Republic of the Philippines
SOCIAL SECURITY SYSTEM
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BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE (BAC) II

PROJECT : **BUILDING MAINTENANCE FOR IPROPA**

ITB NO. : **ITB-NGPA-SSS-CIVIL-2026-014**

SUBJECT : **BID BULLETIN NO. 1**

DATE : **27 OCTOBER 2026**

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – October 09, 2026 –October 16, 2026
Approved Budget for the Contract (ABC) and Source of Fund	**₱ 3,000,000.00** **Approved 2026 Internally Generated Income with Code PAP 2026-0232 of the Annual Procurement Plan (APP)**
Price of BD (non-refundable)	**₱3,000.00**
Delivery/Completion Period	**One Hundred Fifty (150) calendar days from receipt of Notice to Proceed and Signed Contract**

This addendum/Bid Bulletin **No. 1** is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on **20 October 2026**. This shall form an integral part of the BD.

Under Section 51.5.3 of the IRR of RA 12009, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: **Thursday, 23 October 2026**
- Issuance of Bid Bulletin No. 1–reply to queries: **Tuesday, 27 October 2026**
- Pre-Screening of Documents: **Wednesday, 28 October 2026**
- Submission and opening of 2 envelopes: **Tuesday, 03 November 2026, 2:00 p.m. at the 11th Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Amendments/Clarifications – ANNEX A

3. Documentary Requirements

a. 1st Envelope

a.1 PhilGEPS Certificate of Registration and membership. In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

a.2 PCAB License and Registration

License Category	C & D
Size Range	Small B
Classification	General Building

a.3 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

a.4 JVA, in case of Joint Venture – Class "B" Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance)

The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.

a.5 Omnibus Sworn Statement (to be supported by a duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable).

a.6 Foreign ownership limited to those allowed under the rules may participate in this Project, provided must submit any of the following:

- Copy of Treaty, International or Executive Agreement; Or
- Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

a.7 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to **at least fifty (50%) of the ABC** completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA's consumer price index;

For this purpose, contracts similar to the Project shall be: Contracts with Renovation Works.

SLCC should be a project without a Non-Disclosure Agreement.

a.8 NFCC Computation or committed Line of Credit (form supplied)

a.9 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).

a.10 Technical Documents – project requirements

- Organizational Chart for the contract to bid
- List of contractor's key personnel with resume
- List of contractor equipment with supporting documents

b. **2nd envelope**

The following Technical and Financial documents shall be submitted on a per-lot basis.

b.1 Bid Form per lot (form supplied) – **pages 95 to 96**
b.2 Bill of Quantities (form supplied) - **(See attached files)**
b.3 Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid - (TO BE SUPPLIED BY THE BIDDER)
b.4 Cash Flow by Quarter - (TO BE SUPPLIED BY THE BIDDER)

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid

c.1 Registration Certificate from Security Exchange Commission, for corporation including Articles of Incorporation and General Information Sheet, Department of Trade and Industry for sole proprietorship, or Cooperative Development Authority for cooperatives or its equivalent documents.
c.2 2025 Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
c.3 Valid Tax Clearance per E.O. No. 398, s2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
c.4 Latest Audited Financial Statement filed through Electronic Filing and Payment System (EFPS)
c.5 Latest Income Tax Return filed through EFPS corresponding to the submitted Audited Financial Statement
c.6 Quarterly VAT (business tax returns) per Revenue Regulations 3-2005 for the last (6) months prior to the submission and opening of bids filed EFPS.

4. Secretary's Certificate/Special Power of Attorney must clearly specify the name and position of the authorized representative who will:

a. submit its bid; and
b. sign the contract (in case of award)

5. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

6. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.

Prepared by:

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ANNEX A
BOQ

BB-2026-026
dated 27 October 2026