ANNEX "A"

PROJECT: RENOVATION AT SSS MAIN BUILDING – 6TH FLOOR, 7TH FLOOR AND 8TH FLOOR OFFICE SPACES

A. QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1	Does this include the furniture? Will the scope of work for the air-conditioning include the drawings?	No. Yes. We will issue a soft copy of complete sets of drawing plans indicating the location of air-conditioning units in the drawing plans.
2	Will a soft copy of the Bill of Quantities be provided?	Yes. We will issue soft copy of complete sets of drawing plans, technical specifications (w/ scope of works), and BOQ Forms (Excel file).
3	Will you provide a format for the Detailed Unit Price Analysis (DUPA)?	We do not have a prescribed format.
4	Will employees remain on those floors during the renovation work, or will the areas be vacated?	We will discuss during the pre-construction conference whether the project implementation will be done by phases.
5	Will barracks or temporary facilities be provided for the manpower?	No, only the space shall be provided. Temporary facilities shall be supplied by the contractor and subject to charges on utilities usage.
6	If your SLCC does not include structured cabling, it will not be considered compliant. Is that correct? At the time of bid opening, should the SLCC clearly indicate the declared project and include a Bill of Quantities specifying the actual scope of similar work completed?	No. It will be considered as long as the nature of the project is construction or renovation works. Yes, the TWG will evaluate that. During the bid opening, only the completeness of the documents will be presented, and these will then be forwarded to the TWG for evaluation.

	Should the verification of similar works, such as electrical and mechanical, be done during the bid opening or during post-qualification?	The verification will be conducted during the post-qualification.
7	Will the key personnel be provided per lot, or will the same personnel? If the project site covers two lots within the same area, can the same personnel be assigned to both lots?	Yes. It should be provided per lot. Yes, as long the project schedule is strictly maintained during implementation.
8	Regarding the SLCC, what we will include in our SLCC is primarily construction work. Construction projects typically involve various scopes, but not all scopes are covered within a single project. It would be impossible to require that every scope be present in one SLCC because each project has different requirements depending on the building's needs and the conditions found on-site, as well as the specific terms and work applicable. Therefore, it is unrealistic to expect identical SLCCs.	We maintain our requirement.
9	Regarding the issuance of the bid bulletin, it is scheduled for December 8, which is considered a holiday. Will it still be issued through email on that date?	The bid bulletin will be issued on 15 December 2025.
10	Is site inspection required? Is there a color-coding requirement for the submission of documents?	A site visit is optional and not required for submission, but it is recommended for your own evaluation. There is no color-coding requirement.
11	Will an electronic copy of the plans be available?	Please refer to our response in Item A.1.

B. WRITTEN QUERIES:

	Query/Clarifications	TWG/BAC Reply
1	1. Request for Asbuilt Plan/ Existing plans of 6F, 7F & 8F. 2. Follow up on Soft copy of All trades Plans, Including Demolition plan. Hope we can have it earlier so that we can check. 3. Follow up on Soft copy of BOQ. Hope we can have it earlier so that we can check. 4. What percentage to be considered in VAT? 5. Can we request to have a copy of the file presented during pre-bid Meeting? 6. What specific percentage to be considered in Indirect cost? 7. Please confirm what Bill of quantities form header will govern, as it appears different per Lot.	For Items 1 to 3 - Included in the drawing plans to be issued by SSS c/o BACSec 4. The VAT rate is fixed at 12%. 5. No. Please refer to the plans and specifications found in the bid documents. 6. Please refer to the instructions in the General Conditions stated in the issued BOQ Form. 7. Please use the soft copy of BOQ Forms to be issued by SSS c/o BACSec. (Excel file)