Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman Quezon City * Trunkline Number: (+632) 8709 7198
Email: usssaptayo@sss.gov.ph * Website: www.sss.gov.ph

BAGONG PILIPINAS

REQUEST FOR EXPRESSION OF INTEREST
ARCHITECTURAL AND ENGINEERING DESIGN SERVICES – TACLOBAN BUILDING (RE-ADVERTISEMENT) (REI-NGPA-SSS-CONSULTING-2026-006)

1) The *Social Security System (SSS),* through the *2026 Corporate Operating Budget with Code (PAP) 2026-0220 of the Annual Procurement Plan (APP)* intends to apply the sum of *Four Million Five Hundred Forty Thousand Six Hundred Pesos (₱4,540,600.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Architectural and Engineering Design Services – TACLOBAN BUILDING (RE-ADVERTISEMENT) under Project Identification No. REI-NGPA-SSS-CONSULTING-2026-005*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals

2) The ***Social Security System*** now calls for the submission of short-listing documents for *ARCHITECTURAL AND ENGINEERING DESIGN SERVICES – TACLOBAN BUILDING (RE- ADVERTISEMENT)*. Short-listing documents of interested consultants must be duly received by the Bids and Awards Committee Secretariat Department (BACSD) on or before **29 September 2026 (Tuesday), 10:00 a.m.** *at the Bidding Room, 11th floor, SSS Main Building, East Avenue, Quezon City.* Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

3) Interested bidders may obtain further information from *SSS* and inspect the Bidding Documents at the address given below from Monday to Friday, 8:00 a.m. to 5:00 p.m.

4) A complete set of Bidding Documents may be acquired by interested Bidders on **20 September 2026** from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱5,000.00**.

   The mode of payment will be on a cash basis payable at the SSS Cash Department, Ground Floor, SSS Main Building, upon accomplishment of SSS Form R-6. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5) The SSS Bids and Awards Committee (BAC) shall draw up the short-list of consultants from those who have submitted Expression of Interest, including the short-listing documents, and have been determined as eligible in accordance with the provisions of Republic Act (RA) No. 12009, otherwise known as the "New Government Procurement Act", and its Implementing Rules and Regulations (IRR). The short-list shall consist of Five (5) prospective bidders who will be entitled to submit bids manually. The criteria and rating system for short-listing are:

	CRITERIA	Maximum Scores
a.	Applicable work experience of the consultant	30 points
b.	Qualification of personnel who may be assigned to the job vis-a-vis extent and complexity of the undertaking	40 points
c.	Current workload relative to capacity	30 points
	Total =	100 points

The minimum score required to pass is 80 points.

6) Bidding will be conducted through competitive selection using non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines

7) The SSS shall evaluate bids to determine the Highest Rated Bid using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS) procedure. The weights to be allocated for the Technical is Eighty percent (80%) and Financial Proposal is Twenty percent (20%)*. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

8) Short-Listing Documents must be received by the Bids and Awards Committee Secretariat Department (BACSD) at Bidding Room, 11th Floor, SSS Main Bldg., East Avenue, Diliman, Quezon City on or before **29 September 2026 (Tuesday) at 10:00 a.m.**

9) The contract shall be completed the applicable duration stated below, reckoning from the date of signing of Contract and issuance of Notice to Proceed (NTP) and excludes the period of evaluation/approval:

Stages of Work	Duration (calendar days)
A. Design Stage	
1. Schematic Design Phase	30
2. Design Development Phase	60
3. Contract Document Phase	30
Total	120
B. Construction Stage	Non-full time; to be determined based on completed design

10) All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

11) The certification as to the current workload relative to capacity shall be made in accordance with the Instructions to Bidders in relation to TPF 5 therein.

12) The SSS warns the public and bidders against unscrupulous individuals or groups posing as SSS officers or employees and soliciting money, gifts, favors, or other benefits for alleged assistance or any purpose. DO NOT GIVE anything to these unscrupulous individuals or groups. The SSS enjoins the cooperation of the public and bidders in reporting such persons/groups to the SSS Bids and Awards Committee (BAC) and the BAC Secretariat.

13) The *SSS* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of RA No. 12009 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

14) For further information, please refer to:

Rosalyn D. Azul-Condat
Bids and Awards Committee Secretariat Department
11th Flr., SSS Main Bldg., East Ave., Diliman, Quezon City
Tel. Nos. (632) 8922-1070; 8709-7198 local 3425/3420
*Email – **bac@sss.gov.ph***

15) You may visit ***https://ww.sss.gov.ph/opportunities*** for downloading of Bidding Documents.

20 September 2026

THE CHAIRPERSON
BIDS & AWARDS COMMITTEE