



SOCIAL SECURITY SYSTEM

Invitation to Bid

FIVE (5)-YEAR LEASE OF ONE (1) COMMERCIAL LOT PORTION OF THE SSS-OWNED FCA-7 PROPERTY IN PASAY CITY THROUGH PUBLIC BIDDING MODE

1. The Social Security System (SSS), through the Recommending Authority (RA) for this Lease Project, is inviting interested Public and Private Sector Proponents (PSPs)/Prospective Lessees (PLs) to submit competitive proposals pertaining to the proposed five (5) year lease of one (1) commercial lot through public bidding mode:

Items/ Lot No.	Location	Lot Area (sq.m.)	MBP*, VAT Exclusive (Php/ sq.m.)	Restriction on Land Use
1	FCA-7	256	767.91	For telecommunication facility use.

*Minimum Bid Price

The Bid Item is the lease rent or MBP per sq.m. per month for the first-year lease, VAT exclusive.

2. Interested PLs must submit their Lease Proposals to the IPD at the Executive Lounge, 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City on **11 September 2025**, until **2:00 p.m.**

The Lease Proposal shall contain the Eligibility Documents and Bid Proposal together with the Proposal Security and Proposal Securing Declaration. The Proposal Security shall be in the minimum amount equivalent to the proposed first month rent, inclusive of VAT, on the initial year lease period, in the form of cash, cashier's/manager's check or bank draft, guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank payable in favor of SSS.

Bid opening shall be on same date and venue immediately after the deadline of submission as stated above. Bids shall be accepted not earlier than the scheduled date of submission and opening of bids. Late bids shall not be accepted.

3. The PLs shall be evaluated on a pass or fail basis to determine if the PL (or the member- firms) complies with or satisfies all of the requirements. Only those PLs who strictly comply and

pass with ALL the eligibility requirements shall be declared “ELIGIBLE,” for the opening and evaluation of their Bid Proposals.

Bids received below the MBP shall be rejected at the Opening of the Bids. In the same manner, a bid proposal containing a lease period outside the prescribed period shall automatically be rejected.

4. PLs may obtain the TOR at the address given below starting **22 August 2025** up to the scheduled submission and opening of eligibility documents/bid proposal, upon payment of a non-refundable fee of Philippine Pesos: **THREE THOUSAND PESOS (Php3,000.00)**. The TOR shall be received personally by the PL or his/her authorized representative.

It may be downloaded free of charge from the SSS website at **www.sss.gov.ph**, **OPPORTUNITIES** tab, and **ASSET FOR SALE/LEASE** tab.

PL shall purchase a copy of the TOR not later than the submission of its bid, to be able to participate in the bidding. The mode of payment will be on a cash basis payable at the SSS Cash Management Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6.

5. If no PL procures this TOR and/or submit Lease Proposal, the public bidding process is deemed terminated and declared a failure.
6. For this purpose, a Pre-Bid Conference will be conducted on **28 August 2025, 2:00 p.m.** at the Executive Lounge, 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City, but attendance shall not be mandatory.
7. All interested PLs can request for clarification and/or make inquiries regarding the TOR, which shall be in writing and addressed to the Concurrent Acting Head, Asset Management Division. All inquiries should be received on or before **30 August 2025, 5:00 p.m.** through the given physical address or through e-mail as specified below.

Bid Bulletin will be sent to all PLs who have purchased this TOR no later than the close of business hours on **03 September 2025** through e-mail. Receipt of all Bid Bulletin shall be acknowledged by each PL prior to the submission and opening of the Eligibility Documents and Bid Proposal and shall be so indicated therein.

8. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, non-working day or suspended by authorities for whatever reason, the deadline shall be extended to the same time of the immediately succeeding business day in Quezon City.
9. The RA reserves the right to reject any and all application for qualification and eligibility found not in conformity with the relevant rules and policies set by SSS.

For further information, please refer to:

Concurrent Acting Head
Asset Management Division
c/o Investment Property Department
5th Floor, SSS Building, East Avenue, Diliman, Quezon City

Tel # (02) 8924-3456 local 2564
Email add: investmentproperty@sss.gov.ph

ATTY. NEIL F. HERNAEZ
Concurrent Acting Head
Asset Management Division