Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman Quezon City * Trunkline Number: (+632) 8709 7198
Email: usssaptayo@sss.gov.ph * Website: www.sss.gov.ph

07 August 2025

Dear Sir/Madam,

Please furnish us with your quotation on or before **AUGUST 13, 2025 @ 10:00 AM** for the items listed in the attached **Request for Quotation (RFQ).**

Kindly accomplish the **RFQ Form No. 25-08-110_1 Lot, Relocation of Motorcycle Parking** together with the **Bidder's Information** and indicate your confirmation on the **Terms and Conditions** by signing the **Certification.**

Refer to the Instruction to Suppliers for the procedure on the submission of quotation.

Thank you.

Respectfully yours,

- ON LEAVE -
JUNJIE M. LABANGCO
Department Manager III, PPMD

MA. SHRINE L. ALAVADO
Officer-in-Charge

PHILGEPS REF. NO.: 12289868
DATE PUBLISHED : 08/07/25
POSTED BY : AMY

REQUEST FOR QUOTATION (RFQ) FORM

RFQ Number	RFQ Date	ABC	APP NO.
25-08-110	**August 07, 2025**	**₱ 600,000.00**	**2025-0350 (3rd Update for the Month of July)**

Lot No.	Quantity	P A R T I C U L A R S	Bid/Cost Breakdown Total Cost (As Read)
1	**1 Lot**	**Relocation of Motorcycle Parking** **ABC: ₱ 600,000.00 / Lot**	**₱ _____**
Total Offered Quotation (Inclusive of VAT) in words: _____ _____			
Please completely fill-out and submit this form together with: **Annex A – Technical Specification / Statement of Compliance** **Annex B – Bill of Quantities** **Annex C – Drawings**			
Validity of Quotation/Offer	Three (3) months from deadline of submission of quotation up to approval of award.		
Delivery Terms and Place	• To be rendered within Forty-five (45) calendar days from receipt of approved Purchase Order / Job Order including the period for inspection and acceptance of 1-5 working days. • To be rendered at SSS Main Office Building, East Avenue, Diliman, Quezon City.		
Payment Terms	• Government Terms. • One-time payment, upon delivery of items/services and submission of complete billing documents. • Payment shall be made upon 100% completion based on the dated stated in the Certificate of Final Acceptance to be issued by the Engineering and Facilities Management Department and upon submission of complete billing documents. • Payment shall be directly credited to the Supplier's bank account. • SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR Regulations.		

BIDDER'S INFORMATION		
Business Name	**Address**	
Name of Company Representative	**Email Address**	**Telephone/Mobile Number**
PhilGEPS Registration No.	**SS Number**	**BIR TIN**

TERMS AND CONDITIONS

1. **For contract price amounting to P100,000.00 and above**, the winning Supplier shall be required to post a Performance Security from receipt of Notice of Award equivalent to % of Contract Price as follows:
   - 5% (Goods & Consulting Services) or 10% (Infrastructure) Cash, Cashier's/Manager's Check, Bank Draft/Guarantee, or
   - 30% Surety Bond callable upon demand.

2. If two (2) or more Suppliers submitted the same price quotation and have been post-qualified as the suppliers with Lowest Calculated and Responsive Quotations, the procuring unit shall use “draw lots” or similar method of chance to break the tie.
3. Alternative offer shall not be allowed. Any bid exceeding the ABC shall be a ground for disqualification.
4. Incompletely filled out Bid Breakdown shall be considered non-responsive and automatically disqualified but specifying a zero (0), dash (-), or the word “free” for the said item would mean that it is being offered for FREE to the SSS.
5. All prices must be rounded off to two decimal places. Any prices presented otherwise will be rounded off to two decimal places and arithmetically corrected during the evaluation process.
6. In case of discrepancy between the submitted quotation and the quotation after arithmetical correction, the supplier shall be informed of such discrepancy for confirmation of the new amount. **If the bidder fails to confirm the arithmetical corrections within three (3) calendar days from receipt of notification, the quotation as calculated shall be considered unconfirmed and result to disqualification of bidder.**
7. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered provided that the terms and conditions stated therein is in conformity with the requirements of the RFQ. **In case of discrepancies, the submitted quotation shall be considered ineligible or not compliant.** Submissions not using the RFQ form shall be considered only if they fully address and certify compliance with all the stated requirements, terms, and conditions of this RFQ.
8. Quantity is subject to change but not to exceed the contract amount
9. Award shall be on a per **"LOT BASIS"** and the date of conduct/start of the project is subject to change.

INSTRUCTIONS TO SUPPLIERS

1. For clarification of details, please contact **Procurement Planning and Management Department** at **8709-7198 local 3400-3411** or via e-mail **ppmd@sss.gov.ph/ bacsealedquotations@sss.gov.ph.**
2. Supplier should indicate “COMPLY” or “NOT COMPLY” in the STATEMENT OF COMPLIANCE COLUMN, if applicable. Failure to indicate compliance and non-compliance will mean automatic disqualification.
3. Sealed Quotations may be submitted through the following:

    a. DROP BOX located at Procurement Planning & Management Dept. (PPMD), 2nd Floor, SSS Main Bldg., East Ave., Diliman, Quezon City. It shall be addressed to Atty. JUNJIE M. LABANGCO - Department Manager III of the PPMD.
    Indicate in the sealed envelope the RFQ Number, company name, name of company representative, business address, and contact details.

    b. ELECTRONIC MAIL at **bacsealedquotations@sss.gov.ph** with the following requirements:
        i. Quotations and attachments should be in portable document format (pdf), compressed/zipped and protected by a password. (See attached Guide in Creating password protected zip file folder.)
        ii. File name of the zip file folder shall be by **RFQ number and Project Title.**
        iii. The Supplier who timely submitted its Sealed Quotation but who fails to provide its password on the date and time of opening shall be disqualified.
        iv. Passwords shall be made available only through email (**bacsealedquotations@sss.gov.ph**) or **SMS (09297421106)** during opening of bids which is scheduled on:

DATE: AUGUST 13, 2025 **TIME: 1:30 PM – 2:00 PM**

GENERAL CONDITIONS OF THE CONTRACT

1. The SUPPLIER shall deliver the goods in accordance with the description and quantity specifications of the Purchase Order/Job Order.
2. The SUPPLIER shall deliver the goods within the period indicated in the Purchase Order. A penalty of 1/10 of 1% of the total amount of the items shall be imposed for every day of delay in delivery.
3. The SUPPLIER shall deliver Goods/Services which must all be fresh stock, brand-new, unused, properly sealed, and which are not set to expire within two (2) years from date of delivery to the SSS, if applicable.
4. The SUPPLIER warrants that all the Goods/Services have no defects arising from design, materials, or workmanship or from any act or omission of the Supplier or the manufacturer that may develop under normal use of consumables, if applicable.

5. For Goods, the SUPPLIER shall replace any defective item within twenty-four (24) hours from the time that it was notified by the SSS of the defect. Defects detected only after the item is installed and used are covered by the replacement warranty which will be in effect for every item until its expiry date. Replacement of defective item shall have no cost on the SSS, if applicable.
6. To assure that manufacturing defects shall be corrected by the SUPPLIER, a warranty security shall be required from the SUPPLIER for a minimum of three (3) months in the case of expendable items, or a minimum period of one (1) year in the case of non-expendable items, after the acceptance of the delivered items. The obligation for the warranty shall be covered, at the Supplier's option, by either retention money in an amount equivalent to five percent (5%) of total purchase price, or a special bank guarantee equivalent to five percent (5%) of the total purchase price with validity period starting from the date of acceptance. The said amounts shall only be released after the lapse of the warranty period
7. If the SUPPLIER, having been notified, fails to remedy the defect(s) within the specified period, the SSS may proceed to take such remedial action as may be necessary, at the SUPPLIER's risk and expense and without prejudice to any other rights which the SSS may have against the SUPPLIER under these Terms and Conditions and under the applicable law.
8. The pricing of the Goods/Services shall be in Peso and inclusive of Twelve Percent (12%) Value-Added Tax (VAT).

MISCELLANEOUS PROVISIONS

1. **Confidentiality**. Neither Party shall, without the prior written consent of the other, disclose or make available to any person, make public, or use directly or indirectly, except for the performance and implementation of the works, any confidential information acquired from an information holder in connection with the performance of this Agreement, unless: (i) the information is known to the disclosing Party, as evidenced by its written records, prior to obtaining the same from the information holder and is not otherwise subject to disclosure restrictions on the disclosing Party, (ii) the information is disclosed to the disclosing Party by a third party who did not receive the same, directly or indirectly, from an information holder, and who has no obligation of secrecy with respect thereto, or (iii) required to be disclosed by law.
   The obligation of confidentiality by both Parties, as provided herein, shall survive the termination of this Agreement.
2. **Merger and Consolidation**. In case of merger, consolidation or change of ownership of the SUPPLIER with another company, it is the responsibility of the surviving company/consolidated company/acquiring entity to inform the SSS of the change in corporate structure/ownership. Failure to do so shall translate in such company assuming all liabilities of the acquired/merged company under this Agreement.
3. **Force Majeure.** The SUPPLIER shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the SUPPLIER's delay in performance or other failure to perform its obligations under this Agreement is the result of a force majeure.
   For purposes of this Agreement the terms "force majeure" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or force majeure shall be interpreted to mean an event which the SUPPLIER could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the SUPPLIER. Such events may include, but not limited to, acts of the SSS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
4. **Non-Assignment**. Neither Party may assign the Contract in whole or in part without the consent of the other Party.
5. **Waiver**. Failure by either Party to insist upon the other the strict performance of any of the terms and conditions hereof shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms and conditions hereof, which can only be deemed made if expressed in writing and signed by its duly authorized representative. No such waiver shall be construed as modification of any of the provisions of this Agreement or as a waiver of any past or future default or breach hereof, except as expressly stated in such waiver.
6. **Cumulative Remedies.** Any and all remedies granted to the Parties under the applicable laws and this Agreement shall be deemed cumulative and may, therefore, at the sole option and discretion, be availed of by the aggrieved Party simultaneously, successively, or independently.
7. **No Employer-Employee Relationship**. It is expressly and manifestly understood and agreed that the employees of the SUPPLIER assigned to perform the PROJECT are not employees of the SSS. Neither is there an employer-employee relationship between the SSS and the SUPPLIER.

This Agreement does not create an employer-employee relationship between the SSS and the SUPPLIER including its personnel; that the PROJECT rendered by the personnel assigned by the SUPPLIER to the SSS in the performance of its obligation under this Agreement do not represent government service and will not be credited as such; that its personnel assigned to the SSS are not entitled to benefits enjoyed by SSS' officials and employees such as Personal Economic Relief Allowance (PERA), Representation and Transportation Allowance (RATA), ACA, etc.; that these personnel are not related within the third degree of consanguinity or affinity to the contracting officer and appointing authority of the SSS; that they have not been previously dismissed from the government service by reason of an administrative case; that they have not reached the compulsory retirement age of sixty-five (65); and that they possess the education, experience and skills required to perform the job. The SUPPLIER hereby acknowledges that no authority has been given by the SSS to hire any person as an employee of the latter. Any instruction given by the SSS or any of its personnel to the SUPPLIER's employees is to be construed merely as a measure taken by the former to ensure and enhance the quality of PROJECT performed hereunder. The SUPPLIER shall, at all times, exercise supervision and control over its employees in the performance of its obligations under this Agreement.

8. **Partnership**. Nothing in this Agreement shall constitute a partnership between the parties. No Party or its agents or employees shall be deemed to be the agent, employee or representative of any other Party.
9. **Compliance with SS Law.** The SUPPLIER shall report all its employees to the SSS for coverage and their contributions, as well as all amortizations for salary/education/calamity and other SSS loans shall be updated. Should the SUPPLIER fail to comply with its obligation under the provisions of the SS Law and Employees' Compensation Act, the SSS shall have the authority to deduct any unpaid SS and EC contributions, salary, educational, emergency and/or calamity loan amortizations, employer's liability for damages, including interests and penalties from the SUPPLIER's receivables under this Agreement.

   Further, prescription does not run against the SSS for its failure to demand SS contributions or payments from the SUPPLIER. Moreover, the SUPPLIER shall forever hold in trust SS contributions or payments of its employees until the same is fully remitted to the SSS.
10. **Compliance with Labor Laws.** The SUPPLIER, as employer of the personnel assigned to undertake the PROJECT, shall comply with all its obligations under existing laws and their implementing rules and regulations on the payment of minimum wage, overtime pay, and other labor-related benefits as well as remittances or payment of the appropriate amount or contributions/payment (SSS, EC, Pag-IBIG, PhilHealth and taxes) with concerned government agencies/offices.

    It is agreed further, that prior to the release of any payment by the SSS to the SUPPLIER, its President or its duly authorized representative, shall submit a sworn statement that all moneys due to all the employees assigned to the PROJECT as well as benefits by law and other related labor legislation have been paid by the SUPPLIER and that he/she assumed full responsibility thereof.
11. **Compliance with Tax Laws.** The SUPPLIER shall, in compliance with tax laws, pay the applicable taxes in full and on time and shall regularly present to the SSS within the duration of this Agreement, tax clearance from the Bureau of Internal Revenue (BIR) as well as copy of its income and business tax returns duly stamped by the BIR and duly validated with the tax payments made thereon, if applicable. Failure by the SUPPLIER to comply with the foregoing shall entitle the SSS to suspend payment of the Contract Price.
12. **Liquidated Damages.** If the SUPPLIER fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in the PBD inclusive of duly granted time extensions if any, the SSS shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Once the amount of liquidated damages reaches ten percent (10%), the SSS may rescind or terminate this Agreement, without prejudice to other courses of action and remedies open to it.
13. **Hold Free and Harmless**. The SUPPLIER agrees to defend, indemnify, and hold the SSS free and harmless from any and all claims, damages, expenses, fines, penalties and/or liabilities of whatever nature and kind, whether in law or equity, that may arise by reason of the implementation of the Agreement. In addition, the SUPPLIER agrees to indemnify the SSS for any damage as a result of said implementation.
14. **Settlement of Disputes.** All actions and controversies that may arise from the Contract involving but not limited to demands for specific performance of the obligations as specified herein and/or in the interpretation of any provisions or clauses contained herein, shall, in the first instance, be settled within thirty (30) calendar days through amicable means, such as, but not limited to mutual discussion. Should the dispute remain unresolved by the end of the afore-mentioned period, the dispute shall be settled in

accordance with applicable provisions of Republic Act No. 9285, otherwise known as the Alternative Dispute Resolution Act of 2004.

15. **Venue of Actions**. Any suit or proceeding arising out of or relating to the contract shall be instituted in the appropriate court in Quezon City, the Parties hereto waiving any other venue.
16. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the Republic of the Philippines.
17. **Amendments.** This Agreement may be amended only in writing and executed by the Parties or their duly authorized representatives.
18. **Separability**. If any one or more of the provisions contained in this Agreement or any document executed in connection herewith shall be invalid, illegal or unenforceable in any respect under any applicable law, then: (i) the validity, legality and enforceability of the remaining provisions contained herein or therein shall not in any way be affected or impaired and shall remain in full force and effect; and (ii) the invalid, illegal or unenforceable provision shall be replaced by the parties immediately with a term or provision that is valid, legal and enforceable and that comes closest to expressing the intention of such invalid, illegal or unenforceable term or provision.
19. **Binding Effect.** This Agreement shall be binding upon the Parties hereto, their assignee/s and successor/s-in-interest.
20. **Non-Publicity**. No press release in oral, written or electronic form shall be issued covering this transaction without prior written approval of the SSS. Inclusion in any reference lit shall also be undertaken only upon prior written approval of the SSS.

CERTIFICATION

This is to certify that my company conforms with the above Terms and Conditions, and that the data/quotation indicated is true, correct, and valid.

_____
Owner/Company Representative
(Signature over Printed Name)

_____
Date

***Note**: The Supplier must sign over printed name on the CERTIFICATION above. Non-compliance with this instruction is a ground for disqualification of submitted quotation.*

ANNEX A. TECHNICAL SPECIFICATION

Suppliers/Bidders should indicate "**COMPLY**" or "**NOT COMPLY**" to each specification below. Please do not leave any portion blank as it will result to disqualification of quotation/bid.

1 Lot, Relocation of Motorcycle Parking

Item No.	Specifications	Statement of Compliance
1	**Scope of Works** The work contemplated under this contract shall consist of the furnishing of all materials, labor, tools and equipment, work permits including the satisfactory performance of all works necessary for the complete execution of all the work as shown on the specifications and other contract documents. **1. General Requirements and Site Preparation** 1.1 Preparation/reproduction of signed-and-sealed as built plans including reproduction of construction plans/drawings 1.2 Temporary Facilities, Site Enclosure, Safety Warning Signages, etc. 1.3 Trimming of trees including permits/clearance (LGU/Barangay) 1.4 Site clearing and grubbing including removal of existing planter and structures/surfaces affected by the proposed works 1.5 Hauling & disposal of debris, excess soil and waste/unusable materials **2. Civil Works (New Parking and Driveway)** 2.1 Subgrade Preparation a. Clearing and Grubbing – All surface objects and all trees, stumps, roots and other protruding obstructions, not designated to remain shall be cleared and/or grubbed including mowed as required. b. Removal of existing structures, SSS properties and other obstructions that are not required. c. Filling materials shall be placed and spread on the lower portion of the proposed parking area in gradual sloping manner. d. Each layer of filling materials approximately 200 mm high shall be leveled and compacted using vibratory compactor. When more than one layer is required, each layer shall be shaped and compacted before the succeeding layer is placed. 2.2 Subbase Preparation a. Subbase material (Item 200) shall be placed at a uniform mixture on the road in a quantity which will provide the required compacted thickness. The moisture content of subbase material shall, if necessary, be adjusted prior to compaction by watering with approved sprinklers mounted on trucks or by drying out, as required in order to obtain the required compaction. b. Any irregularities or depressions that develop during compaction shall be corrected by loosening the material at these places and adding or removing material until surface is smooth and uniform. c. Compaction of each layer shall conform to the required density of AASHTO T180. d. For large areas to be repaired, remove defective pavement and unstable surface materials. Provide or back fill 100 mm thick subbase course (Item 200) 2.3 Concrete Mixes & Placing a. All concrete shall develop a min. compressive strength at the end of fourteen (14 days) w/corresponding max. size aggregate & slump as follows: Location 28 days strength Max. size of aggregate Max. slump Slab on Fill 2500psi, 20.68MPa 19-20mm 100mm b. Maintain Min. Concrete Cover for reinforcing steel as follows. Sla on Grade . . . . . 40mm c. All concrete shall be kept moist for a min. of seven consecutive days immediately after pouring by the use of wet burlap, for spraying curing compounds & other approved methods	

Item No.	Specifications	Statement of Compliance
	d. The contractor shall submit the schedule of pouring and the location of the construction joints to the structural engineer at least (4) days prior to pouring approval. **3. Construction of plant box for trees including plastering and foundation.** **4. Repair of concrete pavement at the existing motorcycle parking area including manhole covers (base course, steel matting, concreting, etc.)** **5. Painting Works** 5.1 Painting of newly constructed planter boxes, parking bays, existing bicycle racks, exposed masonry wall, cyclone wire fence and light post pedestals. **6. Plastering of exposed masonry walls, newly constructed planter boxes and extension of concrete lightpost pedestal.**	
2	**Workmanship** All required phases of work shall be done by skilled and competent men who regularly engage or specialize in the type of work specified. Workmanship shall be the very best trade practice.	
3	**Site Examination** Examine the site premises and all conditions apparent and visible therein. Consider all such conditions that may affect work. **EFMD will issue Certificate of Site Examination/Inspection.** Measure every existing work/structure at site. Verify all given dimensions and deviations. It shall be understood that the work covers all exposed external surfaces regardless of measurements made.	
4	**Protection of Work and Property** Provide adequate protection for existing structures and other areas not affected by the work specified and the ground below. Place warning signs where work is being undertaken. Remove work materials damaged by failure to provide protection. Replace with new work materials at no extra cost to the OWNER.	
5	**Cleaning** Leave premises clean, neat and orderly. Remove all stains, spots, blemishes, soil dirt from all finished work. Remove all excess materials, used containers, tools, equipment and supplies out of the SSS premises during the progress of work and completion of work.	

DOCUMENTARY REQUIREMENTS

Instructions:

Submission of documentary requirements together with the sealed quotation, as follows:

a. Notarized Omnibus Sworn Statement (using GPPB-prescribed form) with attached Notarized Special Power of Attorney (SPA) for Sole Proprietorship or Secretary's Certificate for Partnership/ Corporation, authorizing the representative, if any, to sign on behalf of the owner/company (for ABCs above P50,000.00)

Suppliers that have previously submitted the following requirements that are still valid may no longer resubmit a copy:

b. Mayor's/Business Permit[1]
c. PhilGEPS Registration Number (Red Membership) or PhilGEPS Certificate (Platinum Membership)
d. Latest Annual Income / Business Tax Return (for ABCs above P500,000.00)
e. PCAB License (Infrastructure)

NOTE: Submitted documents are subject to verification and validation of its authenticity, genuineness, validity, and completeness. Incomplete submission, concealment, falsification, or misrepresentation of any of the documents submitted, or the contents thereof is a ground for disqualification of submitted quotation.

[1] For individuals engaged under Sec. 53.6, 53.7 and 53.9 of the IRR of RA No. 9184, only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.

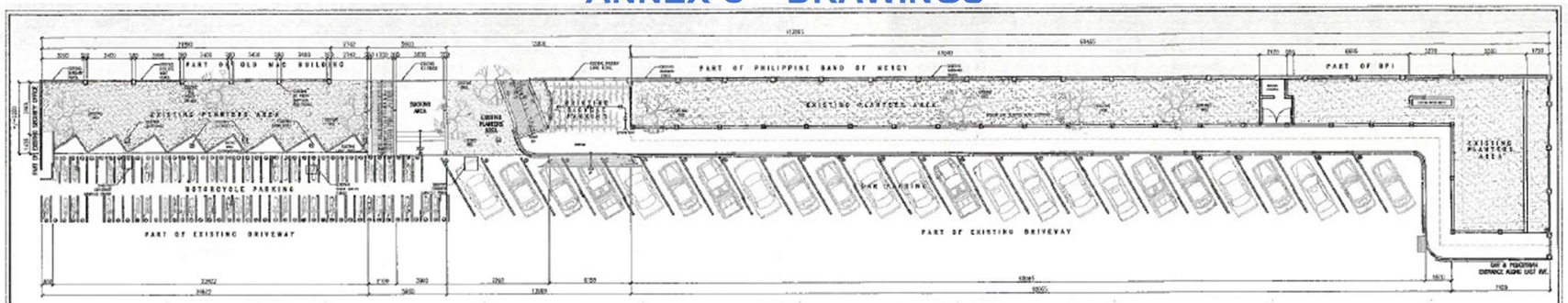
ANNEX B. BILL OF QUANTITIES

Kindly fill-out the Bill of Quantities (BOQ). Incompletely filled out BOQ shall be considered non-responsive and automatically disqualified but specifying a zero (0), dash (-), or the word “free” for the said item would mean that it is being offered for FREE to the SSS.

Item	Description	Qty.	Unit	Material Unit Cost (Mark-Up and VAT Included)	Labor Unit Cost (Mark-Up and VAT Included)	Total Cost
(a)	(b)	(c)	(d)	(e)	(f)	(g) = (c*e)+(c*f)
1	**General Requirements**					
1.1	Preparation/reproduction of signed-and-sealed as built plans including reproduction of construction plans/drawings	1	Lot			
1.2	Temporary facilities, board-up/site enclosure, safety warning signs, etc.	1	Lot			
1.3	Trimming of trees including permits/clearances (LGU/Barangay)	7	Trees			
1.4	Site clearing and grubbing including removal of existing planter and structures/surfaces affected by the proposed works	140	Sq.m.			
1.5	Hauling and disposal of debris, excess soil and waste/unusable materials	1	Lot			
2	**Civil Works**					
2.1	New Parking and Driveway					
	Item 200 Aggregate Base Course Gravel Bedding, 3/4 Gravel	7	Cu.m.			
	Steel Matting, 6.0mm (6’x20’) 4x4	13	Pc.			
	Job-mix concrete, 2500 psi, Ord., G-3/4 (Total Volume: 11 cu.m.)					
	G.I. Tie Wire #16	3	Kg.			
	Cement, 40kg/bag	83	Bag			
	Sand	5.5	Cu.m.			
	Gravel, 3/4	10	Cu.m.			
	Miscellaneous materials/consumables	1	Lot			
2.2	Planter and zocalo including mortar, plastering and lean concrete foundation (10mm ø deformed steel bars, 4’’ thick CHB, Ga. 16 GI tie wire)					
	Item 200 Aggregate Base Course Gravel Bedding, 3/4 Gravel	25	Bag			
	10mm ø deformed bar	32	Pc.			
	G.I. Tire Wire # 16	6	Kg.			
	4’’ thick CHB	504	Pc.			
	Cement, 40kg/bag	44	Bag			
	Sand	4.5	Cu.m.			
2.3	Repair concrete pavement at the existing motorcycle parking area including replacement of existing manhole covers (base course, steel matting, concreting, etc.) (Total volume: 4.6 cu.m.)					
	Steel Matting, 6.0mm (6’x20’) 4x4	5	Pc			
	10mm ø deformed bar	2	Pc			
	G.I. Tire Wire # 16	2.5	Kg.			
	Cement, 40kg/bag	35	Bag			
	Sand	2.3	Cu.m.			
	Gravel, 3/4	5	Cu.m.			
2.4	Plastering of exposed masonry fence and extension of concrete lightpost pedestal					
	Cement, 40kg/bag	7	Bag			
	Sand	1	Cu.m.			

Item	Description	Qty.	Unit	Material Unit Cost (Mark-Up and VAT Included)	Labor Unit Cost (Mark-Up and VAT Included)	Total Cost
(a)	(b)	(c)	(d)	(e)	(f)	(g) = (c*e)+(c*f)
	Gravel, 3/4	13	Bag			
2.5	Equipment Rental					
	Wall Behind / Plate Compactor	1	Unit			
	Dump Truck / Drop-side Elf Truck	1	Unit			
	One-bag-cement concrete mixer	1	Unit			
3	**Other Works**					
	Painting Works (planter, masonry and barbed wire fence, parking slot marking, zocalo, light post, bicycle racks)					
	Concrete Neutralizer	4	Gal			
	Flat Latex, White	2	Gal			
	Semi-gloss Latex, white (2 coats)	2	Gal			
	Thermoplastic Paint, yellow	3	Gal			
	Metal etching solution	1	Gal			
	Epoxy Primer Paint	4	Gal			
	Silver finish aluminum paint (2 coats)	3	Gal			
	Quick Drying Enamel	2	Gal			
	Paint Thinner	2	Gal			
	Miscellaneous items/consumables (paint brush, roller pan, rags, sandpaper, etc.)	1	Lot			
					Total Cost (Lot)	

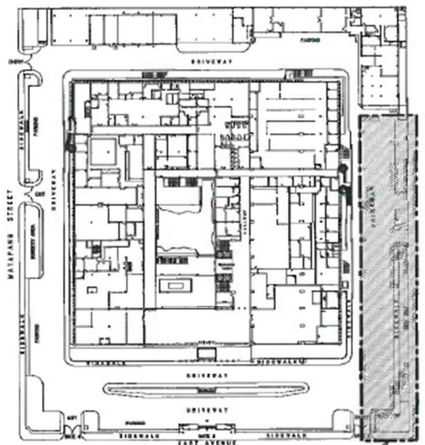
ANNEX C – DRAWINGS



TOTAL NUMBER OF EXISTING PARKING SLOTS:

BICYCLE PARKING SLOTS	– VARIES
MOTORCYCLE PARKING SLOTS	– 82 SLOTS
CAR PARKING SLOTS	– 25 SLOTS

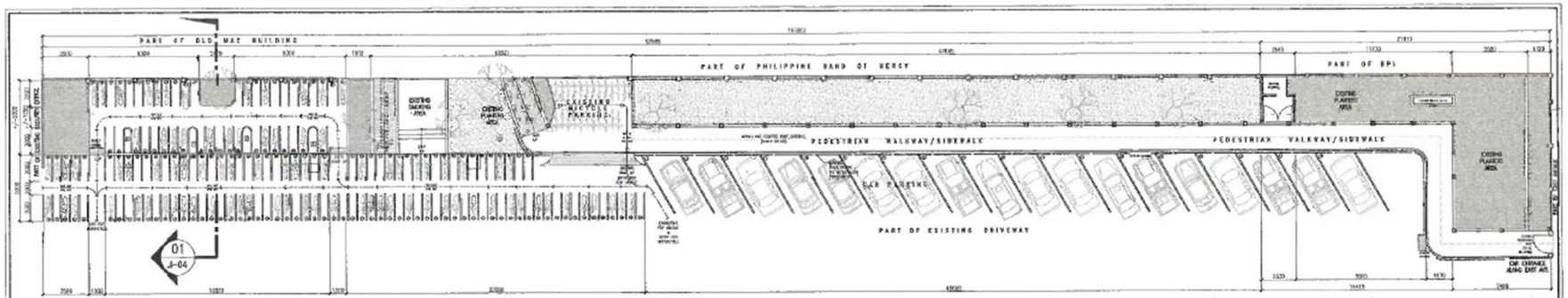
1 REF-01 **MOTORCYCLE & BICYCLE PARKING EXISTING LAYOUT**
SCALE 1:300



2 REF-01 **KEYPLAN** N T S

SITE
MOTORCYCLE & BICYCLE PARKING

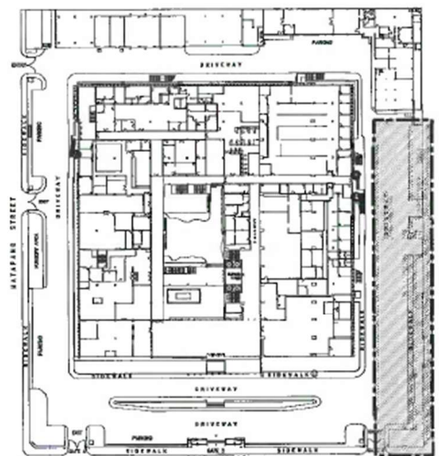
SOCIAL SECURITY SYSTEM Engineering and Facilities Management Division	PROJECT TITLE: RELOCATION OF MOTORCYCLE PARKING LOCATION: Ground Floor, SSS Main Office, East Avenue, Diliman, Quezon City	NOTED BY: CLARK O. ESPERO ACTING HEAD - EFMD	ENGINEERING SECTION DESIGNED & DRAWN BY: Joel M. Peñita - Draftsman, CAT CHECKED BY: Michael A. Salyo - SSO V, CAT REVIEWED BY: Stephen P. Yap - CEO IV, Eng'g Section	SHEET CONTENTS: EXISTING LAYOUT KEYPLAN	ALL DRAWINGS MUST BE VERIFIED ON SITE BY THE CONTRACTOR. ALL DISCREPANCIES SHOULD BE REPORTED IMMEDIATELY TO THE ARCHITECT AND PROJECT MANAGERS. CONTRACTORS ARE TO PREPARE AND SUBMIT SHOP DRAWINGS TO THE ARCHITECT PRIOR TO COMMENCEMENT OF WORKS.	SHEET NO. REF-01 DATE: October 22, 2024



1 A-01 **MOTORCYCLE & BICYCLE PARKING PROPOSED LAYOUT**
SCALE 1:300

TOTAL NUMBER OF EXISTING PARKING SLOTS:

BICYCLE PARKING SLOTS	- +/-25 SLOTS
MOTORCYCLE PARKING SLOTS	- 156 SLOTS



4 A-01 **KEYPLAN** N T S

SITE
MOTORCYCLE & BICYCLE PARKING

SOCIAL SECURITY SYSTEM
Engineering and Facilities Management Department

PROJECT TITLE: RELOCATION OF MOTORCYCLE PARKING
LOCATION: Ground Floor, SSS Main Office, East Avenue, Diliman, Quezon City

RECOMMENDING APPROVAL: CLARK Q. ESPERO, ACTING HEAD - EFMD

APPROVED BY: WENDELINO V. COMBOY, JR., VP - GENERAL SERVICES DIVISION

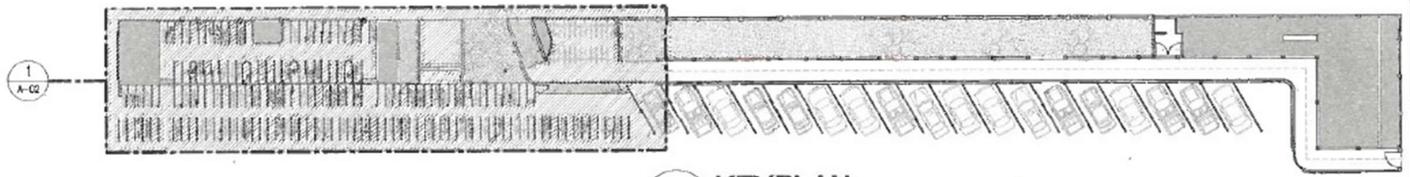
APPROVED FOR IMPLEMENTATION: DORENDA M. DASMARIÑAS, SENIOR VICE PRESIDENT - ADMIN. GROUP CONCURRENT ACTING HEAD - PMD

ENGINEERING SECTION
DESIGNED & DRAWN BY: Joel M. Perilla - Draftsman, CAT
CHECKED BY: Mitchell A. Galyo - SSO V, CAT
REVIEWED BY: Stephen P. Yap - CEO IV, Engr'g Section

SHEET CONTENT:
PROPOSED LAYOUT
DETAILED SECTION
SPOT DETAIL
KEYPLAN

ALL DRAWINGS MUST BE VERIFIED ON SITE BY THE CONTRACTOR. ALL DISCREPANCIES SHOULD BE REPORTED IMMEDIATELY TO THE ARCHITECT AND PROJECT MANAGERS.
CONTRACTORS ARE TO PREPARE AND SUBMIT SHOP DRAWINGS TO THE ARCHITECT PRIOR TO COMMENCEMENT OF WORKS.

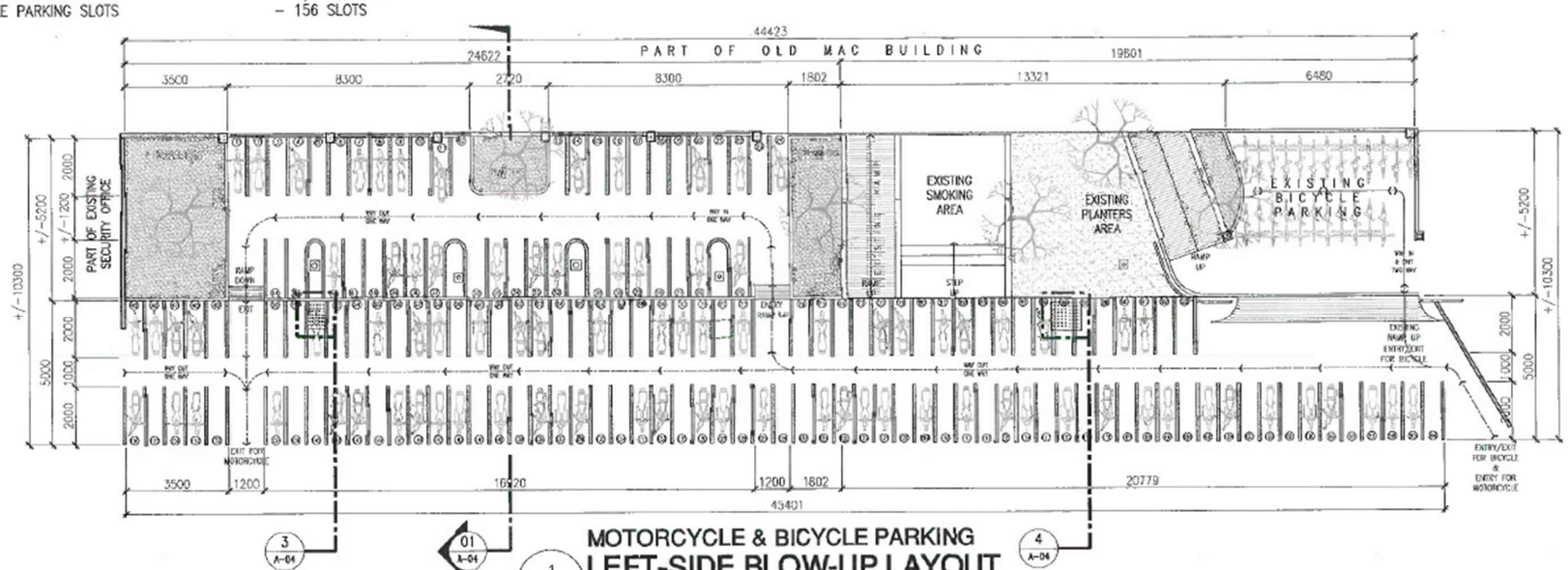
SHEET NO. A-01
DATE: October 22, 2024



2 A-02 KEYPLAN N T S

TOTAL NUMBER OF EXISTING PARKING SLOTS:

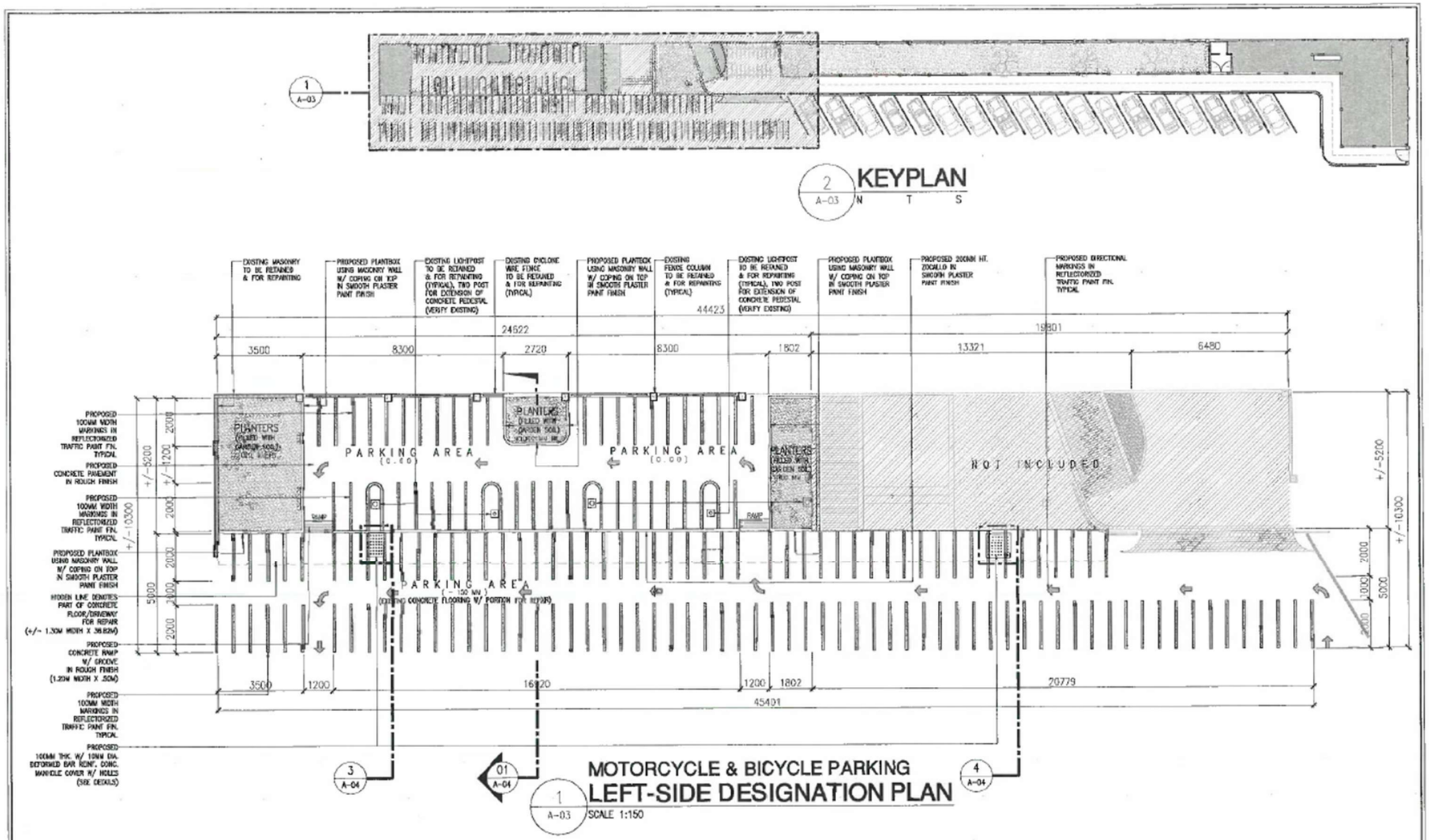
BICYCLE PARKING SLOTS – +/–25 SLOTS
MOTORCYCLE PARKING SLOTS – 156 SLOTS



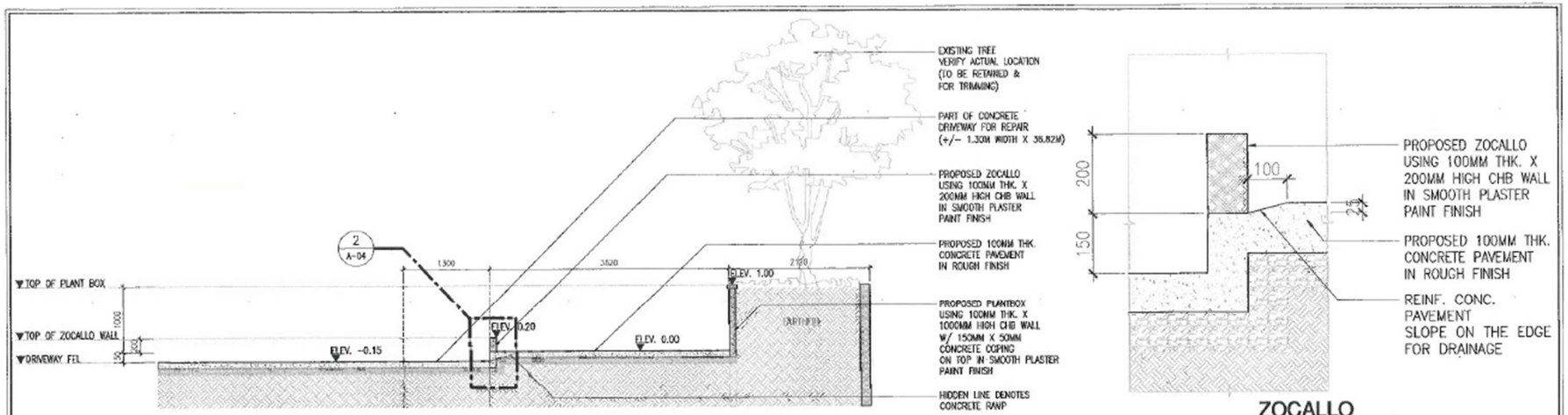
3 A-04 | 01 A-04 | 4 A-04

1 A-02 MOTORCYCLE & BICYCLE PARKING LEFT-SIDE BLOW-UP LAYOUT SCALE 1:150

SOCIAL SECURITY SYSTEM Engineering and Facilities Management Department	PROJECT TITLE: RELOCATION OF MOTORCYCLE PARKING LOCATION: Ground Floor, SSS Main Office, East Avenue, Diliman, Quezon City	RECOMMENDING APPROVAL: CLARK O. ESPERO ACTING HEAD - EFMD	APPROVED BY: WENDELINO V. COMBOY, JR. VP - GENERAL SERVICES DIVISION	APPROVED FOR IMPLEMENTATION: DORENDA M. DASMARIÑAS SENIOR VICE PRESIDENT - ADMIN. GROUP CONCURRENT ACTING HEAD - PMD	ENGINEERING SECTION DESIGNED & DRAWN BY: Joel M. Partida - Draftsman, CAT CHECKED BY: Michael A. Salyo - SSO V, CAT REVIEWED BY: Stephen P. Yap - CEO IV, Engr.	SHEET CONTENT: BLOW–UP LAYOUT KEYPLAN	ALL DRAWINGS MUST BE VERIFIED ON SITE BY THE CONTRACTOR. ALL DISCREPANCIES SHOULD BE REPORTED IMMEDIATELY TO THE ARCHITECT AND PROJECT MANAGERS. CONTRACTORS ARE TO PREPARE AND SUBMIT SHOP DRAWINGS TO THE ARCHITECT PRIOR TO COMMENCEMENT OF WORKS.	SHEET NO. A-02 DATE: October 22, 2024

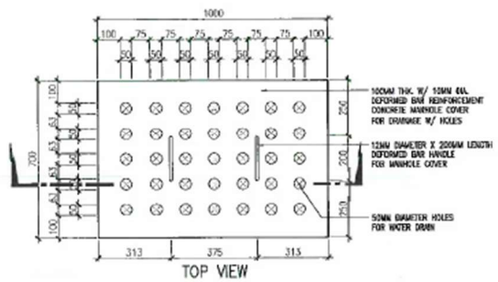


SOCIAL SECURITY SYSTEM Engineering and Facilities Management Department	PROJECT TITLE: RELOCATION OF MOTORCYCLE PARKING LOCATION: Ground Floor, SSS Main Office, East Avenue, Diliman, Quezon City	RECOMMENDING APPROVAL: CLARK D. ESPERO ACTING HEAD - EMD	APPROVED BY: WENDELINO V. COMBOY, JR. VP - GENERAL SERVICES DIVISION	APPROVED FOR IMPLEMENTATION: DORENDA M. DASMARIÑAS SENIOR VICE PRESIDENT - ADMIN. GROUP CONCURRENT ACTING HEAD - PMD	ENGINEERING SECTION DESIGNED & DRAWN BY: Joel M. Pandle - Draftsman, CAT CHECKED BY: Michael A. Salyo - SSO V, CAT REVIEWED BY: Stephen P. Yap - CEO IV, Engr'g Section	SHEET CONTENT: DESIGNATION PLAN KEYPLAN	ALL DRAWINGS MUST BE VERIFIED ON SITE BEFORE CONTRACTOR. ALL DISCREPANCIES SHOULD BE REPORTED IMMEDIATELY TO THE ARCHITECT AND PROJECT MANAGERS. CONTRACTORS ARE TO PREPARE AND SUBMIT SHOP DRAWINGS TO THE ARCHITECT PRIOR TO COMMENCEMENT OF WORKS.	SHEET NO. A-03 DATE: October 22, 2024

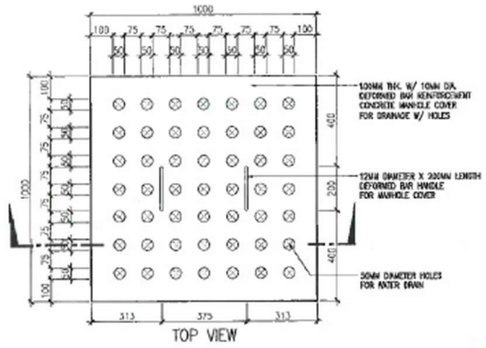


1 A-04 **DETAILED SECTION** SCALE 1:60

2 A-04 **ZOCALLO SPOT DETAIL** SCALE 1:10



3 A-04 **MANHOLE COVER DETAIL 01** SCALE 1:20



4 A-04 **MANHOLE COVER DETAIL 02** SCALE 1:20

SOCIAL SECURITY SYSTEM Engineering and Facilities Management Department	PROJECT TITLE: RELOCATION OF MOTORCYCLE PARKING LOCATION: Ground Floor, SSS Main Office, East Avenue, Diliman, Quezon City	RECOMMENDING APPROVAL: CLARK O. ESPERO ACTING HEAD - PMD	APPROVED BY: WENDELINO V. COMBOY, JR. VP - GENERAL SERVICES DIVISION	APPROVED FOR IMPLEMENTATION: DORENDA M. DASMARIÑAS SENIOR VICE PRESIDENT - ADMIN. GROUP CONCURRENT ACTING HEAD - PMD	ENGINEERING SECTION DESIGNED & DRAWN BY: Joel M. Pandia - Draftsman, CAT CHECKED BY: Michael A. Salyo - SSO V, CAT REVIEWED BY: Stephen P. Yap - CEO IV, Eng'g Section	SHEET CONTENT: DETAILED SECTION SPOT DETAILS	ALL DRAWINGS MUST BE VERIFIED ON SITE BY THE CONTRACTOR. ALL DISCREPANCIES SHALL BE REPORTED IMMEDIATELY TO THE ARCHITECT AND PROJECT MANAGERS. CONTRACTORS ARE TO PREPARE AND SUBMIT SHOP DRAWINGS TO THE ARCHITECT PRIOR TO COMMENCEMENT OF WORKS.	SHEET NO. A-04 DATE: October 22, 2024