Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman Quezon City * Trunkline Number: (+632) 8709 7198
Email: usssaptayo@sss.gov.ph * Website: www.sss.gov.ph

BAGONG PILIPINAS

NOTICE OF AWARD

JUN 26 2025

MS. BETTY S. ASCAÑO
Authorized Representative
LETTERED L FOOD SERVICES, INC.
2F, SSS Main Building, East Avenue,
Diliman, Quezon City

Dear Ms. Ascaño:

Please be informed that the project: 1 Lot, Meals/Snacks for SSS Main Office Units (Commission Secretariat Department, Office of the Executive Vice President-Corporate Services Sector, and Commission on Audit) through Negotiated Procurement under Small Value Procurement, is awarded to you, at a contract price equivalent to ₱946,250.00.

In view of the foregoing, you are required to submit performance security within ten (10) calendar days from the receipt of this notice, which shall be valid within the contract period, equivalent to % of contract price as follows:

- 5% in Cash, Cashier's/Manager's Check, Bank Guarantee/Draft, or
- 30% Surety bond callable upon demand issued by a Surety or Insurance company duly certified by the Insurance Commission. The Performance Bond must state that it will be valid from the date of receipt of the Notice to Proceed (NTP)/Purchase Order/Job Order up to the final acceptance by the SSS of the project which shall likewise be updated in case of approved extension of contract.

Kindly coordinate with the Procurement Planning and Management Department at the 2nd Floor, SSS Main Building, with e-mail address ppmd@sss.gov.ph and contact number 8709-7198 local 3407, for the posting of performance.

Also, please see Annex "A" for the submission of various requirements relative to contract preparation.

The performance of the obligations under the awarded project will commence from the date of receipt of the NTP/Purchase Order/Job Order/contract. The winning supplier shall be subjected to performance evaluation every contract year, and after the completion of the contract.

Please acknowledge receipt of this NOA within three (3) calendar days to avoid cancellation of the award.

Thank you.

ANNABEL D. VILLENA
Approving Authority

I acknowledge receipt of this Notice on 6/26/25
Printed Name of the Representative Jel B Tan
Designation of the Representative HR
Signature of Authorized Representative