ANNEX "A"

PROJECT: ARCHITECTURAL AND ENGINEERING DESIGN SERVICES – TACLOBAN BUILDING (RE-ADVERTISEMENT)

QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1.	For clarification, the pre-engineering like survey, and soil test, are we the one processing this or is there a separate contractor to do the pre-engineering requirements? Including the soil test?	The Consultant shall undertake the pre-engineering activities required under the TOR, including surveys, site investigations and soil testing.
2.	May we know the average duration for the construction that were expecting for this project?	The construction duration shall be based on the approved design. The Consultant shall determine and recommend the appropriate number of calendar days required for the implementation of the project, taking into consideration the scope, complexity and construction methodology of the proposed works.
3.	May we clarify which office the contractor and consultant should coordinate with regarding concerns or issues during project implementation in Tacloban? Likewise, will approvals be issued is in Tacloban Branch or by the SSS Head Office?	The following offices shall serve as the Project Implementing Units for the project 1. A & E Design Services Stage: The Engineering and Facilities Management Department (EFMD) shall act as the Project Implementing Unit. The Consultant shall coordinate directly with EFMD on all matters relating to project planning, design development, submission, reviews, approvals and other project-related concerns. 2. Construction Stage: The Branch Support Services Department (BSSD) shall act as the project Implementing Unit. The Consultant and contractor shall coordinate with BSSD on all project-related concerns, submissions, approvals, implementation issues and site related matters.

	May I assume that they are the end-user?	EFMD Department Manager Arch. Gilbert N. Magalit and BSSD Department Manager Engr. Teddy N. Carreon are the authorized representatives of SSS during the Design Stage and Construction Stage, respectively.
4.	Is there a limit for the design for the office and is the budget for the construction fixed or will be coming out from our design?	The Consultant shall develop the design based on the criteria, parameters and requirements specified in the TOR which shall be considered the minimum requirements. The Consultant is expected to exercise professional judgment in proposing a design that meets or exceeds the minimum requirements. There is currently no fixed budget allocated for the construction works. The estimated Project Cost shall be derived and based on the Consultant's approved design, plans, specifications and detailed cost estimates, subject to evaluation and approval by SSS.
5.	It was mentioned that the project that we need to submit are those project that are not covered by the Non-disclosure Agreement, but we already submitted documents during the shortlisting, will there another round of reviewing the same qualification?	While NDA-covered projects were considered during the shortlisting stage, declared similar completed contracts shall still be subject to verification during post-qualification. Should a declared project be incapable of verification due to NDA restrictions, and its authenticity and completion cannot be established, such circumstance may be considered a ground for disqualification during post-qualification.
6.	May we inquire whether we can already purchase the bidding documents? We were informed that the bidding documents may be purchased after the pre-bid conference	The bidders may secure Bidding Documents after the pre-bid conference.

WRITTEN QUERIES:

	Query/Clarifications	TWG/BAC Reply
1	Items 5.1.3 and 5.1.4 of the Terms of Reference (TOR, page.93) require site inspections, engineering surveys, and soil investigations, which entail the engagement and mobilization of third party consultants. In this regard, may we request an advance payment upon issuance of the Notice to Proceed (NTP) to cover the associated initial costs?	As provided under SCC Clause 54.5 (1) of the Bidding Documents, No advance Payment is allowed. Payment shall be based on the approved deliverables and corresponding payment milestones stipulated in the TOR. The first payment, equivalent to 20% of the contract price, shall be made only upon the submission and approval of the required deliverables under the Schematic Design Phase.