

**PROJECT: FURNITURE FOR MAIN OFFICE AND BRANCHES****QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:**

|   | <b>Query/Clarifications</b>   | <b>TWG/BAC Reply</b>   |
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| 1 | What will be the basis for payment, is it per lot or per branch?  | Per lot. Payment shall be made upon completion of the delivery and installation per lot.   |
| 2 | Is it possible to submit the required 2x2 cutout, MDF board and other materials during the post qualification stage or is there really a need to submit these upon submission and opening of bids?  | Required samples (cut-out, swatches, etc.) shall form part of your technical document submissions during the submission and opening of bids. Failure to submit any of the required documents shall be a ground for disqualification.                 |
| 3 | Clarification regarding the material to be used for furniture in the Executive Workstation, it is stated that the material to be used is fabric but based on the presentation it is HPL material.   | The material to be used for Executive Workstation is HPL (High Pressure Laminate) finish.  |
| 4 | Regarding the laminating materials, do you have a preferred brand or is it okay to use the equivalent of that brand?  | There is no preferred brand, provided that the materials/items being offered are fully compliant with the required specifications.<br><br>Please note that SSS will conduct inspection to ensure bidder's compliance with the required standards.    |
| 5 | Regarding the thickness of the partition, will you consider the thickness of 60cm in favor of the required 50cm?  | No. Our requirement is 50cm thickness with +3mm deviation.   |
| 6 | Will you be providing Plan Layout per branches?   | Yes. Prior to implementation of the project or upon receipt of contract, the winning bidder will be provided with Layouts of branches with multiple workstation requirements.  |
| 7 | Is it possible that a separate lot will be dedicated to steel cabinets? This is for the local manufacturers of this item to participate in the bid.   | No, since the procurement process has already commenced; hence, any modification to the bidding documents is no longer possible.<br><br>We value your suggestion and will take it into consideration for future projects where applicable.           |
| 8 | For the executive workstation, supervisor workstation, conference table, and free-standing printer table, do you accept MFC as a material option?<br>Will you be providing sample swatches for all the items or the bidder will be the one to present it? | No. MFC or Melamine Faced Chipboard is not acceptable. Our minimum requirement is stipulated in the Technical Specifications.<br><br>Bidders are required to submit sample swatches, cut-outs, etc. as part of their technical document submissions. |
| 9 | Are you particular about all the chair dimensions, or is it sufficient if the chair design is similar?  | Yes, we are particular with the dimension. Chair dimensions should strictly comply with the requirements stated in the Technical Specifications.   |

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| 10 | Does the executive chair have to be in chrome armrest, or can it be in PP with padded?  | Please follow the requirements as stated in the Technical Specifications.  |
| 11 | For the freestanding conference table, what is the modesty panel size?  | Modesty panel dimension is 400mm x 1350mm.   |
| 12 | May we request a better picture of guard station.   | See Annex A-1  |
| 13 | Is it okay to participate for one (1) lot only?   | Yes.   |
| 14 | What if we follow the dimension required and yet it is not similar to the design presented here, is that ground for disqualification? | No. Variation in design shall not be a ground for disqualification. However, inspection shall be conducted to ensure compliance with the technical requirements.                                     |
| 15 | Clarification regarding the submission of swatches. Will the submitted swatches cover for all the lots?                               | Yes. Bidders participating in multiple lots may submit one (1) set of the required sample/swatches.  |
| 16 | Regarding the Lot 4 sample picture, what picture is the correct one to follow? There are two pictures presented in the documents.     | The picture with low partition in front will be used for workstations with transacting clients. The picture with high partition in front will be used for workstations with non-transacting clients. |

#### WRITTEN QUERIES:

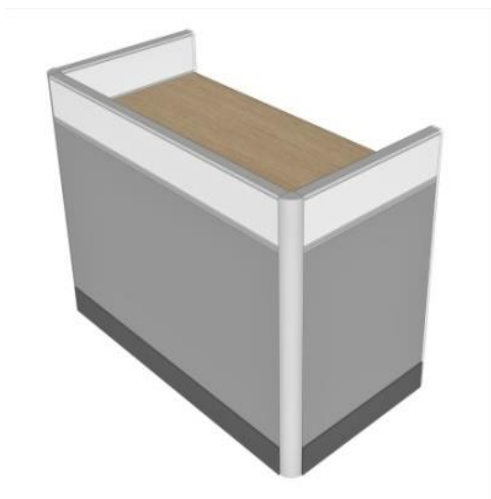
|   | Query/Clarifications   | TWG/BAC Reply  |
|---|--|--|
| 1 | Item #3 – Non-Supervisor’s Workstation<br><br>Which design do we need to follow? Because it will affect on the cost of materials. Is it specified in the Bill of Quantities? | The picture with low partition in front will be used for workstations with transacting clients. The picture with high partition in front will be used for workstations with non-transacting clients. |
| 2 | For the seating furniture<br><br>Will you allow the dimension of the chairs to be higher than the specified dimension? ± 5 tolerance   | No. We are particular in the dimension. Seating/Chair dimensions should strictly comply with the requirements stated in the Technical Specifications.  |
| 3 | Requesting clear photos of executive workstation in all angles   | See Annex A-1  |
| 4 | For the Generalist/Transaction Counter, what is the dimension of the side panels for the main desk – there is extended panel on both sides?                                  | Side panel dimension is 600mm (L) x 1200mm (H)   |
| 5 | Requesting a clear drawing for the Information Booth   | See Annex A-1  |

## Other Clarifications

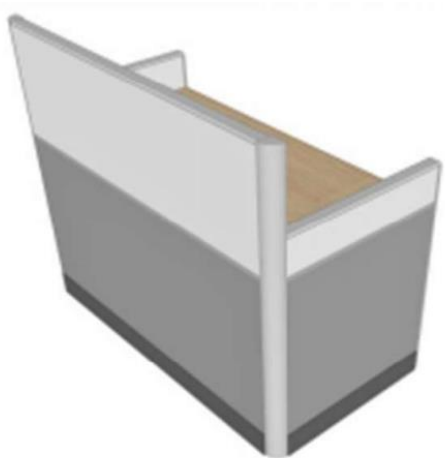
|   | Clarifications   |
|---|--|
| 1 | <p>The material to be used for the following items is HPL instead of fabric:</p> <ul style="list-style-type: none"><li>- Supervisor Workstation</li><li>- Non Supervisor Workstation</li></ul> <p>This amends the technical specifications for the following lots:</p> <ul style="list-style-type: none"><li>- II - Item Nos. 2 and 3</li><li>- III - Item Nos. 2 and 3</li><li>- IV - Item Nos. 1 and 2</li></ul> <p>See attached Annex A-2</p> |

## Annex A-1 Illustrations/Photos

### 1. Non Supervisor Workstation (Client-Oriented)



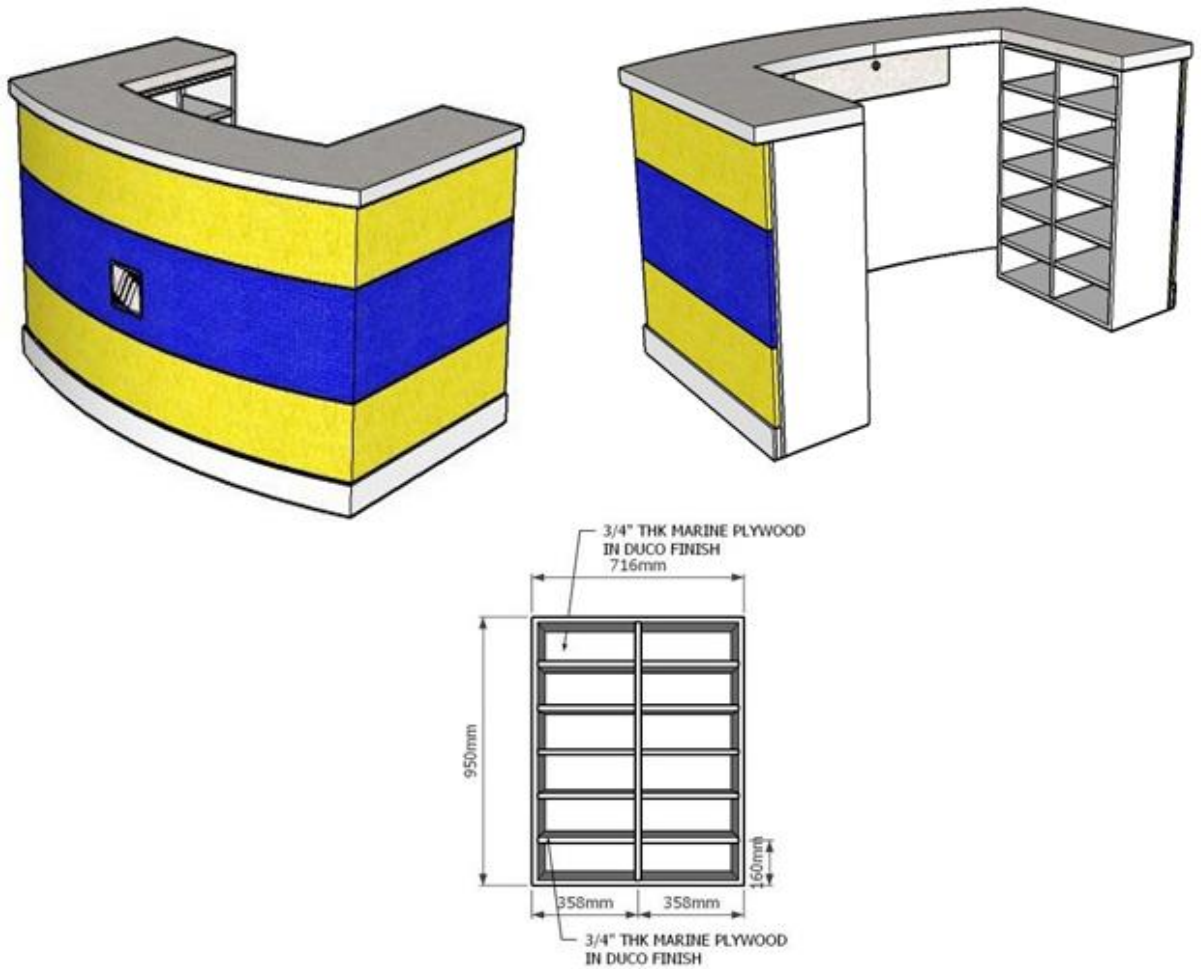
## Non Supervisor Workstation (Non Client-Oriented)



## 2. Executive Workstation



### 3. Information Booth



### 4. Guard Station

