Republic of the Philippines
SOCIAL SECURITY SYSTEM
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BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : CONSTRUCTION MANAGEMENT SERVICES – TUGUEGARAO BUILDING (RE-ADVERTISEMENT)

ITB NO. : REI-NGPA-SSS-CONSULTING-2026-002

SUBJECT : BID BULLETIN NO. 1

DATE : 08 JUNE 2026

Details of the bidding, as advertised:

Advertisement	Posting at PhilGEPS, SSS Website, and Conspicuous Places 22 April 2026 to 29 April 2026
Approved Budget for the Contract (ABC) and Source of Fund	₱15,571,000.00
Price of BD (non-refundable)	₱ 12,500.00
Delivery/Completion Period	Phases of Work / Duration (calendar days) Pre-construction Phase: 15 Construction Phase: 480 Post-Construction Phase: 15 Total: 510

This addendum/Bid Bulletin **No. 1** is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the Pre-bid Conference on **25 May 2026**. This shall form an integral part of the BD.

Under Section 51.5.3 of the IRR of RA 12009, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: **Thursday, 28 May 2026**
- Issuance of Bid Bulletin No. 1–reply to queries: **Thursday, 04 June 2026**
- Pre-Screening of Documents: **Monday, 08 June 2026**
- Submission and opening of two (2) envelopes: **Thursday, 11 June 2026, 02:00 p.m** at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City

Revised Schedule:

- Issuance of Bid Bulletin No. 1–reply to queries: **Monday, 08 June 2026**
- Pre-Screening of Documents: **Thursday, 11 June 2026**
- Submission and opening of two (2) envelopes: **Monday, 15 June 2026, 02:00 p.m** at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City

2. Amendments/Clarifications – Annex "A"

3. Documentary Requirements

a. 1 st Envelope

a.1 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied)

a.2 TPF 1 – Technical Proposal Submission Form

a.3 TPF 2 – Consultant's Reference: Relevant Services in at least three (3) government offices/agencies carried out in the last Eight (8) Years that best illustrate qualifications **(with proof of project completion and/or notice of award, whichever is applicable)**

a.4 TPF 3 – Comments and Suggestions of Consultant on the Term of Reference and on data, services, facilities to be provided by the Social Security System

a.5 TPF 4 – Description of the Methodology and Work Plan for Performing the Project

a.6 TPF 5 – Team Composition and Task **including organizational chart** indicating relationship amongst the Consultant and **list of all technical personnel/professionals employed by the Consultant**

a.7 TPF 6 – Curriculum Vitae of the Team Composition and all technical personnel/professionals that are employed by the Consultant, either as a regular employee or on a per-project basis

a.8 Omnibus Sworn Statement (form supplied in the BTD)

b. Checklist of the 2nd envelope:

b.1 FPF 1 – Financial Proposal Submission Form
b.2 FPF 2 – Summary of Costs

c. Additional Requirements to be submitted by the bidder with the Highest Rated Bid

c.1 Registration Certificate from Security Exchange Commission (SEC), for corporation including Articles of Incorporation and General Information Sheet (GIS), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent documents.

c.2 2026 Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

c.3 Valid Tax Clearance per E.O. No. 398, s2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

c.4 Latest Audited Financial Statement filed through Electronic Filing and Payment System (EFPS)

c.5 Latest Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement

c.6 Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last (6) months prior to the submission and opening of bids filed electronically (EFPS).

4. Secretary's Certificate/Special Power of Attorney must clearly specify the name position of the authorized representative who will:

a. Submit its bid; and
b. Sign the contract (in case of award)

5. Awarding shall be made to the bidder with the Highest Rated and Responsive Bid (HRRB).

6. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

Prepared by:

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Department Manager III
BAC Secretariat Department

Concurred by:

EMILY M. BELTRAN
Chairperson
Technical Working Group

Approved by:

RENTONY C. GIBE
Senior Vice President &
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Bids and Awards Committee I

Annex "A"
BB No. 2026-I-017
dated 08 June 2026