

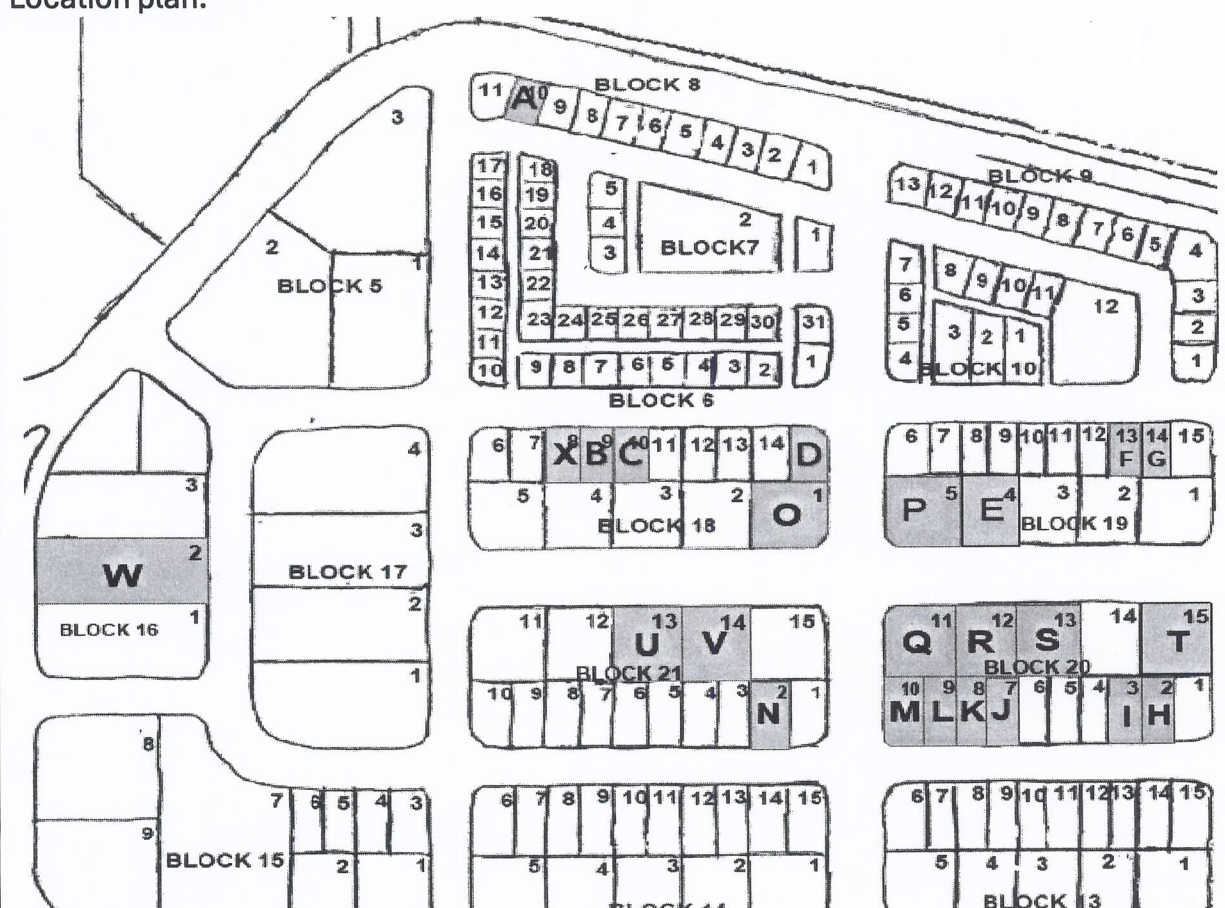
# THREE (3) YEAR LEASE OF TWENTY-FOUR (24) COMMERCIAL/INDUSTRIAL SSS-OWNED LOTS AT THE MANILA HARBOUR CENTER, TONDO, MANILA

BID BULLETIN NO. 1

04 February 2026

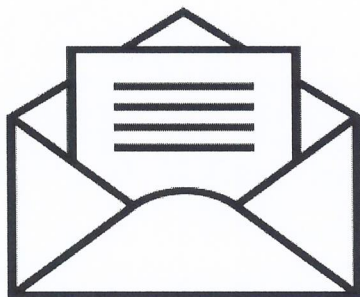
TO: All Prospective Lessees

Relative to the recently held Pre-Bid Conference on 27 January 2026, the following are the summary of the presentation for the guidance of all concerned:

GUIDE / INFORMATION / REMINDERS	
1.	The schedule for the Opening and Evaluation of Offers to Lease will be conducted on <b>Wednesday, 12 January 2026 at 2:00 p.m.</b> at the SSS Executive Lounge, SSS Building, East Avenue, Diliman, Quezon City.
2.	<p>Attached are the following documents for the PLs reference/guide:</p> <ul style="list-style-type: none"> <li>• <b>Direct Negotiation Mode</b> <ul style="list-style-type: none"> <li>➤ Invitation to Submit Best Offer to Lease (ISBOL)</li> <li>➤ Application to Lease Investment Property (ALIP) form</li> <li>➤ Offer to Lease form</li> <li>➤ Checklist of Documentary Requirements</li> <li>➤ Eligibility Statement format</li> <li>➤ Sworn Affidavit format</li> <li>➤ Affidavit of Undertaking (for those who are unable to submit the Tax Clearance but will submit a proof of filing)</li> </ul> </li> </ul>
3.	PLs are encouraged to have their documents <u>pre-screened</u> before the final submission.
4.	<p><b>Location plan:</b></p> 

24 LOTS			
Bid Item	Property ID	Lot/Bid Area (sq.m.)	Minimum Rental Rate, VAT exclusive (P/sq.m.)
A	Lot 10 Block 8	304.25	398.70
B	Lot 9 Block 18	419.48	398.70
C	Lot 10 Block 18	419.48	398.70
D	Lot 15 Block 18	506.00	420.30
E	Lot 4 Block 19	500.00	398.70
F	Lot 13 Block 19	373.37	398.70
G	Lot 14 Block 19	373.37	398.70
H	Lot 2 Block 20	469.73	398.70
I	Lot 3 Block 20	469.73	398.70
J	Lot 7 Block 20	469.73	398.70
K	Lot 8 Block 20	469.73	398.70
L	Lot 9 Block 20	469.73	398.70
M	Lot 10 Block 20	551.00	420.30
N	Lot 2 Block 21	539.23	398.70
O	Lot 1 Block 18	1,200.00	420.30
P	Lot 5 Block 19	1,200.00	420.30
Q	Lot 11 Block 20	1,200.00	398.70
R	Lot 12 Block 20	1,100.65	398.70
S	Lot 13 Block 20	1,101.00	398.70
T	Lot 15 Block 20	1,200.00	420.30
U	Lot 13 Block 21	1,105.55	398.70
V	Lot 14 Block 21	1,105.55	398.70
W	Lot 2 Block 16	2,458.40	398.70
X	Lot 8 Block 18	419.48	398.70

**ENVELOPE CONTENTS AND MARKINGS:**



**ENVELOPE**

- Filled-up Application to Lease Investment Property (ALIP) form
- Filled-up Offer to Lease form
- Photocopy 2 Valid Government issued IDs of the Lessee/Company Owner/Company Representative
- Payment for Processing Fee (P1,000 per lot)
- Payment for Reservation Fee = worth 1 month rent = (proposed rental rate x lease area) + 12% VAT

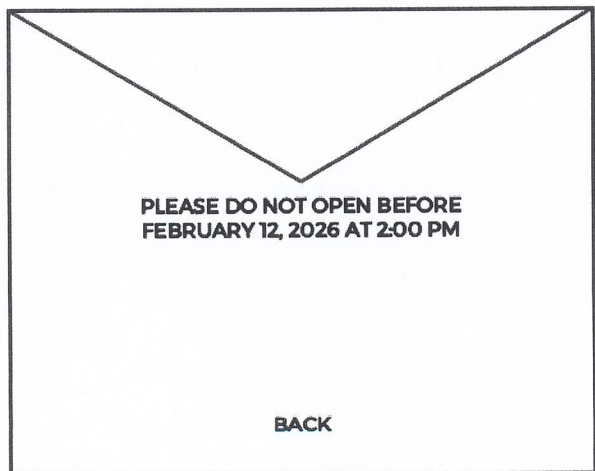
Department Manager III  
 ROPA and Acquired Assets Department  
 5<sup>th</sup> Floor, SSS Building, East Avenue, Diliman, Quezon City

**LEASE PROPOSAL**

**SSS-OWNED LOTS AT THE MANILA HARBOUR CENTER  
 TONDO, MANILA (LEASE ITEM/S xxx)**

Bidder: \_\_\_\_\_ (CAPITAL LETTERS)  
 Address: \_\_\_\_\_ (CAPITAL LETTERS)

**FRONT**



**PLEASE DO NOT OPEN BEFORE  
 FEBRUARY 12, 2026 AT 2:00 PM**


**BACK**

**TIMETABLE OF ACTIVITIES FOR LEASE OF MHC LOTS THRU DIRECT NEGOTIATION 2026**


No.	Activities	Inclusive Dates
1	Publication and/or posting in SSS website/social media platforms the Invitation to Submit Best Offer to Lease	January 17, 2026
2	Pre-Bid Conference	January 27, 2026
3	Submission of Request for Clarification by PL/s	January 28 to 29, 2026
4	Issuance of Bid Bulletin	January 30 to February 04, 2026
5	<b>Submission of Offer to Lease and ALIP with proofs of payment of the processing and reservation fees</b>	<b>February 05 to 11, 2026</b>
6	<b>Opening and Evaluation of Offer/s to Lease</b>	<b>February 12, 2026</b>
7	Notification to PL/s with the Best Offer	February 13 to 16, 2026
8	Submission of documentary requirements and improvement plans, cost estimate and specifications for the proposed improvement, if any.	February 17 to 24, 2026
9	Endorsement to EFMD for evaluation and clearance of the proposed improvement to the property from receipt of documents from the PL, if applicable. If none, proceed to No.11 (Conduct of Post-Qualification).	February 25 to 26, 2026
10	EFMD evaluation of the proposed improvement, if any	February 27 to
11	Conduct of Post-Qualification	March 05, 2026

For information and guidance. Thank you.

Prepared by:

  
**BRENDA G. PERTIS**  
 SSO V

Approved by:

  
**CYRUS CAESAR D. LOZANO**  
 Department Manager III