

## Section VII. Technical Specifications

Item	Specification	Statement of Compliance	Annex
<p><b>Bidders must state "Comply" or "Not Comply" for each specification and provide the corresponding performance parameters for offered equipment.</b> Each response must be supported by a clear documentary support in the bid and properly cross-referenced. Acceptable evidence includes unaltered manufacturer sales brochures, official specification sheets, product samples, independent test results, and similar documents.</p> <p>Claims should be backed by documentary support. If the evidence contradicts the claim, the bid may be rejected. Any false statement—whether in the compliance form or supporting documents—found during evaluation, post-qualification, or contract implementation may be considered fraudulent in accordance with ITB Clause 3.1(a)(ii) and without prejudice to the imposition of appropriate administrative, civil, and criminal penalty in accordance with law.</p>			
<p><i>For All Items: Bidders must submit a brochure issued by the manufacturer/supplier or provide verifiable online information that identifies the product specifications.</i></p>			
<p><b>LOT 1 – PAPER AND PAPER PRODUCTS</b></p>			
1	<p><b>80,000 Reams Paper – Multipurpose, A4 Size</b></p> <ul style="list-style-type: none"> <li>• 70 gsm</li> <li>• 500 sheets/ream</li> <li>• 210 mm x 297 mm</li> </ul>		
2	<p><b>120,000 Reams Paper – Multipurpose, Legal Size</b></p> <ul style="list-style-type: none"> <li>• 70 gsm</li> <li>• 500 sheets/ream</li> <li>• 216 mm x 330 mm</li> </ul>		
3	<p><b>905 C Folder - A4 size</b></p> <ul style="list-style-type: none"> <li>• 36mm thick (14 pts.)</li> <li>• kraft</li> </ul>		
4	<p><b>685 Boxes Carbon film, Legal</b></p> <ul style="list-style-type: none"> <li>• Blue</li> <li>• Long 216mm x 330mm or 8 ½ x 13"</li> <li>• 100 sheets/box</li> </ul>		
5	<p><b>5,000 C Envelope - Document, 10 x 15</b></p> <ul style="list-style-type: none"> <li>• Brown</li> <li>• With SSS logo (OSD will provide sample to the winning bidder)</li> </ul>		
6	<p><b>240 Boxes Envelope - Window #10 Not Reg Quezon City</b></p> <ul style="list-style-type: none"> <li>• Brown, 500 pcs/box</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
7	<p><b>5,000 Boxes Envelope - Expanding Kraftboard for Legal Docs (100 pcs/box)</b></p> <ul style="list-style-type: none"> <li>• 380mm x 250mm</li> <li>• 50mm expansion</li> <li>• .38mm thick</li> <li>• With string and eyelet or elastic strap</li> </ul>		

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	<ul style="list-style-type: none"> <li>• 100 pcs/box</li> <li>• Kraft</li> </ul>		
8	<b>1,671 Sets Looseleaf Cover</b> <ul style="list-style-type: none"> <li>• 8 ½" x 14"</li> <li>• 50 sets/bundle</li> </ul>		
9	<b>7,253 C - Folder, Legal Size, 36 mm thick (14 pts)</b> <ul style="list-style-type: none"> <li>• 36mm thick (14 pts.)</li> <li>• kraft</li> </ul>		
10	<b>2,270 Rolls - Adding Machine Tape, 2-1/4</b> <ul style="list-style-type: none"> <li>• White</li> <li>• 2 ¼"</li> </ul>		
<b>LOT 2 – IT SUPPLIES</b>			
1	<b>82 Cartridges Drum for Brother HL 5450 Printer Brother DR3355</b> <ul style="list-style-type: none"> <li>• Genuine</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
2	<b>110 Cartridges Drum HL-L5100DN Brother DR3455 Black</b> <ul style="list-style-type: none"> <li>• Genuine</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
3	<b>5 Cartridges Drum HL-L8360CDW Brother DR451-CL Black</b> <ul style="list-style-type: none"> <li>• Genuine</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
4	<b>42 Units LTO Ultrium 7, 7.15TB</b> <ul style="list-style-type: none"> <li>• Native capacity of 6 TB</li> <li>• Compressed capacity of 7.15TB</li> <li>• Compression rate 2.5:1</li> <li>• Rewritable</li> <li>• Each unit must be protected by plastic storage case</li> <li>• Each unit must have blank sticker label/s</li> <li>• Lot purchase must have at least one (1) LTO compatible cleaning cartridge provided</li> <li>• Unit production date must not be earlier than four (4) years from submission and receipt of bids</li> </ul>		
5	<b>3,000 Pieces Ribbon - ERC-31 for TMU-950 (Epson)</b> <ul style="list-style-type: none"> <li>• Genuine</li> <li>• Black fabric ribbon cartridge</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
6	<b>700 Pieces Ribbon Tally Dascom 1330 99007</b> <ul style="list-style-type: none"> <li>• Genuine</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		

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7	<b>3,847 Pieces Thermal Paper for BQMS (57mmx30m)</b> <ul style="list-style-type: none"> <li>• 57 mm x 30 m</li> </ul>		
8	<b>497 Units Toner for Samsung M3820ND MLT-D203E</b> <ul style="list-style-type: none"> <li>• Print Capacity of at least 10,000 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> <li>• Other Requirements <ul style="list-style-type: none"> <li>- Submission of Certificate of Dealership/Resellership from the manufacturer addressed to the Procuring Entity or Certification of Dealership from the Distributor and certificate of Distributorship from the Manufacturer addressed to the Procuring Entity</li> <li>- Submission of Certificate of Authenticity of the product from the manufacturer addressed to the Procuring Entity</li> </ul> </li> </ul>		
9	<b>0 Units Toner for Samsung M3820ND MLT-D203L</b> <ul style="list-style-type: none"> <li>• Print Capacity of at least 10,000 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> <li>• Other Requirements <ul style="list-style-type: none"> <li>- Submission of Certificate of Dealership/Resellership from the manufacturer addressed to the Procuring Entity or Certification of Dealership from the Distributor and certificate of Distributorship from the Manufacturer addressed to the Procuring Entity</li> <li>- Submission of Certificate of Authenticity of the product from the manufacturer addressed to the Procuring Entity</li> </ul> </li> </ul>		
10	<b>190 Units Toner HL-L5100DN Brother TN 3428 Black</b> <ul style="list-style-type: none"> <li>• At least 3,000 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
11	<b>26 Units Toner HL-L8360CDW Brother TN456 Black</b> <ul style="list-style-type: none"> <li>• At least 6,500 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
12	<b>20 Units Toner HL-L8360CDW Brother TN456 Cyan</b>		

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	<ul style="list-style-type: none"> <li>• At least 6,500 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
13	<p><b>20 Units Toner HL-L8360CDW Brother TN456 Magenta</b></p> <ul style="list-style-type: none"> <li>• At least 6,500 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
14	<p><b>20 Units Toner HL-L8360CDW Brother TN456 Yellow</b></p> <ul style="list-style-type: none"> <li>• At least 6,500 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
15	<p><b>14 Units Toner, HP M401D</b></p> <ul style="list-style-type: none"> <li>• At least 2,500 pages print capacity, Original and High yield</li> <li>• Expiration date must not be less than twelve (12) months from delivery</li> </ul>		
<b>LOT 3 – TSF AND PRINTED FORMS</b>			
1	<p><b>600 C Daily Time records 14 pts. Tagboard</b></p> <ul style="list-style-type: none"> <li>• Tagboard</li> <li>• 14 pts.</li> <li>• With SSS logo, per sample/specifications to be provided by OSD</li> </ul>		
2	<p><b>2,903 Pads REL-9 REP 25 sets/pad 4 Ply (Carbonless)</b></p> <ul style="list-style-type: none"> <li>• 25 sets/pad, 4 ply</li> <li>• Size W = 21.5 cm, L= 17.5 cm</li> <li>• Paper: Good quality printing, carbonless</li> <li>• 1st ply: Original – White, text in Black in White Yellow safety ink</li> <li>• 2nd ply: Duplicate – White, text in Black with Yellow safety ink</li> <li>• 3rd ply: Triplicate – Light Blue, text in Black with Yellow safety ink</li> <li>• 4th ply: Quadruplicate – Pink, text in Black with Yellow safety ink</li> <li>• Lay-out Size: 1 ½ x 3” at the upper right-hand corner from the original to the quadruplicate copy padded with cardboard at the back and Bond paper as top cover</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
3	<p><b>255 M TSF - 11x10-5/8 1 ply 2000 sheets/box</b></p> <ul style="list-style-type: none"> <li>• 70gsm, 2,000 Sheets/Box</li> <li>• Long strand type white bond</li> <li>• With tractor holes free from hanging punches</li> <li>• Compatible with high-speed computer printer</li> <li>• Each sheet must have a pre-printed page number</li> <li>• Acceptance is subject to production run test</li> </ul>		

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	<ul style="list-style-type: none"> <li>• OSD will provide sample to the winning bidder</li> </ul>		
4	<p><b>230 M TSF - 11x14-7/8 1 ply 2000 sheets/box</b></p> <ul style="list-style-type: none"> <li>• 70gsm, 2,000 Sheets/Box</li> <li>• Long strand type white bond</li> <li>• With tractor holes free from hanging punches</li> <li>• Compatible with high-speed computer printer</li> <li>• Each sheet must have a pre-printed page number</li> <li>• Acceptance is subject to production run test</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
5	<p><b>135 M TSF - 11x8-1/2 1 ply 2000 sheets/box</b></p> <ul style="list-style-type: none"> <li>• 70gsm, 2,000 Sheets/Box</li> <li>• Long strand type white bond</li> <li>• With tractor holes free from hanging punches</li> <li>• Compatible with high-speed computer printer</li> <li>• Each sheet must have a pre-printed page number</li> <li>• Acceptance is subject to production run test</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
<b>LOT 4 – SUPPLIES OTHERS</b>			
1	<p><b>12,110 Bottles Alcohol, Ethyl, 68%-72%</b></p> <ul style="list-style-type: none"> <li>• 500 ml/bottle</li> <li>• 70% solution, hypoallergenic</li> </ul>		
2	<p><b>10,000 Pieces Ballpoint Pen, black</b></p> <ul style="list-style-type: none"> <li>• Light Weight</li> <li>• Clear bodied ballpen</li> <li>• Can easily be distinguished from the color of its cap</li> <li>• Can produce a thick line when used for writing</li> </ul>		
3	<p><b>10,000 Pieces Ballpoint Pen, blue</b></p> <ul style="list-style-type: none"> <li>• Light Weight</li> <li>• Clear bodied ballpen</li> <li>• Can easily be distinguished from the color of its cap</li> <li>• Can produce a thick line when used for writing</li> </ul>		
4	<p><b>5,000 Pieces Ballpoint Pen, red</b></p> <ul style="list-style-type: none"> <li>• Light Weight</li> <li>• Clear bodied ballpen</li> <li>• Can easily be distinguished from the color of its cap</li> <li>• Can produce a thick line when used for writing</li> </ul>		
5	<p><b>1,000 Boxes Binder Clip 1 1/4”</b></p> <ul style="list-style-type: none"> <li>• All metal</li> <li>• 12 pcs/box</li> </ul>		
6	<p><b>1,300 Boxes Binder Clip 1”</b></p> <ul style="list-style-type: none"> <li>• All metal</li> <li>• 12 pcs/box</li> </ul>		
7	<p><b>1,200 Boxes Binder Clip 2”</b></p> <ul style="list-style-type: none"> <li>• All metal</li> <li>• 12 pcs/box</li> </ul>		
8	<p><b>1,500 Boxes Binder Clip 3/4”</b></p> <ul style="list-style-type: none"> <li>• All metal</li> <li>• 12 pcs/box</li> </ul>		

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9	<b>19,291 Pieces Correction Tape</b> • 5mm x 12 m		
10	<b>41,420 Sets Corrugated Box</b> Test value (Average) • Bursting Strength, kPn 651.41 • Pound/Squared Inch 94.5 • Record Box • Size: width – 32 cm length - 40 cm height – 29.5 cm • Die-cutted, glued, B Flute • 200 lbs. test • OD with sleeves and cover 10 to 12 kgs capacity • With SSS logo, per sample/specifications to be provided by OSD  OTHER REQUIREMENTS ISO 2759:2014(E). Board - Determination of bursting strength		
11	<b>22,615 Pieces Empty Cartons</b> • Size: width: 14” • Length: 17-3/4” • Height: 12-3/4” • With SSS logo, per sample/specifications to be provided by OSD		
12	<b>1,124 Pieces File Organizer, Legal</b> • Expanding, plastic material • With 12 inside pockets with index tab • For legal size paper/ documents		
13	<b>2,000 Bottles Ink - Stamp Pad, Violet</b> • Non-toxic • Easy to apply		
14	<b>2,389 Bottles Ink Stamp Pad, black</b> • Non-toxic • Easy to apply		
15	<b>2,518 Bottles Ink for Trodat Dater, Black 28ml/bottle</b> • Black • Easy to apply • Water based • 28ml/bottle		
16	<b>5,811 Pieces Marker - Fluorescent (Hi-lighter)</b> • Bright colors • Water-based and odorless • Fully airtight to prevent ink evaporation		
17	<b>1,500 Pieces Marking Pen, black</b> • Felt, bullet-type • Medium point • High intensity permanent ink		

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18	<b>2,000 Pieces Marking Pen, blue</b> <ul style="list-style-type: none"> <li>• Felt, bullet-type</li> <li>• Medium point</li> <li>• High intensity permanent ink</li> </ul>		
19	<b>500 Pieces Marking Pen, red</b> <ul style="list-style-type: none"> <li>• Felt, bullet-type</li> <li>• Medium point</li> <li>• High intensity permanent ink</li> </ul>		
20	<b>3,000 Boxes Paper Clip, Big</b> <ul style="list-style-type: none"> <li>• 48 mm</li> <li>• 100 pcs/box</li> </ul>		
21	<b>12,500 Boxes Paper Fastener</b> <ul style="list-style-type: none"> <li>• 70 mm between prongs</li> <li>• 50 sets/box</li> <li>• Plastic</li> </ul>		
22	<b>1,064 Pieces Paste - Solid w/ waterwell and applicator</b> <ul style="list-style-type: none"> <li>• Easy to apply</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
23	<b>48,000 Pieces Plastic Envelope, 10 x 15 Gauge no. 5</b> <ul style="list-style-type: none"> <li>• Transparent with snap button</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
24	<b>2,500 Kilos Rag – Camiseta</b> <ul style="list-style-type: none"> <li>• Round Cotton</li> <li>• Diameter: 8 inches</li> <li>• Packing: 1 kg./bundle</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
25	<b>1,300 Pieces Record Book, 300 pages</b> <ul style="list-style-type: none"> <li>• “Official Record Book” printed on the outer cover</li> <li>• Smythe sewn with laminated cover</li> <li>• 214mm x 278mm</li> </ul>		
26	<b>1,000 Pieces Record book, 500 pages</b> <ul style="list-style-type: none"> <li>• “Official Record Book” printed on the outer cover</li> <li>• Smythe sewn with laminated cover</li> <li>• 214mm x 278mm</li> </ul>		
27	<b>1,100 Boxes Rubber Band – Multicolor, 450 grams</b> <ul style="list-style-type: none"> <li>• Multi-color</li> <li>• 450 grams</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
28	<b>2,000 Bags Rubber Band – Transparent, 445 grams</b> <ul style="list-style-type: none"> <li>• Transparent</li> <li>• 445 grams</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
29	<b>1,056 Pieces Ruler – Plastic</b> <ul style="list-style-type: none"> <li>• 12”</li> <li>• Transparent/clear</li> <li>• Scale: mm, cm, inch</li> </ul>		

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30	<b>4,100 Pieces Sign Pen</b> <ul style="list-style-type: none"> <li>• Blue</li> <li>• Liquid or gel</li> <li>• 0.5mm, needle type</li> </ul>		
31	<b>2,170 Pieces Stamp Pad – Big 3-7/16 x 5-5/8</b> <ul style="list-style-type: none"> <li>• 3-7/16" x 5-5/8"</li> <li>• OSD will provide sample to the winning bidder</li> </ul>		
32	<b>8,000 Boxes Staple wire</b> <ul style="list-style-type: none"> <li>• 5,000 wires/box</li> <li>• Standard size</li> </ul>		
33	<b>6,511 Rolls Tape – Masking</b> <ul style="list-style-type: none"> <li>• 1"</li> <li>• 24 mm x 25 yards</li> </ul>		
34	<b>10,000 Rolls Tape - Transparent</b> <ul style="list-style-type: none"> <li>• 1"</li> <li>• 24 mm x 25 yards</li> </ul>		
35	<b>3,525 Rolls Tape – Transparent</b> <ul style="list-style-type: none"> <li>• 2"</li> <li>• 48mm x 25 yards</li> </ul>		
<b>LOT 5 – Tissue Jumbo Roll, 2-Ply</b>			
1	<b>20,384 Rolls Tissue Jumbo Roll, 2-Ply</b> <ul style="list-style-type: none"> <li>• Color: White</li> <li>• Layer: 2-ply</li> <li>• Dimensions: 9-9.50 inches (diameter) x 3.4-4 inches (width)</li> <li>• Length: at least 200m</li> <li>• Packaging: Individually wrapped</li> <li>• Thickness: at least 16 gsm per sheet</li> <li>• Embossed and perforated</li> <li>• Eco-friendly and certified biodegradable</li> </ul>		

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_