ANNEX "A"

PROJECT: **DUPLICATING MACHINES WITH SIX-MONTH SUPPLY OF BLACK INK AND MASTER ROLL**

A. QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1	There might be some confusion between the paper size range and the scanning area. The specified maximum for the paper size range is 310 mm by 432 mm, whereas the scanning area is 297 mm by 432 mm. Doesn't this present contradiction since the paper size range is larger than the scanning area? Could it be that these values were swapped, or is it perhaps just a typo?	There is no contradiction or typographical error in the specifications. The stated scanning area of 297 mm x 432 mm is the minimum required scanning capability; equipment with a larger scanning area, such as 310 mm x 432 mm or greater, is compliant. The specification sets the minimum acceptable scanning area and does not preclude support for larger document sizes.
2	Could we please request the inclusion of a range for the paper size? The standard A3 size is 297 mm by 432 mm, which aligns correctly with the scanning area. However, regarding the paper size range, there is a slight discrepancy which is the dimension 310 mm instead of 297 mm, as the paper cut size is non-standard. Since 297 mm is the precise fit, would it be possible to set the maximum paper size range from 297 mm to 310 mm by 432 mm?	The Paper Size Range requirement of 90 mm x 140 mm (minimum) to 310 mm x 432 mm (maximum) shall be maintained, as it defines the acceptable range for paper sizes the equipment must support. While the required Scanning Area is at least 297 mm x 432 mm, bidders may offer equipment with larger capabilities.
3	Item 3 on page 74 states that the manufacturer of the offered machine has after-sales support based in Metro Manila. The entity mentioned here is the manufacturer, which is located abroad. Is our understanding correct that this implies the Philippine distributor provides after-sales support here in the Philippines? The only word used was "the manufacturer".	This is noted. The word "manufacturer" shall be revised to "either the manufacturer or authorized dealer/distributor". This amends Section VII. Technical Specifications. Please refer to the attached **Annex A.1**.
4	Regarding the budget which is CY2026, if we factor in the entire process, including the awarding to the winning bidders and the preparation of payments, it might extend into January 2027. Is this a continuing fund?	Yes, it was carried over from 2026 Budget and included in the 2027 Proposed Corporate Operating Budget taking into account our procurement timeline.

B. WRITTEN QUERIES:

	Query/Clarifications	TWG/BAC Reply
1	May we respectfully request revising the requirement to at least 300 × 600 dpi or higher? We respectfully request the relaxation of the print resolution requirement to at least 300 x 600 dpi or higher. Although the required scanning resolution is 600 x 600 dpi, the specified print resolution is only 300 x 600 dpi, which is sufficient to produce clear and readable text and images for standard office use. Furthermore, the 600 × 600 dpi print resolution appears to favor a specific brand, potentially limiting the participation of other manufacturers. The proposed amendment will promote fair competition and wider manufacturer participation without compromising the required print quality, functionality, and performance of the equipment.	The required 600 x 600 dpi scanning resolution shall be maintained as it is necessary for producing the master copy, which serves as the reference for duplicating forms and other printed materials. This requirement is based on our operational needs to ensure consistent output quality and is not intended to favor any specific brand or manufacturer.
2	May we respectfully request that the Paper Size Range be revised to Minimum: 90 mm x 140 mm; Maximum: 297 mm x 420 mm, as this range accommodates standard A3 paper sizes? A maximum paper size of 297 mm x 420 mm is sufficient for standard A3 printing. Since the current printing requirements primarily use Letter, Legal, and A4 paper sizes, this slight adjustment should not significantly affect the end user's printing needs. The current maximum of 310 mm x 432 mm may unnecessarily limit available models. Revising the specification may encourage wider bidding participation and promote competition without compromising the intended requirements.	Please refer to Item A.2