



Republic of the Philippines
SOCIAL SECURITY SYSTEM

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ADMINISTRATIVE ORDER NO. 2023-036-b

SUBJECT : RECONSTITUTION OF THE SSS HEALTH AND SAFETY COMMITTEE

To ensure compliance with the various government rules and regulations on health and safety protocols, the composition of the Health and Safety Committee is hereby reconstituted effective immediately:

I. COMPOSITION

Overall Chairperson: Head, Corporate Services Sector

Overall Vice-Chairperson: Head, Human Resource Services Division

A. HEALTH COMMITTEE

| Designation | Position / Office |
|-------------|--|
| Chairperson | Head, Medical Services Division |
| Members | Head, NCR West Division |
| | Head, Medical Program Department |
| | Head, Performance Management and Employee Relations Department |
| | Two (2) Union Representatives |

B. SAFETY COMMITTEE

| Designation | Position / Office |
|-------------|--|
| Chairperson | Head, General Services Division |
| Members | Head, Engineering and Facilities Management Department |
| | Head, Security Department |

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|--|------------------------------------|
| | Head, Employee Services Department |
| | Two (2) Union Representatives |

II. RESPONSIBILITIES

1. Receives comments on health and safety issues and, if valid, endorse the same to the concerned units for appropriate action;
2. Formulates and recommends to Management for approval, health and safety measures and policies in the workplace, including cancellation and suspension of work when deemed necessary.
3. Updates existing programs to ensure safe and healthy working conditions in all places of employment; and
4. Monitors implementation of policies and programs.

The Corporate Services Sector (CSS) shall act as the Secretariat of the Committee.

This supersedes Administrative Order No. 2023-036 dated 05 April 2023.


ROLANDO LEDESMA MACASAET
President and CEO *RM*

08 NOV 2023

Date

(Committee – Others)
Prepared by: Human Resource Services Division