Division - Eastwood	13		-
NCR South Division - Alabang Zapote	20		-
NCR South Division - Paranaque Tambo	24		-
NCR West Division - Binondo	35		-
NCR West Division - Legarda	43		-
NCR West Division - Tondo	20		-
GUARD STATION			
NCR East Division - Antipolo	1		-
NCR East Division - Marikina-Malanday	1		-
NCR East Division - New Panaderos	1		-
NCR South Division - Las Pinas	1		-
NCR West Division - Binondo	2		-
MANAGER'S BACK CABINET			
NCR South Division - Las Pinas	1		-
FORMS WRITING COUNTER			
NCR South Division - Las Pinas	4		-
NCR West Division - Binondo	3		-
NCR West Division - Tondo	1		-
GENERALIST/TRANSACTION COUNTER			
NCR North Division - Deparo	3		-
NCR South Division - Las Pinas	6		-
NCR West Division - Binondo	10		-
INFORMATION BOOTH			
NCR North Division - Batasan Hills	1		-
NCR South Division - Las Pinas	1		-
NCR West Division - Binondo	1		-
CONFERENCE TABLE			
NCR South Division - Las Pinas	1		-
MEETING TABLE, 4-SEATER			
NCR East Division - Antipolo	1		-
NCR South Division - Las Pinas	1		-
NCR South Division - Taguig	1		-
NCR West Division - Binondo	1		-
NCR West Division - Legarda	87		-
NCR West Division - Manila	1		-

FREE-STANDING PRINTER TABLE			
NCR East Division - Antipolo	3		-
NCR South Division - Las Pinas	2		-
NCR South Division - Makati Gil Puyat MEC	1		-
NCR West Division - Binondo	5		-
NCR West Division - Legarda	14		-
TRAINING TABLE			
NCR East Division - Pasig-Rosario	2		-
NCR West Division - Binondo	2		-
NCR West Division - Legarda	2		-
MOBILE PEDESTAL DRAWER			
NCR East Division - Antipolo	2		-
NCR East Division - Marikina	7		-
NCR East Division - New Panaderos	15		-
NCR East Division - San Juan	2		-
NCR East Division - Tanay	1		-
NCR North Division - Batasan Hills	9		-
NCR North Division - Paso de Blas	1		-
NCR South Division - Las Pinas	30		-
NCR South Division - Makati Chino Roces MEC	3		-
NCR West Division - Binondo	37		-
NCR West Division - Office of the Head (Binondo)	8		-
NCR West Division - Tondo	9		-
4-DRAWER LATERAL FILING CABINET			
NCR East Division - Antipolo	2		-
NCR East Division - Mandaluyong-Shaw	1		-
NCR East Division - Marikina	25		-
NCR East Division - Pasig-Pioneer	17		-
NCR East Division - Pasig-Rosario	5		-
NCR East Division - San Juan	5		-
NCR North Division - Cubao	5		-
NCR North Division - Fairview	5		-
NCR North Division - Novaliches	18		-
NCR North Division - Paso de Blas	1		-
NCR North Division - Valenzuela	1		-
NCR South Division - Alabang Zapote	8		-
NCR South Division - Las Pinas	11		-
NCR South Division - Makati Chino Roces MEC	2		-
NCR South Division - Makati JP Rizal MEC	3		-
NCR South Division - Paranaque MEC	1		-
NCR South Division - Taguig Gate 3	5		-
NCR West Division - Binondo	25		-
NCR West Division - Legarda	10		-
4-DRAWER VERTICAL FILING CABINET			
NCR East Division - Marikina	3		-
NCR South Division - Las Pinas	5		-
NCR South Division - Taguig	10		-
NCR West Division - Binondo	4		-
STEEL OPEN SHELVES			
NCR East Division - Antipolo	10		-
NCR East Division - Marikina	6		-
NCR East Division - Marikina-Malanday	6		-
NCR East Division - New Panaderos	2		-
NCR North Division - Fairview	3		-
NCR South Division - Las Pinas	2		-
NCR South Division - Taguig	20		-
NCR West Division - Binondo	20		-
NCR West Division - Manila	3		-
NCR West Division - Tondo	4		-
STORAGE CABINET			
NCR East Division - Antipolo	2		-
NCR East Division - New Panaderos	4		-
NCR South Division - Las Pinas	16		-
NCR South Division - Makati Chino Roces MEC	2		-
NCR South Division - Taguig Gate 3	5		-
NCR West Division - Binondo	5		-
NCR West Division - Sta Mesa	4		-
		TOTAL AMOUNT FOR LOT II	-
ABC is P 23,840,340.00. Any bid with financial component exceeding this amount shall be considered non-responsive.			



GENERAL CONDITIONS			
1. For uniformity and evaluation purposes, a bidder shall adhere to the herein prescribed format of BOQ, specifically in the formula for computation, given quantity and exclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.			
1.1 Fill up all required items/field in the BOQ. Failure to indicate any of the following shall mean outright disqualification since bid is			
* if item is given for free, indicate dash (-), zero (0) or free			
* If the item is not applicable, indicate N/A			
2. Each bidder shall be provided with hard copy of the BOQ Form (attached in the PBD) and an electronic copy for faster and easier encoding. The hard copy shall serve as the bidder's reference as to completeness of work items, quantity, formula, format, etc. in the BOQ Form considering that the electronic copy is prone to alterations during encoding. Any discrepancy on the contents (specially on the quantity and inclusive pay items) between the hard copy and electronic, the contents of the hard copy shall prevail.			
3. Bidder are not allowed to include any pay items that were not indicated in the form supplied Bill of Quantities. In instances where necessary work items are inadvertently left out in BOQ Form, a bidder should make a written query to the Bids and Awards Committee so that the same shall be addressed in the Bid Bulletin which will be issued to all participating bidders.			
4. All documents must be signed, and each and every page thereof must be initialed by the duly authorized representative/s of the Bidder.			
5. Unit Price of the Furniture Item shall include the following:			
5.1 Materials, fabrication and installation costs			
5.2 Overhead expenses such as office expenses, supervision, transportation allowances, and financing costs (Premium on CARI, Bid Security, Performance Security, Surety for advance payment, Warranty bond)			
5.3 Contingencies, Miscellaneous Expenses and Contractor's Profit margin			
6. It is the responsibility of the Bidder to check the arithmetical computation provided herein.			
Submitted by:			
(Name of Bidder / Company Name)			
Prepared by:			
(Company Representative - Signature over printed name)			
Address:			
Telephone #:			
Date:			



FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT III: LUZON OPERATIONS GROUP

Price Schedule(s)/Bid Breakdown

Name of Bidder: _____ Invitation to Bid Number: ITB-SSS-GOODS-2025-028

Cost Component	No. of Sets	Cost per Set	Total Cost
1. Executive Workstation	5 sets		
2. Supervisor’s Workstation	43 sets		
3. Non-Supervisor’s Workstation	125 sets		
4. Executive Chair	12 sets		
5. Staff’s Chair	293 sets		
6. Conference Chair	113 sets		
7. Guest Chair 1	10 sets		
8. Guest Chair 2	129 sets		
9. 4-Seater Gang Chair	117 sets		
10. Stackable Chair	4 sets		
11. Guard Station	10 sets		
12. Manager’s Back Cabinet	5 sets		
13. Forms Writing Counter	10 sets		
14. Generalist/Transaction Counter	10 sets		
15. Information Booth	3 sets		
16. Conference Table	2 sets		
17. Meeting Table, 4-Seater	4 sets		
18. Free-standing Printer Table	1 set		
19. Training Table	13 sets		
20. Mobile Pedestal Drawer	119 sets		
21. 4-Drawer Lateral Filing Cabinet	110 sets		
22. 4-Drawer Vertical Filing Cabinet	9 sets		
23. Steel Open Shelves	141 sets		
24. Storage Cabinet	6 sets		
TOTAL			

For complete breakdown of items, please refer to the Bill of Quantities (BOQ). Soft copy of the BOQ will be issued to the bidders.



Note:


1. Any bid exceeding the ABC of **₱ 29,898,660.00** shall not be accepted.
2. Bids must be inclusive of freight cost and all applicable charges and taxes.
3. Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.
 - If the item is given for free, indicate dash (-), zero (0) or free
 - If the item is not applicable, indicate N/A
4. All documents shall be signed, and each and every page thereof shall be initialled, by the duly authorized representative/s of the Bidder.
5. Warranty requirement is at no cost to SSS.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

<div>  <div> Republic of the Philippines SOCIAL SECURITY SYSTEM East Ave., Diliman, Quezon City </div> </div>			
FURNITURE FOR MAIN OFFICE AND BRANCHES LOTIII: LUZON OPERATIONS GROUP			
BILL OF QUANTITIES			
DEPARTMENT / OFFICE / BRANCH	QUANTITY	UNIT COST (INCLUSIVE OF VAT, MARK-UP AND FREIGHT CHARGES)	TOTAL AMOUNT
EXECUTIVE WORKSTATION			
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - La Union	1		-
Luzon South 1 Division - Office of the Head (San Pablo)	1		-
Luzon South 1 Division - Sta Rosa	1		-
Luzon Bicol Division - Iriga	1		-
SUPERVISOR'S WORKSTATION			
Luzon Central 1 Division - Tarlac MEC	1		-
Luzon Central 2 Division - Angeles MEC	1		-
Luzon Central 2 Division - Baliuag MEC	1		-
Luzon Central 2 Division - Malolos MEC	1		-
Luzon Central 2 Division - Meycauayan MEC	1		-
Luzon Central 2 Division - Olongapo MEC	1		-
Luzon Central 2 Division - Pampanga MEC	1		-
Luzon Central 2 Division - Sta Maria	8		-
Luzon Central 2 Division - Sta Maria MEC	2		-
Luzon North 1 Division - Baguio	4		-
Luzon North 1 Division - Bontoc	3		-
Luzon North 1 Division - Candon	1		-
Luzon North 1 Division - La Union	3		-
Luzon South 1 Division - Sta Cruz	4		-
Luzon South 1 Division - Sta Rosa	3		-
Luzon Bicol Division - Daet	1		-
Luzon Bicol Division - Iriga	4		-
Luzon Bicol Division - Iriga MEC	1		-
Luzon Bicol Division - Legazpi	1		-
Luzon Bicol Division - Naga	1		-
NON-SUPERVISOR'S WORKSTATION			
Luzon Central 1 Division - Tarlac MEC	5		-
Luzon Central 2 Division - Angeles MEC	2		-
Luzon Central 2 Division - Baliuag MEC	1		-
Luzon Central 2 Division - Malolos	1		-
Luzon Central 2 Division - Malolos MEC	2		-
Luzon Central 2 Division - Meycauayan MEC	2		-
Luzon Central 2 Division - Olongapo MEC	1		-
Luzon Central 2 Division - Pampanga	13		-
Luzon Central 2 Division - Pampanga MEC	2		-
Luzon Central 2 Division - Sta Maria	14		-
Luzon Central 2 Division - Sta Maria MEC	1		-
Luzon North 1 Division - Baguio	5		-
Luzon North 1 Division - Bontoc	7		-
Luzon North 1 Division - La Union	22		-
Luzon South 1 Division - Bacoar MEC	2		-
Luzon South 1 Division - Office of the Head (San Pablo)	19		-
Luzon South 1 Division - Sta Cruz MEC	1		-
Luzon South 1 Division - Sta Rosa	8		-
Luzon Bicol Division - Iriga	8		-
Luzon Bicol Division - Legazpi	1		-
Luzon Bicol Division - Naga	8		-
EXECUTIVE CHAIR			
Luzon Central 2 Division - Office of the Head (Pampanga)	1		-
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - Bontoc	1		-
Luzon North 1 Division - Candon	1		-
Luzon North 1 Division - La Union	1		-
Luzon North 2 Division - Santiago	1		-
Luzon South 1 Division - Bacoar	1		-
Luzon South 1 Division - Carmona	1		-
Luzon South 1 Division - Office of the Head (San Pablo)	1		-
Luzon South 1 Division - San Pablo	1		-



Luzon North 1 Division - La Union	5		-
Luzon South 1 Division - Bacoor	10		-
Luzon South 1 Division - Sta Rosa	10		-
Luzon Bicol Division - Daet MEC	2		-
Luzon Bicol Division - Iriga	7		-
Luzon Bicol Division - Iriga MEC	1		-
Luzon Bicol Division - Legazpi	1		-
Luzon Bicol Division - Masbate	4		-
Luzon Bicol Division - Naga	2		-
4-SEATER GANG CHAIR			
Luzon North 1 Division - Agoo	8		-
Luzon North 1 Division - Bontoc	6		-
Luzon North 1 Division - Candon	4		-
Luzon Central 2 Division - Malolos	10		-
Luzon Central 2 Division - Meycauyan	5		-
Luzon Central 2 Division - Olongapo	5		-
Luzon Central 2 Division - San Jose del Monte	6		-
Luzon Central 2 Division - Sta Maria	5		-
Luzon South 1 Division - Binan	4		-
Luzon South 1 Division - Calamba	10		-
Luzon South 1 Division - Sta Cruz	12		-
Luzon South 1 Division - Sta Rosa	7		-
Luzon Bicol Division - Daet	12		-
Luzon Bicol Division - Iriga	10		-
Luzon Bicol Division - Masbate	7		-
Luzon Bicol Division - Naga	6		-
STACKABLE CHAIR			
Luzon Central 2 Division - Sta Maria	4		-
GUARD STATION			
Luzon Central 2 Division - Malolos	2		-
Luzon Central 2 Division - Pampanga	1		-
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - Candon	1		-
Luzon North 1 Division - La Union	1		-
Luzon South 1 Division - San Pablo	1		-
Luzon Bicol Division - Daet	1		-
Luzon Bicol Division - Iriga	1		-
Luzon Bicol Division - Masbate	1		-
MANAGER'S BACK CABINET			
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - Bontoc	1		-
Luzon Bicol Division - Daet	1		-
Luzon Bicol Division - Masbate	1		-
Luzon Bicol Division - Naga	1		-
FORMS WRITING COUNTER			
Luzon Central 2 Division - Malolos	2		-
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - Candon	2		-
Luzon North 1 Division - La Union	2		-
Luzon South 1 Division - Sta Cruz	1		-
Luzon Bicol Division - Iriga	2		-
GENERALIST/TRANSACTION COUNTER			
Luzon Central 2 Division - Sta Maria	4		-
Luzon North 1 Division - Bontoc	3		-
Luzon South 1 Division - Sta Rosa	3		-
INFORMATION BOOTH			
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - Bontoc	1		-
Luzon North 1 Division - La Union	1		-
CONFERENCE TABLE			
Luzon Central 2 Division - Sta Maria	1		-
Luzon North 1 Division - Bontoc	1		-
MEETING TABLE, 4-SEATER			
Luzon Central 2 Division - Sta Maria	2		-
Luzon North 1 Division - Bontoc	1		-
Luzon North 1 Division - Candon	1		-
FREE-STANDING PRINTER TABLE			
Luzon South 1 Division - Sta Cruz MEC	1		-
TRAINING TABLE			
Luzon Central 2 Division - Angeles	2		-
Luzon Central 2 Division - Meycauyan	1		-
Luzon Central 2 Division - San Jose del Monte	1		-



Luzon North 1 Division - Bontoc	2		-
Luzon North 1 Division - Candon	3		-
Luzon North 1 Division - La Union	4		-
MOBILE PEDESTAL DRAWER			
Luzon Central 2 Division - Meycauayan	19		-
Luzon Central 2 Division - Pampanga	14		-
Luzon Central 2 Division - San Jose del Monte	3		-
Luzon Central 2 Division - Sta Maria	23		-
Luzon Central 2 Division - Sta Maria MEC	3		-
Luzon North 1 Division - Baguio	9		-
Luzon North 1 Division - Candon	6		-
Luzon North 1 Division - La Union	8		-
Luzon South 1 Division - Bacoar	3		-
Luzon South 1 Division - Lucena MEC	1		-
Luzon South 1 Division - San Pablo MEC	1		-
Luzon South 1 Division - Sta Cruz	10		-
Luzon South 1 Division - Sta Cruz MEC	1		-
Luzon Bicol Division - Daet	2		-
Luzon Bicol Division - Daet MEC	1		-
Luzon Bicol Division - Iriga MEC	1		-
Luzon Bicol Division - Legazpi	3		-
Luzon Bicol Division - Masbate	10		-
Luzon Bicol Division - Naga MEC	1		-
4-DRAWER LATERAL FILING CABINET			
Luzon Central 1 Division - Tarlac LAD	1		-
Luzon Central 2 Division - Baliuag	5		-
Luzon Central 2 Division - Meycauayan	1		-
Luzon Central 2 Division - Olongapo	4		-
Luzon Central 2 Division - San Jose del Monte	20		-
Luzon Central 2 Division - Sta Maria	12		-
Luzon North 1 Division - Candon	10		-
Luzon North 1 Division - La Union	2		-
Luzon South 1 Division - Bacoar	10		-
Luzon South 1 Division - Bacoar LAD	1		-
Luzon South 1 Division - Bacoar MEC	2		-
Luzon South 1 Division - Carmona	1		-
Luzon South 1 Division - Dasmarinas LAD	1		-
Luzon South 1 Division - Lucena MEC	1		-
Luzon South 1 Division - Sta Cruz	11		-
Luzon South 1 Division - Tagaytay	2		-
Luzon Bicol Division - Daet	9		-
Luzon Bicol Division - Iriga MEC	1		-
Luzon Bicol Division - Masbate	6		-
Luzon Bicol Division - Naga	10		-
4-DRAWER VERTICAL FILING CABINET			
Luzon Central 2 Division - Meycauayan	3		-
Luzon South 1 Division - Bacoar	1		-
Luzon Bicol Division - Legazpi MEC	1		-
Luzon Bicol Division - Masbate	4		-
STEEL OPEN SHELVES			
Luzon Central 2 Division - Dau	4		-
Luzon Central 2 Division - Olongapo	4		-
Luzon Central 2 Division - San Jose del Monte	16		-
Luzon Central 2 Division - Sta Maria	24		-
Luzon North 1 Division - Baguio	24		-
Luzon North 1 Division - Bontoc	2		-
Luzon North 1 Division - Candon	6		-
Luzon North 1 Division - La Union	6		-
Luzon South 1 Division - Bacoar	6		-
Luzon South 1 Division - Infanta	3		-
Luzon South 1 Division - San Pablo	25		-
Luzon South 1 Division - Sta Cruz	10		-
Luzon South 1 Division - Sta Cruz MEC	1		-
Luzon Bicol Division - Naga	10		-
STORAGE CABINET			
Luzon South 1 Division - Infanta	3		-
Luzon South 1 Division - Sta Cruz	1		-
Luzon Bicol Division - Masbate	2		-
		TOTAL AMOUNT FOR LOT III	-
ABC is P 29,898,660.00. Any bid with financial component exceeding this amount shall be considered non-responsive.			



GENERAL CONDITIONS			
1. For uniformity and evaluation purposes, a bidder shall adhere to the herein prescribed format of BOQ, specifically in the formula for computation, given quantity and exclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.			
1.1 Fill up all required items/field in the BOQ. Failure to indicate any of the following shall mean outright disqualification since bid			
* if item is given for free, indicate dash (-), zero (0) or free			
* If the item is not applicable, indicate N/A			
2. Each bidder shall be provided with hard copy of the BOQ Form (attached in the PBD) and an electronic copy for faster and easier encoding. The hard copy shall serve as the bidder's reference as to completeness of work items, quantity, formula, format, etc. in the BOQ Form considering that the electronic copy is prone to alterations during encoding. Any discrepancy on the contents (specially on the quantity and inclusive pay items) between the hard copy and electronic, the contents of the hard copy shall prevail.			
3. Bidder are not allowed to include any pay items that were not indicated in the form supplied Bill of Quantities. In instances where necessary work items are inadvertently left out in BOQ Form, a bidder should make a written query to the Bids and Awards Committee so that the same shall be addressed in the Bid Bulletin which will be issued to all participating bidders.			
4. All documents must be signed, and each and every page thereof must be initialed by the duly authorized representative/s of			
5. Unit Price of the Furniture Item shall include the following:			
5.1 Materials, fabrication and installation costs			
5.2 Overhead expenses such as office expenses, supervision, transportation allowances, and financing costs (Premium on CARL, Bid Security, Performance Security, Surety for advance payment, Warranty bond)			
5.3 Contingencies, Miscellaneous Expenses and Contractor's Profit margin			
6. It is the responsibility of the Bidder to check the arithmetical computation provided herein.			
Submitted by:			
(Name of Bidder / Company Name)			
Prepared by:			
(Company Representative - Signature over printed name)			
Address:			
Telephone #:			
Date:			



FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT IV: VISAYAS-MINDANAO OPERATIONS GROUP

Price Schedule(s)/Bid Breakdown

Name of Bidder: _____ Invitation to Bid Number: ITB-SSS-GOODS-2025-028

Cost Component	No. of Sets	Cost per Set	Total Cost
1. Supervisor’s Workstation	3 sets		
2. Non-Supervisor’s Workstation	38 sets		
3. Executive Chair	2 sets		
4. Staff’s Chair	109 sets		
5. Conference Chair	40 sets		
6. Guest Chair 1	23 sets		
7. Guest Chair 2	30 sets		
8. 4-Seater Gang Chair	50 sets		
9. Stackable Chair	30 sets		
10. Guard Station	1 set		
11. Forms Writing Counter	7 sets		
12. Generalist/Transaction Counter	8 sets		
13. Meeting Table, 4-Seater	2 sets		
14. Training Table	8 sets		
15. Mobile Pedestal Drawer	63 sets		
16. 4-Drawer Lateral Filing Cabinet	56 sets		
17. 4-Drawer Vertical Filing Cabinet	18 sets		
18. Steel Open Shelves	40 sets		
19. Storage Cabinet	7 sets		
TOTAL			

For complete breakdown of items, please refer to the Bill of Quantities (BOQ). Soft copy of the BOQ will be issued to the bidders.

Note:

- Any bid exceeding the ABC ₱ 11,732,150.00 shall not be accepted.
- Bids must be inclusive of freight cost and all applicable charges and taxes.
- Fill up all required items/field in the bid breakdown. Failure to indicate any of the following shall mean outright disqualification since bid is considered Non-Responsive.
 - If the item is given for free, indicate dash (-), zero (0) or free
 - If the item is not applicable, indicate N/A



- 4. All documents shall be signed, and each and every page thereof shall be initialled, by the duly authorized representative/s of the Bidder.
- 5. Warranty requirement is at no cost to SSS.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____



<div>  <div> <div>Republic of the Philippines</div> <div>SOCIAL SECURITY SYSTEM</div> <div>East Ave., Diliman, Quezon City</div> </div> </div>			
<div> <div>FURNITURE FOR MAIN OFFICE AND BRANCHES</div> <div>LOT IV: VISAYAS AND MINDANAO OPERATIONS GROUP</div> </div>			
BILL OF QUANTITIES			
DEPARTMENT / OFFICE / BRANCH	QUANTITY	UNIT COST (INCLUSIVE OF VAT, MARK-UP AND FREIGHT CHARGES)	TOTAL AMOUNT
SUPERVISOR'S WORKSTATION			
Mindanao North Division - Kapatagan SO	1		-
Mindanao North Division - Marawi SO	1		-
Mindanao South 1 Division - Davao LAD	1		-
NON-SUPERVISOR'S WORKSTATION			
Visayas Central 1 Division - Lapulapu	5		-
Visayas Central 2 Division - Ormoc	4		-
Mindanao North Division - Office of the Head (Cagayan de Oro)	17		-
Mindanao North Division - Kapatagan SO	2		-
Mindanao North Division - Marawi SO	2		-
Mindanao South 2 Division - General Santos	8		-
EXECUTIVE CHAIR			
Mindanao North Division - Office of the Head (Cagayan de Oro)	1		-
Mindanao South 2 Division - General Santos	1		-
STAFF'S CHAIR			
Visayas Central 1 Division - Cebu	16		-
Visayas Central 1 Division - Cebu LAD	2		-
Visayas Central 1 Division - Cebu NRA	3		-
Visayas Central 1 Division - Lapulapu	15		-
Visayas Central 1 Division - Tagbilaran	28		-
Visayas Central 1 Division - Talibon SO	1		-
Visayas Central 1 Division - Talisay	8		-
Visayas Central 2 Division - Catbalogan	12		-
Visayas Central 2 Division - Ormoc	2		-
Mindanao North Division - Cagayan de Oro LAD	1		-
Mindanao North Division - Oroquieta	10		-
Mindanao West Division - Zamboanga LAD	2		-
Mindanao South 1 Division - Davao LAD	2		-
Mindanao South 2 Division - Cotabato	1		-
Mindanao South 2 Division - General Santos	5		-
Mindanao South 2 Division - General Santos LAD	1		-
CONFERENCE CHAIR			
Visayas Central 1 Division - Lapulapu	10		-
Mindanao North Division - Cagayan de Oro Processing Center	4		-
Mindanao North Division - Office of the Head (Cagayan de Oro)	8		-
Mindanao North Division - San Francisco, Agusan	10		-
Mindanao South 1 Division - Davao Processing Center	8		-
GUEST CHAIR 1			
Visayas Central 1 Division - Cebu	8		-
Mindanao North Division - Cagayan de Oro Processing Center	1		-
Mindanao North Division - Office of the Head (Cagayan de Oro)	6		-
Visayas Mindanao Regional Processing Division (Cagayan de Oro)	1		-
Mindanao South 2 Division - Cotabato	6		-
Mindanao South 2 Division - General Santos	1		-
GUEST CHAIR 2			
Visayas Central 1 Division - Cebu	4		-
Visayas Central 1 Division - Office of the Head (Cebu)	2		-
Visayas Central 1 Division - Tagbilaran	10		-
Visayas Central 2 Division - Ormoc	2		-
Mindanao North Division - Kapatagan SO	3		-
Mindanao North Division - Marawi SO	3		-
Mindanao North Division - San Francisco, Agusan	6		-
4-SEATER GANG CHAIR			
Visayas Central 1 Division - Tagbilaran	6		-
Visayas Central 1 Division - Talisay	4		-
Visayas Central 2 Division - Maasin	10		-
Visayas Central 2 Division - Ormoc	2		-
Mindanao North Division - Kapatagan SO	4		-
Mindanao North Division - Marawi SO	4		-
Mindanao North Division - San Francisco, Agusan	4		-
Mindanao South 2 Division - General Santos	7		-
Mindanao South 2 Division - Robinsons Gensan SO	3		-
Mindanao South 2 Division - Tacurong	6		-



STACKABLE CHAIR			
Visayas Central 1 Division - Tagbilaran	10		-
Mindanao South 2 Division - General Santos	20		-
GUARD STATION			
Mindanao South 2 Division - Kidapawan	1		-
FORMS WRITING COUNTER			
Visayas Central 2 Division - Ormoc	2		-
Mindanao North Division - Oroquieta	2		-
Mindanao South 2 Division - General Santos	3		-
GENERALIST/TRANSACTION COUNTER			
Mindanao South 2 Division - General Santos	8		-
MEETING TABLE, 4-SEATER			
Visayas Central 1 Division - Cebu Processing Center	1		-
Visayas Central 1 Division - Tagbilaran	1		-
TRAINING TABLE			
Mindanao South 2 Division - General Santos	8		-
MOBILE PEDESTAL DRAWER			
Visayas Central 1 Division - Cebu	22		-
Visayas Central 1 Division - Cebu NRA	3		-
Visayas Central 1 Division - Office of the Head (Cebu)	2		-
Visayas Central 1 Division - Tagbilaran	2		-
Visayas Central 1 Division - Toledo	4		-
Visayas Central 2 Division - Catbalogan	7		-
Visayas Central 2 Division - Ormoc	2		-
Mindanao North Division - Kapatagan SO	3		-
Mindanao North Division - Marawi SO	3		-
Mindanao North Division - Office of the Head (Cagayan de Oro)	3		-
Mindanao North Division - Oroquieta	2		-
Mindanao South 2 Division - General Santos	7		-
Mindanao South 2 Division - Kidapawan	3		-
4-DRAWER LATERAL FILING CABINET			
Visayas Central 1 Division - Cebu	10		-
Visayas Central 1 Division - Cebu LAD	2		-
Visayas Central 1 Division - Danao	2		-
Visayas Central 1 Division - Lapulapu LAD	1		-
Visayas Central 1 Division - Mandaue LAD	1		-
Visayas Central 1 Division - Office of the Head (Cebu)	3		-
Visayas Central 1 Division - Tagbilaran	4		-
Visayas Central 1 Division - Talisay	4		-
Visayas Central 1 Division - Toledo	2		-
Visayas Central 1 Division - Cebu Processing Center	3		-
Visayas Central 2 Division - Ormoc	2		-
Visayas West 1 Division - Bacolod LAD	2		-
Visayas West 2 Division - Iloilo LAD	2		-
Mindanao North Division - Cagayan de Oro LAD	1		-
Mindanao North Division - Office of the Head (Cagayan de Oro)	2		-
Mindanao North Division - San Francisco, Agusan	4		-
Mindanao North Division - Tandag	4		-
Mindanao West Division - Zamboanga LAD	1		-
Mindanao South 1 Division - Davao LAD	2		-
Mindanao South 2 Division - General Santos LAD	1		-
Mindanao South 2 Division - Tacurong	3		-
4-DRAWER VERTICAL FILING CABINET			
Visayas Central 1 Division - Cebu	5		-
Visayas Central 1 Division - Danao	1		-
Visayas Central 1 Division - Tagbilaran	5		-
Visayas Central 1 Division - Talisay	1		-
Visayas Central 1 Division - Toledo	2		-
Mindanao North Division - San Francisco, Agusan	4		-
STEEL OPEN SHELVES			
Visayas Central 1 Division - Tagbilaran	10		-
Visayas Central 2 Division - Ormoc	1		-
Visayas Central 2 Division - Tacloban	5		-
Mindanao North Division - Oroquieta	3		-
Mindanao North Division - Ozamis	6		-
Mindanao North Division - San Francisco, Agusan	3		-
Mindanao North Division - Tandag	6		-
Mindanao South 2 Division - Kidapawan	3		-
Mindanao South 2 Division - Tacurong	3		-
STORAGE CABINET			
Visayas Central 2 Division - Borongan SO	1		-
Mindanao North Division - Oroquieta	1		-
Mindanao North Division - San Francisco, Agusan	3		-
Mindanao North Division - Tandag	2		-
		TOTAL AMOUNT FOR LOT IV	-
ABC is P 11,732,150.00. Any bid with financial component exceeding this amount shall be considered non-responsive.			



GENERAL CONDITIONS			
1. For uniformity and evaluation purposes, a bidder shall adhere to the herein prescribed format of BOQ, specifically in the formula for computation, given quantity and exclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.			
1.1 Fill up all required items/field in the BOQ. Failure to indicate any of the following shall mean outright disqualification since bid is considered non-responsive:			
* if item is given for free, indicate dash (-), zero (0) or free			
* If the item is not applicable, indicate N/A			
2. Each bidder shall be provided with hard copy of the BOQ Form (attached in the PBD) and an electronic copy for faster and easier encoding.			
3. Bidder are not allowed to include any pay items that were not indicated in the form supplied Bill of Quantities. In instances where necessary			
4. All documents must be signed, and each and every page thereof must be initialed by the duly authorized representative/s of the Bidder.			
5. Unit Price of the Furniture Item shall include the following:			
5.1 Materials, fabrication and installation costs			
5.2 Overhead expenses such as office expenses, supervision, transportation allowances, and financing costs (Premium on CARL, Bid			
5.3 Contingencies, Miscellaneous Expenses and Contractor's Profit margin			
6. It is the responsibility of the Bidder to check the arithmetical computation provided herein.			
Submitted by:			
(Name of Bidder / Company Name)			
Prepared by:			
(Company Representative - Signature over printed name)			
Address:			
Telephone #:			
Date:			



Formula in the Computation of NFCC

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II – NCR OPERATIONS GROUP

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

$$15 \quad \frac{(\text{Current Assets} - \text{Current Liabilities}) - \text{Total Outstanding Works}}{\text{NFCC}} =$$

P

NFCC

Prepared and Submitted by:

Signature over Printed Name

9

Formula in the Computation of NFCC

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT IV – VISAYAS AND MINDANDAO OPERATIONS GROUP

NAME OF COMPANY

NFCC = 15 (Current Assets – Current Liabilities) – Value of All Outstanding Works under On-going Contracts including Awarded Contracts yet to be started)

YEAR	CURRENT ASSETS	CURRENT LIABILITIES
TOTAL		

Value of Outstanding Works under On-going Contracts:

CONTRACT DESCRIPTION	TOTAL CONTRACT AMOUNT AT AWARD	PERCENTAGE OF PLANNED AND ACTUAL ACCOMPLISHMENT	ESTIMATED COMPLETION TIME
TOTAL			

Use additional sheet/s, if necessary

FORMULA:

$$15 \quad \left(\frac{\text{Current Assets}}{\text{Current Assets}} - \frac{\text{Current Liabilities}}{\text{Current Liabilities}} \right) - \frac{\text{Total Outstanding Works}}{\text{Total Outstanding Works}} = \frac{\text{NFCC}}{\text{NFCC}}$$

P

NFCC

Prepared and Submitted by:

Signature over Printed Name

9

(Name of Bank)

COMMITTED LINE OF CREDIT CERTIFICATE

Date:

Social Security System (SSS)
SSS Main Building, East Avenue
Diliman, Quezon City

CONTRACT PROJECT :
COMPANY/FIRM :
ADDRESS :
BANK/FINANCING :
INSTITUTION :
ADDRESS :
AMOUNT :

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance by the Social Security System.

This Certification is being issued in favor of said (Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

The committed line of credit cannot be terminated or cancelled without the prior written approval of Social Security System.

Name and Signature of Authorized Financing Institution Office

Office Designation

Concurred by:

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this day of at Philippines, Affiant exhibited to me his/her competent Evidence of Identity (as defines by the 2004 Rules on Notarial Practice issued on at , Philippines.

NOTARY PUBLIC

Doc No. :
Page No. :
Book No. :
Series of :

(Note: The amount committed should be machine validated in the Certificate itself



STATEMENT OF ON-GOING GOVERNMENT AND PRIVATE CONTRACTS

NAME OF CONTRACT	DATE OF CONTRACT	CONTRACT DURATION	OWNER’S NAME, ADDRESS, CONTACT NUMBERS AND E-MAIL ADDRESS	KINDS OF GOODS	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACT	REMARKS (Indicate “With NDA” or “Without NDA”)

NOTE: INCLUDING PROJECTS WITH NON-DISCLOSURE AGREEMENT (ND

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT I – MAIN OFFICE

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO
THE PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC
WITH ATTACHED SUPPORTING DOCUMENTS (i.e. P.O/CONTRACTS)

NAME OF CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE
AGREEMENT (NDA)



FORM-06-B

**FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II – NCR OPERATIONS GROUP**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO
THE PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC
WITH ATTACHED SUPPORTING DOCUMENTS (i.e. P.O/CONTRACTS)**

NAME OF CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

**NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE
AGREEMENT (NDA)**



FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT III – LUZON OPERATIONS GROUP

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO
THE PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC
WITH ATTACHED SUPPORTING DOCUMENTS (i.e. P.O/CONTRACTS)

NAME OF CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE
AGREEMENT (NDA)



FORM-06-D

**FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP**

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO
THE PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC
WITH ATTACHED SUPPORTING DOCUMENTS (i.e. P.O/CONTRACTS)**

NAME OF CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	CONTACT PERSON, CONTACT NO., ADDRESS, AND EMAIL ADDRESS

**NOTE: SLCC SHOULD BE PROJECTS WITHOUT NON-DISCLOSURE
AGREEMENT (NDA)**



Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES) CITY OF
_____) S.S.

BID SECURING DECLARATION
FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT I – MAIN OFFICE

Project Identification No.: ITB-SSS-GOODS-2025-028

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]*
[year] at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*
[Insert signatory’s legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES) CITY OF _____
_____) S.S.

BID SECURING DECLARATION
FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II – NCR OPERATIONS GROUP

Project Identification No.: ITB-SSS-GOODS-2025-028

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]*
[year] at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*
[Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES) CITY OF _____)
_____) S.S.

BID SECURING DECLARATION
FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT III – LUZON OPERATIONS GROUP

Project Identification No.: ITB-SSS-GOODS-2025-028

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]*
[year] at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity] Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES) CITY OF _____) S.S.

BID SECURING DECLARATION
FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP

Project Identification No.: ITB-SSS-GOODS-2025-028

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory’s legal capacity] Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]



Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT I – MAIN OFFICE

ITB-SSS-GOODS-2025-028

THIS AGREEMENT made between:

SOCIAL SECURITY SYSTEM, a government-owned and controlled corporation created pursuant to Republic Act No. 11199, with principal office address at SSS Building, East Avenue, Diliman, Quezon City, represented herein by its Approving Authority and (Position of Approving Authority), (Name of Approving Authority) and (Position of Signatory), (Name of signatory), duly authorized pursuant to Administrative Order _____, _____ (pertaining to Approving Authority) (Annex “A”) and Office Order _____, _____ (Annex “B”) (pertaining to signatories), hereinafter referred to as the “SSS”;

- a n d -

(NAME OF SUPPLIER), of legal age, Filipino, single/married, with principal address at _____, hereinafter referred to as the “Supplier”.

If corporation

(NAME OF SUPPLIER), a corporation duly created and existing pursuant to the laws of the Republic of the Philippines, with principal office address at _____, represented herein by its (Position of Signatory), (Name of Signatory), duly authorized pursuant to _____, _____, hereinafter referred to as the “Supplier”.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] (PROJECT) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any

- b. Supplier’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

- 3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
- 4. SSS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date and place indicated in their respective acknowledgments.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Position of Signatory]

[Insert Position of Signatory]

for:

for:

SSS

[Insert Name of Supplier]

(In case of double acknowledgment which is usually used by the SSS)

SIGNED IN THE PRESENCE OF:

(Name of Certifying officer as to availability of funds)
(Position of Certifying Officer)
(Department/Office of Certifying Officer)

FUNDS AVAILABLE:
APP No.: _____

FIRST ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ (____) pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed as well as the free and voluntary act and deed of the principal he/she /they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20____.



SIGNED IN THE PRESENCE OF:

SECOND ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed (if corporation to include succeeding phrase) as well as the free and voluntary act and deed of the principal he/she/they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.

GPPB Resolution No. 16-2020, dated 16 September 2020



Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT II – NCR OPERATIONS GROUP

ITB-SSS-GOODS-2025-028

THIS AGREEMENT made between:

SOCIAL SECURITY SYSTEM, a government-owned and controlled corporation created pursuant to Republic Act No. 11199, with principal office address at SSS Building, East Avenue, Diliman, Quezon City, represented herein by its Approving Authority and (Position of Approving Authority), (Name of Approving Authority) and (Position of Signatory), (Name of signatory), duly authorized pursuant to Administrative Order _____, _____ (pertaining to Approving Authority) (Annex “A”) and Office Order _____, _____ (Annex “B”) (pertaining to signatories), hereinafter referred to as the “SSS”;

- a n d -

(NAME OF SUPPLIER), of legal age, Filipino, single/married, with principal address at _____, hereinafter referred to as the “Supplier”.

If corporation

(NAME OF SUPPLIER), a corporation duly created and existing pursuant to the laws of the Republic of the Philippines, with principal office address at _____, represented herein by its (Position of Signatory), (Name of Signatory), duly authorized pursuant to _____, _____, hereinafter referred to as the “Supplier”.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] (PROJECT) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any



- b. Supplier’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

- 3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
- 4. SSS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date and place indicated in their respective acknowledgments.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Position of Signatory]

[Insert Position of Signatory]

for:

for:

SSS

[Insert Name of Supplier]



(In case of double acknowledgment which is usually used by the SSS)

SIGNED IN THE PRESENCE OF:

(Name of Certifying officer as to availability of funds)

(Position of Certifying Officer)

(Department/Office of Certifying Officer)

FUNDS AVAILABLE:

APP No.: _____

FIRST ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed as well as the free and voluntary act and deed of the principal he/she /they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.



SIGNED IN THE PRESENCE OF:

SECOND ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed (if corporation to include succeeding phrase) as well as the free and voluntary act and deed of the principal he/she/they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.

GPPB Resolution No. 16-2020, dated 16 September 2020



Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT III – LUZON OPERATIONS GROUP

ITB-SSS-GOODS-2025-028

THIS AGREEMENT made between:

SOCIAL SECURITY SYSTEM, a government-owned and controlled corporation created pursuant to Republic Act No. 11199, with principal office address at SSS Building, East Avenue, Diliman, Quezon City, represented herein by its Approving Authority and (Position of Approving Authority), (Name of Approving Authority) and (Position of Signatory), (Name of signatory), duly authorized pursuant to Administrative Order _____, _____ (pertaining to Approving Authority) (Annex “A”) and Office Order _____, _____ (Annex “B”) (pertaining to signatories), hereinafter referred to as the “SSS”;

- a n d -

(NAME OF SUPPLIER), of legal age, Filipino, single/married, with principal address at _____, hereinafter referred to as the “Supplier”.

If corporation

(NAME OF SUPPLIER), a corporation duly created and existing pursuant to the laws of the Republic of the Philippines, with principal office address at _____, represented herein by its (Position of Signatory), (Name of Signatory), duly authorized pursuant to _____, _____, hereinafter referred to as the “Supplier”.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] (PROJECT) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any



- b. Supplier’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

- 3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
- 4. SSS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date and place indicated in their respective acknowledgments.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Position of Signatory]

[Insert Position of Signatory]

for:

for:

SSS

[Insert Name of Supplier]



(In case of double acknowledgment which is usually used by the SSS)

SIGNED IN THE PRESENCE OF:

(Name of Certifying officer as to availability of funds)

(Position of Certifying Officer)

(Department/Office of Certifying Officer)

FUNDS AVAILABLE:

APP No.: _____

FIRST ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed as well as the free and voluntary act and deed of the principal he/she /they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.



SIGNED IN THE PRESENCE OF:

SECOND ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed (if corporation to include succeeding phrase) as well as the free and voluntary act and deed of the principal he/she/they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.

GPPB Resolution No. 16-2020, dated 16 September 2020



Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

FURNITURE FOR MAIN OFFICE AND BRANCHES
LOT IV – VISAYAS AND MINDANAO OPERATIONS GROUP

ITB-SSS-GOODS-2025-028

THIS AGREEMENT made between:

SOCIAL SECURITY SYSTEM, a government-owned and controlled corporation created pursuant to Republic Act No. 11199, with principal office address at SSS Building, East Avenue, Diliman, Quezon City, represented herein by its Approving Authority and (Position of Approving Authority), (Name of Approving Authority) and (Position of Signatory), (Name of signatory), duly authorized pursuant to Administrative Order _____, _____ (pertaining to Approving Authority) (Annex “A”) and Office Order _____, _____ (Annex “B”) (pertaining to signatories), hereinafter referred to as the “SSS”;

- a n d -

(NAME OF SUPPLIER), of legal age, Filipino, single/married, with principal address at _____, hereinafter referred to as the “Supplier”.

If corporation

(NAME OF SUPPLIER), a corporation duly created and existing pursuant to the laws of the Republic of the Philippines, with principal office address at _____, represented herein by its (Position of Signatory), (Name of Signatory), duly authorized pursuant to _____, _____, hereinafter referred to as the “Supplier”.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] (PROJECT) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any



- b. Supplier’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

- 3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
- 4. SSS agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the date and place indicated in their respective acknowledgments.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Position of Signatory]

[Insert Position of Signatory]

for:

for:

SSS

[Insert Name of Supplier]



(In case of double acknowledgment which is usually used by the SSS)

SIGNED IN THE PRESENCE OF:

(Name of Certifying officer as to availability of funds)

(Position of Certifying Officer)

(Department/Office of Certifying Officer)

FUNDS AVAILABLE:

APP No.: _____

FIRST ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed as well as the free and voluntary act and deed of the principal he/she /they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.



SIGNED IN THE PRESENCE OF:

SECOND ACKNOWLEDGMENT

Republic of the Philippines)
_____) S.S.

BEFORE ME, a Notary Public for and in _____, Philippines, on this _____ day of _____ personally appeared:

Name	Competent Evidence of Identity	Date/Place of Issue

known to me to be the same person who executed the foregoing Agreement, consisting of _____ () pages, including this page and excluding annexes, and he/she/they acknowledged to me that the same is his/her/their free and voluntary act and deed (if corporation to include succeeding phrase) as well as the free and voluntary act and deed of the principal he/she/they represent/s in this instance.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 20__.

GPPB Resolution No. 16-2020, dated 16 September 2020



Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. **Select one, delete the other:**

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Furniture for Main Office and Branches** of the **Social Security System** as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Furniture for Main Office and Branches** of the **Social Security System**, as shown in the attached [state title of attached documents showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the **Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit,** and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a) Carefully examining all of the Bidding Documents;
 - b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the ***Furniture for Main Office and Branches.***
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s.1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020

SECRETARY'S CERTIFICATE

I, <NAME OF CORPORATE SECRETARY>, of legal age, <Civil Status>, Filipino citizen and with business at <Company Address>, after being duly sworn, hereby depose and state that:

- 1. I am the Corporate Secretary of < insert COMPANY NAME>, a Corporation duly organized and existing under and by virtue of the laws of the Philippines, with principal office at < insert Office Address>.
- 2. As the Corporate Secretary, I have custody and access to the records of the Corporation.
- 3. I am familiar with the facts herein certified and duly authorized to certify the same.
- 4. I hereby certify that during a regular meeting of the Board of Directors of the Corporation held on <Date of Meeting>, at which meeting a quorum was present, the following Resolution/s was/were unanimously passed, approved and adopted:

a) RESOLVED that < insert COMPANY NAME>, authorized and empowered the following to participate in the bidding for the FURNITURE FOR MAIN OFFICE AND BRANCHES of the SOCIAL SECURITY SYSTEM:

NAME	POSITION/DESIGNATION	SIGNATURE
1.		
2.		

b) RESOLVED FURTHER that, if awarded the Contract, the following is/are granted full power and authority to enter into contract with the SOCIAL SECURITY SYSTEM:

NAME	POSITION/DESIGNATION	SIGNATURE
1.		
2.		

c) RESOLVED FURTHERMORE that, the designated representative/s of the Corporation has/have the full power to perform any and all acts necessary and/or to represent the Corporation as fully and effectively as the Corporation might do if personally present, and hereby satisfying and confirming all the said representative/s shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ____ at <CITY>.

NAME & SIGNATURE of Corporate Secretary

SUBSCRIBE AND SWORN to before me this __ day of _____ at <CITY>, affiant having exhibited to me his/her <Government Issued ID and details [issued by, date and place issued if applicable]>).

Doc No. _____
Page No. _____
Book No. _____
Series of _____



